



**North Ayrshire Council**

Comhairle Siorrachd Àir a Tuath

**North Ayrshire Council Meeting**

**18 December 2019**

**VOLUME OF MINUTES**

**From 9 September 2019 – 4 December 2019**

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## **AYRSHIRE ECONOMIC PARTNERSHIP BOARD**

### **MINUTES OF MEETING HELD ON MONDAY 9 SEPTEMBER 2019 AT 1300 HRS IN COUNCIL CHAMBERS, EAST AYRSHIRE COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors Douglas Reid, John McGhee and John McFadzean, all East Ayrshire Council; Councillors Joe Cullinane, Alex Gallagher and Marie Burns, all North Ayrshire Council; Councillors Douglas Campbell, Brian Connelly and Brian McGinley, all South Ayrshire Council; Fiona Lees, Chief Executive and Alex McPhee, Depute Chief Executive and Chief Financial Officer: Economy and Skills, both East Ayrshire Council; Craig Hatton, Chief Executive and Karen Yeomans, Executive Director of Economy and Communities, both North Ayrshire Council; Eileen Howat, Chief Executive and Donald Gillies, Director - Place, South Ayrshire Council; Douglas Cowan, Highlands and Islands Enterprise; Alastair Dobson, Taste of Arran; Simon Foster, Spirit Aerosystems; Andrea Glass, Regional Skills Planning Lead, Skills Development Scotland; Craig Hume, Utopia Computers; Katie Hutton, Skills Development Scotland; Amy Phillips, Head of Development and Regional Transport Planning, Transport Scotland; Hisashi Kuboyama, Federation of Small Businesses; Alasdair MacLeod, Scottish Government; Mark Newlands, Scottish Enterprise; Val Russell, Ayrshire Chamber of Commerce; Gordon Smith, Regional Director, Visit Scotland; and Richie Fraser, AECOM Representative.

**ATTENDING:** Sharon Hodgson, Head of Ayrshire Growth Deal; and Gillian Hamilton, Democratic Services Officer, both East Ayrshire Council.

**APOLOGIES:** Councillors Tom Cook, East Ayrshire Council; Adrian Gillespie, University of Strathclyde; Alison Irvine, Director of Transport, Strategy and Analysis, Transport Scotland; Craig Mahoney, University of West of Scotland; and Carol Turnbull, Ayrshire College.

**CHAIR:** Councillor Douglas Reid, East Ayrshire Council.

### **APPOINTMENT OF CHAIR**

1. The Partnership noted that the Constitution of the Ayrshire Economic Partnership Board specified that the Ayrshire Economic Joint Committee should appoint the Chair of the Partnership Board. Due to the scheduling of meetings, this matter was still outstanding.

The Partnership agreed to appoint Councillor Douglas Reid as Interim Chair, noting that this matter was included in the business for the Joint Committee meeting on 10 September 2019.

### **MINUTES OF PREVIOUS MEETING**

2. There were submitted and approved as a correct record the minutes of the previous meeting held on 6 June 2019 (circulated).

### **MATTER ARISING**

3. The Partnership noted that the Joint Committee at the above meeting on 10 September 2019 would be invited to endorse the appointment of Mr I Welsh as Third Sector representative on the Ayrshire Economic Partnership Board.

## **STRATEGIC TRANSPORT PROJECTS REVIEW (STPR2)**

4. The Partnership welcomed Richie Fraser, representing AECOM, Consultants to Transport Scotland, who gave a presentation on the Strategic Transport Projects Review (STPR2) which aimed to conduct a whole-Scotland, evidence-based review of the performance of the strategic transport network across all transport modes, whilst fundamentally supporting Scotland's Economic Strategy, including inclusive growth. The Review would make recommendations for potential transport investments for Scottish Ministers to consider as national investment priorities in an updated 20-year (2022-2042) Infrastructure Investment Plan for Scotland.

Arising from discussion and in response to particular matters raised, the Partnership noted:-

- confirmation that the B737 had been identified as a problem route a number of times during stakeholder workshops;
- it would be important to focus on a small number of key investment "asks" to help ensure deliverability. The Partnership would be consulted on these;
- that the Partnership wished to hear more about the online survey and reach;
- that the opportunity should be taken to consult with The Youth Parliament;
- that there would be timeous and accurate reporting back on public and stakeholder engagement, to confirm whether trends reflect what is being picked up locally;
- that the Glasgow/Ayrshire connection is part of the national picture;
- the need for more emphasis on routes to the South (to get product South of the Border);
- that infrastructure for electric vehicles is a big regional and national opportunity area;
- the opportunity for electric trains (as opposed to electrified lines);
- that consultation should allow for learning from other geographical areas about future proofing of infrastructure. (Noted that evidence-based work was taking place and innovation was being built into the process);
- the opportunity to consult with large employers to cascade to staff. Partnership keen to see this taken forward. (Noted engagement takes place with Chamber of Commerce to promote with local businesses); the next steps in the Key Technical Milestones table; and
- that Elected Members engagement would be timetabled for end of this year.

