

Cunninghame House,
Irvine.

26 November 2015

Irvine Area Committee

You are requested to attend a Meeting of the above mentioned Committee of North Ayrshire Council to be held in Irvine & Kilwinning Committee Room, Cunninghame House, Irvine on **THURSDAY 3 DECEMBER 2015** at **2:00 p.m** to consider the undernoted business.

Yours faithfully

Elma Murray

Chief Executive

1. Declarations of Interest

Members are requested to give notice of any declarations of interest in respect of items of business on the Agenda.

2. Minutes (Page 5)

The accuracy of the Minutes of the meeting of the Committee held on 22 October 2015 will be confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973 (copy enclosed).

3. Community Planning

3.1 Police Scotland

Police Scotland will report on activity within the Irvine area.

3.2 Scottish Fire and Rescue Service (Page 9)

Submit report by the Scottish Fire and Rescue Service on activity within the Irvine area during the period 1 April 2015 to 30 September 2015 (copy enclosed).

4. Winter Service and Weather Emergencies Plan 2015 (Page 13)

Submit report by Executive Director (Place) on the Roads Winter Service and Weather Emergencies Plan 2015, in support of the Council's statutory duties under the Roads (Scotland) Act 1984 (copy enclosed).

5. Proposal for the naming of the new Cultural, Community and Leisure Centre in Irvine (Page 51)

Submit report by Executive Director (Economy & Communities) on the community engagement process related to the naming of the new Cultural, Community and Leisure Centre (copy enclosed).

6. Community Development Grant Scheme Award and Local Youth Action Fund: Applications for Financial Assistance 2015/16 (Page 57)

Submit report by Executive Director (Economy & Communities) on applications received in respect of the Community Development Grants Scheme Award and Local Youth Action Fund (copy enclosed).

7. Date of Next Meeting

The next meeting of the Irvine Area Committee will be held on 28 January 2016.

8. Urgent Items

Any other items which the Chair considers to be urgent.

Irvine Area Committee

Sederunt: Joan Sturgeon (Chair)
Matthew Brown
Marie Burns
Ian Clarkson
John Easdale
Ruth Maguire
David O'Neill
Irene Oldfather

Chair:

Attending:

Apologies:

Meeting Ended:

Irvine Area Committee
22 October 2015

Irvine, 22 October 2015 - At a Meeting of the Irvine Area Committee of North Ayrshire Council at 2.00 p.m.

Present

Joan Sturgeon, Marie Burns, Ian Clarkson, John Easdale, Ruth Maguire and David O'Neill.

In Attendance

G. Hunter, Town Centre Manager (Economy and Communities); J. McHarg, Senior Manager (Participation and Empowerment) (Economy and Communities); and A. Little, Committee Services Officer and E. Gray, Committee Services Support Officer (Chief Executive's).

Also In Attendance

M. Lawless, LA Architects, D. Ferguson and G. Smith (Design Team) (Item 3) and Inspector McMillan, Police Scotland (Item 4.2).

Chair

Provost Sturgeon in the Chair.

Apologies for Absence

Councillor Oldfather.

1. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Councillors Code of Conduct.

2. Minutes

The accuracy of the Minutes of the meeting of the Committee held on 4 June 2015 was confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973, subject to the following amendment:-

"The meeting ended at **2.45** p.m."

3. Presentation: Public Realm Areas in Irvine Town Centre

The Committee received a presentation from Mike Lawless, LA Architects on proposals regarding public realm areas in Irvine town centre.

The presentation provided information on the following:-

- existing arrangements for the traffic flow through the town centre, bus stops and car parks;

- early consultation with local retailers and a synopsis of the findings from this consultation;
- the recommendations from the consultation and a strategy for the repair and regeneration of the town centre;
- a number of options for hard landscaping, a contemporary green street and a traditional street;
- various appropriate and native planting schemes; and
- timescales for the proposals with the development of outline design options commencing in November 2015 and the phased construction planned for January 2017 - October 2018

Discussion took place on a number of areas including:-

- the location of bus stops and the direction of bus traffic flow through the town centre;
- shop entrances being blocked by vehicles parking and loading;
- the location of the taxi rank in Bank Street and the various queue systems that had previously been put in place to direct taxi users and avoid traffic congestion;
- a review of CCTV within the town centre;
- the replacement of the existing paving system and the introduction of shared paving surfaces with pedestrian priority; and
- consultation with disabled groups on the removal of disabled street parking and the provision of re-designated disabled parking within the car parks.

Noted.

4. Community Planning

4.1 North Ayrshire Community Planning Partnership (CPP) Board: Minutes of Meeting held on 10 September 2015

Submitted report by the Chief Executive on the Minutes of the Community Planning Partnership Board held on 10 September 2015.

Noted.

4.2 Police Scotland

Submitted report by Police Scotland on activity within the Irvine area for the period 1 May to 30 June 2015.

Inspector McMillan provided information on crimes reported and detected in the Committee's area and gave updates in relation to:-

- youth disturbance in and around the Riverway Retail Park and train station vicinity that would appear to be as a result of youths from outwith North Ayrshire congregating in this area;
- a fire risk inspection of the exterior fabric of the Ruby Tuesdays building that will be undertaken by Scottish Fire and Rescue;
- bogus caller incidents that have occurred where the caller has claimed to be ill or requiring an ambulance in order to gain access to the home;
- an assault that took place at the fairground;
- a review that is required of how best to inform local residents when planned events require road closures and re-routing of buses; and
- ongoing monitoring of traffic in the Main Street.

Noted.

4.3 Scottish Fire and Rescue Service

Submitted report by the Scottish Fire and Rescue Service on activity within the Irvine area during the period 1 April 2015 to 31 July 2015.

At its meeting on 27 August 2015, the Committee requested further information in respect of false alarm calls within sheltered housing units. This information had not yet been provided.

The Committee agreed to make a further request for information in respect of false alarm calls within sheltered housing units from Scottish Fire and Rescue Service.

5. Community Development Grants Scheme Award and Local Youth Action Fund: Applications for Financial Assistance 2015/16

Submitted report by the Executive Director (Economy and Communities) on applications received in respect of the Community Development Grants Scheme Award and Local Youth Action Fund.

The Committee agreed to make the following awards:-

Community Development Grants

Church of Nazarene - North Ayrshire	£656
Foodbank	
Age Concern Broomlands and Bourtreehill	£1,000

6. North Ayrshire Council (Irvine) Charitable Trust

Submitted report by the Chief Executive on an application for financial assistance received in respect of the North Ayrshire Council (Ardrossan Charitable Trust) from Action for Hearing Loss Scotland.

The Committee was advised that the Trust had a balance of £22,673 and had fully expended the income generated from the capital balance.

The Committee agreed (a) not to make an award to Action for Hearing Loss Scotland at this time; and (b) to request the Executive Director (Economy and Communities) examine ways to maximise the use and disbursement of the Trust and report to the next meeting.

7. Date of Next Meeting

The next meeting of the Irvine Area Committee will be held on 3 December 2015.

Noted.

8. Urgent Items

The Chair agreed that the following item be considered as a matter of urgency to allow the matter to be actioned without delay.

8.1 Community Development Grant Application

Submitted report by the Executive Director (Economy and Communities) in respect of an application for financial assistance from Irvine Winton Bowling Club.

The Committee agreed to award the Club £1,800, with a condition that the funds will only be released on confirmation that the Club have secured the balance of £1,710 required to complete the project.

The meeting ended at 3.20 p.m.

Ward Performance Report Irvine West & Irvine East Fiscal year.

1st April – 30th September 2015

Deliberate fires	2011/12	2012/13	2013/14	2014/15	2015/16
Irvine West	14	13	25	47	24
Irvine East	14	18	11	22	21
Deliberate Primary Fires					
Irvine West	3	2	5	3	4
Irvine East	4	1	1	4	2
Deliberate Dwelling Fires					
Irvine West	0	1	1	0	0
Irvine East	2	0	0	0	1
Deliberate Other Building Fires					
Irvine West	2	0	1	3	1
Irvine East	1	0	0	4	0
Deliberate Vehicle Fires					
Irvine West	1	1	1	0	1
Irvine East	0	1	1	0	1
Deliberate Other Primary Fires					
Irvine West	0	0	2	0	2
Irvine East	1	0	0	0	0
Deliberate Secondary Fires					
Irvine West	11	11	20	44	20
Irvine East	10	17	10	18	19
Deliberate Secondary Refuse Fires					
Irvine West	5	9	7	19	5
Irvine East	4	9	6	11	7
Deliberate Secondary Other Fires					
Irvine West	6	2	13	25	15
Irvine East	6	8	4	7	12
Accidental Fires					

Irvine West	11	11	16	13	10
Irvine East	6	7	10	3	8
All Accidental Primary Fires					
Irvine West	9	11	10	11	9
Irvine East	6	5	8	3	7
All Accidental Dwelling Fires					
Irvine West	6	7	7	6	6
Irvine East	4	4	8	3	2
All Accidental Other Buildings Fires					
Irvine West	2	2	2	3	2
Irvine East	1	0	0	0	1
All Accidental Vehicle Fires					
Irvine West	1	1	1	1	1
Irvine East	0	1	0	0	1
All Accidental Other Primary Fires					
Irvine West	0	1	0	1	0
Irvine East	0	0	0	0	1
All Accidental Secondary Fires					
Irvine West	2	0	6	1	0
Irvine East	0	2	2	0	1
All Accidental Secondary Refuse Fires					
Irvine West	0	0	2	1	0
Irvine East	0	1	0	0	0
All Accidental Secondary Other Fires					
Irvine West	2	0	4	0	0
Irvine East	0	1	2	0	1
All Fire Casualties					
Irvine West	2	1	2	3	1
Irvine East	1	0	0	0	1
All Fatal Fire Casualties					
Irvine West	0	0	0	0	0
Irvine East	0	0	0	0	0

Non- fatal Fire Casualties (excluding precautionary check up)					
Irvine West	0	1	2	3	0
Irvine East	1	0	0	0	1
Non-fatal Fire Casualties (including precautionary check up)					
Irvine West	2	1	2	3	1
Irvine East	1	0	0	0	1
Fatal Dwelling Fire Casualties					
Irvine West	0	0	0	0	0
Irvine East	0	0	0	0	0
Non-fatal Dwelling Fire Casualties (exc check up)					
Irvine West	0	1	0	3	0
Irvine East	0	0	0	0	1
Non-fatal Dwelling Fire Casualties (inc check up)					
Irvine West	2	1	0	3	1
Irvine East	0	0	0	0	1
Non Domestic Fires					
Irvine West	4	2	3	6	3
Irvine East	3	0	0	3	3
All Special Services					
Irvine West	8	9	3	12	10
Irvine East	6	5	3	6	9
Special Service Road Traffic Collision (RTC)					
Irvine West	2	0	1	0	0
Irvine East	4	1	1	1	1
Special Service Flooding					
Irvine West	1	1	1	2	0
Irvine East	0	1	0	1	0
Special Service Extrication					
Irvine West	1	0	0	2	0
Irvine East	1	0	1	1	2
Special Service Other					
Irvine West	4	8	1	8	10

Irvine East	1	3	1	3	6
Non-fatal Casualty RTC					
Irvine West	2	0	3	0	0
Irvine East	4	0	0	0	0
Fatal Casualty RTC					
Irvine West	0	0	0	0	0
Irvine East	0	0	0	0	0
All False Alarms					
Irvine West	49	77	75	61	66
Irvine East	37	37	35	33	22
False Alarm Good Intent					
Irvine West	15	14	17	17	14
Irvine East	10	10	9	11	7
False Alarm Malicious					
Irvine West	3	1	2	3	4
Irvine East	4	2	3	2	0
False Alarm Equipment					
Irvine West	31	62	56	41	48
Irvine East	23	25	23	20	15

As requested at the last meeting I have included the figures for previous years to allow members to compare the statistics.

Stephen Logan

Station Manager

Scottish Fire And Rescue Service

14 October 2015

NORTH AYRSHIRE COUNCIL

Agenda Item 4

3 December 2015

Irvine Area Committee

Title: **Winter Service and Weather Emergencies Plan 2015**

Purpose: To advise the Area Committee of the Roads Winter Service and Weather Emergencies Plan 2015, in support of the Council's statutory duties under the Roads (Scotland) Act 1984.

Recommendation: That the Area Committee notes (a) the Roads Winter Services and Weather Emergencies Plan 2015; and (b) the continued development and improvement in the winter service.

1. Executive Summary

- 1.1 North Ayrshire Council has a statutory obligation, under Section 34 of the Roads (Scotland) Act 1984, to take such steps as it considers reasonable to prevent snow and ice endangering the safe passage of pedestrians and vehicles over public roads, which by definition includes carriageways, footways, footpaths, pedestrian precincts, etc.
- 1.2 In its statutory role as the local Roads Authority, the aim of North Ayrshire Council in respect of its winter service and weather emergencies is to:-
- provide a standard of service on public roads which will permit safe movement of vehicular and pedestrian traffic appropriate to the prevailing weather conditions;
 - establish a pattern of working which will keep delays, diversions or road closures to a minimum during adverse weather conditions; and
 - conduct operations having regard to the requirements of the Health & Safety at Work Act 1974 and any other relevant enactments.

- 1.3 The Council has no responsibility for the treatment of the following trunk roads:
- A78 full length from Meadowhead roundabout, Dundonald to Inverclyde boundary at Skelmorlie;
 - A737 Dalry Road, Kilwinning to Renfrewshire boundary; and
 - A738 Byres Road, Kilwinning to Pennyburn roundabout.
- 1.4 All winter gritting and snow clearing operations on trunk roads are the responsibility of Scotland Transerv. The Council's Roads Service liaises on a regular basis with the trunk road operator during periods of adverse weather in order to provide the best possible seamless service to the travelling public.
- 1.5 The Council is also responsible for the management and operation of the coastal flood prevention schemes at Largs and Saltcoats. The Council will close the flood gates on the promenades and erect the flood barriers at Largs Pier in advance of predicted severe weather, with minimum disruption to promenade users and the Largs to Cumbrae ferry. Coastal flooding can occur at any time and, accordingly, the Council provides this service throughout the year.
- 1.6 A review of the Council's Winter & Weather Emergencies Service is undertaken annually over the summer months with any service improvements recorded on the Winter Action Plan (Appendix 1). Any service improvements are also incorporated into the revised Roads Winter Service and Weather Emergencies Plan 2015 for approval (Appendix 2).

2. Background

- 2.1 The updated Winter Action Plan highlights a number of key areas where change and/or improvement is ongoing or planned:-
- route prioritisation/levels of service (including footways);
 - salt supply resilience, storage and capacity;
 - fleet and equipment requirements;
 - grit bins/community resilience;
 - communications;
 - operational controls; and
 - performance management.

