

**North Ayrshire Health and Social Care Partnership  
Minute of Integration Joint Board meeting held on  
Thursday 19 May 2016  
at 10.00 a.m., Council Chambers, Cunninghame House, Irvine**

**Present**

Councillor Anthea Dickson, (Chair)  
Stephen McKenzie, NHS Ayrshire & Arran (Vice Chair)  
Bob Martin, NHS Ayrshire & Arran  
Dr Janet McKay, NHS Ayrshire & Arran  
Dr Carol Davidson, NHS Ayrshire & Arran  
Councillor Robert Steel, North Ayrshire Council

Iona Colvin, Director North Ayrshire Health and Social Care (NAHSCP)  
Margaret Hogg, Chief Finance Officer  
Stephen Brown, Chief Social Work Officer – North Ayrshire  
Derek Barron, Lead Nurse/Mental Health Advisor  
Louise Gibson, Lead Allied, Health Professional Adviser  
Dr. Paul Kerr, Clinical Director  
Dr. Kes Khaliq, GP Representative  
Nigel Wanless, Independent Sector Representative  
David Donaghy, Staff Representative – NHS Ayrshire and Arran  
Louise McDaid, Staff Representative – North Ayrshire Council  
Fiona Thomson, Service User Representative  
Jim Nichols, Third Sector Representative  
Marie McWaters, Carers Representative  
Sally Powell, Carers Representative

**In Attendance**

Elma Murray, Chief Executive (Item 5)  
Thelma Bowers, Head of Mental Health  
Jo Gibson, Principal Manager (Planning & Performance)  
David Rowland, Head of Health & Community Care  
Alan Stout, Integrated Island Services  
Ruth Betley, Arran Medical Group  
Dr Hamill, Arran Medical Group  
Elaine Young, Public Health Department  
Lynne Niven, Public Health Department  
Karen Andrews, Business Support Officer  
Angela Little, Committee Services Officer

**Apologies for Absence**

Councillor Ruth Maguire, North Ayrshire Council  
Martin Hunter, Service User Representative

## **1. Chair's Remarks**

The Chair referred to the recent death of Martin Hunter's wife, and on behalf of the Board, extended her condolences to the family.

## **2. Apologies**

Apologies were noted.

## **3. Declarations of Interest**

There were no declarations of interested in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.

## **4. Minutes/Action Note – 10 December 2015**

The accuracy of the Minutes of the meeting held on 11 February 2016 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

### **4.1 Matters Arising**

The Board noted that a presentation on the GP Strategy will be made to the next meeting.

## **5. Update: Locality Approach**

The Chief Executive (North Ayrshire Council) provided a verbal update on the Locality Approach

- Background to the Council's Locality Partnerships which are aligned to the same areas as the NAHSCP;
- The appointment of Elected Members as Chairs of the 6 Locality Partnership Forums (two of which are IJB members);
- Membership of the CPP Board that will now include the Chairs of the Locality Partnership Forums and consideration that will be given to membership of the Chair and Vice Chair of the IJB
- Six senior lead officers put in place to support the Locality Partnerships;
- Locality Partnership events that have been arranged in each of the 6 areas;

- Participatory Budgeting events that will be piloted in each of the 6 localities, one having already taken place in Kilwinning; and
- Place Standard Toolkit that will be circulated to IJB members.

Noted.

## 6. Arran Services Review

Submitted report by Alan Stout, Senior Manager (Integrated Island Services) and presentation on the outcome of the Arran Review of Services that was undertaken by a multi-agency, multi-disciplinary group through engagement with members of the public and staff through a review and assessment process. (Presented by Alan Stout, Ruth Betley and Dr Hamill).