It was agreed to remit to the three Local Authority Chief Executives to look at their own local networks to ensure maximum impact from public and stakeholder engagement; and to meet with Transport Scotland to ensure that delivery of interventions reflected local investment priorities.

The Chair thanked AECOM for the presentation.

## **DRAFT REGIONAL ECONOMIC STRATEGY - UPDATE**

5. The Partnership heard from the Director - Growth and Investment, North Ayrshire Council on progress with the Draft Regional Economic Strategy, in respect of which full discussion had taken place at the previous meeting. A significant amount of good work had taken place in the interim.

It was noted:-

- (i) that further work was being carried out to refine the vision and strategy prior to bringing the Draft Regional Economic Strategy forward to the Partnership Board; and
- (ii) that work was commencing on the development of the associated Action Plan.

### **AYRSHIRE GROWTH DEAL GENERAL UPDATE**

6. There was submitted a report dated 2 September 2019 (circulated) by the Head of Ayrshire Growth Deal, which provided the Partnership with an update on the progress of the Ayrshire Growth Deal Programme and the work of the Programme Management Office since the Heads of Terms for the Deal were signed in March 2019.

Following discussion on a range of reporting aspects, it was agreed:-

- (i) to support the continued efforts of the Programme Management Office and individual project leads to progress the completion of the Deal documents and the implementation of the Ayrshire Growth Deal projects;
- (ii) that the Head of Ayrshire Growth Deal would reflect on the level, detail and timing (focused on appropriate milestone junctions and associated communications) of future reporting, also highlighting where assistance is needed in respect of project delivery; and
- (iii) otherwise to note the report.

### **COMMUNITY WEALTH BUILDING**

7. Councillor Joe Cullinane, Leader and the Head of Service (Economic Development and Regeneration), both North Ayrshire Council, gave a presentation on Developing an Ayrshire Approach to Community Wealth Building and led discussion on:-

- (i) where are the opportunities for pan-Ayrshire collaboration on the Community Wealth Building pillars (procurement, employment, land and assets, financial power and democratic ownership of the local economy)?
- (ii) how can wider partners and anchor institutions across Ayrshire play a key role in developing an Ayrshire Community Wealth Building approach?

The Partnership recognised and discussed the opportunities around public procurement, planning to encourage inward investment and the associated potential benefits for local small businesses.

It was agreed that the Head of Service (Economic Development and Regeneration), North Ayrshire Council, would follow up on this and come back through the Project Management Office with a report on proposals for the Community Wealth Building workstream of the Ayrshire Growth Deal. It was also recognised that community wealth building should be wider than this particular strand.

### **REGIONAL SKILLS AND INCLUSION**

8. There was submitted and noted a report (circulated) by the Director - Growth and Investment, North Ayrshire Council, which provided an update on the development of the Ayrshire Growth Deal Regional Skills and Inclusion Programme.

### **DIGITAL UPDATE**

9. There was submitted and noted a report (circulated) by the Director of Place, South Ayrshire Council, which provided an update on the pan-Ayrshire Digital Project.

## **SCOTTISH GOVERNMENT - ADVANCING MANUFACTURING CHALLENGE FUND**

### **10.1 NORTH AYRSHIRE COUNCIL BID**

There was submitted a report (circulated) by the Director - Growth and Investment, North Ayrshire Council, which advised of a partnership funding bid to the Advancing Manufacturing Challenge Fund to create a Digital Manufacturing and Demonstrator Hub as the first phase of the i3 Ayrshire Growth Deal project.

It was agreed:

- (i) to note the development of the first phase of the i3 AGD project;
- (ii) to note the funding of £1m as part of the NAC £5m commitment of the AGD i3 project;
- (iii) to receive a detailed paper on the proposal once the AMCF has been determined; and
- (iv) otherwise to note the report.

