



**North Ayrshire Health and Social Care Partnership  
Minute of Integration Joint Board meeting held on  
Thursday 17 August 2017  
at 10.00 am, Council Chambers, Cunninghame House, Irvine**

**Present**

Stephen McKenzie, NHS Ayrshire & Arran (Chair)  
Councillor Robert Foster, North Ayrshire Council (Vice Chair)

Councillor Timothy Billings, North Ayrshire Council  
Councillor Christina Larsen, North Ayrshire Council  
Bob Martin, NHS Ayrshire & Arran  
Dr Janet McKay, NHS Ayrshire & Arran  
Alastair McKie, NHS Ayrshire & Arran  
Councillor John Sweeney, North Ayrshire Council

Stephen Brown, Interim Director North Ayrshire Health and Social Care (NAHSCP)  
Margaret Hogg, Section 95 Officer/Head of Finance  
David MacRitchie, Chief Social Work Officer – North Ayrshire  
Alistair Reid, Lead Allied Health Professional Adviser  
Louise McDaid, Staff Representative – North Ayrshire Council  
David Donaghey, Staff Representative – NHS Ayrshire and Arran  
Marie McWaters, Carers Representative  
Fiona Thomson, Service User Representative  
Nigel Wanless, Independent Sector Representative  
Vicki Yuill, Third Sector Representatives

**In Attendance**

David Rowlands, Head of Service (Health and Community Care)  
Jo Gibson, Principal Manager (Planning and Performance)  
Thelma Bowers, Head of Service (Mental Health)  
Eleanor Currie, Principal Manager (Finance)  
Helen McArthur, Senior Manager (Community Care Services)  
Donna McKee, Head of Service (Children, Families and Criminal Justice)  
Karen Andrews, Team Manager (Governance)  
Diane McCaw, Committee Services Officer

**Also In Attendance**

Anthea Dickson

**Apologies for Absence**

Dr Paul Kerr, Clinical Director  
Dr Mark McGregor, Acute Services Representative  
Sally Powell, Carers Representative

1.	<p><b>Apologies</b></p> <p>Apologies were noted.</p> <p>The Chair indicated that Members should remember to submit their apologies if they are unable to attend Board Meetings.</p>	IJB Members
2.	<p><b>Declarations of Interest</b></p> <p>In terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies the following Members declared an interest:-</p> <p>Nigel Wanless – Item 9 – Care at Home Outsourced Service Provision – Update on the basis that he is a care home provider.</p>	
3.	<p><b>Minutes/Action Note</b></p> <p>The accuracy of the Minutes of the meeting held on 20 July 2017 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.</p>	
3.1	<p><b>Matters Arising from the Action Note</b></p> <p>Development and Implementation of a North Ayrshire Social Enterprise Strategy – clear timescales have been set and a report will be submitted to the next meeting of the IJB.</p> <p>Volunteering Strategy – now in receipt of a guidance letter from the Scottish Government and will continue to develop new volunteering strategy with guidance in mind. A first draft will be circulated in October/November for initial comment with a final draft being submitted to the IJB in December.</p> <p>Public Partnership Forum (PPF) – a meeting has now taken place with the Assistant Director of Nursing and Acute Care to agree a way forward. Hope to meet before the end of August with PPF Members regarding the structure of PPF and also to get a view on the review of Integration Scheme.</p> <p>Technology Enabled Care (TEC) and Innovation – a report will now be submitted to the November meeting to enable NHS scrutiny first.</p> <p>Integration Joint Board Appointments – note that the Health and Care Governance Group have now had their first meeting involving service user/carers representatives.</p> <p>Annual Performance Report 2016-17 - hard copies available for members at the meeting.</p> <p>Kilwinning Locality Partnership Forum – has been issued with an invitation to nominate a Chair who will attend future IJB meetings. There has been no response to date and this will be chased up.</p>	<p>V. Yuill</p> <p>Jo Gibson</p>

