

**Minutes of North Ayrshire Strategic Planning Group Meeting**  
**Held on Monday 2<sup>nd</sup> November 2017, 10.00am**  
**Fullerton Connexions, Irvine**

**Present:**

Councillor Robert Foster, Chair,  
Jo Gibson, Principal Manager, Planning & Performance, NAHSCP  
Christine Speedwell, Service Coordinator, Unity Enterprise NA Carers Centre  
Robert Steel, Locality Lead, Kilwinning Area  
Sharon Bleakley, Local Officer, Scottish Health Council  
Elaine Young, Assistant Director of Public Health, NHS  
Gavin Paterson, Engagement Officer, NAHSCP  
Brenda Knox, Health Improvement Lead, NHS A&A  
Louise McDaid, Staff Representative  
Sam Falconer, Community Pharmacist NHS A&A  
Simon Morrow, Dental Representative  
David Bonellie, Optical Representative  
Lynne McNiven, Consultant in Public Health, NHS  
Regina Mcdevitt, Public Health, NHS  
David Rowland, Head of Service, Health & Community Care, NAHSCP  
Norma Bell, Manager, Planning & Performance, Mental Health, NAHSCP  
Vicki Yuill, Operations Manager, Arran CVS  
Eunice Johnstone, Portfolio Programme Manager (Transformation and Sustainability)

**In Attendance:**

Scott Bryan, Team Manager – Planning, NAHSCP  
Debbie Campbell, Team Manager, Performance, NAHSCP  
Sharna Lynn, Planning & Performance assistant, NAHSCP

**Apologies Received:**

Dr Paul Kerr, Clinical Director  
Eleanor McCallum, Partnership Engagement Officer, NAHSCP  
David Thomson, AND/ Lead Nurse, NHS A&A  
Dr Chris Black, GP, Bourtrees Medical Practice  
Thelma Bowers, Head of Service, Mental Health, NAHSCP  
David Donaghey, Partnership Representative, NAHSCP  
David MacRitchie, Senior Manager, Justice Services (CSWO)  
Marion Gilchrist, Community Nurse, NHS A&A  
Louise Gibson, Dietetic lead, integrated services, NHS A&A

Christine Speedwell, Service Coordinator, Unity Enterprise NA Carers Centre  
Dr Rachel Fraser, GP  
Fiona Thompson, Locality Lead, Irvine  
Isabel Marr, Senior Manager, Long Term Conditions  
Helen McArthur, Senior Manager, Community Care  
Clive Shephard, NA Federation of Community Associations  
Mark Gallagher, Alcohol & Drugs Partnership

<b>1.</b>	<b><u>WELCOME &amp; APOLOGIES</u></b>	
1.1	Councillor Robert Foster welcomed all to the meeting.  Apologies were noted and accepted.	
<b>2.</b>	<b><u>MINUTES/ACTION NOTE OF PREVIOUS MEETING (02.10.17)</u></b>	
2.1	Minute was agreed as accurate with no amendments.	
<b>3.</b>	<b><u>MATTERS ARISING</u></b>	
3.1	There were no matters arising to be discussed.	
<b>Focus on: Draft Strategic Plan</b>		
	The meeting provided the Strategic Planning Group to review and input to the draft Strategic Plan for 2018-21 that is currently under development. The meeting consisted of two sessions, one focussed on the overall content of the draft document and the other focussed on the sections relating to localities. All feedback gathered from the event would be used to further inform the development of the content of the Strategic Plan.	
<b>4.</b>	<b><u>Content of Strategic Plan</u></b>	
4.1	Discussion was organised around 7 sections of the plan. Tables were organised each with a topic facilitator. The sections discussed were: <ul style="list-style-type: none"> <li>• Context and Reflections (Debbie Campbell)</li> <li>• Resources Available (Jo Gibson)</li> <li>• Tackling Inequalities (Scott Bryan)</li> <li>• Engaging Communities (Gavin Paterson)</li> <li>• Bringing Services Together (Annie Weir)</li> <li>• Prevention &amp; Early Intervention (Calum Webster)</li> <li>• Improving Mental Health &amp; Wellbeing (Norma Bell)</li> <li>•</li> </ul>	
4.2	At each discussion, participants were asked to address 4 questions: <ol style="list-style-type: none"> <li>1. Is the direction (of the plan) right?</li> <li>2. Is the plan clear?</li> <li>3. Is there anything missing?</li> <li>4. What will the impact be?</li> </ol>	
4.3	Two, twenty minute discussions were held, with participants moving tables between rounds.	
4.4	At the end of both rounds, facilitators provided an overview of the key topic discussions.	
<b>5.</b>	<b><u>Locality sections</u></b>	
5.1	Discussion was organised around each the locality section of the plan. Due to numbers, 3 tables were organised, with 2 localities represented in	

	each. In most cases, discussion was facilitated by locality chairs. The groups were: <ul style="list-style-type: none"> <li>• North Coast &amp; Kilwinning</li> <li>• Irvine &amp; Arran</li> <li>• Three Towns &amp; Garnock Valley</li> </ul>	
5.2	Again, participants were asked to address 4 questions: <ol style="list-style-type: none"> <li>1. Is the direction for the locality planning forum right?</li> <li>2. Does the narrative capture the locality?</li> <li>3. Are the priorities still right?</li> <li>4. Are the infographics meaningful?</li> </ol>	
5.3	Two, twenty minute discussions were held, with participants moving tables between rounds	
5.4	Due to time constraints no group feedback was provided.	
<b>6.</b>	<b>Agenda items for next meeting</b>	
6.1	Councillor Foster suggested an input on the HSCP budget.	
<b>7.</b>	<b>DATES AND VENUES FOR 2018</b>	
	<ul style="list-style-type: none"> <li>• Wednesday, 28<sup>th</sup> February 2018, at 10:00am, Greenwood Conference Centre</li> <li>• Wednesday, 25<sup>th</sup> April 2018, at 10:00am, Fullarton Connexions</li> <li>• Wednesday, 20<sup>th</sup> June 2018, at 10:00am, , Greenwood Conference Centre</li> <li>• Wednesday, 15<sup>th</sup> August 2018, at 10:00am, Greenwood Conference Centre</li> <li>• Wednesday, 10<sup>th</sup> October 2018, at 10:00am, Greenwood Conference Centre</li> <li>• Wednesday, 05<sup>th</sup> December 2018, at 10:00am, Fullarton Connexions</li> </ul>	