### **10.2 SOUTH AYRSHIRE COUNCIL BID**

There was submitted and noted a report (circulated) by the Director of Place, South Ayrshire Council, which provided a progress update on the Aerospace and Space Supply Chain Programme and Aerospace Digital Visualisation Suite Stage 2 applications to the Scottish Enterprise Advancing Manufacturing Challenge Fund by South Ayrshire Council.

## **SUMMING UP**

11. Arising from a point made, it was agreed that issues and actions would be summarised during future meetings of the Partnership and that further consideration would be given to the contents and frequency of reporting (linked to 6 (ii) above).

The Chair then thanked everyone for their attendance at today's meeting.

## **DATE OF NEXT MEETING**

12. Tuesday 3 December 2019 at 0900 hrs in Council Chambers, East Ayrshire Council Headquarters, London Road, Kilmarnock.

The meeting terminated at 1457 hours.



**North Ayrshire Health and Social Care Partnership**  
**Minute of Integration Joint Board meeting held on**  
**Thursday 24 October 2019 at 10.00 a.m.**

**Present**

Councillor Robert Foster, North Ayrshire Council (Chair)  
Bob Martin, NHS Ayrshire and Arran (Vice-Chair)  
Adrian Carragher, NHS Ayrshire and Arran  
Councillor Anthea Dickson, North Ayrshire Council  
Jean Ford, NHS Ayrshire and Arran  
Councillor John Sweeney, North Ayrshire Council

Stephen Brown, Director of Health and Social Care Partnership  
Caroline Cameron, Chief Finance and Transformation Officer  
Dr Paul Kerr, Clinical Director  
Alistair Reid, Lead Allied Health Professional Adviser  
David Thomson, Associate Nurse Director/IJB Lead Nurse  
Dr. Louise Wilson, GP Representative

David Donaghey, Staff Representative (NHS Ayrshire and Arran)  
Louise McDaid, Staff Representative (North Ayrshire Council)  
Marie McWaters, Carers Representative  
Graham Searle, Carers Representative (Depute for Marie McWaters)  
Nigel Wanless, Independent Sector Representative  
Val Allen, Independent Sector Representative  
Vicki Yuill, Third Sector Representative  
Janet McKay, Chair, Garnock Valley HSOP Locality Forum

**In Attendance**

Thelma Bowers, Head of Mental Health  
Alison Sutherland, Head of Service (Children, Families and Criminal Justice)  
Eleanor Currie, Principal Manager (Finance)  
Michelle Sutherland, Partnership Facilitator  
Isabel Marr, Senior Manager (Long Term Conditions)  
Paul Main, Independent Chair, Alcohol and Drug Partnership  
Angela Little, Committee Services Officer

**Apologies for Absence**

Councillor Timothy Billings, North Ayrshire Council  
John Rainey, NHS Ayrshire and Arran  
David MacRitchie, Chief Social Work Officer

## **1. Apologies**

Apologies were noted.

## **2. Declarations of Interest**

In terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies there were no formal declarations of interest.

## **3. Minutes/Action Note**

The accuracy of the Minute of the meeting held on 29 August 2019 was confirmed and the Minute signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

### **3.1 Matters Arising**

The Board noted that (a) an update on the Veterans First Point Service will be provided to the next meeting; and (b) all other matters arising are on track for completion by the appropriate timescales.

## **4. Director's Report**

Submitted report by Stephen Brown, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report provided an update on the following areas:-

- Draft Carers' Strategic Policy Statement Consultation;
- Call for Evidence: Independent Review into the Delivery of Forensic Mental Health Services;
- Named Person Service;
- Health and Care Experience Survey 2019/20;
- Prevention, Early Intervention and Recovery Service;
- New App for Addiction Services;
- 16 days of Action Campaign;
- North Ayrshire Child Protection Committee Newsletter – 1<sup>st</sup> Issue; and
- Thinking Differently, Doing Better Experience.

The Board agreed (a) that the North Ayrshire Drug and Alcohol Recovery Service investigate the issues around downloading the new App; and (b) to note the ongoing developments within the North Ayrshire Health and Social Care Partnership.

## **5. Alcohol and Drug Partnership Annual Report**

Submitted report by Paul Main, Independent Chair (ADP) on the annual report submitted to the Scottish Government as part of local reporting arrangements with the Alcohol and Drug Partnership. The Annual Report was attached at Appendix 1 to the report and outlined financial commitments, specific areas of spend required by the Scottish Government, key priority areas and partnership working.



Members were advised that the Scottish Government had confirmed the £131,000 underspend could be carried forward to the next financial year.

Noted.