<b>4.</b>	<p><b>Presentation: What's Important to Me</b></p> <p>The Board received a video presentation from the Children and Families Service about children whose parents have addiction issues. The video concerned the stories of 4 young girls who had also been involved in scripting and casting for the video. The powerful video was launched last year and is now being utilised by service users within addiction services as a motivation tool around how addictions are managed. The video also won an international film award in France.</p> <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> <li>the logic behind letterbox contact which is about reintroducing sibling contact at a pace that suits.</li> </ul> <p>The Board (a) agreed that Shannon Morrison be invited to meet informally with Members of the IJB, possibly in the October holiday period; and (b) otherwise noted the video presentation.</p>	K. Andrews
<b>5.</b>	<p><b>Director's Report</b></p> <p>Submitted report by Stephen Brown, Interim Director NAHSCP on developments within the North Ayrshire Health and Social Care Partnership.</p> <p>The report highlighted works underway in the following areas:-</p> <ul style="list-style-type: none"> <li>Child and Adolescent Mental Health Service (CAMHS);</li> <li>Forensic Child and Adolescent Mental Health Unit (FCAMH);</li> <li>Ayrshire Achieves;</li> <li>Social Enterprise Network – a paper will be provided to the next meeting of the IJB;</li> <li>Woodland View – formal invitations have been issued to Members for the official opening;</li> <li>Veterans 1<sup>st</sup> Point;</li> <li>Joint Thematic Inspection of Adult Support and Protection in the North Ayrshire area – the Care Inspectorate will present findings from the inspection in January 2018;</li> <li>Change Programme Update;</li> <li>Vision for Community Mental Health;</li> <li>Learning Disability Service;</li> <li>North Ayrshire Drug and Alcohol Recovery Service;</li> <li>Challenge Fund; and</li> <li>Public Partnership Forum.</li> </ul> <p>Members were advised that there will be a private briefing for IJB Members on 28 August 2017 on reviewing the Integration Scheme. Karen Andrews will re-issue the invitation to Members highlighting the session date.</p>	<p>Stephen Brown</p> <p>Karen Andrews</p>

	<p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> <li>• confirmation that North and East Integration Schemes are being reviewed and that South are not taking part in the process;</li> <li>• the session with Members to discuss the review of the Integration Scheme being open and frank and highlighting potential issues to be faced; and</li> <li>• arrangements around the joint thematic inspection of adult support and protection which commences on 30 October 2017 with findings being presented in January 2018.</li> </ul> <p>Noted.</p>	
6.	<p><b>2017/18 Financial Performance Update</b></p> <p>Submitted report by Eleanor Currie, Principal Manager (Finance) which provided an overview of the 2017/18 financial position of the NAHSCP and outlined mitigating action required to bring the budget online, which assumes the use of savings generated in 2017/18 from Challenge Fund proposals.</p> <p>The Board was advised that approval of the mitigation action would assist in ensuring spend is contained within the budgeted resources delegated for the commissioning of services with the exception of the £3.873m of expenditure reduction and savings still to be identified. A decision on the balance of the mitigating action would require to be made at the next meeting of the IJB.</p> <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> <li>• demand on services and demographic pressures;</li> <li>• funding against the trend of target setting;</li> <li>• the criteria used to set Governmental targets being different from actual demand;</li> <li>• the scrutinising role of the external auditors;</li> <li>• the accuracy of projections on where further savings can be made;</li> <li>• the real impact of any proposed savings; and</li> <li>• any future human resource implications for the third and independent sectors as well as Partnership staff.</li> </ul> <p>Members were advised on the wider elements around funding for the public sector in general and that a meeting will take place in mid September with the Cabinet Secretary to discuss the pressures being faced locally in balancing demand with the budget.</p> <p>The Chair asked that mitigation proposals be provided to Members early to give time to consider the full implications of economies prior to the formal IJB meeting.</p> <p>Information on demographics which had been circulated to the Performance and Audit Committee would also be circulated to Members.</p>	<p>Margaret Hogg</p> <p>Jo Gibson</p>