The report and presentation provided details of:-

- the stakeholder engagement that had taken place;
- support services and facilities;
- workforce;
- emerging model of care;
- challenges and drivers for change;
- test of change;
- next steps

The Board was advised of some inaccuracies in the report, as detailed below: \_

Paragraph 10.1 should read as follows:-

In order to achieve such an ambitious whole system change it is acknowledged that there will need to be continued support from the Clinical Lead and the Project Manager roles. Both are currently provided by Arran Medical Group and reimbursed through the Change Team. Consideration will need to be given to the level and funding of this support as the review proceeds to implementation.

Appendix 3 should conclude after the first sentence of paragraph 6 - removing the subsequent sentence and the table.

Members asked questions and were provided with further information in relation to:-

- the aspiration to harmonise the terms and conditions for Health and Council staff;
- engagement with staff that had been undertaken by the Team Leaders and will form part of the Staff Partnership Forum agenda;
- the current service provision on Arran which is complex and confusing to service users;
- work by the Change Programme to identify and record the wide range of services on Arran.

The Board noted (a) the detailed planning required to deliver a fully integrated hub; and (b) the changes to the report.

## **7. Fair for All: Community Planning Partnership Inequalities Strategy**

Submitted report by Jo Gibson, Principal Manager (Planning and Performance) and presentation by Elaine Young, Public Health Department on a draft strategy to reduce inequalities in North Ayrshire.

The report and presentation provided information in relation to:-

- The key findings of the Steering Group;
- A number of engagement events that have taken place;
- The challenges in North Ayrshire;
- Inequality in income and death;
- Inequalities – the national response;
- North Ayrshire local response;
- Fair for All;
- Inequalities – theory of causation
- Responding to inequalities;
- Inequalities interventions – Undo, Prevent and Mitigate;
- Key shared themes
- Reducing inequalities action plan;
- Tackling inequalities action plan
- Current state;
- Delivering a North Ayrshire – Fair for All proposal

Members asked questions and were provided with further information in relation to:-

- Prevention and Mitigation work that will always be required as a result of being unable to Undo;
- The proposed structure that would create a Fair for All Board that would report to the Community Planning Partnership;
- A Refresh of the Strategic Plan that will focus on service developments and link to the Equality Strategy; and
- The availability of Impact Assessment Tools.

Jo Gibson

The Board agreed to approve the Inequalities Strategy Fair For All.

## 8. Appointment of Chief Finance Officer

Submitted report by Andrew Fraser, Head of Democratic Services on the requirement of the IJB to appoint a Chief Finance Officer who has responsibility for the administration of its financial affairs in terms of s.95 of the 1973 Act (presented by I. Colvin).

The Chief Finance Officer is accountable to the IJB for the planning, development and delivery of the IJB's financial strategy and is responsible for the provision of strategic financial advice and support and the financial administration and financial governance of the IJB.

The Board agreed to appoint Margaret Hogg, an employee of North Ayrshire Council, as the Chief Finance officer of the Integration Joint Board.

A. Fraser

## 9. Appointment of Standards Officer

Submitted report by Andrew Fraser, Head of Democratic Services on the requirement of the Ethical Standards in Public Life (Scotland) Act 2000 (Register of Interests) Regulations 2003 the IJB to appoint a Standards Officer (presented by I. Colvin).

The report provided information on the duties of the Standards Officer and a Code of Conduct developed by the Standards Commission to be adopted by IJBs.

The Board agreed to (a) approve the appointment of Andrew Fraser, Head of Democratic Services (North Ayrshire Council) as the IJB's Standards Officer; and (b) to adopt the Standards Commission Code of Conduct.

A. Fraser/  
K. Andrews

## 10. Concerns Hub Update

Submitted report by Mark Inglis, Senior Manager Intervention on the proposed arrangements to establish a Concerns Hub in Kilmarnock Police Station (presented by Stephen Brown, Chief Social Work Officer – North Ayrshire).

The report provided information on (i) the work undertaken to examine the existing arrangements in each of the three Ayrshire areas; (ii) further examination of the preferred model of the co-location of staff using existing separate Health and Social Care Partnership processes and systems – three separate models with a co-located hub (Model 3); and (iii) a trial of the first phase of the Model 3 by North Ayrshire from June 2016 with the involvement of the East and South Ayrshire in phases two and three.