## **6. Alcohol and Drug Partnership Strategy**

Submitted report by Paul Main, Independent Chair (ADP) on the new Alcohol and Drug Partnership Strategy, attached at Appendix 1 to the report. Appendix 2 provided a summary of the Strategy, outlining the key areas of focus for the next five years.

Members asked questions and were provided with further information in relation to:-

- The addition of the Criminal Justice Ayrshire in the delivery group and strategic reporting arrangements diagram at P19 of the Strategy;
- Development of the Strategic Plan and five strategic priorities;
- Dundee Drugs Commission's 'Drug Use with Kindness, Compassion and Hope' report;
- Half of drug deaths in Scotland had no contact with services; and
- A review of all drug deaths that will be undertaken as part of the recommendations of the National Staying Alive in Scotland report.

The Board agreed to endorse the Alcohol and Drug Partnership Strategy for submission to the Community Planning Partnership Board for approval.

## **7. Preventing Drug Related Deaths: An Update**

Submitted report by Paul Main, Independent Chair, Alcohol and Drug Partnership (ADP) on the work of the North Ayrshire Drug Death Prevention Group (DDPG) and partner agencies to prevent drug related deaths in North Ayrshire.

Members asked questions and were provided with further information in relation to:-

- The increased roll out of the supply of Naloxone,
- Staff training on the distribution of Naloxone kits and the distribution of 220 kits in the last year;
- Prevention, education and early intervention that includes work by teachers and Campus officers in secondary schools
- Other addictions, such as gambling, that are not yet included in the work that is underway

The Board were provided with information on an addiction initiative on Arran that works with all members of the community funded by licensees and major alcohol providers

Noted.

## **8. North Ayrshire IJB Carer's Short Breaks Statement**

Submitted report by Kimberley Mroz, Project Manager on the Carer's short breaks Statement. The Short Breaks Statement was outlined at Appendix 1 to the report and set out information about short breaks, including what services are available for carers.

Members asked questions and were provided with further information in relation to:-

- Work that is being done to update all staff in respect of Carer Support Plans;
- the provision of services in line with resources and the waiting time for funds to be released;
- work that is being done on the processes that will require to be put in place;
- the unfilled Carers post that will be advertised shortly;
- attendance at primary and secondary school assemblies to talk to young people about what a young carer is; and
- guidance provided to Headteachers, pastoral and guidance staff to help young people complete a statement.

The Board agreed to (a) extend thanks to the Carers Advisory Group for their work on the Short Breaks Statement; and (b) approve the Carer's Short Breaks Statement.

## **9. Community Care Occupational Therapy Update**

Submitted report by Alistair Reid, Allied Health Professional and Helen McArthur, Principal Manager on the current waiting time for occupational therapy assessment and progress made to reduce the waiting times. An Action Plan Update was set out at Section 3 of the report and outlined a range of actions planned to improve the waiting time position.

The Board agreed to (a) approve the Action Plan Update; (b) note that a meeting to discuss equipment training and workload had been arranged; and (c) otherwise note the report.

## **10. Caring for Ayrshire: Project Initiation Document**

Submitted report by Stephen Brown, Director (NAHSCP) on the Project Initiation Document (PID) for the Caring for Ayrshire Programme, Appendix 1 to the report set out the PID, outlining the key phases and stages, delivery methodologies, key milestones, communication activity and recommended governance and managements structure for a whole system health and care service redesign

Members asked questions and were provided with further information in relation to:-

- NHS Ayrshire & Arran and the three Ayrshire IJBs are the first to present a vision for a whole system redesign approach to the Scottish Government;
- funding by the Scottish Government to commence the initial stages of Caring for Ayrshire;

- the lifespan of existing Ayrshire hospitals and the requirement for appropriate infrastructure within the community to allow for the redesign of health and care services;
- presentation of the Caring for Ayrshire PID to South and East IJBs; and
- engagement that will take place with staff and the community

The Board agreed to approve (a) the Caring for Ayrshire Programme PID; and (b) the governance structure and supporting processes outlined in the PID.

## **11. Enhanced Intermediate Care and Rehabilitation Services**

Submitted report by Alistair Reid, Lead Allied Health Professional Adviser on progress in implementing the enhanced model for Intermediate Care and Rehabilitation. The report detailed the model which supports people at different stages of their recovery and links up and builds on existing intermediate care and rehabilitation services, reducing duplication and fragmentation of services across Ayrshire and Arran.

Members asked questions and were provided with further information in relation to increased costs to the IJB that are expected to be funded by acute hospital savings.

