

**North Ayrshire Health and Social Care Partnership  
Minute of Integration Joint Board meeting held on Thursday 4<sup>th</sup> June 2015  
at 10.00 a.m., Council Chambers, Cunninghame House, Irvine**

**Present :**

Councillor Anthea Dickson, (Chair)  
Lesley Aird, Chief Finance Officer  
Derek Barron, Lead Nurse  
Thelma Bowers, Head of Mental Health  
Stephen Brown, Head of Children, Families & Criminal Justice  
Iona Colvin, Director, NAHSCP  
Carol Davidson, NHS Ayrshire & Arran  
David Donaghey, Staff Side Representative, NHS Ayrshire & Arran  
Councillor Ruth Maguire, NAC  
Bob Martin, NHS Ayrshire & Arran  
Louise McDaid, Staff Side Representative, NAC  
Janet McKay, NHS Ayrshire & Arran  
Stephen McKenzie, NHS Ayrshire & Arran (Vice Chair)  
Marie McWaters, Carers Representative  
Jim Nichols, Third Sector Representative  
Councillor Robert Steel, NAC  
Nigel Wanless, Independent Sector Representative

**In Attendance :**

Melanie Anderson, Acting Committee Services Manager  
Karen Andrews, Business Support Officer  
Andrew Fraser, Head of Democratic Support, NAC  
Jo Gibson, Principal Manager (Planning & Performance)  
John Godwin, Service Development Officer, NAC  
Janine Hunt, Principal Manager (Business Support)  
Eunice Johnstone, Planning Manager, NHS Ayrshire & Arran  
Billy McClean, Associate AHP Director, NHS Ayrshire & Arran  
Fiona Neilson, Senior Finance Manager, NHS Ayrshire & Arran  
Chief Inspector Tim Ross, Police Scotland  
David Rowland, Head of Health & Community Care

**Apologies for Absence**

Kerry Gilligan, Lead AHP  
Martin Hunter, Service User Representative  
Paul Kerr, Clinical Director  
Councillor Peter McNamara, NAC  
Sally Powell, Carer Representative  
Fiona Thomson, Service User Representative

<b>1.</b>	<b>DECLARATION OF INTEREST</b>	
	Councillor Dickson declared an interest in relation to Item 13 on the agenda.	

<b>2.</b>	<b>MINUTES/ACTION NOTE – 16<sup>th</sup> APRIL 2015</b>	
	Agreed without amendment.	
<b>3.</b>	<b>DEVELOPMENT AND IMPLEMENTATION OF A NORTH AYRSHIRE SOCIAL ENTERPRISE STRATEGY</b>	
	Submitted report by John Godwin, Service Development Officer in relation to the development and implementation of a North Ayrshire Social Enterprise Strategy.	
	The report highlighted the intention to develop a comprehensive and robust partnership based strategy to maximise the social and economic impact of social enterprises in North Ayrshire. A steering group will be established to provide strategic direction, specialist input and test developments and ideas throughout the process. It is anticipated that there will be three meetings of the Steering Group throughout this process.	
	A draft strategy will be submitted to the Steering Group on 31 <sup>st</sup> August 2015. A final strategy will then be presented to the IJB, North Ayrshire Corporate Management Team and NAC Cabinet for approval.	<b>John Godwin</b> Agenda – IJB 17-9-15
	Members asked questions and received clarification in relation to :-	
	<ul style="list-style-type: none"> <li>The spend on third and independent sector projects using public funding. Iona Colvin advised that currently social enterprises and community based organisations represent 25% of total spend on contracted Health and Social Care services. It is hoped to make better opportunities for people into employment through some of the social enterprise services. The strategy is not about replacing current services in NAC/NHS.</li> </ul>	
	<ul style="list-style-type: none"> <li>Assessing the impact of social enterprise was discussed. John Godwin advised that progress will be reviewed on a regular basis.</li> </ul>	
	The report was endorsed by the IJB.	

4.	<b>INVESTMENT PROPOSALS FOR THE ADDITIONAL FUNDING AVAILABLE TO NORTH AYRSHIRE HEALTH AND SOCIAL CARE PARTNERSHIP TO SUPPORT LOCAL RESIDENTS</b>	
	Submitted report by David Rowland, Head of Health and Community Care on proposals to invest additional resources to provide better care for people at home and to support individuals to return home after their acute care needs have been met.	
	IJB members commended the report, members asked questions and received clarification in relation to :-	
	<ul style="list-style-type: none"> <li>In relation to the proposal to appoint 40 additional staff on 20 hour contracts members asked how the difficulties in recruiting care at home staff have been addressed. David Rowland advised that the application process has been made easier by reverting to a paper based application form. Partnership staff are working alongside colleagues in Inverclyde to look at cross-boundary recruitment.</li> </ul>	
	<ul style="list-style-type: none"> <li>Members asked about the flexibility on the type of contracts required, e.g., are full time hours available for those who apply. David advised that the contracts could be flexible with variations on the 20 hours if preferred.</li> </ul>	
	<ul style="list-style-type: none"> <li>Issues around the waiting list for aids and adaptations were raised by members. David Rowland advised that it is proposed to make it easier for people to access high volume equipment. A specification for the aids and adaptations service will be brought to the IJB on 13<sup>th</sup> August 2015.</li> </ul>	<b>David Rowland</b> Agenda – IJB -13-8-15
	<ul style="list-style-type: none"> <li>Iona Colvin advised that the aids and adaptations process is currently split across the HSCP, Housing and Building Services. Kerry Gilligan, Lead AHP will review this process.</li> </ul>	<b>Kerry Gilligan</b>
	<ul style="list-style-type: none"> <li>Jo Gibson and her team are working with the Scottish Government ISD department to develop baseline information to measure the impact of the additional investment.</li> </ul>	