- 2.2 Whilst the Council's primary focus is on our Priority Network, our communities have an expectation of wider assistance during extreme weather, for example in and around schools, in residential streets, car parking areas, etc. There are over 400 grit bins provided on the road network. Salt is also available from a number of supply points throughout the Council area. An information leaflet has been published and has been distributed throughout the Council area. Weather forecast information and details of planned winter treatments are posted on the Council's website. In addition details of disruption to the road network caused by adverse weather is also posted on the website.
- 2.3 Priority 1 and Priority 2 routes - covering 66% of the total network - were reviewed and rationalised prior to the 2013/14 winter season and remain unchanged for 2015/16.
- 2.4 The remaining 34% of the road network, comprising of minor rural and residential roads, is covered by Priority 3 routes. Details of our priority gritting routes are available on the Council's website at:-
- <http://www.north-ayrshire.gov.uk/resident/roads-and-travel/winter-gritting.aspx>
- 2.5 Priority 1 routes will be treated on receipt of an adverse weather forecast, as detailed in the decision making matrix contained in Appendix C of the Winter Service and Weather Emergencies Plan 2015.
- 2.6 Priority 2 routes will be treated in addition to Priority 1 routes when sub-zero temperatures are forecast to extend beyond midday and will be treated following completion of Priority 1 routes. Generally the treatment of Priority 2 routes will commence at 8.00 am, however appropriate treatment may be instructed at any time depending on conditions.
- 2.7 Priority 3 routes will generally only be treated following severe weather or when sub-zero conditions are forecast to continue over an extended period. They will be treated as resources permit only after all Priority 1 and Priority 2 routes are clear unless it is identified as an emergency.
- 2.8 Brine spraying will be carried out in Irvine and Kilwinning town centres' public realm. Priority footway routes have been reviewed and arrangements have been made with Streetscene to assist with the treatment of priority footways over the winter season. Stand-by arrangements are also in place with Streetscene to cover at weekends from 28 November 2015 through to 7 February 2016 and over the festive holiday period.

- 2.9 Last winter season approximately 8,500 tonnes of salt was used to treat the road network, compared to approximately 4,400 tonnes of salt during the winter of 2013/14. For winter 2015/16 7,000 tonnes of salt will be stored at our Goldcraigs depot and 1,600 tonnes at our Market Road depot on Arran, complying with the salt stock levels agreed with the West of Scotland Regional Resilience Partnership (WoSRRP). In addition salt will be distributed to Streetscene depots to assist with the treatment of footways. Salt usage will be monitored weekly and stocks will be augmented if necessary.
- 2.10 Grit bins will be replenished to allow communities to self-help during periods of adverse weather and these will be replenished when necessary over the winter period.
- 2.11 Similar to last winter information on weather forecasts, winter treatment decisions and any road closures due to adverse weather will be provided on the Council website.
- 2.12 A pre-winter planning meeting was held with Managers from across Council Services on 1 October 2015. This meeting was held to ensure Services are taking the necessary steps to prepare for the potential severities of winter weather.
- 2.13 A planning exercise known as the 'dry run' was carried out on 9 October 2015 (mainland) and 21 October 2015 (Arran) to check our preparedness for the forthcoming winter season.
- 2.14 The weather station on the A760 at Catburn, between Largs and Kilbirnie, has been upgraded for this winter season and a camera has been installed to assist Winter Controllers and Supervisors in monitoring weather conditions.

3. Proposals

- 3.1 The the Area Committee is asked to note the Winter Service and Weather Emergencies Plan 2015 and to note the continued development and improvement in the winter service.

4. Implications

Financial:	Budget provision is in place to deliver the plan.
Human Resources:	Training has been provided to appropriate staff to ensure they are prepared for the forthcoming winter season.
Legal:	The Council has a statutory obligation under Section 34 of the Roads (Scotland) Act 1984 "to take such steps as they consider reasonable to prevent snow and ice endangering the safe passage of pedestrians and vehicles over public roads".
Equality:	There are no equality implications.
Environmental & Sustainability:	There are no environmental implications.
Key Priorities:	Delivery of the winter service supports a range of priorities in the Council Plan, particularly in 'helping all of our people to stay safe, healthy and active'.
Community Benefits:	Delivery of the winter service will directly benefit our communities by ensuring that the local road and footpath network is kept clear of snow and ice and thus enabling normal day to day activity to continue.

5. Consultation

- 5.1 Consultation regarding preparations for the forthcoming winter season and the development of the Winter Action Plan has taken place with The Ayrshire Civil Contingencies Team, Transport, Streetscene, Waste Services, Communications, Customer Services, Social Services, Education, Housing, Criminal Justice, suppliers and external organisations.

A handwritten signature in black ink, appearing to be 'CH', written over a horizontal line.

CRAIG HATTON
Executive Director (Place)

Reference : YB/JS/RH

For further information please contact Joe Smith, Senior Manager (Roads and Transportation), on Telephone 01294 324865

Background Papers

None

PHYSICAL ENVIRONMENT - 2015/16 WINTER ACTION PLAN

Service Improvement Action		Existing Operation	Proposed Action	Timescale	Progress
1.0	Policies, Procedures & Guidance				
1.1	Review Existing Policy and Procedures document	Winter and Weather Emergencies Procedures and Resources Document reviewed on annual basis	Review annually after each Winter Period	October 2015	Complete
2.0	Review of Existing Winter Maintenance Operations				
2.1	Existing Priority Gritting Routes	Priority 1 route rationalised in 2013 to 49% of network, approximately 500km.	No changes proposed.	October 2015	Complete
2.2	Non-Priority Routes	The network is divided into 3 priorities with level of service being identified from the LTS. Priority 1 routes are treated as a precautionary measure. Priority 2 routes which cover an additional 17% of road network are treated when freezing conditions are forecast to extend beyond midday.	Develop Priority 3 routes for the remainder of road network.	October 2015	Complete
2.3	Footway Gritting	Formal arrangement with Streetscene for assisting with reactive delivery of the winter service.	Introduce record keeping for footway routes.	October 2015	Complete
2.4	Assistance from outside parties.	Formal arrangement in place with local contractors and farmers to assist in the event of extreme weather condition.	Review annually	October 2015	On target

Service Improvement Action	Existing Operation	Proposed Action	Timescale	Progress
2.5 Gritting of other Council and additional locations.	Education and Housing have arrangements in place with Streetscene and Community Justice for assistance with snow clearing.	Review arrangements annually. Provide Education with estimate for gritting school car parks.	October 2015	On target
2.6 Brine Spraying in town Centre locations	Irvine and Kilwinning Town centre public realm treated with brine proactively throughout winter period	Review annually	October 2015	Complete
3.0 Winter Gritting Fleet				
3.1 Winter Gritting Fleet	The gritting fleet comprise 11 No. 18 tonne Econ Uni-Bodies and 3 No 7.5 Tonne Econ Uni-Bodies.	Vehicles to be serviced and gritter units to be calibrated.	October 2015	Complete
4.0 Operational Controls				
4.1 Weather forecast provision	The Council's weather forecast service is currently procured by means of a collaborative contract with 12 other Local Authorities from 2010 – 2016	Current contract ends on 15 th May 2016. Working group now established to prepare future contract.	May 2016	On target
4.2 Ice Prediction methods	North Ayrshire Council has two weather stations installed on the road network and has access to a further two weather stations with the Council area, provided by Transport Scotland, on the trunk road network. We also have access to a number of additional weather stations on our neighbouring authorities road network.	Propose to upgrade weather station on A760 and introduce camera for improved monitoring. Propose to upgrade weather station and introduce camera on B880 String Road Arran for next winter season.	October 2015	On target

Service Improvement Action	Existing Operation	Proposed Action	Timescale	Progress
4.3 Winter Gritting Records	Records of winter instructions and operations recorded on Manager winter roads management system during 2014/15.	Continue to record roads winter actions on Manager - Winter Roads Management System. Introduce record keeping for footway treatments undertaken.	October 2015	On target
4.4 Business Continuity	The provision of Winter and Weather Emergencies Procedures and Resources document is included within the Business Continuity Plan.	Review Business Continuity Plan.	Review Annually	On target
5.0 Salt				
5.1 Salt Storage	Salt stock starting level 7500 tonnes on the mainland and 1600 tonnes on Arran providing 46 days heavy salting resilience.	Ensure salt stock complies with Scottish Government resilience levels prior to the onset of the winter season.	Review Annually	On target
5.2 Salt Distribution	Procedure implemented for salt distribution throughout Council Services in place at Depot.	Review and ensure all staff know procedures annually.	Review Annually	Complete
6.0 Communication				
6.1 Information available to Members, Council Services, general public and other stakeholders	Weather forecasts and winter decisions distributed across Services.	Present report to Area Committees.	Nov/Dec 2015	On target
	Roads winter gritting decision posted on Council Website.	Continue to provide information on the council website.	Review Annually	On target
	Details of any road closures due to adverse weather posted on Website.	Monitor effectiveness of information provided on the Council website.	Review Annually	On going
	Provide Winter Advice Leaflet at Council Offices	Promote Roads Winter Service during Customer Services Week and Ready for Winter campaign.	October 2015	On going

Service Improvement Action	Existing Operation	Proposed Action	Timescale	Progress
7.0 Measuring Performance				
7.1 Monitor performance of winter actions	Performance is currently measured using APSE Performance indicators which measure efficiency in relation to documented procedures. Winter Survey carried out in October 2013.	Review annually	October 2015	On target
7.2 Monitor performance on individual routes	Routes reviewed in 2013 to optimise efficiency.	Priority 3 routes developed for this winter.	October 2015	On target
8.0 Training				
8.1 Winter Service Training	Staff trained in delivery of winter service.	Identify training needs of personnel involved with the provision of the winter maintenance service. Arrange appropriate training.	Review Annually	On target
9.0 Health & Safety				
9.1 Toolbox Talks	Toolbox talks are delivered to all personnel engaged in the delivery of the winter maintenance service.	Review toolbox talk at the start of each winter.	Annually	On target



Physical Environment

Roads Winter Service and Weather Emergencies Plan

2015 - 2016

Cunninghame House
IRVINE
Ayrshire KA12 8EE
Tel: 01294-310000

CONTENTS

	Page No
1. Introduction	2
2. Priorities for Winter Treatment	3
3. Organisation	5
4. North Ayrshire Council Resources (Roads)	6
5. Other Resources	7
6. Weather Forecasting	8
7. Decision Making	8
8. Ice Prediction	9
9. Road Condition Reports	9
10. Communications	9
11. Road Closures	10
12. Liaison with the Police	10
13. Cross Boundary Arrangements	10
14. Vehicle Routes	11
15. Precautionary Salting	11
16. Grit Bins	11
17. Largs and Saltcoats Flood Prevention Schemes	12
18. Sandbag Procedures	12

Appendix A - Priority1 Carriageway Gritting Routes

Appendix B - Level of Service

Appendix C - Decision Making

Appendix D - Summary of Available Labour & Plant

Appendix E - Community Grit Bins

Appendix F - Summary of Available Materials

Appendix G - Salt Resilience

Appendix H - Contacts Arrangements

Appendix I - Distribution List

Appendix J - Bridges with weight or height restrictions

Appendix K - Arrangements with other Authorities

Appendix L - Grit Bin Policy and Procedure

1. INTRODUCTION

North Ayrshire Council has a statutory obligation, under Section 34 of the Roads (Scotland) Act 1984, to take such steps as it considers reasonable to prevent snow and ice endangering the safe passage of pedestrians and vehicles over public roads which by definition includes carriageways, footways, footpaths, pedestrian precincts, etc.

In its statutory role as the local Roads Authority, the aim of North Ayrshire Council in respect of its winter service and weather emergencies is to:-

- (i) provide a standard of service on public roads which will permit safe movement of vehicular and pedestrian traffic appropriate to the prevailing weather conditions;
- (ii) establish a pattern of working which will keep delays, diversions or road closures to a minimum during adverse weather conditions;
- (iii) conduct operations having regard to the requirements of the Health & Safety at Work Act 1974 and any other relevant enactments.

This Plan only relates to the Council's duties as Roads Authority and does not cover the wider response of the Council during winter and other weather emergencies.

North Ayrshire Council has no responsibility for the treatment of trunk roads. From 1st April 2001, the contract for management and maintenance of the trunk roads in Scotland has been awarded by the Scottish Government to the private sector. The successful contractor for the South West of Scotland is Scotland TranServ and the roads involved in North Ayrshire are as follows:-

A78 full length from Meadowhead roundabout, Dundonald to Inverclyde boundary at Skelmorlie;

A737 Dalry Road, Kilwinning to Renfrewshire boundary;

A738 Byres Road, Kilwinning to Pennyburn roundabout.

All winter gritting and snow clearing operations on these roads will be the responsibility of Scotland TranServ. North Ayrshire Council's Physical Environment (Roads & Transportation) and Scotland TranServ liaise on a regular basis during periods of adverse weather in order to provide the best possible service to the travelling public.

North Ayrshire Council is also responsible for the management and operation of the coastal flood prevention schemes at Largs and Saltcoats. The Council will close the flood gates on the promenade and erect the flood barriers at Largs Pier in advance of predicted severe weather with minimum disruption to promenade users and the Largs to Cumbrae ferry. Coastal flooding can occur at any time and, accordingly, the Council will provide this service throughout the year.

In the event of extreme weather similar to that which was experienced on Arran late March 2013 where major disruption affects large parts of the community, a coordinated response is adopted by the Council to ensure public safety. In dealing

with such emergencies, the Police initially lead the emergency or response stage of the emergency. Thereafter, the Council leads the recovery stage. Generally, there are 3 levels of Civil Contingencies response. There is a strategic group at National or Strathclyde wide level, a tactical group at North Ayrshire level and an operational group at local level.

The Ayrshire Civil Contingencies Team (ACCT) act as lead for the Council and implement the Civil Contingencies Plan liaising with all relevant Stakeholders identified within the Plan.

A key role of the Council as a Category 1 responder is to plan for such Civil Contingencies. In August 2014, the ACCT undertook Exercise Ayrshire Polar Storm to test the resilience within the relevant emergency plans.

2. PRIORITIES FOR WINTER TREATMENT

North Ayrshire Council has defined the priorities for carriageway and footway/footpath treatment as follows:

2.1.1 Carriageway Priorities

Where slush is formed, this shall be removed as soon as practicable to avoid the risk of rutting should there be a further significant fall in road temperatures which might result in freezing conditions.

2.1.2 Carriageway Routes for Proactive Treatment

Priority 1 – Strategic, Main Distributor and Distributor routes, bus routes and certain pre-determined Secondary Distributor routes identified from the Local Transport Strategy (LTS) will be treated when it is forecast that snow or ice is likely to be present on road surfaces.

