

**North Ayrshire Health and Social Care Partnership  
Minute of Integration Joint Board meeting held on  
Thursday 5 November 2015  
at 10.00 a.m., Council Chambers, Cunningham House, Irvine**

**Present**

Councillor Anthea Dickson, (Chair)  
Stephen McKenzie, NHS Ayrshire & Arran (Vice Chair)  
Bob Martin, NHS Ayrshire & Arran  
Janet McKay, NHS Ayrshire & Arran  
Councillor Robert Steel, NAC

Iona Colvin, Director North Ayrshire Health and Social Care  
Lesley Aird, Chief Finance Officer  
Derek Barron, Lead Nurse/Mental Health Advisor  
Kerry Gilligan, Lead AHP  
Thelma Bowers, Head of Mental Health

Nigel Wanless, Independent Sector Representative  
David Donaghy, Staff Representative – NHS Ayrshire and Arran  
Louise McDaid, Staff Representative – North Ayrshire Council  
Martin Hunter, Service User Representative  
Fiona Thomson, Service User Representative  
Marie McWaters, Carers Representative  
Sally Powell, Carers Representative  
Jim Nichols, Third Sector Representative  
Morven Ross-Bain, Third Sector Representative

**In Attendance**

Jo Gibson, Principal Manager (Planning & Performance)  
David Rowland, Head of Health & Community Care  
Fiona Neilson, Senior Manager Finance (NHSAA)  
Paul Doak, Senior Manager (Internal Audit and Risk Management)  
David MacRitchie, Senior Manager (Criminal Justice Services)  
Mark Inglis, Senior Manager (Intervention Services)  
Elizabeth Stewart, Senior Manager (Fieldwork)  
Angela Little, Committee Services Officer

**Apologies for Absence**

Carol Davidson, NHS Ayrshire & Arran  
Councillor Ruth Maguire, NAC  
Councillor Peter McNamara, NAC

**1. Apologies**

Apologies were noted.

## **2. Declarations of Interest**

There were no declarations of interest in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.

### **3. Minutes/Action Note – 17 September 2015**

The accuracy of the Minutes of the meeting held on 17 September 2015 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973, subject to the following two typographical errors:-

Page 5 – Stewart Donnelly, Staff Representative – **NHS** **NHS**  
Ayrshire and Arran

Page 9 - Action by J D Rowlands

Angela Little

#### **4. Matters Arising**

## Development and Implementation of a North Ayrshire Social Enterprise Strategy - this report will be presented to the IJB C. McAuley meeting in December 2015.

GP Strategy - a further event is planned for December 2015. Dr Kerr

Noted.

## **5. Financial Management Report as at 31 July 2015**

Submitted report by Lesley Aird, Head of Finance (North Ayrshire Council) and Fiona Neilson, Senior Finance Manager (NSH) on the current financial position of the North Ayrshire Health and Social Care Partnership as at the period 6 to 30 September 2015.

The projected overspend for 2015/16 is £2.523m, which is a decreased overspend of £0.082m. The main areas of overspend are Children's Services, Lead Mental Health services and Learnings Disabilities, partially offset by anticipated underspends on Older People's Services.

Members asked questions and were provided with further information in relation to:-

- The achievement of savings by a variety of methods, without impacting on the provision of care packages;

- The recruitment of Care at Home staff;
- A review of care packages that will take place and will include consultation with carers and service users
- Self-directed support that will be reviewed where all the funding has not been utilised;
- An underspend in the delayed discharge allocation for Care at Home as a result of not being able to recruit staff quickly and that this underspend will be held and used to offset against overspends in the core budget;
- A Charging Review that is being undertaken by the Council to identify new income streams and maximise the revenue from existing streams and how charges benchmark against others; and
- A delay in Health Visitor trainees completing their qualification as a result of illness.

The Board (a) noted the content of the report; and (b) approved the actions being taken, as outlined in paragraph 2.4, to bring the budget back into line.

## **6. Additional Settlement Funds for Looked After Children 2015-2018**

Submitted report by Stephen Brown, Head of Children, Families & Criminal Justice, on the allocation of additional funds in relation to the 2014 Children and Young People (Scotland) Act, presented by Mark Inglis, Senior Manager (Intervention Services).

The Act extended existing local authority duties and powers in relation to guiding, advising and supporting previously looked after children until they reach 21 years of age or beyond in certain circumstances. The report provided information on the consultations that had taken place on how to utilise the funds and spending proposals.

Members asked questions and were provided with further information in relation to:-

- A session that will be held in January 2016 in respect of Kinship Care and the associated budget pressures;
- Work that will be done by Mental Health Services to look at the transition of young people between child and adult services; and
- Care plans that are formed in conjunction with young people.

The Board was advised that the Scottish rates for a Band 6 Charge Nurse were different to that outlined in the report.

The Board agreed to (a) the allocation of the settlement funds as detailed in the report; and (b) to receive a report to a future meeting providing an update on the projects outlined in the S. Brown report.

