
NORTH AYRSHIRE COUNCIL

18 May 2022

North Ayrshire Council

Title: Committee Timetable: Remainder of 2022

Purpose: To invite the Council to consider a timetable of meetings for the period from May until the end of December 2022.

Recommendation: That the Council agrees:

- (a) to approve the draft committee timetable set out at Appendix 1; and
- (b) to note that arrangements for Locality Partnership meetings and any ad hoc or Special Meetings will be intimated separately to Members

1. Executive Summary

- 1.1 The Council generally sets a timetable of committee meetings for each calendar year. The appendix to this report sets out a proposed timetable for the remains of the current year. A proposed timetable for 2023 will be presented for consideration later in the year.

2. Background

- 2.1 The proposed timetable of meetings set out at Appendix 1 incorporates meeting of the Council, Cabinet and standing committees of the Council, as well as summer, October and Winter recess period. Arrangements for Pre-Agenda meetings and meetings of the Community Planning Partnership Board are also included, for information.
- 2.2 The proposed timetable does not include the following meetings which will be intimated separately to Members:
- the six Locality Partnerships, which take place in the early evening on a quarterly basis;
 - the Local Development Plan Committee, Staffing and Recruitment Committee, Education Appeal Committee, Appeals Committee and Special Council (Planning), which meet on an ad hoc basis, as required;
 - any Special Meetings of the Council and its committees which may be required, including meetings to consider Cabinet Call In requests

- any meetings of the 1st Tier Joint Consultative Committee, which sets its own meetings calendar

3. Proposals

3.1 The Council is invited:

- (a) to approve the draft committee timetable set out at Appendix 1; and
- (b) note that arrangements for Locality Partnership meetings and any ad hoc or Special Meetings will be intimated separately to Members.

4. Implications/Socio-economic Duty

Financial

4.1 None arising from the recommendations of this report.

Human Resources

4.2 None arising from the recommendations of this report.

Legal

4.3 None arising from the recommendations of this report.

Equality/Socio-economic

4.4 None arising from the recommendations of this report.

Climate Change and Carbon

4.5 None arising from the recommendations of this report.

Key Priorities

4.6 None arising from the recommendations of this report.

Community Wealth Building

4.7 None arising from the recommendations of this report.

5. Consultation

5.1 Group Leaders have been consulted on the proposed timetable.

Craig Hatton
Chief Executive

For further information please contact **Melanie Anderson, Senior Manager (Committee and Member Services)**, on **01294 324131**

Background Papers

None

Draft Committee Timetable May – December 2022

Meeting Cycle 3

| Week Beginning | Week | Monday | Tuesday | Wednesday | Thursday | Friday |
|----------------|------|---|---|--|--|---|
| 9 May | | | | | | |
| 16 May | 1 | | | 2.00 p.m. Statutory Council Meeting (first of new Administration) | | |
| 23 May | 2 | | 11.00 a.m. Audit & Scrutiny Pre-Agenda | | | |
| 30 May | 3 | | 10.00 a.m. Audit and Scrutiny 2.30 p.m. Cabinet Pre-Agenda | 10.00 a.m. Licensing | Public Holiday | Public Holiday |
| 6 June | 4 | | 10.00 a.m. IJB Pre-Agenda 2.30 p.m. Cabinet (Education) | 2.00 p.m. Planning 2.15 p.m. Local Review Body | 10.00 a.m. Appeals (if required) | 10.00 a.m. Ayrshire Shared Services Joint Committee |
| 13 June | 5 | | | | 10.00 a.m. Integration Joint Board | |
| 20 June | 6 | 2.00 p.m. Ayrshire Regional Economic Joint Committee 4.15 p.m. Council Pre-Meeting | | 2.00 p.m. Council | 11.00 a.m. Community Planning Partnership Board (for info) | 10.00 a.m. IJB PAC |
| 27 June | | 2.00 p.m. Ayrshire Economic Partnership Board | | | | |
| 4 July | | | | | | |
| 11 July | | | | | | |
| 18 July | | | | Summer Recess | | |
| 25 July | | | | | | |
| 1 August | | | | | | |
| 8 August | | | | | | |