Members asked questions and were provided with further information in relation to:-

- The selection of Model 3 as the preferred model as an achievable model within the timescales that could be built upon; and
- An initial scoping exercise that will be undertaken in respect of mental health.

The Board agreed to (a) approve the arrangements to establish a Concerns Hub in Kilmarnock Police Station to screen concerns about vulnerable children and adults; and (b) that future IJB reports include sections on (i) Anticipated Outcomes; and (ii) Measuring Impact.

S. Brown/  
K. Andrews

## 11. Equality Outcomes

Submitted report by Jo Gibson, Principal Manager (Planning and Performance) on the draft Equality Outcomes prepared to meet the Equality and Human Rights Commission's (EHRC) requirement that IJBs publish a set of equality outcomes and a report on mainstreaming the equality duty by 30 April 2016.

The Board agreed to homologate the Equality Outcomes Report that was published in order to meet the legal duties of the IJB in respect of the Equality Act 2010.

J. Gibson

## **12. Health Improvement Strategies**

Submitted report by Dr Carol Davidson, Director of Public Health which provided an update on all Ayrshire and Arran's current Health Improvement Strategies/Action Plans. Appendix 1 to the report provided details of the strategies and actions plans.

Members asked questions and were provided with further information in relation to:-

- The use of the Covalent system to manage and monitor the strategies and action plans;
- Work that has been done to align new strategies with the CPP process; and
- Consideration that will be given to (i) examining the strategies against the Inequalities Strategy's three levels of intervention – Undo, Prevent and Mitigate; and (ii) identification of the geographical areas.

Noted.

## **13. Director's Report**

Submitted report by Iona Colvin, Director NAHSCP on developments within the North Ayrshire Health and Social Care Partnership.

The report highlighted work that has been underway in the following areas:-

- Strategic Planning and Operational Group;
- Woodland View;
- Ambitious for Ayrshire – Primary Care Event;
- Models of Care for Older People and People with Complex Needs;
- Wider Primary Care Approaches;
- Transformation of Mental Health Services;
- North Ayrshire Drug and Alcohol Service
- Locality Forums
- North Ayrshire HSPC Care at Home Services;
- Combined Staff Survey Results;
- Awards Nominations

The Board was advised that the Cabinet had agreed to provide non-recurring funding of £1.255m to the IJB, reflecting the projected overspend within the Partnership as recorded at the end of January 2016. The final outturn in respect of the Partnership has increased to £2.109m. A report will be presented to the Cabinet on 24 May 2016 requesting additional funding of £0.854m to meet the shortfall in the final outturn.

Noted.

#### **14. CMO Realistic Medicine**

Submitted report by Eddie Fraser, Director of Health and Social Care on the Annual Report of the Chief Medical Officer for Scotland for 2014/15.

The report highlighted work that has been underway in the following areas:-

- Added value in a complex system;
- Realism in Health Care;
- Sharing Decision making and informing consent;
- Management of risk;
- Practice and improvement;
- Translation of research into routine practice;
- The Health of the Nation.

Noted.

#### **15. Exclusion of the Public**

The Cabinet resolved in terms of Section 50(A)4 of the Local Government (Scotland) Act 1973, to exclude from the Meeting the press and the public for the following items of business on the grounds indicated in terms of Paragraph 9 of Part 1 of Schedule 7A of the Act.

##### **15.1 Red Cross House, Irvine**

Submitted report by the Director of North Ayrshire Health and Social Care Partnership on the purchase and refurbishment of Red Cross House, Irvine.



Members asked questions and were providing with further information in relation to:-

- Community use of the hydrotherapy pool within Red Cross House; and
- Work that will be done to cost the adaptations that will be required.

Noted.

The meeting ended at 12.35 p.m.