The Board agreed to (a) note (i) the progress made in implementing the enhanced model for Intermediate Care and Rehabilitation in North Ayrshire; (ii) the financial implications of funding the service for the remainder of 2019/20; and (b) consider the funding required to sustain the model on a longer-term basis as part of the budget planning for next year.

## **12. Reserves Policy**

Submitted report by Caroline Cameron, Chief Finance and Transformation Officer on the updated Partnership Reserves Policy, attached at Appendix 1 to the report. It outlined the purpose of the policy, the statutory and regulatory framework for reserves, the operation of reserves, the role of the Chief Finance Officer, the adequacy of reserves, the reporting framework and accounting and disclosure.

The Board agreed to approve the Reserves Policy, as set in Appendix 1 to the report.

## **13. Budget Monitoring Report – August 2019**

Submitted report by Caroline Cameron, Chief Finance and Transformation Officer on the projected year-end outturn for the financial year as at August 2019, including commitments against the available resource, explanations for the main budget variances, an update on progress in terms of savings delivery and actions required to work towards financial balance.

Appendix A to the report provided the financial overview of the partnership position, with detailed analysis provided in Appendix B. Details of the savings plan were provided at Appendix C. Appendix D outlined the financial recovery plan to bring overall service delivery back into line with the available resource and Appendix E highlighted the movement in the overall budget position for the partnership and budget reductions requiring approval.

Members asked questions and were provided with further information in relation to:-

- maximising the capacity of care home placements; and
- the management of permanent placements to bring the budget back into line.

The Board agreed to (a) note the projected year-end overspend of £2.308m; (b) approve the changes in funding as detailed in Section 2.11 and Appendix E of the report; and (d) note the potential impact of the Lead Partnerships.

The Meeting ended at 11.35 a.m.

**Police and Fire and Rescue Committee  
5 November 2019**

**IRVINE, 5 November 2019** - At a Meeting of the Police and Fire and Rescue Committee of North Ayrshire Council at 2.00 p.m.

**Present**

John Glover, Todd Ferguson, Ellen McMaster, Davina McTiernan and Donald L. Reid.

**In Attendance**

A. Craig, Senior Manager (Legal Services) and A. Little, Committee Services Officer (Chief Executive's Service).

**Also In Attendance**

Chief Superintendent M. Hargreaves, Chief Inspector B. Shaw and Chief Inspector G. Campbell (Police Scotland); Area Commander I. McMeekin and Station Commander A. Brown (Scottish Fire and Rescue Service).

**Chair**

Councillor Glover in the Chair.

**Apologies**

Jimmy Miller.

**1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

**2. Minutes**

The accuracy of the Minutes of the Meeting of the Committee held on 22 January 2019 was confirmed and signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

**3. Welcome and Introductions**

The Chair welcomed everyone to the meeting and took the opportunity to welcome Councillor Donald L Reid back to the Committee following his recent illness.

## 4. Presentations

### 4.1 Scottish Fire and Rescue Services

The Committee received a presentation by Area Commander Ian McMeekin and Station Commander Alan Brown on deliberate fire setting.

The presentation provided a range of information, which included:-

- Areas of concern in Kilwinning, Stevenston and Ardeer/Chemring;
- A range of work undertaken in Kilwinning and Stevenston to prevent fire setting that included visual audits, diversionary activities, increased Police presence, a protocol to provide Police with incident information, targeted activity by fire crews and a joint anti-social behaviour presentation at local secondary schools;
- A multi partnership meeting and action plan that had been developed for Ardeer/Chemring;
- An update on interventionist and educative work with an individual who had been charged with several incidents of fire raising;
- Partnership discussions between Police Scotland, SFRS and the North Ayrshire Development the Young Workforce Project Officer;
- Fire Reach Course; and
- Firesetters Intervention.

The Committee was also provided with data on deliberate fire setting incidents that showed a decrease over a 3-year period in the Stevenston and Kilwinning areas.

Stevenston	2017/18	127
	2018/19	109
	2019/20	95
Kilwinning	2017/18	77
	2018/19	93
	2019/20	61

Members asked questions and were provided with further information in relation to:-

- Partnership working with a range of agencies in preparation for Bonfire night, that includes removing bonfires that have been erected;
- The Fire Reach Project that provides training and development opportunities for young people, who may become involved in fire related anti-social behaviour, to try and change attitudes and perceptions;
- Ten instances of fire setting in the Stevenston area that had been attributed to one young man, who had now positively participated in the Fire Reach Project; and
- Notification to Police Scotland of all instances of deliberate fire setting.