	<p>The Board agreed (a) to note the projected financial outturn for the year; (b) to approve the action being proposed to potentially mitigate the overspend; (c) to note the savings gap in relation to Health budgets and plans to further develop proposals; and (d) to receive a further report to the September meeting detailing final mitigation plans to allow presentation of a balanced budget.</p>	Eleanor Currie
7.	<p><b>Health and Sport Committee Draft Budget: 2018/19</b></p> <p>Submitted report by Margaret Hogg, Head of Finance on the response provided to the Scottish Government's call for views in relation to the Health and Sports Committee Draft Budget for 2018/19, prior to the submission deadline of 26 July 2017.</p> <p>Appendix 1 to the report, outlined in full the response provided to the Scottish Government and highlighted:-</p> <ul style="list-style-type: none"> <li>• that the focus of reporting should be on the outcomes the funding achieves or is intended to achieve;</li> <li>• additional resources would be most effectively deployed to community based, preventative services and transformational investment;</li> <li>• information on the financial pressures facing NAHSCP; and</li> <li>• some of the early successes which have been secured as a result of integration.</li> </ul> <p>The Board was advised that there may be a further opportunity to provide more evidence as a result of responses submitted.</p> <p>The Board agreed to (a) homologate the response submitted to the Scottish Government, as outlined in Appendix 1 to the report; and (b) note that the outcome of the Health and Sport Committee would be reported back to the Board in due course.</p>	
8.	<p><b>Peer support, recovery and employability support services for people with mental health problems in North Ayrshire</b></p> <p>Submitted report by Dale Meller, Senior Manager Community Mental Health on the redesign and re-commissioning of mental health peer support, recovery and employability support services in North Ayrshire.</p> <p>The report provided information on:-</p> <ul style="list-style-type: none"> <li>• mental health support services provided by Positive Steps and a review of Positive Steps in 2014;</li> <li>• individualised placement support (IPS) which is a specialised intervention model which supports people with mental health problems gain paid work;</li> <li>• A scoping exercise into Recovery Colleges, undertaken in North Ayrshire in June 2017, which found that the development of a recovery college would encompass peer support and co-production as well as promoting recovery; and</li> <li>• The proposal to develop an integrated peer support, recovery and employability service, as outlined in 3.1 and 3.2 of the report.</li> </ul>	

	<p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> <li>the overall cost of £279k for the Positive Steps services which is not broken down within the report; and</li> <li>future options around the financial specification and the risk implications to the level of funding allocation for this service that will be provided to the Board.</li> </ul> <p>The Board agreed to (a) approve the development of an integrated support services; and (b) that the tender specification be brought back to the Board for approval at a future meeting.</p>	Dale Mellor
9.	<p><b>Care at Home Outsourced Service Provision</b></p> <p>Submitted report by David Rowland, Head of Service (Health and Community Care) on the progression of the tender exercise to appoint suitable service providers to deliver care at home services.</p> <p>The report provided details of the current delivery of care at home services in North Ayrshire, Framework Contracts that had been in place and included information on:-</p> <ul style="list-style-type: none"> <li>contracts that had been extended by Cabinet in 2017;</li> <li>the tender exercise for a 2 year multi-lot Framework Agreement with an option to extend by 2 twelve month periods that had been approved by the IJB in March 2017;</li> <li>the Framework shall include quality measures and manage this via the Partnership's Contract Management Framework;</li> <li>the percentage split of inhouse/outsources provision will change to a maximum of 70% (inhouse) and 30% (outsourced), as determined by the market;</li> <li>the Provision of Care at Home Services Specification, as detailed in Appendix 1 to the report; and</li> <li>the timetable and projected dates for the tender process.</li> </ul> <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> <li>the service undertaken by North Ayrshire in relation to the procurement exercise;</li> <li>an assurance around the financial implications related to the 9% service delivery returning to inhouse provision and arrangements to align resources accordingly;</li> <li>service provider expectations in relation to what they will be delivering; and</li> <li>clear performance indicators and expectations in relation to staff of providers within the tender specification.</li> </ul> <p>The Board agreed to support the progression of the tender exercise to appoint suitable Service Providers to deliver flexible care and support services to individuals who require care at home services.</p>	
10.	<p><b>Minutes</b></p>	

	<p>Submitted the minutes of the meeting of the North Ayrshire Strategic Planning Group held on 23 March 2017.</p> <p>The Board agreed (a) to note the minutes of the meeting; and (b) that in future the Minutes of the Strategic Planning Group will feature under the main business of the Board and not simply be noted.</p>	
	The meeting ended at 12.20pm	

Signed in terms of the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2015

Signed by

Date