	David Rowland advised that a progress report on the Care at Home Review, carried out by Main Street Consulting, will be tabled at the IJB meeting on 13 <sup>th</sup> August 2015.	<b>David Rowland</b> Agenda – IJB – 13-8-15
<b>5.</b>	<b>IJB GOVERNANCE FRAMEWORK</b>	
	Submitted report by Janine Hunt, Principal Manager (Business Support) on the proposed governance framework for the delivery of the work of the IJB.	
	The report proposed draft Terms of Reference for the Health and Care Governance Group. The Terms of Reference for all the other proposed groups/committees will be developed and shared with the IJB over the coming months.	
	The proposals within the report were approved.	
<b>6.</b>	<b>PERFORMANCE AND AUDIT COMMITTEE</b>	
	Submitted report by Lesley Aird, Chief Finance Officer on the proposal to create a Performance and Audit Committee and proposals for the remit and powers of the committee.	
	Lesley Aird advised that the Scottish Government Guidance advised that the creation of the Audit Committee is a requirement. Lesley Aird also confirmed that the Committee will set up a programme of audit for the forthcoming year. This will be created on the advice of Internal and External Audit teams within NHS and NAC.	
	The recommendations within the paper were approved by the IJB.	
	A further report will be submitted to the IJB on 13 <sup>th</sup> August 2015 with recommendations on the appointment of Board Members, including the Chair and Vice Chair. IJB to submit nominations for membership to Iona Colvin.	<b>Lesley Aird</b> Agenda – IJB – 13-8-15  <b>All Members</b>
<b>7.</b>	<b>FORMAT OF IJB MEETINGS AND ORGANISATIONAL DEVELOPMENT PROPOSALS</b>	
	Submitted report by Janine Hunt, Principal Manager (Business Support) on the process and format for future IJB meetings and ongoing development plan for IJB members.	
	The proposals within the report were agreed.	

<b>8.</b>	<b>HEALTHCARE IMPROVEMENT SCOTLAND (HIS) UNANNOUNCED INSPECTION OF ARRAN WAR MEMORIAL HOSPITAL (AWMH)</b>	
	Submitted report by Derek Barron, Lead Nurse on the recent inspection on Arran War Memorial Hospital and the action plan detailing improvement identified by the inspection team.	
	The IJB endorsed the actions contained within the action plan.	
<b>9.</b>	<b>RECOMMENDATIONS FOR THE FUTURE LEADERSHIP AND MANAGEMENT ARRANGEMENTS FOR ALLIED HEALTH PROFESSIONALS</b>	
	Submitted report by Billy McClean, Associate AHP Director on the recommendations for leadership and management arrangements for Allied Health Professionals across Ayrshire and Arran. This report has been approved by the South Integration Joint Board and will also be submitted to the East IJB for noting.	
	Billy McClean gave background to the recommendation within the report to adopt Option 2 which is AHP is managed through the South Ayrshire HSCP as lead partnership with a lead AHP aligned to each partnership.	
	The challenges through the process were acknowledged, and that this option was not the preferred option for either senior managers or professional and staff side representatives, but through further consultation Option 2 represented the consensus model. Billy McClean advised that work will continue with staff side representatives to strengthen this model.	
	The report was noted.	
<b>10.</b>	<b>DIRECTOR'S REPORT</b>	
	Submitted report by Iona Colvin, Director, NAHSCP.	
	The report was noted.	

<b>11.</b>	<b>BIG LOTTERY FUND ESF FINANCIAL INCLUSION</b>	
	Submitted report by David Rowland, Head of Health & Community Care in relation to discussions taking place with the Big Lottery Fund (BLF) to secure funding for financial inclusion work in North Ayrshire.	
	North Ayrshire has been selected as one of five areas to benefit from the funds should the BLF bid be successful. If successful the monies will be used to deliver an integrated programme covering financial capability, money management and debt reduction.	
	The IJB welcomed and noted the report.	
<b>12.</b>	<b>STRATEGIC PLANNING GROUP HELD ON 26<sup>TH</sup> MARCH 2015</b>	
	The minutes of the Strategic Planning Group meeting held on 26 <sup>th</sup> March 2015 were noted.	
<b>13.</b>	<b>EXCLUSION OF PUBLIC AND PRESS</b>	
	The Board resolved, in terms of Section 50(A)4 of the Local Government (Scotland) Act 1973, to exclude from the meeting, the press and the public for the following item(s) of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 9 of Part 1 of the Schedule 7A of the Act.	
	Submitted report by Tim Ross, Chair of North Ayrshire Alcohol and Drug Partnership to seek IJB approval to extend the current contract for the Alcohol Support Service for one year.  The proposals in the report were approved.	
<b>12.</b>	<b>DATE OF NEXT MEETING</b>	
	The next meeting will be a private briefing session on <b>Thursday 2<sup>nd</sup> July 2015 at 10.00 a.m., Greenwood Resource Centre, Dreghorn.</b>	
	The next business meeting will be held on <b>Thursday 13<sup>th</sup> August 2015 at 10.00 a.m., Council Chambers, Cunninghame House, Irvine.</b>	