The Committee thanked Scottish Fire and Rescue Services for the very informative presentation on deliberate fire setting.

Noted.

## **4.2 Police Scotland**

Chief Inspector George Campbell provided a presentation on Police Scotland's Contact Assessment Model (CAM) that was developed to enable the most appropriate and proportionate policing response at the first point of contact.

The presentation provided information on:-

- Areas that won't change, such as the response to urgent and critical incidents, focus on protecting the public and the most vulnerable in our communities and officers' ability to engage and be visible in the community;
- Areas that will change, such as the removal of default call grading thereby empowering staff to make decisions based on facts and circumstances, and based on a THRIVE assessment, which encompasses Threat, Harm, Risk, Investigation, Vulnerability and Engagement;
- How we might respond – immediate action, prompt response within 4 hours, local policing appointment or non-attendance and some examples of incident types with the current model response and the proposed model response;
- Positive feedback following the introduction of the model in Lanarkshire/Dumfries and Galloway; and
- The introduction of CAM in Greater Glasgow division in October 2019, which has seen significant reductions in deferred incidents, increased in proactive patrols and improved management of incidents.

Members asked questions and were provided with further information in relation to:-

- The improved management of incidents by Area Control Room staff, that allocates each incident based on the Thrive assessment and replaces the previous call grading practice;
- A missed incident relating to a car that had crashed down an embankment;
- The introduction of the Thrive model in Ayrshire in late January 2020; and
- The roll-out of new mobile technology that will allow Police Officers to access a wide range of Policy systems while out on duty.

The Committee thanked Police Scotland for the very interesting presentation on the Contact Assessment Model.

Noted.

## **5. Chair and Vice Chair Verbal Updates**

The Chair raised pedestrian safety concerns relating to the narrow footpath and increased traffic on Dalry Road, Kilwinning. He also referred to the recent pedestrian incident on this stretch of road. The Committee was advised that this is a trunk road and alterations to the road or footpath are the responsibility of Transport Scotland. Following the pedestrian incident, the Council have offered support to those who witnessed or have been affected by the incident on Dalry Road.

The Chair enquired about youth disorder in Dalry, which included youths congregating at bus shelters, vandalism to bus shelters and passing buses. Police Scotland reported that eight young people had been detected for various crimes in Dalry and that a letter expressing the concerns of Police had been handed to the parents/guardians of 58 young people either involved in or on the periphery of anti-social behaviour.

The Committee was advised that the location of bus shelters is a matter for Strathclyde Passenger Transport. Bus companies have advised drivers to use their judgement where there are groups of youths congregating at bus shelters and to drive past if necessary.

Noted.

### **6.1 Performance Report: Scottish Fire and Rescue Service**

Submitted report by the Scottish Fire and Rescue Service (SFRS) which provided an update on the progress against the North Ayrshire Local Fire and Rescue Plan.

The report advised that Station Commander Raymond Fallon, Kilwinning Community Fire Station has been temporarily promoted to the role of Group Commander within the Western Isles, Orkney and Shetland Local Senior Officer Area. He has been replaced, on a temporary basis, by Station Commander Craig McFie.

A copy of the North Ayrshire Performance report from 1 April 2018 to 30 September 2019 was set out in Appendix 1 to the report. The report identified an 1.6% increase in activity levels across North Ayrshire compared to the previous year. Attendance at false alarms and special service incidents accounting for 34% and 13% respectively. Progress against the six agreed performance indicators noted that two indicators are above the three-year average due to a rise in activity. One indicator has seen a reduction in its respective three-year average of more than 21% and three others have reduced by less than 9%, 4% and 1% respectively.

The Scottish Fire and Rescue's Strategic Plan, published on 1 October 2019 and attached at Appendix 2 to the report, will initiate a review of all 32 Local Fire and Rescue Plans across Scotland.



Members asked questions, and received clarification, on the following: -

- The installation of a linked alarm in a domestic property where the resident may not be able to respond to a standard alarm; and
- The retained duty system data that included the number of personnel and contracts in place.

Noted.

## **6.2 Performance Report: Police Scotland**

Submitted report by Police Scotland on performance in relation to the North Ayrshire Local Police Plan for the period from 1 April 2018 to 30 September 2019.

The report provided details of North Ayrshire's performance including a 3.7% rise in the total number of crimes. Contextual information was provided in respect of domestic abuse incidents, reporting of hate crime, an slight decrease in violence, disorder and antisocial behaviour, and increase in the number of detections for serious organised crime, terrorism and domestic extremism, protecting people at risk from harm (including the use of online platforms to communicate indecently and increased reporting of non-recent crimes), road safety and road crime, housebreakings, public confidence and user satisfaction (that included complaints about the Police).