Due to the various climatic domains within North Ayrshire the Priority 1 routes may be adjusted to cover either the four pre-determined Inland Routes or two pre-determined High Routes which all currently form part of our existing Priority Network.

Priority 1 gritting routes are available on the Council website (See Appendix A).

2.1.3 Carriageway Routes for Reactive Treatment

- a) **Priority 2** – Remaining Secondary Distributor, local access and residential distributor roads.

Given the presence of ice and snow Priority 2 routes may be treated during normal working hours as resources permit when sub-zero temperatures are forecast to continue beyond midday following completion of Priority 1 routes.

- b) **Priority 3** – The remaining road network including minor rural unclassified routes and remaining residential areas not already covered

Priority 3 routes will be treated as resources permit when sub-zero conditions are forecast to continue over an extended period only after all Priority 1 and Priority 2 routes are clear unless it is identified as an emergency.

2.1.4 Carriageway Routes for Snow Clearance

On receipt of a weather warning predicting medium (25 - 100 mm deep) or heavy (over 100 mm deep) snowfalls, the Senior Manager (Roads & Transportation) where appropriate, will recall to depots such vehicles capable of being equipped with snowploughs.

While snow is still falling the Strategic and Main Distributor Network will be prioritised for ploughing and treatment in order to target resources and to keep these routes open for traffic.

After snow has stopped falling but is lying, the remaining Priority 1 precautionary routes will be ploughed and treated before commencing ploughing and treatment on Priority 2 and Priority 3 routes as resources and conditions permit.

2.1.5 Cumbrae

The Senior Manager (Roads & Transportation) has no roads operatives based on the Isle of Cumbrae, however arrangements have been made with Streetscene to carry out gritting operations on the Island.

2.2 Footway/Footpath Priorities

With limited resources available footways and footpaths will only be treated when considered necessary (e.g. heavy snowfall or extensive icing). They will normally only be treated during normal working hours, but arrangements are in place to undertake emergency work out of normal working hours, weekends and public holidays in extreme circumstances.

Generally, treatment of footways and footpaths will be reactionary and not pre-planned, and where possible work will be undertaken during normal working hours.

When treatment is instructed the following priorities will apply:-

Priority 1 Routes will be considered for treatment if it is forecast that ice or snow is likely to be present or where surfaces are wet with temperatures forecast to remain below zero until 10:00am the next working day.

Priority 1 Routes - Urban shopping areas and precincts, footway access to schools, emergency facilities including fire and rescue, police and ambulance services, hospitals, sheltered housing, doctors surgeries and health centres etc;

Priority 2 routes will be treated if it is forecast that ice or snow is likely to be present with temperatures forecast to remain below zero for a prolonged period only after priority 1 routes are clear.

Priority 2 Routes - Steep hills on main distributor and residential distributor routes, routes to bus stops etc, only after all Priority 1 have been cleared;

Priority 3 routes will be treated if it is forecast that ice or snow is likely to be present with temperatures forecast to remain below zero for a prolonged period only after priority 1 and 2 routes are clear.

Priority 3 Routes - Other areas of high pedestrian concentration.

Streetscene staff will assist with the treatment of footways.

In order to maximise coverage on footways, generally only one side of a road will be initially treated.

It is not possible for the Council to treat all footways and footpaths within North Ayrshire. As such the Council encourages the community to participate in self help, through the use of grit bins which can be requested through the grit bin application process. Grit bins will only be allocated where it has been assessed and deemed as an appropriate location by the Council.

2.3 Cycle Routes

With limited manpower resources no treatment will be carried out on off road cycle routes.

2.4 Response and Treatment Times

Routine precautionary salting of priority 1 carriageway routes should be completed within 3 hours of the planned start time. For emergency or unplanned salting the start time from leaving the depot shall be no more than 1 hour.

3. ORGANISATION

The Head of Physical Environment is responsible for specifying the level of winter service required based on approval from the Council. The Senior Manager (Roads & Transportation) is responsible for implementing this service.

A duty Winter Controller and Winter Supervisor will be appointed by the Senior Manager (Roads & Transportation) for the whole of the winter period covered by these procedures (mid-October to early April)

4. NORTH AYRSHIRE COUNCIL RESOURCES (ROADS)

4.1 General

Following approval from the Council, it is the responsibility of the Head of Physical Environment to define the level of service to be provided within their sphere of operations and to issue appropriate instructions to the Senior Manager (Roads & Transportation) to provide the necessary labour and plant for winter operations. This level of service will be based on the national Code of Practice for Well Maintained Highways (see Appendix B).

The level of winter treatment is established utilizing the weather forecasts provided by MeteoGroup UK Limited in accordance with the winter treatment matrix (Appendix C).

The Senior Manager (Roads & Transportation) shall thereafter be responsible for advising the Head of Service of any matters which may affect his ability to deal with adverse weather conditions e.g. labour disputes, extensive plant breakdowns etc.

Labour resources from Physical Environment (Roads & Transportation) will be provided for the Winter and Weather Emergencies Service. The stand-by period will be 22th October 2015 until 14th April 2016. This period may be extended beyond the given dates if conditions warrant such action. These arrangements include home stand-by which is activated by the designated Winter Supervisor when instructed by the Winter Controller or as the result of hazardous road conditions being reported.

4.2 Labour

A proportion of the roads labour force will be on stand-by for winter service operations out of normal working hours, with the remainder on call out as necessary. This allows evening and early morning precautionary salting to be carried out on our priority carriageway network to treat dangerous roads before the morning rush hour.

In determining the labour resources required for the winter service, cognisance is taken of the key objective to treat all priority routes before the commencement of the morning peak period.

4.3 Vehicle Plant and Equipment

Prior to commencement of winter service operations, the Senior Manager (Roads & Transportation) will ensure that all equipment for salting roads and snow clearing is in working order and, where appropriate, that ancillary items can be fitted to vehicles without difficulty, e.g. ploughs set up on blocks to facilitate assembly. The above procedure should also be applied to vehicles and plant available under contract for the winter service.

The Senior Manager (Roads & Transportation) will ensure that all vehicles engaged in the winter service are equipped with radios or other appropriate communication devices to allow contact to be maintained between the depot and operators. Superintendents have mobile telephones. There is also a gritting navigation and

vehicle tracking system fitted and operational in all vehicles to reduce the risk associated with gritting operations.

A summary of labour, vehicles, plant, and equipment available for the winter service work is detailed in Appendix D.

Once per year the Senior Manager (Roads and Transportation), will organise a trial closure of the flood gates and erection of the de-mountable barriers at the Largs and Saltcoats Flood Prevention Schemes. This is to ensure that the gates and barriers remain in full working order and that all staff are familiar with the process.

4.4 Salt

Salt is purchased through a Scotland Excel annual purchase contract. Mainland salt deliveries are stored in the salt barn within the Goldcraigs Depot. Salt on Arran is stored in the open at the Roads Depot in Market Road, Brodick.

During the season, the Senior Manager (Roads & Transportation) will arrange for a weekly check to be made on the amount of salt used and for stocks to be augmented as necessary. There is a procedure in place at the depot to strictly control salt distribution. All vehicles are tagged and must cross the weighbridge to accurately record salt usage. This includes salt distributed to Streetscene and contractors assisting with winter service delivery.

Small quantities of salt are available for issue free of charge to the public, subject to residents supplying a suitable container. Details of locations of community grit bins where small quantities of salt are available are given in Appendix E

The planned salt stock level at commencement of winter is given in Appendix F.

In the event of prolonged severe weather the Council has a salt resilience plan (Appendix G), which will be implemented if conditions require.

5. OTHER RESOURCES

During adverse weather conditions, the Senior Manager (Roads & Transportation), (after consultation with the Head of Physical Environment), shall, if necessary, augment his resources by the use of personnel from Streetscene and external contractors at rates agreed prior to engagement through a framework contract. The Head of Physical Environment should be advised, as soon as practicable, of external resources engaged as a result of decisions made outwith normal working hours.

The Senior Manager (Roads & Transportation) will provide a supply of salt to Streetscene and external contractors where appropriate to permit the treatment of agreed footways/footpaths. This will be managed through a salt management system based at Goldcraigs Roads Depot.

6. WEATHER FORECASTING

North Ayrshire Council, through a collaborative contract lead by South Lanarkshire Council, has appointed MeteoGroup UK Limited, as their weather forecast provider. During the winter service period MeteoGroup UK Limited will provide a weather forecasting service and monitor road and weather conditions.

MeteoGroup UK Limited receive, monitor and interpret, climatic, ice prediction and weather radar information on a continuous basis and provide detailed weather forecasts on a daily basis during the whole winter period.

SEPA operate a coastal flood warning system for the Firth of Clyde. If storm surges and coastal flooding are predicted, SEPA provide advance warning to the Council by e-mail and also through their Floodline service which is available on their website or by phone. This service is available all year round.

7. DECISION MAKING

The Senior Manager (Roads & Transportation) will appoint suitably trained and experienced personnel as Winter Controller.

During the winter season the Winter Controller will receive the weather forecast around 12.00 hours and decide on the treatment to be carried out. The Winter Controller will check the treatment decision of neighbouring authorities for consistency and reconsider if necessary. The weather forecast provider will provide an evening forecast around 19.00 hours and if this update indicates any change in the forecast the Winter Controller will amend the decision accordingly and advise the Winter Supervisor.

For out of office hours, Saturdays, Sundays and public holidays the Senior Manager (Roads & Transportation) shall provide the weather forecast provider with contact telephone numbers of the on duty Winter Controller. If the forecast conditions change from good to adverse at any time, then the weather forecast provider will phone the Winter Controller either at work or at home as appropriate. Thereafter, it is the responsibility of the Winter Controller to take action including the calling out of stand-by squads to undertake salting/snow clearing.

Winter Controllers have the facility at any time to contact the weather forecast provider for advice or clarification of forecasts. These arrangements will be in place from 15 October 2015 until 14 April 2016 and these dates can be extended if required.

The decision making process is illustrated in Appendices B & C.

The Head of Physical Environment will appoint suitably trained staff and experienced personnel to manage the coastal flood prevention schemes at Largs and Saltcoats. During the winter season, this will be the Winter Controller.

8. ICE PREDICTION

In addition to the weather forecast information, the Council has available further information from sensors which have been installed at the locations listed below:-

- A78 Ardrossan
- A737 Highfield
- A760 Catburn
- A735 Near Dunlop
- B880 Arran, summit of The String

The sensors provide current details of road and air temperatures and indicate the presence of moisture, thereby identifying locations that icing has occurred or where there is a risk that icing will occur.

By utilising the data from these sensors the weather forecast provider is able to supplement their forecast by producing site specific forecasts. The above information is available to the Winter Controller via computer link 24 hours a day throughout the winter period.

9. ROAD CONDITION REPORTS

During periods of adverse weather, the Senior Manager (Roads & Transportation) shall receive reports on road conditions from the Winter Supervisor by 09.45 hours. These reports should be updated as necessary depending on changing circumstances.

10. COMMUNICATIONS

The Head of Physical Environment or nominated senior manager will deal with statements to the Press, Radio and Television regarding road conditions throughout the area. The Council's Communication team will assist, and may take the lead role depending on the nature of any significant event.

General advice and information, along with timeous service updates, will be placed on the Council's website.

The Head of Physical Environment (or nominated senior officer) will ensure that all staff involved in communication with members of the public are fully briefed with consistent and accurate information.

The Senior (Roads & Transportation) will produce and distribute the Winter Maintenance Advice leaflet that will contain general information for members of the public on the Winter Service. The advice leaflets will be available to the public at selected locations throughout North Ayrshire, such as libraries etc.

A formal protocol has been agreed by the former Strathclyde Emergency Co-ordination Group (SECG) now known as West of Scotland Regional Resilience Partnership (WoS RRP) and Ayrshire Civil Contingencies Team (ACCT) for the transfer of information in relation to Winter and Weather Emergencies.

The Council's daily winter decisions are available for the public and can be accessed via the Council's website. Any winter and weather emergencies can be reported to North Ayrshire Council and the Trunk Road Operators using the contact information contained within Appendix H.

The distribution list for winter weather emergencies can be found under Appendix I.

11. ROAD CLOSURES

Where it is considered that a road is rendered unsafe due to adverse winter conditions then the Police or persons acting on behalf of the Chief Constable will arrange to have the road closed and advise the on-duty Winter Supervisor as soon as possible of their actions. The Winter Supervisor will advise the Winter Controller/Senior Manager (Roads and Transportation) of any road closures. Appropriate measures will also be taken to re-direct traffic and to ensure that the necessary signs are put in place. When the road affected is a through route the adjoining Councils will be kept informed. Police will advise the other emergency services (Ambulance & Fire) of the closures.

Prior to signing diversionary routes, the capacity of the roads and the headroom and weight restrictions of structures should be checked with the Winter Controller to ensure that they are adequate (see Appendix J).

12. LIAISON WITH THE POLICE

Physical Environment (Roads & Transportation) will ensure close liaison with the Police, particularly during periods of severe weather.

Where practicable, the Police will be informed in advance of North Ayrshire Council's proposed operations. Similarly arrangements have been made for exchanging information on proposed actions with neighbouring authorities and the trunk road operating company.

Where necessary the service will request appropriate assistance from the Police when moving equipment, arranging road closures and dealing with abandoned vehicles.

Reports from the Police regarding dangerous road conditions should be acted upon by the Winter Supervisor as soon as practicable, having regard to priorities in this document and the conditions pertaining throughout the area.

13. CROSS BOUNDARY ARRANGEMENTS

Because the Council boundaries do not always coincide with convenient turning points at the end of gritting routes, arrangements have been drawn up with all adjacent authorities for the gritting routes to be continued short distances to appropriate turning points. See (Appendix K).

14. VEHICLE ROUTES

From local knowledge and the resources available, routes are drawn up by Roads and Transportation on the basis of the priorities listed in Paragraph 2.1. However, in order to minimise unproductive mileage, some roads in a lower category may be treated out of sequence. This may also occur when conditions vary throughout the area.

A complete set of route cards will be kept in the Physical Environment (Roads & Transportation) offices, with a duplicate set being held in Goldcraigs Depot.

Treatment of precautionary carriageway salting routes should be completed within three hours of planned start time under routine conditions. When the Winter Controller instructs immediate winter service operations, the response time to start treatment should be within one hour.

It should be noted that gritting routes are either at or close to capacity and it is unlikely that any additions to routes could be considered without additional finance and human resources.

15. PRECAUTIONARY SALTING

On receipt, within normal working hours, of a forecast from the weather forecast provider warning of frost, freezing or snow conditions, the Winter Controller in consultation with the Senior Manager (Roads & Transportation), shall give consideration to precautionary salting of main roads.

