



**North Ayrshire Health and Social Care Partnership  
Minute of Integration Joint Board Virtual meeting held on  
Thursday 29 September 2020 at 10.00 a.m.**

**Present**

Councillor Robert Foster, North Ayrshire Council (Chair)  
Bob Martin, NHS Ayrshire and Arran (Vice-Chair)  
Councillor Timothy Billings, North Ayrshire Council  
Adrian Carragher, NHS Ayrshire and Arran  
Councillor Anthea Dickson, North Ayrshire Council  
Jean Ford, NHS Ayrshire and Arran  
Councillor John Sweeney, North Ayrshire Council

Caroline Cameron, Chief Finance and Transformation Officer  
Dr Paul Kerr, Clinical Director  
Alistair Reid, Lead Allied Health Professional Adviser  
Dr Calum Morrison, Acute Services Representative  
David Thomson, Associate Nurse Director/IJB Lead Nurse  
Dr. Louise Wilson, GP Representative  
David Donaghey, Staff Representative (NHS Ayrshire and Arran)  
Louise McDaid, Staff Representative (North Ayrshire Council)  
Graham Searle, Carers Representative (Depute for Marie McWaters)  
Clive Shepherd, Service User Representative  
Vicki Yuill, Third Sector Representative  
Janet McKay, Chair (Garnock Valley Locality Forum)

**In Attendance**

Thelma Bowers, Head of Service (Mental Health)  
Alison Sutherland, Head of Service (Children, Families and Criminal Justice)  
Michelle Sutherland, Partnership Facilitator  
Neil McLaughlin, Manager (Performance and Information Systems)  
Eleanor Currie, Manager (HSC Finance and Transformation)  
Betty Saunders, Contract and Commissioning Manager  
Karen Andrews, Team Manager Governance  
Angela Little, Committee Services Officer  
Diane McCaw, Committee Services Officer

**Apologies for Absence**

John Rainey, NHS Ayrshire and Arran  
Stephen Brown, Director of Health and Social Care Partnership  
David MacRitchie, Chief Social Work Officer  
Marie McWaters, Carers Representative

## **1. Apologies**

Apologies were noted.

### **1.1 Chair's Remarks**

On behalf of the IJB, the Chair welcomed David Thomson to the meeting in his new role as Interim Head of Service, Health and Community Care.

## **2. Declarations of Interest**

There were no declarations of interest in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.

## **3. Minutes/Action Note**

The accuracy of the Minutes of the meeting held on 27 August 2020 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

## **4. Director's Report**

Submitted report by Stephen Brown, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report provided an update on the following areas:-

- The launch of the Scottish Government's Programme for Government on 1 September;
- Ayrshire wide developments that included the launch of the Learning Disability Information App and Suicide Prevention Week from 7 – 14 September 2020; and
- A Covid update, which provided information on support for Commissioned Care Providers via Social Care Staff Support Fund and Social Care Sustainability Payments and Care Homes.

Members asked questions and were provided with further information in relation to:-

- Testing for care at home staff, including prioritisation of those who are showing symptoms and stringent PPE that is in place;
- The Chief Officers' Integration Group that will feed into the Independent Review of Adult Social Care and an update that will be provided to a future meeting;
- Equality assessments that are undertaken to ascertain individual's' circumstances, including how to support them in accessing digital care and the provision of a further update to a future meeting on the National Digital Strategy to a future meeting; and
- The welcomed addition of the Covid update as part of the Director's report and that this includes any specific areas that require further assistance from the UK or Scottish Governments.

The Board agreed (a) an update be provided to a future meeting on the National Digital Strategy; and (b) to otherwise note the report.

## **5. Financial Performance: Period 4**

Submit report by Caroline Cameron, Chief Finance & Transformation Officer on the financial position of the North Ayrshire Health and Social Care Partnership.

Appendix A to the report provided the financial overview of the partnership position, with detailed analysis provided in Appendix B. Details of the savings plan were provided at Appendix C. Appendix D outlined the movement in the overall budget position for the partnership following the initial approved budget and the mobilisation plan submission was provided at Appendix E to the report.

The Board was advised of typographical error at 2.4 of the report, first paragraph, relating to Mental Health Services - Against the full-year budget of £77.324m there is a projected ~~underspend~~ **overspend** of £0.202m (0.3%) which is an adverse movement of £0.558m.

Members asked questions and were provided with further information in relation to:-

- The underspend in Care Homes as a result of a reduction in occupancy;
- Advice and support that is provided by the Commissioning Team to Care Homes, including payments for under-occupancy, staffing and PPE;
- The delay in achieving some savings and transformation targets as a result of Covid and a Budget Update report in October/November that will identify these and recurring Covid costs;
- The transfer of the Douglas Grant and Redburn rehab wards to the HSCP, work done to reduce the historical overspends and agreement with the NHS that the HSCP are not liable for these overspends; and
- Guidance relating to home working that is updated to reflect any changes from the Scottish Government and protocols and risk assessments that are in place for staff working from the office and undertaking home visits.