The Committee expressed their appreciation for the excellent work done by Sergeant Joe Murdoch in the Garnock Valley and all Locality Sergeants throughout North Ayrshire.

Noted.

The meeting ended at 4.00 p.m.

Audit and Scrutiny Committee  
10 September 2019

**IRVINE**, 10 September 2019 - At a Meeting of the Audit and Scrutiny Committee of North Ayrshire Council at 10.00 a.m.

**Present**

Marie Burns, Margaret George, Joy Brahim, Alan Hill, Tom Marshall, Donald Reid and John Sweeney.

**In Attendance**

L. Friel, Executive Director and P. Doak, Senior Manager (Internal Audit, Risk and Fraud) (Finance and Corporate Support); R. Arthur, Interim Head of Service (Connected Communities), (Communities); C. Cameron, Chief Finance and Transformation Officer (Health and Social Care Partnership); and A. Fraser, Head of Democratic Services, N. Sugden, Policy and Performance Officer, and E. Gray, Committee Services Officer (Chief Executive's Service).

**Chair**

Councillor Burns in the Chair.

**Apologies**

None.

**1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

**2. Minutes**

The Minutes of the Ordinary Meeting of the Audit and Scrutiny Committee held on 10 September 2019 and the Special Meeting held on 24 September 2019 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

Councillor Brahim joined the meeting at this point.

**3. Health and Social Care Partnership (HSCP) Budget Monitoring**

Submitted a report by Caroline Whyte, Chief Finance and Transformation Officer on the HSCP projected outturn for the financial year as at August 2019. The budget monitoring report and appendices which were presented to the IJB on 24 October 2019 were attached as an appendix to the report.

Members asked questions and were provided with further information in relation to:-

- the budget recovery plan and whether assurances could be given that the actions taken will be effective in reducing the current overspend;

- the difference between Fostering, Fostering Xtra and Private Fostering and the reasons behind the different rates which are paid for each;
- the possibility of including the number of service users when presenting the costs associated with care at home packages in future reports;
- the practice of commissioning beds in care homes and the impact which this has on the budget; and
- the potential impact of Scottish Government policy changes and the process and timescales for implementation of Scottish Government policies.

The Committee agreed to (a) note the financial position with regard to the Health and Social Care Partnership; and (b) continue to receive regular update reports throughout financial year 2019/2020. request that a special meeting of the Committee be arranged to examine the finances of the HSCP and their recovery plan in more detail, and invite the Director of Health and Social Care to attend.

#### **4. Audit Scotland: Principles for Community Empowerment**

Submitted a report by the Executive Director (Interim) (Communities) on the new Audit Scotland approach to Community Empowerment. The Principles for Community Empowerment document, which aims to raise awareness of community empowerment and promote a shared understanding across scrutiny bodies, was set out at Appendix 1 to the report.

Members asked questions and were provided with further information in relation to:-

- North and South Ayrshire Councils being invited to represent local authorities on the Community Empowerment Advisory Group and the message this sends about the work already being carried out in Ayrshire in terms of community empowerment; and
- staffing levels in the Communities directorate and whether they are adequate to manage future workloads.

The Committee agreed to note the new Audit Scotland approach to Community Empowerment.

#### **5. Public Performance Reporting**

Submitted a report by the Head of Democratic Services on 2018/19 Public Performance Reporting and the draft Annual Public Performance Report 2018/19. The Annual Performance Report Summary was set out at Appendix 1 to the report, the Annual Performance Exception Report at Appendix 2 and the full draft Annual Performance Report 2018/19 at Appendix 3.

Discussion took place around the trend of decreasing footfall in town centres across North Ayrshire and the different contributing factors including business rates, out of town shopping centres, internet shopping and rental costs.

The Committee agreed to (a) note (i) the status of the Council's performance indicators at Appendices One and Two to the report; and (ii) the Annual Public Performance Report 2018/19 set out at Appendix Three; and (b) request that a report by the Head of Service (Economic Development and Regeneration) be brought to a future meeting on the state of town centres in North Ayrshire.

## **6. National Scrutiny Plan 2019/2020**

Submitted a report by the Executive Director (Finance and Corporate Support) on the National Scrutiny Plan. The plan identifies three areas of planned scrutiny activity for North Ayrshire Council during 2019/2020 which are a best value audit (Audit Scotland/Deloitte), a review of career information, advice and guidance services (Education Scotland) and a review of services for people who are homeless (Scottish Housing Regulator). A link to the full plan was provided in the report.