Where such a warning is received out with normal working hours, the Winter Controller has delegated authority to activate call-out procedures as indicated in section 7.

Extensive and accurate records of weather forecasts, winter treatment decisions and actions taken will be kept to demonstrate our compliance to our Winter and Weather Emergencies Procedures and Resources document.

16. GRIT BINS

There are approximately 400 grit bins distributed across North Ayrshire. These are located at areas of particular difficulty e.g. dangerous bends, steep gradients etc. The policy and procedures for siting of grit bins, and requests for additional bins is shown in Appendix L.

Grit bins will be refilled prior to the start of winter and as considered necessary during the winter season and following periods of severe weather when resources are available.

The locations of Community Grit Bins are listed in Appendix E.

17. LARGS AND SALTCOATS FLOOD PREVENTION SCHEMES

On receipt of a severe weather warning predicting a combination of strong winds, high tides or tidal surges the Winter Controller will, when necessary, instruct the closure of the flood gates on the promenade at Largs and/or the erection of the flood barriers at the Largs Pier and/or Saltcoats promenade.

18. SANDBAG PROCEDURES

The deployment of sandbags to prevent or contain floodwaters can be an effective way of mitigating the effect of a flood, however the lead time for filling and deployment can be lengthy, as a large number of bags cannot be filled in advance due to storage problems. Therefore, an early decision must be taken to sandbag, to avoid a subsequent waste of time and effort. The deployment of sandbags will be decided with regard to the following priorities:

1. To prevent loss of life or serious injury
2. Maintenance of access for the emergency services
3. Protection of vital facilities within the community
4. Protection of transportation routes
5. Protection of NAC property
6. Protection of private dwelling houses

The decision to deploy sandbags will be made by the Winter Controller / Supervisor or appropriate officers in Building Services, Cleansing or the Island Officer on Arran in accordance with the Services' callout/emergency procedures.

Notes:

1. Sandbags will not normally be deployed to protect commercial property;
2. Appropriate stocks of empty and filled sandbags will be held by the Services mentioned above, based on previous usage and experience.

The above procedure mainly relates to tidal, fluvial and watercourse flooding. Where flooding occurs as a result of a blocked, damaged or ineffective Council owned drainage systems, sandbags will be deployed as required to mitigate the effects of flooding (and reduce the likelihood of claims against the Council) including the protection of commercial property.

***Priority 1 Carriageway Gritting Routes
Policy & Procedure***

Priority 1 Gritting Routes can be viewed on the Councils website using the following address:-

<http://www.north-ayrshire.gov.uk/resident/roads-and-travel/winter-gritting.aspx>

LEVEL OF SERVICE

Road Surface Temperature	Precipitation	Predicted Road Conditions		
		Wet	Wet Patches	Dry
Temperature Forecast between +1.5°C And +0.5°C	No Rain No Hoar Frost No Fog	High Route Patrols		No action likely
Temperature Forecast below +0.5°C	No Rain No Hoar Frost No Fog	(Priority 1 Routes)		
	Expected Hoar Frost Expected Fog	Salt before frost		
	Expected rain BEFORE freezing	(Priority 1 Routes) Salt after rain stops		
	Expected rain DURING freezing	(Priority 1 Routes) Salt before frost, as required during rain and after rain stops		
	Possible rain Possible hoar frost Possible fog	(Priority 1 Routes) Salt before frost	Monitor weather conditions	
Expected Snow Fall		(Priority 1 Routes and footways) Salt before snow fall		
The decision to undertake precautionary treatments should be adjusted, where appropriate, to take account of residual salt.				
All decisions should be evidence based, recorded and continuously monitored and reviewed.				

DECISION MAKING

WINTER TREATMENT SPREAD RATE MATRIX SCOTS WINTER SERVICE SUBGROUP ADVICE - AUGUST 2015

Salt Type	Precautionary Treatment for frost / ice	Variation of Well Maintained Highways Appendix H - September 2013					
		Column C	Column D	Column G	Column H	Column K	Column L
		Poor Cover Medium Traffic Normal Loss	Poor Cover Medium Traffic High Loss	Fair Cover Medium Traffic Normal Loss	Fair Cover Medium Traffic High Loss	Good Cover Medium Traffic Normal Loss	Good Cover Medium Traffic High Loss
Dry Salt	RST at or above -2 Degrees and dry or damp road conditions (Table H9 of Code - where the road surface is dry no action is needed even when conditions are below zero)	10 (8)	10 (8)	10 (8)	10 (8)	10 (8)	10 (8)
Pre-wet Salt		10 (8)	10 (8)	10 (8)	10 (8)	10 (8)	10 (8)
Treated Salt		10 (7)	10 (7)	10 (7)	10 (7)	10 (7)	10 (7)
Dry Salt	RST at or above -2 Degrees and wet road conditions	15 (13)	20 (16)	10 or 15 (11)	15 (13)	10 (8)	10
Pre-wet Salt		15 (12)	15 (14)	10 (10)	15 (12)	10 (8)	10 (9)
Treated Salt		10 (10)	10 or 15 (11)	10 (8)	10 (10)	10 (7)	10 (7)
Dry Salt	RST below -2 deg C and above -5 deg C and damp road conditions	15 or 20 (17)	20	10 or 15 (14)	20 (17)	10 or 15 (11)	15 (13)
Pre-wet Salt		15 or 20 (16)	20 (18)	15 (14)	15 (16)	15 (11)	15 (12)
Treated Salt		15 (12)	15 (14)	10 or 15 (11)	15 (12)	10 (8)	10 (10)
Dry Salt	RST below -2 deg C and above -5 deg C and wet road conditions	1 x 20 then monitor & treat as required (2x17)	1 x 20 then monitor & treat as required (2x20)	1 x 20 then monitor & treat as required (2x28)	1 x 20 then monitor & treat as required (2x17)	20(20)	1 x 20 then monitor & treat as required (25)
Pre-wet Salt		1 x 20 then monitor & treat as required (2x16)	1 x 20 then monitor & treat as required (2x18)	1 x 20 then monitor & treat as required (27)	1 x 20 then monitor & treat as required (31)	1 x 20 then monitor & treat as required (21)	1 x 20 then monitor & treat as required (24)
Treated Salt		1 x 20 then monitor & treat as required (24)	1 x 20 then monitor & treat as required (28)	1 x 20 then monitor & treat as required (21)	1 x 20 then monitor & treat as required (24)	1 x 20 then monitor & treat as required (16)	1 x 20 then monitor & treat as required (19)
Dry Salt	RST at or below -5 deg C and above -10 deg C and damp road conditions	1 x 20 then monitor & treat as required (2x16)	1 x 20 then monitor & treat as required (2x19)	1 x 20 then monitor & treat as required (27)	1 x 20 then monitor & treat as required (2x16)	20	1 x 20 then monitor & treat as required (24)
Pre-wet Salt		1 x 20 then monitor & treat as required (2x16)	1 x 20 then monitor & treat as required (2x18)	1 x 20 then monitor & treat as required (27)	1 x 20 then monitor & treat as required (31)	1 x 20 then monitor & treat as required (21)	1 x 20 then monitor & treat as required (24)
Treated Salt		1 x 20 then monitor & treat as required (23)	1 x 20 then monitor & treat as required (27)	1 x 20 then monitor & treat as required (20)	1 x 20 then monitor & treat as required (23)	1 x 20 then monitor & treat as required (15)	1 x 20 then monitor & treat as required (18)
Dry Salt	RST below -5 deg C and wet road conditions	1 x 20 then monitor & treat as required (2x32)	1 x 20 then monitor & treat as required (2x39)	1 x 20 then monitor & treat as required (2x27)	1 x 20 then monitor & treat as required (2x32)	1 x 20 then monitor & treat as required (2x20)	1 x 20 then monitor & treat as required (2x24)
Pre-wet Salt		1 x 20* then monitor & treat as required (2x31)	1 x 20 then monitor & treat as required (2x36)	1 x 20 then monitor & treat as required (2x27)	1 x 20 then monitor & treat as required (2x31)	1 x 20 then monitor & treat as required (2x21)	1 x 20 then monitor & treat as required (2x24)
Treated Salt		1 x 20 then monitor & treat as required (2x23)	1 x 20 then monitor & treat as required (2x27)	1 x 20 then monitor & treat as required (2x20)	1 x 20 then monitor & treat as required (2x23)	1 x 20 then monitor & treat as required (30)	1 x 20 then monitor & treat as required (2x18)

() = Appendix H rates in brackets

Please see H10.25 regarding effectiveness of sodium chloride at low temperatures.

Salt Type	Precautionary Treatments Before Snow or Freezing rain		
		Ligh or Medium Traffic	Heavy Traffic
Dry Salt	Light Snow Foirecast	20g/m ²	20g/m ²
Pre-wet Salt		20g/m ²	20g/m ²
Treated Salt		15g/m ²	15g/m ²
Dry Salt	Moderate/Heavy Snow Forecast	20g/m ²	40g/m ²
Pre-wet Salt		20g/m ²	40g/m ²
Treated Salt		15g/m ²	30g/m ²
Dry Salt	Freezing rain Forecast	1 x20g/m ² then monitor	
Pre-wet Salt		1 x20g/m ² then monitor	
Treated Salt		1 x15g/m ² then monitor	

Note:

- Rate of spread for precautionary treatments may be adjusted to take account of local variations along the routes such as residual salt, temperature variations, surface moisture (air or road surface) road alignment and traffic density.
- All decisions should be evidence based, recorded and require continuous monitoring and review.
- Ice refers to all ice on the road surface, including black ice.

- The level of service generally complies with the recommendations laid down in “Well Maintained Highways” the UK Code of Practice for Highway Management and is summarised above.
- Appendix H of “Well Maintained Highways” which covers winter maintenance operations and treatments underwent a complete revision in November 2013. The SCOTS winter Subgroup has been in consultation with the National Winter Service Research Group (NWSRG) concerning the implementation of Appendix H of Well Maintained Highways. The Subgroup made a number of suggestions to implement Appendix H that have been commented on by the NWSRG. Having considered the comments from the NWSRG on the review of Appendix H the SCOTS Winter Service Subgroup provided advice that Scottish Local Roads Authorities adopt variations to Appendix H of Well Maintained Highways that North Ayrshire Council are following.

SUMMARY OF AVAILABLE LABOUR & PLANT

TYPE OF PLANT	GOLDCRAIGS	ARRAN	OTHER NAC	TOTAL
Gritters				
18 Tonne Uni-body	11	3		14
7.5 Tonne Uni-body	3	0		3
Trailer Gritter	0	0	2	2
Footway Gritter	4	1	4	9
Lorries				
18 Tonne Uni-body	11	3		14
7.5 Tonne Uni-body	3	0		3
Loading Shovel	1	0		1
JCB 2CX	0	1		1
Telehandler	0	1		1
Ploughs				
Fixed V	3	2		5
Small Blade	3	0		3
Large Blade	11	3		14
LABOUR				
Drivers	27	6	7	40
Operatives	7	3	36	46
Other Equipment				
Muck Truck + plough (For footways)			2	2

Note

When necessary labour, vehicles, plant and equipment from other Council Departments, farmers, plant hirers and contractors will be used to supplement above resources.

This also applies for non-winter related emergency responses.

COMMUNITY GRIT BINS

Small quantities of salt are available for issue free of charge to members of the public, subject to their supplying a suitable container from the Community Grit Bins sited at the following locations.

Town	Location
Irvine	Bartonholm Civic Amenity, Site.
Dreghorn	Civic Amenity Site, Station Brae.
Kilwinning	Goldcraigs Roads Depot.
Dalry	Car Park, Kirk Close.
Kilbirnie	Civic Amenity Site, Paddockholm Road.
Beith	Community Centre, Kings Road.
West Kilbride	Corse Street.
Fairlie	Car Park, Pier Road.
Largs	Cleansing Depot, Alexander Avenue.
Skelmorlie	Toward View (opposite Fire Station).
Stevenston	Car Park, Garnock Road.
Saltcoats	Cleansing Depot, Sorbie Road.
Ardrossan	APC Carpark, North Crescent Road.

SUMMARY OF AVAILABLE MATERIALS

The following salt, grit and sand stocks will be in place at commencement of winter:-

DEPOT	TONNAGE SALT	TONNAGE SAND (for Sandbags)
Goldcraigs (salt barn)	7000	100
Arran	2000	300
Cumbræ	20	(500 filled sandbags)

Approximately 4000 sandbags are located at Goldcraigs, and 500 on Arran.

Salt Resilience Plan (Mainland)

Level 1 (Green) Service – Stock Levels 2500 Tonnes and above

- Service levels as detailed in NAC Winter and Weather Emergencies Plan.
- Typical daily salt usage (snow conditions) 470T – **resilience 5 days**
or
- Typical daily salt usage (frost & ice only) 235T – **resilience 10 days**

Level 2 (Amber 1) Service – Stock Levels 1800 Tonnes – 2500Tonnes

- Only Priority 1 carriageway routes treated with pure salt, remaining priority carriageway routes reduced to half the normal spread rate or salt/grit mix at 50/50
- All footway routes reduced to salt/sand mix at 50/50
- Grit bins replenished with salt/sand mix at 50/50.
- Typical daily salt usage (snow conditions) 330T – **resilience 2 days.**
or
- Typical daily salt usage (frost & ice only) 165T – **resilience 4 days**

Level 3 (Amber 2) Service – Stock Levels 1000 Tonnes – 1800 Tonnes

- All carriageway routes reduced to half the normal spread rate or salt/grit mix at 50/50
- Priority 1 footway routes treated with salt/sand mix at 50/50
- Remaining footway routes treated with sand/grit mix at 50/50
- Grit bins replenished with sand/grit mix at 50/50
- Typical daily salt usage (snow conditions) 150T – **resilience 5 days.**
or
- Typical daily salt usage (frost & ice only) 75T – **resilience 10 days**

Level 4 (Red) Service – Stock Levels less than 1000Tonnes

- Priority 1 carriageways reduced to half the normal spread rate or salt/grit mix at 50/50
- Treat remaining carriageway routes with sand/grit mix at 50/50
- All footway routes treated with sand/grit mix at 50/50
- Grit bins replenished with sand/grit mix.
- Typical daily salt usage (snow conditions) 100T – **resilience 10 days**
or
- Typical daily salt usage (frost & ice only) 50T – **resilience 20 days**

Assuming 4,500 tonnes in stock at start of winter our total resilience would be either

- **Total Resilience during periods of heavy snow - 22 days**
or
- **Total Resilience during periods of frost & ice conditions - 44 days**

Salt Resilience Plan (Arran)

Level 1 (Green) Service – Stock Levels 1000 Tonnes and above

- Service levels as detailed in NAC Winter and Weather Emergencies Plan.
- Typical daily salt usage (snow conditions) 52T – **resilience 10 days**
or
- Typical daily salt usage (frost & ice only) 26T – **resilience 20 days**