## 7. Mental Health Innovation Fund

Submitted report by Tommy Stevenson, Senior Manager (CAMHS), on North Ayrshire's two Mental Health Innovation Fund proposals (the pan Ayrshire Children and Adolescent Mental Health Services (CAMHS) the pan Ayrshire People in Distress Project), the proposed establishment of a Programme Board to oversee the development and delivery of the work, presented by Thelma Bowers, Head of Mental Health.

Members asked questions and were provided with further information in relation to:-

- A review of services that will be undertaken and will take into account the 3 year funding availability;
- The use of funding to backfill vacancies as a result of the release of existing staff to pilot the new People in Distress Project; and
- Recruitment of temporary staff that is currently underway.

The Board agreed to (a) progress and implement the two pan Ayrshire Mental Health Innovation Fund proposals, namely the Children and Adolescent Mental Health Services (CAMHS) and People in Distress project; (b) the establishment of a Programme Board to oversee the development and delivery of the work; and (c) congratulate the teams involved in submitting successful bids to the Fund.

T. Bowers

## 8. Integrated Care Fund Contingencies

Submitted report by Jo Gibson, Principal Planning & Performance Manager, on the proposed allocation of Integrated Care Fund (ICF) contingency monies to support the addition of the Learning Disabilities Sleep Over Review Project (£39,291) and a part time project manager to develop a new Arran Model of Care to the Change Programme Projects (£12,000).

The Board agreed to approve the allocation of ICF contingency monies to support the areas of work as outlined in the report.

## 9. Director's Report

Submitted report by Iona Colvin, Director, on developments within the North Ayrshire Health and Social Care Partnership.

The Board was provided with information in relation to the recent unannounced inspection of Ayrshire Central Hospital by Healthcare Improvement Scotland. The report and Action Plan is available on the Healthcare Improvement Scotland website.

The report highlighted a number of areas for improvement that related to cleanliness and infection control precautions. An Action Plan has been agreed in order to ensure the improvements are undertaken within the required timescale.

Members asked questions and were provided with further information in relation to:-

- An Action Plan that has been put in place by the management team to ensure appropriate standards are put in place and that systematic improvements remove areas of historic practice;
- Clarification of staff roles and responsibilities to ensure full implementation of the Action Plan; and
- A report that will be brought to a future meeting of the IJB on the progress of implementation of the Action Plan

Noted.

## 10. Pan Ayrshire Concerns Hub within Kilmarnock Police Office

Submitted report by Elizabeth Stewart, Senior Manager (Field Work), on developments in relation to the formation of a Pan Ayrshire Concerns Hub to respond to adult concern referrals generated by Police Scotland. The Concerns Hub comprising Social Workers, Police Officers, a Housing Officer and administration support would provide timely, appropriate and effective support to those affected by the issues bringing them to the attention of Police Scotland

Appendix 1 to the report provided information on (i) the increased number of adult support and protection referrals made to Social Services by Police Scotland; (ii) the number of referrals to East, South and North Ayrshire in 2013 and 2014; and (iii) a breakdown of referral type. The report proposed the creation of a pan Ayrshire Concerns Hub to respond to any type of referral generated by Police Scotland.

Members asked questions and were provided with further information in relation to:-

- Staffing of the Concerns Hub and access to the officers in the Public Protection Unit within the Kilmarnock office; and
- Awareness raising of adult protection issues that has attributed to the increase in adult support and protection referrals by the Police to Social Services.

The Board noted (a) the details of the report; and (b) that a further report on the model of delivery for the Concerns Hub would be reported to the Board in February 2016.

S. Brown

## **11. Minutes of North Ayrshire Strategic Planning Group**

Submitted the Minutes of the North Ayrshire Strategic Planning Group held on 17 September 2015.

Noted.

## **12. Date of Next Meeting**

The next meeting will be held on Thursday 10 December 2015 at 10.00 a.m. in the Council Chambers, Cunningham House, Irvine.

## **13. Confidential Item**

In terms of Standing Order 11.2 (Admission of Press and Public) the information contained within the following report is confidential and if disclosed would be in breach of an obligation of confidence.

### **13.1 Community Payback Order Annual Report**

Submitted report by David MacRitchie, Senior Manager (Criminal Justice Services), on the Community Payback Order Annual Report 2014/15.

The report provided details of the range of work and projects undertaken through the Community Payback Orders (CPOs) imposed in 2014/15.

The Board was provided with graphic illustrations in respect of the recorded crimes in local authority areas for a one year period and over a 10 year period which highlighted the positive percentage change for North Ayrshire during this time.

Members asked questions and were provided with further information in relation to:-

- Work to develop positive pathways for those completing their CPOs; and
- The education of employers in the recruitment of these individuals.

The Board agreed to note the work undertaken in North Ayrshire by offenders placed on Community Payback Order - Unpaid Work Requirements.

The meeting ended at 12.00 p.m.