Meeting Cycle 4

| Week Beginning | Week | Monday | Tuesday | Wednesday | Thursday | Friday |
|----------------|------|----------------------------------|---|-------------------------------------|---|---|
| 15 August | 1 | 2.00 p.m. Police & Fire & Rescue | 10.00 a.m. IJB Pre-Agenda 2.30 p.m. Cabinet Pre-Agenda | 10.00 a.m. Licensing | | |
| 22 August | 2 | | 2.30 p.m. Cabinet | 2.00 p.m. Planning 2.30 p.m. LRB | 10.00 a.m. Integration Joint Board | |
| 29 August | 3 | | | | 10.00 a.m. Appeals (if required) 2.00 p.m. Ayrshire Economic Partnership Board | 10.00 a.m. IJB PAC 10.00 a.m. Ayrshire Shared Services Joint Committee |
| 5 September | 4 | | 11.00 a.m. Audit & Scrutiny Pre-Agenda | | | |
| 12 September | 5 | | 10.00 a.m. Audit & Scrutiny 2.00 p.m. IJB Pre-Agenda 2.30 p.m. Cabinet Pre-Agenda | 10.00 a.m. Licensing | | |
| 19 September | 6 | Public Holiday | 11.00 a.m. Special Audit & Scrutiny (Accounts) Pre-Agenda 1.00 p.m. Council Pre-Meeting TBC 2.30 p.m. Cabinet | 2.00 p.m. Council | 10.00 a.m. Integration Joint Board | |

Meeting Cycle 5

| Week Beginning | Week | Monday | Tuesday | Wednesday | Thursday | Friday |
|----------------|------|--|---|-------------------------------------|------------------------------------|---|
| 26 September | 1 | 2.00 p.m. Ayrshire Regional Economic Joint Committee | 10.00 a.m. Special Audit & Scrutiny (Accounts) TBC 2.30 p.m. Cabinet (Education) | 2.00 p.m. Planning 2.30 p.m. LRB | 10.00 a.m. Appeals (if required) | 9.00 a.m. Staffing & Recruitment |
| 3 October | 2 | NHS Board (TBC) | | | | |
| 10 October | | | 10.00 a.m. IJB Pre-Agenda | October Recess | | |
| 17 October | 3 | | | 10.00 a.m. Licensing | 10.00 a.m. Integration Joint Board | 9.00 a.m. Staffing & Recruitment |
| 24 October | 4 | | 2.30 p.m. Cabinet Pre-Agenda | 2.00 p.m. Planning 2.30 p.m. LRB | | |
| 31 October | 5 | 2.00 p.m. Council Pre-Meeting | 2.30 p.m. Cabinet | 2.00 p.m. Council | 10.00 a.m. Appeals (if required) | 10.00 a.m. Ayrshire Shared Services Joint Committee |

Meeting Cycle 6

| Week Beginning | Week | Monday | Tuesday | Wednesday | Thursday | Friday |
|----------------|------|--|--|-------------------------------------|---|---|
| 7 November | 1 | | 11.00 a.m. Audit & Scrutiny Pre-Agenda 2.00 p.m. IJB Pre-Agenda | | 2.00 p.m. Ayrshire Economic Partnership Board | |
| 14 November | 2 | 2.00 p.m. Police & Fire & Rescue | 10.00 a.m. Audit and Scrutiny | 10.00 a.m. Licensing | 10.00 a.m. Integration Joint Board | |
| 21 November | 3 | 2.00 p.m. Ayrshire Regional Economic Joint Committee | 2.30 p.m. Cabinet Pre-Agenda | 2.00 p.m. Planning 2.30 p.m. LRB | | 10.00 a.m. IJB PAC |
| 28 November | 4 | NHS Board (for info) TBC | 2.30 p.m. Cabinet (Education) | | | 10.00 a.m. Ayrshire Shared Services Joint Committee |
| 5 December | 5 | | 10.00 a.m. IJB Pre-Agenda | 10.00 a.m. Licensing | 10.00 a.m. Appeals (if required) | |
| 12 December | 6 | 2.00 p.m. Council Pre-Meeting | | 2.00 p.m. Council | 10.00 a.m. Integration Joint Board | |
| 19 December | | | | Winter Recess | | |
| 26 December | | | | | | |

Not included:

- Education Appeals (ad hoc)
- Staffing and Recruitment (ad hoc)
- Local Development Plan Committee (ad hoc)
- Council (Planning) (ad hoc)
- 1st Tier Joint Consultative Committee