Level 2 (Amber 1) Service – Stock Levels 550 Tonnes – 1000Tonnes

- Only Priority 1 carriageway routes treated with pure salt, remaining priority carriageway routes reduced to half the normal spread rate or salt/grit mix at 50/50
- All footway routes reduced to salt/sand mix at 50/50
- Grit bins replenished with salt/sand mix at 50/50.
- Typical daily salt usage (snow conditions) 44T – **resilience 10 days.**
or
- Typical daily salt usage (frost & ice only) 22T – **resilience 20 days**

Level 3 (Amber 2) Service – Stock Levels 250 Tonnes – 550 Tonnes

- All carriageway routes reduced to half the normal spread rate or salt/grit mix at 50/50
- Priority 1 footway routes treated with salt/sand mix at 50/50
- Remaining footway routes treated with sand/grit mix at 50/50
- Grit bins replenished with salt/sand mix at 50/50
- Typical daily salt usage (snow conditions) 30T – **resilience 10 days.**
or
- Typical daily salt usage (frost & ice only) 15T – **resilience 20 days**

Level 4 (Red) Service – Stock Levels less than 250 Tonnes

- Priority 1 carriageways reduced to half the normal spread rate or salt/grit mix at 50/50
- Treat remaining carriageway routes with sand/grit mix at 50/50
- All footway routes treated with sand/grit mix at 50/50
- Grit bins replenished with sand/grit mix.
- Typical daily salt usage (snow conditions) 20T – **resilience 12 days**
or
- Typical daily salt usage (frost & ice only) 10T – **resilience 25 days**

Assuming 1,500 tonnes in stock at start of winter our total resilience would be either

- **Total Resilience during periods of heavy snow - 42 days**
or
Total Resilience during periods of frost & ice conditions - 85 days

NORTH AYRSHIRE COUNCIL

CONTACT ADDRESS & TELEPHONE NUMBERS

During Normal Working Hours	Outwith Normal Working Hours
<p>MAINLAND</p> <p>Physical Environment Roads and Transportation Perceton House IRVINE KA11 2AL</p> <p>Tel: 01294-310000</p>	<p>NORTH AYRSHIRE COUNCIL CALL CENTRE</p> <p>Road & Lighting Faults</p> <p>24 hours, 7 days per week</p> <p>Tel: 01294 310000</p>
<p>ARRAN</p> <p>Arran Local Office Lamlash Isle of Arran KA27 8JY</p> <p>Tel: 01770-600338 Fax: 01770-600028</p>	
<p>TRUNK ROADS A78, A737 & A738</p> <p>Scotland Transerv Network Control Centre 150 Polmadie Road Glasgow G5 0HD Tel 0141 218 3999 Email southwestcontrol@scotlandtranserv.co.uk</p>	

DISTRIBUTION LIST

	<u>Copies</u>
North Ayrshire Council	
Chief Executive	
Executive Director: Place	1
Executive Director: Finance & Corporate Support	1
Executive Director: Educational & Youth Employment	1
Executive Director: Economy and Communities	1
Head of Commercial Services	1
Head of Physical Environment	
Head of Democratic & Administration Services	1
ACCT	1
All Elected Members of North Ayrshire Council	30
Police Scotland	
Divisional Commander, Kilmarnock	1
Traffic Management, Ayr	1
Strathclyde Partnership for Transport	1
Scottish Fire & Rescue Service – Divisional Commander	1
Scottish Ambulance Service	1
MeteoGroup UK Ltd	1
Scotland TranServ	1
Ayrshire Roads Alliance	1
Renfrewshire Council - Head of Roads	1
East Renfrewshire Council – Head of Roads & Planning	1
Inverclyde Council – Head of Transportation & Roads Service	1
Contact Centre, Building Services, Stevenston	1
Contact Centre, Bridgegate House, Irvine	1

BRIDGES WITH WEIGHT OR HEIGHT RESTRICTIONS

HEIGHT RESTRICTIONS

Bridge Location	Grid Reference	Signed Height	
		Metric	Imperial
A737/110 : Dalry, Railway Bridge	229960 649702	3.8	12' – 6"
B706/40 : Barrmill	236834 651392	4.0	13' – 0"
B7047/10 : Meadowfoot Road, West Kilbride	220791 647032	4.7	15' – 3"
C6/10 : West Balgray	235333 642491	3.8	12' – 9"
C26/10 : South Kilruskin	220541 650473	4.4	14' – 6"
C26/20 : North Kilruskin	220423 650868	5.1	16' – 6"
C55/10 : Dubbs	228508 642006	3.0	9' – 9"
C55(A78 280) : Todhill (Dubbs Road, under A78, Kilwinning Bypass)	229175 642250	4.0	13' – 0"
C55/30 : Nethermaines	230059 642199	3.6	12' – 0"
C56/30 : Moor Road	220639 652980	4.5	15' – 0"
C67/20 : Tandelhill	238174 651683	4.3	14' – 3"
C99/20 : Cockenzie	230694 646241	3.0	10' – 0"
Unc.TG/230 : Garnock View, Glengarnock	231875 653191	3.8	12' – 6"
Unc.TI/70 : Old Church Street, Irvine	213571 638800	4.1	13' – 3"

WEIGHT RESTRICTIONS

Bridge Location	Grid Reference	Signed Weight
B781/30 : West Kilbride, Dalry Road	221015 649062	7.5T
C5/30 : Drumbuie near Barrmill	235571 650404	7.5T
C129/20 : Floors, north of Kilmaurs	240866 641921	13T
C99/30 : Dusk Bridge, near Dalry	230599 646882	7.5T
Unc.TA/10 : Ardrossan, North Crescent	223140 642764	7.5T
Unc.TL/30 : Largs, May Street	220711 658602	7.5T
U16/10 : Dalgarnan Mill Bridge, north of Kilwinning, (formerly Unc.NC/30)	229571 645847	18T
Unc.NT/10 : Barrmill	236472 650997	3T

ARRANGEMENTS WITH OTHER AUTHORITIES

ROADS TO BE TREATED BY ADJACENT AUTHORITIES	ROADS TO BE TREATED BY NORTH AYRSHIRE COUNCIL
<p style="text-align: center;">Ayrshire Roads Alliance (East Ayrshire)</p> <p>A71 – from boundary westwards to Corsehill roundabout.</p> <p>A735 – that section within North Ayrshire boundary.</p> <p>B769 – from boundary south westwards to Chapeltoun junction.</p> <p>C129 – that section within North Ayrshire boundary.</p> <p>C20 – that section within North Ayrshire boundary.</p> <p>B706 - from boundary to A736</p> <p>C117 From Chapeltoun Bridge to Wheatrig Bridge</p> <p style="text-align: center;">Roads to be Treated by Ayrshire Roads Alliance (South Ayrshire)</p> <p>B730 from the North Ayrshire Council boundary at the railway bridge south of Drybridge to junction Shewalton Road, Drybridge.</p>	<p style="text-align: center;">South Ayrshire</p> <p>U107 from the South Ayrshire Council boundary at the railway bridge to A759 Auchengate Interchange.</p>
	<p style="text-align: center;">East Ayrshire</p> <p>A736 – from Caldwell Bridge southwards to Lugton.</p> <p>A736 – from B778 junction south eastwards to Torranyard.</p> <p>C24 - from Greenhill Terrace, Knockentiber to boundary at Plann Bridge.</p> <p>C126 From Montgreenan Bridge to North Lodge.</p> <p>Knockentiber Road from boundary near Springside to junction with C24</p>
	<p style="text-align: center;">Renfrewshire Council</p> <p>A760 – from boundary to Kerse Road junction,</p> <p>Kerse Road – from boundary to A760 junction</p>

Note: There are no cross boundary arrangements with East Renfrewshire Council.

GRIT BIN POLICY & PROCEDURE

1. North Ayrshire Council shall provide grit bins for self-help by members of the public. These shall be sited locally in accordance with this policy.
2. Grit bins shall only be located where the following criteria are met: -
 - The location is not on a precautionary carriageway route;
 - The gradient is greater than 1 in 10, or at a junction with a known history of accidents;
 - The location shall not obstruct the passage of pedestrians, a minimum of 1.5m clearance on the footway is required;
 - The location shall not obstruct sight lines;
 - The location is not within 200m of another grit bin location;
 - The location is within an urban area;
 - The location is within the boundary of the public road. Infrastructure and Design will not provide grit bins in private areas or car parks for internal use by either the Council or any other public or private property such as schools, parks, hospitals, old people's homes, etc unless a service level agreement is in place.
3. Grit bins will only be located where they can be filled from a lorry. The grit bins shall be replenished at the start of the winter period and on a monthly cycle during the winter period, as resources permit.
4. Grit bins will generally be left in place during the summer months, unless there is a history of vandalism at a particular location.
5. The location of grit bins will be recorded in an electronic database, which will be made available on the North Ayrshire Council website.
6. Only written requests on the Council's Grit Bin Application Form will be considered, these are available from the Head of Physical Environment, Cunninghame House, Irvine, KA12 8EE, and on the Council's website.
7. A request will not be accepted unless a location to site the grit bin has been agreed. Therefore, even if the criterion for locating a grit bin is met, a grit bin will not be provided if the adjacent residents cannot agree a position. The signed agreement of adjacent residents must be included on the submitted application form, otherwise the application will not be considered.
8. Grit Bin Application forms are available on the Council's website at <http://www.north-ayrshire.gov.uk/resident/roads-and-travel/winter-gritting.aspx>

NORTH AYRSHIRE COUNCIL

Agenda Item 5

3 December 2015

Irvine Area Committee

Title: **Proposal for the naming of the new Cultural, Community and Leisure Centre in Irvine.**

Purpose:

- a) To update the Irvine Area Committee on the community engagement process related to the naming of the new Cultural, Community and Leisure Centre; and
- b) To propose a name for the centre.

Recommendation: That the Committee agrees the recommended name for the new Cultural, Community and Leisure Centre in Irvine.

1. Executive Summary

1.1 The purpose of this report is to update members on the recent community engagement process pertaining to the naming of the new Cultural, Community and Leisure Centre in Irvine's town centre and to recommend a name, "The Portal," for the facility.

2. Background

2.1 The naming of the new Cultural, Community and Leisure Centre in Irvine is a vital step in the process of developing the identity of the new facility within the local community. The goal is to give personality, individuality and identity and to carve out a distinctive space for the building in the culture of North Ayrshire.

2.2 The process of community involvement to assist in the naming is a key element of the community engagement approach associated with the ongoing development of the centre, and complements the ethos of community engagement gradually being embraced throughout North Ayrshire Council and its Community Planning partners.

- 2.3 To facilitate the “naming” engagement process, Gerry Durkin, eminent Scottish storyteller and visiting Reader-in-Residence with North Ayrshire Council in association with Scottish Book Trust, delivered focus groups and events in the local community. The sessions were based on the basic principles of storytelling to engage the audience in the creative process and gain the greatest possible input from the participants.
- 2.4 Gerry started each session relaying stories pertaining to how a variety of things and places acquired their names. This then led into the audiences telling their own stories and sharing their thoughts. Information and Culture officers worked alongside Gerry to facilitate the sessions and recorded the recurring words and themes and phrases that arose in each.
- 2.5 To help ensure that a broad spread of ages and interests were reflected in the sessions Gerry worked within two primary schools, one secondary school and two community groups and held two public, open sessions – one in the Volunteer Rooms and another in the Harbour Arts Centre.
- 2.6 In an innovative agreement with North Ayrshire Council’s Procurement department, local creative media companies were invited to engage in the process at an early stage to allow them to bid for the contract to develop a branding proposal for the centre and related activities.

3. Proposals

- 3.1 Based on the information gathered from the events and opinions expressed by participants, the most recurring and popular choice of name was “The Portal.”
- 3.2 This proposal respects and pays homage to a variety of key strands in Irvine’s heritage and identity but also highlights the future role that the centre will play across North Ayrshire and beyond.

The main thematic connotations are:

- The strong maritime theme associated with the town (formerly the Third Port in Scotland);
- The historical traditions of Irvine and the Four Ports (gates to the town);
- The feeling of arriving at the facility, entering by one door but accessing a plethora of different resources and opportunities within; and
- The importance of modern technology in the facility to support physical and mental health and wellbeing.

3.3 Themes

- 3.3.1 Many people in the community group spoke of Irvine of old, prominent people from Irvine and local landmarks. Several discussions included Rankin and Tollerton – Irvine's two VC recipients in the First World War. The overall consensus was however that the centre should not be the name of a person but perhaps names of people could be used in the facility if names were needed for individual areas or rooms. The Council has adopted this approach at Greenwood Conference Centre and is proposing to introduce this at Saltcoats Town Hall.
- 3.3.2 There was a strong connection with the site of the new facility and conversations took place reminiscing on what was previously there – the school, the community centre, the police station and jail. Going further back in history there was the communal well and the town's main market.
- 3.3.3 Conversations pertaining to the use of Scots words were interesting and as a result names associated with the previous land use arose – Merkat, Spigot (Spicket), Toonshoose and The Midden. The groups also discussed the ways in which the name could be shortened or a slang version commonly used and how to avoid this or perhaps to embrace this as an option if they were to settle on a Scots word.
- 3.3.4 The groups also discussed the use of Latin and Gaelic words incorporated into the name. Although several words were suggested as they have excellent descriptive meanings reflecting the centre e.g. Otium (an abstract word meaning play, leisure, free time and learning) the groups felt that the name needed to be easy to pronounce, work across all of the different aspects of the facility and also be easily interpreted graphically.
- 3.3.5 The concept of the road on which the leisure centre sits being a boundary was also discussed as a key feature for the building and "East Centre" or "East Gate" Centre were suggested.
- 3.3.6 Many participants gave a social commentary of what it was like to grow up in Irvine, places they went to, things they did and how they felt about the area. The young people were proud of the town and being from Irvine and were keen to ensure that the new centre had a name to reflect the regeneration and optimism of the area and to relay to visitors the positive and forward thinking ethos of the local community.
- 3.3.7 There was a strong identification with the coast and the water, focussing mainly on the maritime link with the harbour – both its past industry and the present area as a recreational space.

