



North Ayrshire Council
Comhairle Siorrachd Àir a Tuath

Cunninghame House,
Irvine.

30 March 2015

Staffing and Recruitment Committee

You are requested to attend a Meeting of the above mentioned Committee of North Ayrshire Council to be held in the Greenwood Conference Centre, Greenwood Gate, Dreghorn, Irvine on **THURSDAY 2 APRIL 2015** at **10.45 A.M.** to consider the undernoted business.

Yours faithfully

Elma Murray

Chief Executive

PLEASE NOTE THAT INTERVIEWS WILL COMMENCE AT 11.15 A.M. FOLLOWING PRE-INTERVIEW DISCUSSION AT 10.45 A.M.

1. Declarations of Interest

Members are requested to give notice of any declaration of interest in respect of items of business on the agenda.

2. Minutes

The Minutes of the previous meeting of the Staffing and Recruitment Committee held on 16 March 2015 will be signed in accordance with paragraph 7(1) of Schedule 7 of the Local Government (Scotland) Act 1973 (copies enclosed).

Exempt Information

3. Exclusion of the Public and Press

Resolve, in terms of Section 50(A)4 of the Local Government (Scotland) Act 1973, to exclude from the Meeting, the press and the public for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act.

4. Post of Head of Service - Inclusion

In terms of Standing Order 17 (Disclosure of Information) the information contained within the following report is confidential within the meaning of Section 50A of the 1973 Act and shall not be disclosed to any person by any Member or Officer.

Submit details of candidates selected for interview for the post of Head of Service - Inclusion (copies enclosed).

5. Urgent Items

Staffing and Recruitment Committee

Sederunt:

Willie Gibson (Chair)
(named substitute Ruth Maguire)

John Bell
(named substitute Alex Gallagher)

Marie Burns
(named substitute Alan Hill)

Peter McNamara
(named substitute Alan Munro)

John Bruce (as relevant Cabinet Member)

Chair:

Attending:

Apologies:

Meeting Ended:

Staffing and Recruitment Committee
16 March 2015

IRVINE, 16 March 2015 - At a Meeting of the Staffing and Recruitment Committee at 1.30 p.m.

Present

Ruth Maguire, John Bell, Marie Burns, Alan Munro and, in his capacity as the relevant Cabinet Member, John Bruce

In Attendance

E. Murray, Chief Executive; J. Butcher, Executive Director (Education and Youth Employment); and F. Walker, Organisational Development Manager (Finance and Corporate Support).

Chair

Councillor Maguire in the Chair.

Apologies for Absence

Willie Gibson and Peter McNamara.

1. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 16 and Section 5 of the Code of Conduct for Councillors.

2. Minutes

The accuracy of the Minutes of the previous meetings of the Committee held on 11 December 2014 was agreed and the Minutes signed in accordance with paragraph 7(1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3. Exclusion of the Public and Press

The Committee resolved, in terms of Section 50(A)4 of the Local Government (Scotland) Act 1973, to exclude from the Meeting, the press and the public for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act.

4. Post of Head of Service - Inclusion

Submitted applications received for the post of Head of Service - Inclusion.

The Committee agreed to select four candidates to go forward to the Assessment Centre.

The Meeting ended at 2.30 p.m.