

AYRSHIRE SHARED SERVICES JOINT COMMITTEE

MINUTES OF MEETING HELD ON FRIDAY 4 DECEMBER 2020 AT 1000 HOURS BY VIDEO CONFERENCE

PARTICIPATING: Councillors Douglas Reid, John McGhee, Tom Cook and Jim Roberts (all East Ayrshire Council); Councillors Ian Cochrane, Philip Saxton and Bob Pollock (all South Ayrshire Council); and Councillors Joe Cullinane and Marie Burns (both North Ayrshire Council).

ALSO PARTICIPATING: Kevin Braidwood, Interim Head of Roads; and Kenny Markwick, Strategic Manager: Roads, Transportation and Maintenance (both Ayrshire Roads Alliance); Kevin Carr, Executive Manager - Place; and Lesley Jeffery, Ayrshire Civil Contingencies Team (both South Ayrshire Council); Andrew Fraser, Head of Democratic Services, North Ayrshire Council; and Katie Kelly, Depute Chief Executive: Safer Communities; Paul Whip, Group Finance Manager; and Lynn Young, Democratic Services Officer (all East Ayrshire Council).

CHAIR: Councillor Douglas Reid, East Ayrshire Council, Chair.

EXCLUSION OF PRESS AND PUBLIC

1. The Committee resolved:- "That under Section 50A(3A) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that if members of the public were present, there would be a real and substantial risk to public health due to infection or contamination with coronavirus".

DECLARATIONS OF INTEREST

2. It was noted that no declarations of interest were intimated in relation to the undernoted items of business on the Agenda.

MINUTE OF MEETING HELD ON 4 SEPTEMBER 2020

3. There was submitted and approved as a correct record, the Minutes of previous meeting of the Ayrshire Shared Services Joint Committee of 4 September 2020 (circulated).

CALENDAR OF MEETINGS 2021

4. There was submitted and approved a proposed calendar of meetings for 2021 (circulated).

AYRSHIRE CIVIL CONTINGENCIES

5. There was submitted a report dated 23 November 2020 (circulated) which sought approval from the Joint Committee for the Ayrshire Civil Contingencies Team Service Plan for 2021/2022 - (Appendix 1) and the ACCT Annual Report for 2019 and 2020 (Appendix 2).

Arising from discussion and in response to particular matters raised, the Members noted further information as undernoted:

- the possible use of Microsoft Teams for desktop exercises in light of the current COVID-19 restrictions;
- the provision of lorry parks near Stranraer to mitigate delays at the Cairnryan Ferry Terminals as a result of BREXIT and severe weather lorry park options in each of the 3 Ayrshire Council areas which might also assist; and
- individual Local Authorities had prepared a Contingency Plan for potential impacts resulting from BREXIT and were working with Partners to mitigate any risks.

It was agreed to approve the Service Plan in its current form, acknowledging that there may be additional requests for support added, as the wider services from across the 3 Ayrshire Councils plan their own service delivery for 2021/2022.

Councillors Joe Cullinane and Marie Burns, North Ayrshire Council left the meeting at this point.

AYRSHIRE ROADS ALLIANCE

MINUTE OF MEETING HELD ON 5 NOVEMBER 2020

6. There was submitted and approved as a correct record, the Minutes of previous meeting of the Ayrshire Shared Services Joint Committee of 5 November 2020 (circulated).

ROADWORKS PROGRAMME 2020/2021

7. There was submitted a report (circulated) by the Interim Head of Roads: Ayrshire Roads Alliance which advised of the progress made with the road improvement programmes within East Ayrshire and South Ayrshire for financial year 2020/2021.

Arising from discussion and in response to particular matters raised, the Members noted further information as undernoted:

- investment relating to Charging Points and that information would be detailed in future reports;
- the proposed roll out of Charging Points across East Ayrshire and South Ayrshire Councils, including the involvement of Network Operators to ensure that appropriate infrastructure was in place, and the continued conversations with vehicle manufacturers;
- the LED replacement programme would be completed by summer 2021;
- a Contractor had been appointed for the coal tar works at Howard Street, Kilmarnock and following concerns regarding adjacent streets, it was noted that the Strategic Manager: Roads, Transportation and Maintenance discuss the matter off-line with the Chair and Councillor Tom Cook; and
- proposals for funding to South Ayrshire Council for maintenance works to ensure existing cycle paths are brought up to an adoptable standard.

It was agreed:-

- (i) to note the Ayrshire Roads Alliance works progress for 2020/2021; and
- (ii) otherwise, to note the contents of the report.

RISK REPORT AND REGISTER

8. There was submitted a report dated 23 November 2020 (circulated) by the Interim Head of Roads: Ayrshire Roads Alliance which advised on the management of risk associated with the Ayrshire Roads Alliance.

It was agreed:-

- (i) to note the risk register presented in the report;
- (ii) to continue to receive updates on progress; and
- (iii) otherwise, to note the contents of the report.

UPDATE ON PERFORMANCE SCORECARD

9. There was submitted a report (circulated) by the Interim Head of Roads: Ayrshire Roads Alliance which advised of progress made to date against the Performance Scorecard.

It was agreed:-

- (ii) to note the performance scorecard as detailed in the report;
- (ii) to continue to receive the performance scorecard updates; and
- (iii) otherwise, to note the contents of the report.

REVENUE FINANCIAL MONITORING REPORT

10. There was submitted a report (circulated) by the Depute Chief Executive and Chief Financial Officer: Economy and Skills which updated the Joint Committee on the revenue budget monitoring position for the year to 11 October 2020, for the Ayrshire Roads Alliance.

Arising from discussion and in response to particular matters raised, the Members noted further information as undernoted:

- options for funding streams to recover costs as a result of the impact of the COVID-19 Pandemic and that CoSLA had been provided with figures relative to the loss of parking costs;
- parking audits were currently being carried out across both authorities in light of the Tier 4 Restrictions and also the impact of home working and it was further noted that a report on the Parking Strategy would be submitted to a future meeting of East Ayrshire Council's Cabinet and the Leadership Panel in South Ayrshire Council; and
- the need for an identified site for the Gypsy Traveller Community and it was agreed to jointly discuss options for a possible cross border site.

It was agreed:-

- (i) to note the financial management position of the Ayrshire Roads Alliance;
- (ii) to request a further financial update at the next meeting of the Joint Committee; and
- (iii) otherwise, to note the content of the report

The meeting terminated at 1103 hours.