- 3.3.8 The water theme emerged through discussions about waves and tides but also the prominent role that the river played in the lives of many. Again this was associated with walking along the river, enjoying picnics on the banks as well as swimming in the river. This was especially true of those who moved to the town as children in the 70's. Many of the discussions with the young people focussed on the new facility and their aspirations for going there, how it will enhance their lives and what names they felt would and would not appeal to their peers. The participants spoke passionately about the new building being many things to many people. The young people shared how they felt it was vital that the name of the centre was a name that would last and not date quickly.
- 3.3.9 "The Port" and "The Portal" were the recurring names that emerged in the sessions.
- 3.3.10 Young people in particular associated with "The Portal" as it encompassed their desire to arrive at a futuristic and forward thinking name. It also resonated with the older participants who saw it as a gesture to the strong maritime theme that was important to the community and also acknowledged the traditions of Irvine via the Fourth Port Parade and the local celebrations that still happen today.
- 3.3.11 The proposed name also promoted the concept of the potential of the centre, offering many rich opportunities all under one roof. One participant stated:
- "I imagine going through the front door and being transported to one of many different places where I could do lots of different things."
- 3.3.12 The proposed name also links in with the strong use of ICT in the facility, encompassing both the leisure centre's new fitness equipment and the digital display / interactive resources in the cultural and creative spaces. It also makes reference to the ability to go to a portal on the web or on a computer to access information, research and discover; just as the audiences will when exploring local history and genealogy.
- 3.3.13 The designers involved also were keen on the idea of the word, "portal," as it gives them scope to consider many different visual representations and interpretations of the word to use in the design process. They believe that strong, visual interpretative graphics can be built around the word and they will be able to use a variety of concepts to manipulate the word to use in certain scenarios in the facility and in turn inject character and humour, where required, into the overall design.

4. Implications

Financial:	There are no financial implications arising from this proposal.
Human Resources:	There are no HR implications arising from this proposal.
Legal:	There are no legal implications arising from this proposal.
Equality:	An Equality Impact Assessment is not required for the proposal set out in this paper.
Environmental & Sustainability:	There are no environmental and sustainability implications arising from this report.
Key Priorities:	This proposal supports the delivery of two of the Council's strategic priorities: increasing economic growth and developing stronger communities.
Community Benefits:	

5. Consultation

- 5.1 As indicated above and in Appendix 1: Report Summary - Irvine Cultural, Community and Leisure Centre, community engagement and involvement were central to this work.



KAREN YEOMANS
Executive Director (Economy and Communities)

Reference :

For further information please contact Audrey Sutton, Head of Service (Connected Communities) on (01294) 324414.

Background Papers

Please see appendix 1, Report Summary - Irvine Cultural, Community and Leisure Centre.

NORTH AYRSHIRE COUNCIL

Agenda Item 6

3 December 2015

Irvine Area Committee

Title: **Community Development Grant Scheme Award and Local Youth Action Fund: Applications for Financial Assistance 2015/16**

Purpose: To advise the Committee of applications received in respect of the Community Development Grants Scheme Award and Local Youth Action Fund.

Recommendation: Agree that the Committee considers and determines the applications as outlined in Appendix 2 of this report.

1. Executive Summary

- 1.1 The Community Development Grant Scheme Award for the Irvine Area Committee has a balance of £5,599.20 available for disbursement.
- 1.2 The Local Youth Action Fund has a balance of £10,998.56 available for disbursement.

2. Background

- 2.1 Applications have been received within a number of categories of the Community Development Grant Scheme Award and Local Youth Action Fund. Details of these applications are summarised in Appendix 2 to this report.

3. Proposals

- 3.1 It is proposed that the Committee considers the applications as outlined in Appendix 3 of this report.

4. Implications

Financial:	Awards will be met from the available balances.
Human Resources:	There are no human resource implications arising from this report.
Legal:	There are no legal issues arising from this report.
Equality:	There are no equality issues arising from this report.
Environmental & Sustainability:	There are no environmental and sustainability issues arising from this report.
Key Priorities:	<p>By supporting the applications listed in Appendix 3 of this report will assist in achieving outcomes:</p> <p>Children's health and wellbeing is improved through breaking the cycle of poverty, inequality and poor outcomes:</p> <ul style="list-style-type: none"> ● Children and young people are nurtured and parents supported. ● Children and young people are safe, healthy, active, aspiring and achieving. ● The life chances of vulnerable children and young people are improved. <p>Adults and older people in North Ayrshire live healthier and more active lives:</p> <ul style="list-style-type: none"> ● People are more active more often. ● Mental wellbeing is improved. <p>North Ayrshire residents feel safer and communities are empowered:</p> <ul style="list-style-type: none"> ● More residents engage in community activities and volunteering. <p>A healthier North Ayrshire A safe and secure North Ayrshire</p>
Community Benefits:	

5. Consultation

- 5.1 Consultation has taken place between the applicant bodies and the appropriate officers of the Council.



KAREN YEOMANS
Executive Director (Economy and Communities)

Reference : JMCH/BA

For further information please contact Jim McHarg, Senior Manager,
Participation and Empowerment Team on 01294 324424.

Background Papers

None

Community Development Grant Scheme Award 2015/16

Irvine

Amount Allocated 2013/14: £28,895

Amount Allocated 2014/15: £28,483

Amount Allocated 2015/16: £28,895

Group/Organisation	Ref No. CDGS	Client Group	Purpose of Grant	Amount £	Balance 28,895.00	50% Split 14,447.50
Townend Camera Club		Community	Exhibition costs	1,400.00	27,495.00	13,047.50
Townend Squash Club		Sports	Equipment	1,080.00	26,415.00	11,967.50
The Butterfly Club		ASN	IT equipment / cameras	292.00	26,123.00	11,675.50
Irvine Town Twinning Assoc.		Community	Town twinning event	1,000.00	25,123.00	10,675.50
Irvine Horticultural Society		Community	Marymass Flower Show	517.00	24,606.00	10,158.50
Springside Gala Committee		Community	Springside gala costs	1,711.00	22,895.00	8,447.50
Irvine Toxophilites Archery		Sports	Storage container	1,000.00	21,895.00	7,447.50
Irvine & Dreghorn Brass Band		Musical	Transport costs	1,000.00	20,895.00	6,447.50
Irvine & District Pipe Band		Musical	Transport costs	1,650.00	19,245.00	4,797.50
Marymass Festival Committee		Community	Festival costs	2,000.00	17,245.00	2,797.50
Giving Something Back		Community	Breakfast clubs, laptop, trg.	1,500.00	15,745.00	1,297.50
Marymass Folk Festival		Community/Music	PA and lighting hire	1,300.00	14,445.00	
Irvine Beat FM		Community/Health	Licences	1,732.80	12,712.20	
Cunninghamhead Res. Assoc		Community	Planters with lettering	2,000.00	10,712.20	
Kat O Lok Fu Chinese Eld. Grp.		Community/OP	Kitchen equipment	320.00	10,392.20	
Ayrshire Chinese Info & Adv.		Community/Ethnic	PC and software	549.00	9,843.20	
Irvine Carters Society		Community	Display banners & publicity	788.00	9,055.20	
Foodbank		Community	Professional fees & visit	656.00	8,399.20	
Age Concern - B/Lands & B/hill		Older People	Kitchen utensils	1,000.00	7,399.20	
Winton Bowling Club		Community/Disabled	Upgrade of toilets	1,800.00	5,599.20	

Local Youth Action Fund 2015/16

Irvine

Amount Allocated 2013/14: £16,856

Amount Allocated 2014/15: £16,856

Amount Allocated 2015/16: £15,450

[illegible]

Community Development Grants Scheme 2015/16				
Applications from Organisations seeking Financial Assistance - Irvine Area Committee - 3 December 2015				
Organisation	Purpose of Grant	Amount Requested	Amount Recommended	Comments
<p>Dreghorn Community Association</p> <p>Meeting place: Townend Community Centre, Dreghorn</p> <p>Established: 31 May 2007</p> <p>Numbers attending: 7 - 10</p> <p>Balance in bank: 16,572.16 (restricted funds towards centre improvements, insurances and forthcoming planned activities. Also for purchase of equipment to enhance the centre).</p> <p>Past awards: 0</p>	<p>Upgrading of computer suite:</p> <ul style="list-style-type: none"> • 19" monitor x 8 - £544 • Lenovo desktop computer tower x 8 - £1,600 • Configuration service and software installation x 8 - £400 <p>Total cost of project £2,544</p>	£2,000	£2,000	<p>The availability of a new computer suite could provide a much needed space for various learning activities within the centre.</p> <p>Benefit claimants who require to access their Universal Credit accounts on line would also benefit from this provision with access to training and the internet</p> <p>Current funds within the association's bank account are ringfenced for centre improvements including decorating the centre and for planned activities.</p> <p>The recommended amount will enable the association to purchase the much needed IT equipment to enhance the activities in the centre.</p>

Community Development Grants Scheme 2015/16				
Applications from Organisations seeking Financial Assistance - Irvine Area Committee - 3 December 2015				
Organisation	Purpose of Grant	Amount Requested	Amount Recommended	Comments
<p>Friends of the Harbour Arts Centre</p> <p>Meeting place: Harbour Arts Centre, Harbourside, Irvine</p> <p>Established: 24 June 2010</p> <p>Numbers attending: 13</p> <p>Balance in bank: £1.56</p> <p>Past awards: CDGS 2010/11 awarded £1,000 towards domain name, brand and logo design; printing and expenses.</p>	<p>Costs towards an alternative Burns night event:</p> <ul style="list-style-type: none"> Commissioning contemporary Burns script - £500 Travel costs for youth's section participation - £150 Technical staff for event - £400 Producer/director's fee - £500 Commission of Burn's Rap - £100 Advertising and promotion - £250 Travel and expenses - £100 <p>Total cost of project - £2,500 (not all items listed within application)</p>	£2,000	£1,500	<p>The recommended amount will go towards:</p> <ul style="list-style-type: none"> Commissioning contemporary Burns script - £500 Producers/director's fee - £500 Commission of Burn's Rap - £100 Advertising and promotion - £250 £150 towards technical staff for event. <p>This event would aim to celebrate the life and works of Robert Burns in a unique and relevant way for the local community and extend the reach of Burns to a wider audience.</p> <p>The Community Theatre Group within the Harbour Arts Centre and senior pupils from a local school have all indicated that they are willing to take part in the project.</p> <p>The end result will be a full piece of Burns related music and theatre. This will be performed at the Harbour Arts Centre at the end of the project.</p>

Community Development Grants Scheme 2015/16				
Applications from Organisations seeking Financial Assistance - Irvine Area Committee - 3 December 2015				
Organisation	Purpose of Grant	Amount Requested	Amount Recommended	Comments
<p>Drybridge Hall Management Association</p> <p>Meeting place: Drybridge Hall</p> <p>Established: 1992</p> <p>Numbers attending: 10</p> <p>Balance in bank: £8,396.08 (restricted funds from GSK, Section 10 funding and Elderly Grants have not yet been spent which are for specific purposes. Other funds are towards general running costs, repairs and maintenance and selection boxes for the children at Christmas.)</p> <p>Past awards: CDGS 2008/09 awarded £2,900 towards general running costs. 2009/10 awarded £3,500 towards general running costs. 2010/11 awarded £5,090 towards utility bills. 2013/14 awarded £800 to offset utility bills. 2014/15 awarded £1,401.50 towards older peoples activities.</p>	<p>Costs towards upgrading hall kitchen:</p> <ul style="list-style-type: none"> Kitchen upgrade - £2,425 <p>Total cost of project - £5,000</p>	£2,000	£2,000	<p>The upgrade of the kitchen will allow for the Association to encourage more lets within the hall and allow it to be utilised by the village for further social and fundraising activities.</p> <p>The recommended amount of £2,000 will go towards the kitchen upgrade. The group were successful in seeking funding of £500 towards this project from GSK and the balance is through fundraising activities.</p> <p>The Drybridge Hall Management Association lease the property and require to meet all running costs themselves.</p>

Community Development Grants Scheme 2015/16				
Applications from Organisations seeking Financial Assistance - Irvine Area Committee - 3 December 2015				
Organisation	Purpose of Grant	Amount Requested	Amount Recommended	Comments
<p>North Ayrshire Food Bank</p> <p>Meeting place: Church of the Nazarene, Ardrossan</p> <p>Established: 1 December 2012</p> <p>Numbers attending: this is for an event in Irvine, therefore numbers are difficult to estimate.</p> <p>Balance in bank: £33,838.72 (restricted funds for the food bank)</p> <p>Past awards: LYAF 2010/11 awarded £1,500 towards training and development for Food Bank.</p> <p>2012/13 awarded £1,650 towards training, film making and script writing.</p> <p>CDGS - towards professional fees and learning visit:</p> <p>2015/16 awarded £902 from AASS Area Committee.</p> <p>2015/16 awarded £656 from Irvine Area Committee.</p> <p>2015/16 awarded £656 from Kilwinning Area Committee.</p> <p>2015/16 awarded £20.50 from NC&C Area Committee.</p>	<p>Costs towards Santa's Grotto in partnership with the Maritime Museum to take place on Saturday 5 December 2015 in the Maritime Museum:</p> <ul style="list-style-type: none"> • Selection boxes - £500 • False snow - £27.98 • Red carpet - £16.99 • Ballons (gas and air) - £31.37 • Ribbons - £3.60 • Christmas tree and lights - £124 • Volunteer expenses x 30 - £150 • Santa and elves costumes - £450 • Publicity costs - £400 • Panto costs - £200 <p>Total cost of project - £2,780 (not all items listed within the application).</p>	£1,903.94	£1,413.94	<p>The criteria for funding does not normally support gifts (selection boxes), volunteer expenses and costumes.</p> <p>The recommended amount will go towards:</p> <ul style="list-style-type: none"> • False snow - 27.98 • Red carpet - £16.99 • Ballons - £31.37 • Ribbons - £3.60 • Oversized props - £360 • Publicity - £200 • Christmas tree and lights - £124 • Panto - £200 • Costumes if Members agree this as a one-off contribution - £450 <p>The Foodbank is working in partnership with the Martime Museum to towards a fundraising event which includes:</p> <ul style="list-style-type: none"> • Santa's Grotto • Christmas Concert • Christmas Fayre • Children's entertainment <p>The Christmas concert with New Irvine Community Choir is on Wednesday 23 December.</p> <p>This is the second application from the Foodbank in this financial year, however because it is for a Christmas event to be held in Irvine it is recommended that Members consider this application.</p>