The Board agreed to (a) note the overall integrated financial performance report for the financial year 2020-21 and the overall projected year-end overspend of £0.066m at period 4; (b) notes the estimated costs of the Covid mobilisation plan of £7.2m, including savings delays, and the associated funding received to date; (c) note the financial risks for 2020-21, including the impact of Covid 19, and that there is no recommendation at this time to implement a formal Financial Recovery Plan for the IJB; (d) approve the budget changes outlined at section 2.8; and (e) receive a Budget Update report to the October/November meeting that will include (i) details of any delays in achieving savings and transformation targets as a result of Covid; and (ii) identify recurring Covid costs.

## **6. Annual Performance Report 2019-20**

Submit report by Neil McLaughlin, Performance and Information Systems Manager on the North Ayrshire Health and Social Care Partnership Annual Performance Report 2019-20.

Members asked questions and were provided with further information in relation to:

- The Community Link Worker Service that is a successful example of partnership working between the third and public sector and that the report highlight the partnership makeup of this service; and
- The benefits of a communications strategy to highlight and publicise the wide range of work being undertaken.

The Board agreed to approve the publication of the Partnership's 2019-20 Annual Performance Report, with the addition of information on the partnership makeup of the Community Link Worker Service.

Clive Shepherd left the meeting at this point.

## **7. IJB PAC - Quarter 1 Performance Monitoring**

Submitted report by Neil McLaughlin, Performance and Information Systems Manager on the progress being made by the Health and Social Care Partnership in delivering the strategic priorities set out in the 3-year strategic plan, attached at Appendix 1 to the report.

It was noted that the report would have been reported to the IJB PAC meeting, but that the schedule meeting would have been inquorate and had not therefore taken place.

Members asked questions and were provided with further information in relation to:-

- A change in data recording guidance for CAMHS;
- Work that is ongoing on KPIs for learning disabilities and social care;
- Significant absence levels within a HSCP small team that were attributable to one individual and a proactive programme to support those absent from work and help them return to work;
- Work that continues around the development of the Drug Brief Interventions programme; and
- The Pan Ayrshire Hospitals Transition Group and Delayed Discharge Working Group put in place to manage delayed discharges and the removal of financial restraints for those referred to a care home.

The Board agreed to note the content of the report.

## **8. Meetings for 2021**

Submitted report by Karen Andrews, Team Manager (Governance) on proposed dates for meetings of the IJB and IJB PAC for 2021 that had accounted for budgeting reporting and performance schedules and, where possible, avoided clashes with other NHS and Council meetings and recess periods. Appendix 1 to the report detailed the proposed dates for the IJB meeting, its Pre Agenda meetings and dates for the Performance and Audit Committee in 2021.

The Board agreed to approve the dates relating to the IJB and IJB PAC meetings for 2021, as outlined in Appendix 1 to the report.

The meeting ended at 11.30 a.m.

## North Ayrshire Integration Joint Board – Action Note

Updated following the meeting on 24 September 2020

No.	Agenda Item	Date of Meeting	Action	Status	Officer
1.	Community Alarm/Telecare Services Transition from Analogue to Digital	26/9/19	That an update report on progress be submitted to a future meeting.	Submit to meeting in 2021	Helen McArthur
2.	UK Care Home Industry	19/12/19  13/2/20	<p>Receive a further report examining the issues raised in the Plugging the Leaks in the UK Care Home Industry report from a North Ayrshire context, including the lessons learned from care home closures and in consultation with both staff, independent and third sectors.</p> <p>Agreed that the Care Home Providers be consulted at an early stage in the work to examine the issues raised in the Plugging the Leaks in the UK Care Home Industry report from a North Ayrshire context.</p>	Submit to meeting in April/May 2020	Stephen Brown
3.	Director's Report	24/9/20	The Board agreed (a) an update be provided to a future meeting on the National Digital Strategy; and (b) to otherwise note the report.		David Thomson

5.	Financial Performance: Period 4	24/9/20	<p>The Board agreed to (a) note the overall integrated financial performance report for the financial year 2020-21 and the overall projected year-end overspend of £0.066m at period 4; (b) notes the estimated costs of the Covid mobilisation plan of £7.2m, including savings delays, and the associated funding received to date; (c) note the financial risks for 2020-21, including the impact of Covid 19, and that there is no recommendation at this time to implement a formal Financial Recovery Plan for the IJB; (d) approve the budget changes outlined at section 2.8; and <b>(e) receive a Budget Update report to the October/November meeting that will include (i) details of any delays in achieving savings and transformation targets as a result of Covid; and (ii) identify recurring Covid costs.</b></p>		Caroline Cameron
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