Local Youth Action Fund 2015/16				
Applications from Organisations seeking Financial Assistance - Irvine Area Committee - 3 December 2015				
Organisation	Purpose of Grant	Amount Requested	Amount Recommended	Comments
<p>Fullarton Community Association</p> <p>Meeting place: Fullarton Community Centre, Irvine</p> <p>Numbers attending: 12 - 15</p> <p>Balance in bank: £43,759.66 (restricted funds towards architects fees, wages insurance and general running costs).</p> <p>Past awards: CDGS 2008/09 awarded £3,000 towards general running costs. 2009/10 awarded £2,500 towards project costs. 2012/13 awarded £4,000 towards car park resurfacing. 2013/14 awarded £1,278 towards two cookers. LYAF 2009/10 awarded £1,450 towards activities. 2013/14 awarded £1,077 towards activities. 2013/14 awarded £1,537.75 towards activities.</p>	<p>Costs towards equipment:</p> <ul style="list-style-type: none"> • TV's x 2 - £300 • XBox 1 plus games - £450 <p>Total cost of project - £850 (not all items listed within application).</p>	£750	£750	<p>Fullarton Community Association works hard to provide a range of activities for young people in the area.</p> <p>The recommended amount will provide the Association with the TV's and games console which the young people have identified this as a useful method of developing social and transferable skills. It is also proposed to create a link-up with other community centres so that the young people can play games together which will support social and community cohesion over various locations. The equipment will be shared with the following groups who attend the centre: Star Trek Group, The Friday Night Club, Playscheme, ACS Group and more recently Homework Group.</p> <p>The Association are currently progressing an application with the Lottery to replace the current Centre Building with a new build development with an estimated value of two million pounds.</p>

Local Youth Action Fund 2015/16				
Applications from Organisations seeking Financial Assistance - Irvine Area Committee - 3 December 2015				
Organisation	Purpose of Grant	Amount Requested	Amount Recommended	Comments
<p>Irvine Rugby Club</p> <p>Meeting place: Irvine Sports Club</p> <p>Numbers attending: 50</p> <p>Balance in bank: £6,921.52 (general running costs)</p> <p>Past awards:</p> <p>CDGS</p> <p>2009/10 awarded £2,000 towards general running costs.</p> <p>2013/14 awarded £2,000 towards coaching costs.</p> <p>2014/15 awarded £2,000 towards coaching costs.</p> <p>LYAF</p> <p>2008/09 awarded £2,000 towards equipment costs.</p> <p>2009/10 awarded £2,000 towards equipment and coaching costs.</p> <p>2010/11 awarded £1,800 towards coaching costs.</p> <p>2011/12 awarded £2,000 towards coaching costs.</p>	<p>Costs towards training equipment:</p> <ul style="list-style-type: none"> Junior scrummage machine - £3,498 <p>Total cost of project - £3,498</p>	£2,000	£500	<p>Irvine Rugby Club has sufficient reserves to pay the balance to purchase the scrummaging machine.</p> <p>Irvine Rugby Club is a small but successful club with a proud history and a positive future. They contribute to the work of Irvine Sports Club as one of North Ayrshire's four recognised Community Sports Hub and have ambitious plans for their future.</p> <p>The scrummage machine is an essential piece of training equipment.</p>

Local Youth Action Fund 2015/16				
Applications from Organisations seeking Financial Assistance - Irvine Area Committee - 3 December 2015				
Organisation	Purpose of Grant	Amount Requested	Amount Recommended	Comments
<p>Springside Youth Group</p> <p>Meeting place: Springside Community Centre</p> <p>Numbers attending: 20</p> <p>Balance in bank: £0</p> <p>Past awards: 0</p>	<p>Funds towards anti-sectarian project:</p> <ul style="list-style-type: none"> Glasgow Rangers Corporate Day - £1,584 <p>Total cost of project - 2,178.80</p>	£1,584	£1,584	<p>The young people participating in this project are passionate about football and this is an ideal way to address their sectarian attitudes and will benefit from having an S.F.A. coach.</p> <p>The proposed project will educate the young people who attend the group on a regular basis and will help to challenge any sectarianism through the "Nil by Mouth Programme".</p>
<p>Bourtreehill Youth Group</p> <p>Meeting place: Bourtreehill Relief Parish Church, Irvine</p> <p>Numbers attending: 11</p> <p>Balance in bank: £0</p> <p>Past awards: LYAF 2011/12 awarded £2,037.88 towards equipment and a team building residential weekend.</p>	<p>Costs towards Impact Arts programme:</p> <ul style="list-style-type: none"> Impact Arts x 10 weeks programme - £1,050 Catering for showcase - £150 <p>Total cost of project - £2,000</p>	£1,200	£1,200	<p>The recommended amount will go towards Impact Arts working with the young people to develop skills in fashion design, animation and performance. The young people will engage in all the areas around fashion design, animation and performance and learn new skills.</p>



Community Development Grant Scheme Assessment Form

1. Reporting Officer: Euan Lees
2. Department: Connected Communities - Participation and Empowerment Team
Telephone No.: 01294 475936

SECTION 1 - Details of Group/Organisation

3. Name of Group/Organisation: Dreghorn Community Association
4. Date of Officer's Visit: 29 October 2015
5. Are you satisfied that the details contained in the Grant Application are accurate? - Yes

If NO give reasons

--

6. Is the proposal a realistic undertaking of the group? - Yes

If NO explain why

--

7. Does the group carry appropriate insurance for the project? - Yes
8. Does group attendance concur with the application? - Yes
9. Does your organisation cater for children under the age of 16 years for more than 2 hours and more than 6 times per year? - No

If YES, is it registered with the Care Commission under the Regulation of Care (Scotland) Act 2001? -

If NO explain why

--

10. Does the expenditure meet the Community Development Grant Funding Criteria? - Yes

SECTION 2 - Criteria for Assessment

11. In which way does this application address Council priorities?

Children's health and wellbeing is improved through breaking the cycle of poverty, inequality and poor outcomes:

- Children and young people are safe, healthy, active, aspiring and achieving.

Adults and older people in North Ayrshire live healthier and more active lives:

- People are more active more often.

North Ayrshire residents feel safer and communities are empowered:

- More residents engage in community activities and volunteering.

12. How will the expenditure develop the group/organisation and benefit the local community?

The current computer suite within the centre is out of date and cannot be upgraded. With the new facilities, it could potentially provide a modern learning facility for learners. The new computer suite has the potential to become a learning centre for the area.

It is hoped that when the new computers are in place adult learning classes will be delivered in partnership with North Ayrshire Council. Members of the community have already expressed an interest in a potential homework club for children, and for access to the internet. The computers would also be accessed by existing groups within the centre.

Through discussions with the local agencies, Impact Arts and Library Services have also expressed an interest in using the computers for potential classes.

13. How does the application show innovation or development?

The current committee, since being elected in March 2015 have achieved many successes within the community and are proactive in trying to develop the Community Centre as the hub of the community.

The association held a successful open day on 29 August 2015 which was used to engage and consult with the local community, centre users and various partners about what the association could run within the centre. A consultation was completed with the local community through the Ayrshire 21 Action Plan for Dreghorn which has been utilised by the association as outcomes for development.

The committee have organised successful events which include a bus trip for the older members of the community, and a successful Halloween party on 28 October 2015 for the local children. The committee are also organising a Christmas Craft Fayre to take place in November 2015 and an Art Exhibition for the pupils of Dreghorn Primary School in December 2015. Organised festive activities will also be taking place in December 2015.

In partnership with Dreghorn Primary School the association have also organised an after school Spanish Club to run within the centre as part of enhancing the curriculum of excellence.

The availability of the new computer suite could potentially boost the limited numbers of computers currently available within the local library and provide an IT resource for the local residents to utilise.

14. Overall assessment?

The availability of a new computer suite could provide a much needed space for various learning activities within the centre.

Current funds within the association's bank account are ringfenced for centre improvements, including decorating the centre, and forthcoming planned activities. The committee are also keen to resurrect the Dreghorn Gala next year.

SECTION 3 - Details of Proposed Expenditure

15. Amount Requested: £2,000

16. Group Contribution: £544

SECTION 4 - Recommendation

17. Support Application: Yes

18. Defer Application?

--

19. Amount recommended: **£2,000**
Give reasons

The total project costing is £2,544 and the Committee have raised £544 towards the project of renewing the computers.

The recommended amount will go towards: 19" monitors x 8 - £544; Lenovo desktop computers x 8 - £1,600 and configuration service/software installation x 8 - £400.

Signature: Euan Lees

Date: 13 November 2015

Community Development Grant Scheme Assessment Form

1. Reporting Officer: Anne-Marie Hunter
2. Department: Connected Communities - Participation and Empowerment Team
Telephone No.: 01294 604612

SECTION 1 - Details of Group/Organisation

3. Name of Group/Organisation: Friends of the Harbour Arts Centre
4. Date of Officer's Visit: 4 November 2015
5. Are you satisfied that the details contained in the Grant Application are accurate? - Yes

If NO give reasons

6. Is the proposal a realistic undertaking of the group? - Yes

If NO explain why

7. Does the group carry appropriate insurance for the project? - Yes
8. Does group attendance concur with the application? - Yes
9. Does your organisation cater for children under the age of 16 years for more than 2 hours and more than 6 times per year? - No

If YES, is it registered with the Care Commission under the Regulation of Care (Scotland) Act 2001? -

If NO explain why

10. Does the expenditure meet the Community Development Grant Funding Criteria? - Yes

SECTION 2 - Criteria for Assessment

11. In which way does this application address Council priorities?

Children's health and wellbeing is improved through breaking the cycle of poverty, inequality and poor outcomes:

- Children and young people are safe, healthy, active, aspiring and achieving.

Adults and older people in North Ayrshire live healthier and more active lives:

- People are more active more often.
- Mental wellbeing is improved.

North Ayrshire residents feel safer and communities are empowered:

- More residents engage in community activities and volunteering.

12. How will the expenditure develop the group/organisation and benefit the local community?

The expenditure will help this group provide a production encouraging the community become more connected with Robert Burns; they will be putting on a Poem, Pie and Pint event in the Harbour Arts Centre providing an opportunity for the community to experience Robert Burns in an informal event.

13. How does the application show innovation or development?

This group are interested in promoting the arts within North Ayrshire and in expanding arts-related activities at the Harbour Arts Centre and by introducing Burns without the formality of a Burns Supper it opens up the event to more people.

They produced a similar event last year, on a smaller scale, and after discussions with the participants they decided to evolve it into a bigger production. This event is to be included in the 50 years of the Harbour Arts Centre celebration next year (2016).

14. Overall assessment?

By providing an alternative Burns night event which aims to celebrate the life and works of Robert Burns in a unique and relevant way for the local community and extend the reach of Burns to a wider audience will encourage more participants to come along. It will assist in developing a greater appreciation of the works of Burns within different sectors of the community.

The group have approached the Community Theatre Group within the Harbour Arts Centre and senior pupils from a local school who have all indicated that they are willing to participate in the project. This will be performed at the Harbour Arts Centre.

SECTION 3 - Details of Proposed Expenditure

15. Amount Requested: £2,000

16. Group Contribution: £0

SECTION 4 - Recommendation

17. Support Application: Yes

18. Defer Application?

19. Amount recommended: **£1,500**

Give reasons

I have not recommended the full amount as they included money for travel expenses and they have not financially contributed to the cost of the project. The amount (£1,500) they are requesting that I recommend is for:

- Commissioned contemporary Burns script - £500
- Producer/Directors fee - £500
- Commission of Burns rap - £100
- Advertising and promotion - £250
- £150 towards technical staff for event.

Signature: Anne-Marie Hunter

Date: 16 November 2015

Community Development Grant Scheme Assessment Form

1. Reporting Officer: Euan Lees
2. Department: Connected Communities - Participation and Empowerment Team
Telephone No.: 01294 475936

SECTION 1 - Details of Group/Organisation

3. Name of Group/Organisation: Drybridge Hall Management Association
4. Date of Officer's Visit: 5 November 2015
5. Are you satisfied that the details contained in the Grant Application are accurate? - Yes

If NO give reasons

6. Is the proposal a realistic undertaking of the group? - Yes

If NO explain why

7. Does the group carry appropriate insurance for the project? - Yes
8. Does group attendance concur with the application? - Yes
9. Does your organisation cater for children under the age of 16 years for more than 2 hours and more than 6 times per year? - No

If YES, is it registered with the Care Commission under the Regulation of Care (Scotland) Act 2001? -

If NO explain why

10. Does the expenditure meet the Community Development Grant Funding Criteria? - Yes

SECTION 2 - Criteria for Assessment

11. In which way does this application address Council priorities?

Adults and older people in North Ayrshire live healthier and more active lives:

- People are more active more often.

North Ayrshire residents feel safer and communities are empowered:

- More residents engage in community activities and volunteering.

12. How will the expenditure develop the group/organisation and benefit the local community?

The grant will allow the association to upgrade the kitchen within the hall. The current kitchen is sub-standard and many years old, and financial assistance will assist with the upgrade to a modern and safer kitchen.

The upgrade of the kitchen will potentially open up the hall for further lets and allow it to be utilised by the village for social and fundraising activities.

13. How does the application show innovation or development?

Drybridge is a small rural community with limited amenities and an increasing senior citizen population. However the committee have an ongoing commitment and enthusiasm in reducing the isolation of elderly and vulnerable residents situated within the rural village of Drybridge by organising various social events, and educational and cultural trips to places which would normally be out with their remit.

In order to raise funds the committee are proactive in holding various social fundraising events. The committee also raise funds through running a monthly lottery draw. While collecting the money for the draw, the committee members use this as an opportunity to engage with the residents and gain feedback on the activities that are organised.

14. Overall assessment?

Key successes this year include the organising and running of the Drybridge Village Fete in July, Children's trip to M&D's in September and the elderly members trip to Dumfries House Hotel. The committee have also organised for the elderly residents to attend a show at the Gaiety Theatre in November.

The group are hard working and enthusiastic and take great care in organising the various events, trips and projects that they offer for the local community.

SECTION 3 - Details of Proposed Expenditure

15. Amount Requested: £2,000

16. Group Contribution: £3,000

SECTION 4 - Recommendation

17. Support Application: Yes

18. Defer Application?

--

19. Amount recommended: **£2,000**

Give reasons

The upgrade of the kitchen will allow for the association to encourage more lets within the hall and allow it to be utilised by the village for further social and fundraising activities.

As the association have a commitment in providing activities for the elderly, an upgraded kitchen could encourage more residents to attend activities and to utilise the hall.

The initial kitchen upgrade will cost in between £2,425 and £2,900, however the total project cost of the upgrade will be in the region of £5,000 as the association are committed to renewing the cooker, sink and small freezer within the kitchen area.

Signature: Euan Lees

Date: 16 November 2015

Community Development Grant Scheme Assessment Form

1. Reporting Officer: Anne-Marie Hunter
2. Department: Connected Communities - Participation and Empowerment Team
Telephone No.: 01294 475927

SECTION 1 - Details of Group/Organisation

3. Name of Group/Organisation: North Ayrshire Foodbank
4. Date of Officer's Visit: 12 November 2015
5. Are you satisfied that the details contained in the Grant Application are accurate? - Yes

If NO give reasons

6. Is the proposal a realistic undertaking of the group? - Yes

If NO explain why

7. Does the group carry appropriate insurance for the project? - Yes
8. Does group attendance concur with the application? - Yes
9. Does your organisation cater for children under the age of 16 years for more than 2 hours and more than 6 times per year? - Yes

If YES, is it registered with the Care Commission under the Regulation of Care (Scotland) Act 2001? -

If NO explain why

There is no requirement that this group should be registered under the Care Commission.

10. Does the expenditure meet the Community Development Grant Funding Criteria? - Yes

SECTION 2 - Criteria for Assessment

11. In which way does this application address Council priorities?

Children's health and wellbeing is improved through breaking the cycle of poverty, inequality and poor outcomes:

- Children and young people are nurtured and parents are supported.
- Children and young people are safe, healthy, active, aspiring and achieving.
- The life chances of vulnerable children and young people are improved.

North Ayrshire residents feel safer and communities are empowered:

- More residents engage in community activities and volunteering.

12. How will the expenditure develop the group/organisation and benefit the local community?

This group contributes to a healthy and active North Ayrshire.

The expenditure will help this group provide a community fundraising event being organised in partnership with The Scottish Maritime Museum.

13. How does the application show innovation or development?

The group are working to address food related issues facing residents living, working and visiting North Ayrshire. They have successfully gained funding from a number of different innovative projects supporting their overall aim.

They have previously received a Community Development Grant award from North Ayrshire Council in this financial year for fees and developmental visits for the group to change their status to a SCIO.

This application is for a fundraising event that they will be able to use money raised to go back into capital cost for them to be able to develop their many food inequality related programmes and projects.

The fundraising event will take place on Saturday 5 December 2015 in the form of a Santa's Grotto at the Maritime Museum, Irvine from 10am to 6pm.

14. Overall assessment?

Through discussion with the group I recommend that they take out the selection boxes and include more props for their event. Volunteer expenses is not normally supported under the Community Development Grant Scheme.

Costumes are not normally supported under the criteria for funding, however the group are optimistic that this would be looked at favourably.

The fundraising event is a good idea especially having Santa's Grotto which will be open for the children of Irvine to come along and enjoy the lead up to Christmas.

SECTION 3 - Details of Proposed Expenditure

15. Amount Requested: £1,903.03

16. Group Contribution: £876.06

SECTION 4 - Recommendation

17. Support Application: Yes

18. Defer Application?

19. Amount recommended: **£1,413.94**

Give reasons

The recommended amount includes the points noted above and also the cost of the publicity at £400 is quite expensive to such an event.

The recommended amount will go towards:

- Oversized props - £360
- False snow - £27.98
- Red carpet - £16.99
- Balloons - £31.37
- £97.76 towards Christmas tree and lights

Signature: Anne-Marie Hunter

Date: 16 November 2015

Local Youth Action Fund Assessment Form

1. Reporting Officer: Cally Hughes
2. Department: Youth Participation and Empowerment Team
Telephone No.: 01294 475935

SECTION 1 - Details of Group/Organisation

3. Name of Group/Organisation: Fullarton Community Association
4. Date of Officer's Visit: 23 October 2015
5. Are you satisfied that the details contained in the Grant Application are accurate? - Yes

If NO give reasons

6. Is the proposal a realistic undertaking of the group? - Yes

If NO explain why

7. Does the group carry appropriate insurance for the project? - Yes
8. Does group attendance concur with the application? - Yes
Is the award sought for a new youth activity, facility or service? - Yes
9. Does your organisation cater for children under the age of 16 years for more than 2 hours and more than 6 times per year? - No

If YES, is it registered with the Care Commission under the Regulation of Care (Scotland) Act 2001? -

If NO explain why

10. Does the expenditure meet North Ayrshire Council's Single Outcome Agreement

Priorities? - Yes

If YES, which Single Outcome Agreement Priorities are being addressed?

Children's health and wellbeing is improved through breaking the cycle of poverty, inequality and poor outcomes.

- Children and young people are nurtured and parents supported.
- Children and young people are safe, healthy, active, aspiring and achieving.
- The life chances of vulnerable children and young people are improved.

SECTION 2 - Criteria for Assessment

11. In which way does this application address Local Youth Action Fund Objectives?

- Increase the number of services and facilities available that provide constructive and relevant activities.
- Increase in numbers of young people accessing facilities.
- Young people to have a sustained interest and involvement in the activities provided.
- A reduction in youth related call outs to police in areas where new facilities are located.
- A reduction in community perception/concerns about youth crime.
- An increase in satisfaction of young people.

12. What youth engagement/consultation has been undertaken regarding the proposed activity, service or facility?

Consultation with the young people at various events.

13. What community engagement/consultation has been undertaken regarding the proposed activity, service or facility?

The proposed expenditure has been discussed with the committee and the parents/guardians of the young people.

14. Are Partnership links in place? Yes

Yes

- Star Trek Group
- The Friday Night Club
- Playscheme
- ACS Group
- Homework Group

Also a proposed link-up with other community centres so that young people can play games together over various locations.

15. Overall Assessment

The funding would provide items that contribute greatly to the wellbeing of young people in this area as part of a fun, welcoming environment in Fullarton Community Centre.

The committee have requested an additional console as the existing one is obsolete.

SECTION 3 - Details of Proposed Expenditure

16. Amount Requested: £750

17. Group Contribution: £100

SECTION 4 - Recommendation

18. Support Application: Yes

19. Defer Application? No

20. Amount recommended: **£750**

Give reasons

Fullarton Community Association work very hard throughout the year and provide a range of activities for young people in the area. The group are also showing innovation and development through the link-up which will help to break down barriers between young people from different areas of Irvine.

The recommended amount will go towards:

- 2 TVs - £300
- Xbox 1 including games - £450

Signature: Cally Hughes

Date: 16 November 2015

Local Youth Action Fund Assessment Form

1. Reporting Officer: Bobby McGhee
2. Department: Youth Participation and Empowerment Team - Active Schools
Telephone No.: 01294 475920

SECTION 1 - Details of Group/Organisation

3. Name of Group/Organisation: Irvine Rugby Club
4. Date of Officer's Visit: 30 October 2015
5. Are you satisfied that the details contained in the Grant Application are accurate? - Yes

If NO give reasons

6. Is the proposal a realistic undertaking of the group? - Yes

If NO explain why

7. Does the group carry appropriate insurance for the project? - Yes
8. Does group attendance concur with the application? - Yes
Is the award sought for a new youth activity, facility or service? - Yes
9. Does your organisation cater for children under the age of 16 years for more than 2 hours and more than 6 times per year? - No

If YES, is it registered with the Care Commission under the Regulation of Care (Scotland) Act 2001? -

If NO explain why

10. Does the expenditure meet North Ayrshire Council's Single Outcome Agreement

Priorities? - Yes

If YES, which Single Outcome Agreement Priorities are being addressed?

**A healthier North Ayrshire - by providing and supporting active lifestyles.
A safe and secure North Ayrshire - by providing positive diversionary activities for young people.**

SECTION 2 - Criteria for Assessment

11. In which way does this application address Local Youth Action Fund Objectives?

- Increase the number of services and facilities available that provide constructive and relevant activities.
- Increase in numbers of young people accessing facilities.
- Young people to have a sustained interest and involvement in the activities provided.
- A reduction in youth related call outs to police in areas where new facilities are located.
- A reduction in community perception/concerns about youth crime.
- An increase in satisfaction of young people.

12. What youth engagement/consultation has been undertaken regarding the proposed activity, service or facility?

The club did previously own a scrummaging machine but it was an old design and beyond reasonable repair. Players and coaches both understand the need for a replacement machine.

13. What community engagement/consultation has been undertaken regarding the proposed activity, service or facility?

No specific consultation regarding this matter.

14. Are Partnership links in place? Yes

North Ayrshire Active Schools
KA Leisure
Other members or Irvine Sports Club
Scottish Rugby

15. Overall Assessment

Irvine Rugby Club are a small but successful club with a proud history and a positive future. They contribute to the work of Irvine Sports Club as one of North Ayrshire's four recognised Community Sports Hubs and have ambitious plans for their future.

All rugby clubs require a scrummaging machine; it is an essential piece of training equipment.

SECTION 3 - Details of Proposed Expenditure

16. Amount Requested: £2,000

17. Group Contribution: £1,400

SECTION 4 - Recommendation

18. Support Application: Yes

19. Defer Application? No

20. Amount recommended: **£500**

Give reasons

In the financial year 2014-2015 Irvine Rugby Club spent £34,873 on player costs. Included in these costs is £6k contribution to the partnership with North Ayrshire Council and Scottish Rugby, which employs a fulltime player/coach for the club.

The club recently lost a major sponsor which will result in an annual income reduction in the region of £20k.

Clearly, running a rugby club requires considerable finance and a contribution towards the safe coaching and development of young players will be a welcome. However, the club must also look closely at its player costs and decide if this is sustainable in the long term.

The club currently has sufficient reserves to pay the balance to purchase the scrummaging machine if the contribution from the Local Youth Action Fund was £500.

Signature: Bobby McGhee

Date: 16 November 2015

Local Youth Action Fund Assessment Form

1. Reporting Officer: Liz Sullivan
2. Department: Youth Participation and Empowerment Team
Telephone No.: 01294 313593

SECTION 1 - Details of Group/Organisation

3. Name of Group/Organisation: Springside Youth Group
4. Date of Officer's Visit: 30 October 2015
5. Are you satisfied that the details contained in the Grant Application are accurate? - Yes

If NO give reasons

6. Is the proposal a realistic undertaking of the group? - Yes

If NO explain why

7. Does the group carry appropriate insurance for the project? - Yes
8. Does group attendance concur with the application? - Yes
Is the award sought for a new youth activity, facility or service? - Yes
9. Does your organisation cater for children under the age of 16 years for more than 2 hours and more than 6 times per year? - No

If YES, is it registered with the Care Commission under the Regulation of Care (Scotland) Act 2001? -

If NO explain why

10. Does the expenditure meet North Ayrshire Council's Single Outcome Agreement

Priorities? - Yes

If YES, which Single Outcome Agreement Priorities are being addressed?

Children's health and wellbeing is improved through breaking the cycle of poverty, inequality and poor outcomes.

- Children and young people are nurtured and parents supported.
- Children and young people are safe, healthy, active, aspiring and achieving.
- The life chances of vulnerable children and young people are improved.

SECTION 2 - Criteria for Assessment

11. In which way does this application address Local Youth Action Fund Objectives?

- Increase the number of services and facilities available that provide constructive and relevant activities.
- Increase in numbers of young people accessing facilities.
- Young people to have a sustained interest and involvement in the activities provided.
- A reduction in youth related call outs to police in areas where new facilities are located.
- A reduction in community perception/concerns about youth crime.
- An increase in satisfaction of young people.

12. What youth engagement/consultation has been undertaken regarding the proposed activity, service or facility?

There has been a wide discussion and consultation with the young people who attend the group on a weekly basis and potential new group members.

13. What community engagement/consultation has been undertaken regarding the proposed activity, service or facility?

Engagement with partners from the Community Association as representatives for the wider community.

14. Are Partnership links in place? Yes

Springside Community Association

15. Overall Assessment

The proposed project will educate the young men who attend the group on a regular basis with a vision to combat the negative behaviour displayed by them. With the rewards system in place for the young men this can only lead to a turnaround in their behaviour and wider education re anti-sectarianism through the nil by mouth programme. The project shall also enable the young women who attend the group to attend a young women's group within the Irvine Neighbourhood which for them shall be extremely rewarding as some are training to be young youth leaders.

SECTION 3 - Details of Proposed Expenditure

16. Amount Requested: £1,584

17. Group Contribution: £594.80

SECTION 4 - Recommendation

18. Support Application: Yes

19. Defer Application? No

20. Amount recommended: **£1,584**

Give reasons

The young men are passionate about football and this is an ideal way to address their sectarian attitudes and benefit from having an S.F.A. coach.

The recommended amount will go towards Glasgow Rangers Corporate Day - £1,584

Signature: Liz Sullivan

Date: 16 November 2015

Local Youth Action Fund Assessment Form

1. Reporting Officer: Liz Sullivan
2. Department: Youth Participation and Empowerment Team
Telephone No.: 01294 313593

SECTION 1 - Details of Group/Organisation

3. Name of Group/Organisation: Bourtreehill Youth Group
4. Date of Officer's Visit: 17 November 2015
5. Are you satisfied that the details contained in the Grant Application are accurate? - Yes

If NO give reasons

6. Is the proposal a realistic undertaking of the group? - Yes

If NO explain why

7. Does the group carry appropriate insurance for the project? - Yes
8. Does group attendance concur with the application? - Yes
Is the award sought for a new youth activity, facility or service? - Yes
9. Does your organisation cater for children under the age of 16 years for more than 2 hours and more than 6 times per year? - No

If YES, is it registered with the Care Commission under the Regulation of Care (Scotland) Act 2001? -

If NO explain why

10. Does the expenditure meet North Ayrshire Council's Single Outcome Agreement

Priorities? - Yes

If YES, which Single Outcome Agreement Priorities are being addressed?

Children's health and wellbeing is improved through breaking the cycle of poverty, inequality and poor outcomes.

- Children and young people are nurtured and parents supported.
- Children and young people are safe, healthy, active, aspiring and achieving.
- The life chances of vulnerable children and young people are improved.

SECTION 2 - Criteria for Assessment

11. In which way does this application address Local Youth Action Fund Objectives?

- Increase the number of services and facilities available that provide constructive and relevant activities.
- Increase in numbers of young people accessing facilities.
- Young people to have a sustained interest and involvement in the activities provided.
- A reduction in youth related call outs to police in areas where new facilities are located.
- A reduction in community perception/concerns about youth crime.
- An increase in satisfaction of young people.

12. What youth engagement/consultation has been undertaken regarding the proposed activity, service or facility?

Bourtreehill youth group members.

13. What community engagement/consultation has been undertaken regarding the proposed activity, service or facility?

Bourtreehill youth group members.

14. Are Partnership links in place? Yes

Youth Participation and Empowerment Team

15. Overall Assessment

The proposed project will be a great new opportunity for the young women who attend both the Bourtreehill girls group and Springside youth group to forge new links with each other and benefit from the impact arts programme.

SECTION 3 - Details of Proposed Expenditure

16. Amount Requested: £1,200

17. Group Contribution: £0

SECTION 4 - Recommendation

- 18. Support Application: Yes
- 19. Defer Application? No
- 20. Amount recommended: **£1,200**

Give reasons

Although the criteria for funding asks that groups put some funds towards their project, in this instance it is requested that Members award the full amount as the group has no funds and the group of young people are typically hard to reach.

Impact Arts have an excellent reputation within the neighbourhood and as an additional opportunity for the young women to showcase what they can do, given the opportunity.

Signature: Liz Sullivan

Date: 18 November 2015