The Committee agreed to note (i) the National Scrutiny Plan and (ii) the scrutiny work which is scheduled for North Ayrshire Council in 2019/20.

## **7. Internal Audit and Corporate Fraud Action Plans: Quarter 2 Update**

Submit report by the Executive Director (Finance and Corporate Support) on progress made by Council Services in implementing the agreed actions from Internal Audit and Corporate Fraud reports as at 30 September 2019. Full details of the seven actions which were not completed within the agreed timescales were set out at Appendix 1 to the report.

The Senior Manager (Internal Audit, Risk and Fraud) noted that the number of overdue actions has fallen in comparison to previous years and that the current outstanding actions are of low priority.

That the Committee agreed to note (i) the current position with the implementation of Internal Audit and Corporate Fraud actions; and (ii) that those Services which have not implemented actions within the previously agreed timescales will be challenged.

## **8. Internal Audit Plan 2019/20: Mid-Year Update**

Submitted a report by the Executive Director (Finance and Corporate Support) on progress made in delivering the 2019/20 Internal Audit Plan. The Internal Audit Quarter 2 Progress Report was set out at Appendix 1 to the report.

The Senior Manager (Internal Audit, Risk and Fraud) provided details of two audits which have been removed from the plan (Welfare Reform and Universal Credit and Property Asset Management) and one which has been added from the reserve audit list (Additional Special Needs Schools).

That the Committee (a) notes the mid-year position and (b) approves the withdrawal of two audits from the plan.

## **9. Corporate Fraud Team: Mid-year Progress**

Submitted a report by the Executive Director (Finance and Corporate Support) which provided a mid-year progress report on the work of the Corporate Fraud Team.

Discussion took place around a case detailed in the report which, following a referral by the corporate fraud team to the Procurator Fiscal, resulted in a £750 being issued to a letting agent who breached the Housing (Scotland) Act 2006 by facilitating the occupation of an unregistered house in multiple occupation. Members questioned whether this level of fine will be seen as a deterrent for other letting agents and what action can be taken by other regulatory bodies including the Licensing Committee.

The Committee agreed to note the work carried out by the Corporate Fraud Team between April and September 2019.

## **10. Strategic Risk Register 2019/2020: Mid-Year Update**

Submitted a report by the Executive Director (Finance and Corporate Support) which provided a mid-year update on the progress with actions related to the Strategic Risk Register. The Strategic Risk Report 2019/20 with detailed actions was provided at Appendix 1 to the report.

Members asked questions and were provided with further information in relation to:-

- the formula used for calculating a total risk score and who is responsible for assigning numeric values to the likelihood and impact of each risk;
- why climate change does not appear on the risk register despite the Council declaring a climate emergency in October 2019;
- the evaluation process for climate change as a risk to North Ayrshire and why flood prevention appears to be the main focus over other issues associated from climate change; and
- risk associated with the financial position of the Health and Social Care Partnership and a number of contributing factors including the delay of the opening of Trindlemoss.

The Committee agreed to (a) note the mid-year update on the 2019/20 Strategic Risk Register; (b) request that a report by the Director of Place be brought to a future meeting on the Council's overall approach to climate change; and (c) request that a special meeting of the Committee be arranged to examine the finances of the HSCP and their recovery plan in more detail, and invite the Director of Health and Social Care to attend.

## **11. Internal Audit Reports Issued**

Submitted a report by the Executive Director (Finance and Corporate Support) on the findings of Internal Audit work completed between August and September 2019. Details of internal control reviews around music tuition, the Transport Hub and Better Off North Ayrshire were provided as Appendix 1 to the report.

The Senior Manager (Internal Audit, Risk and Fraud) highlighted the new style of report which consists of a shorter report and an action plan for each audit. The new style should allow officers to spend less time writing reports and therefore allocate more time to audit work.

The Committee agreed to note the outcomes from the Internal Audit work completed as set out in the report.

## **12. Urgent Items**

Councillor Hill raised the issue of the use of permitted development by the Council and questioned whether this is an area which the Committee should receive a report on in the future. Reference was made to a development a Flatt Road, Largs where work was carried out under permitted development legislation and resulted in the erection of a 40ft chimney which was not clear in the plans due to the omission of elevation drawing.

Councillor Hill felt that the Committee should be made aware of how often development has been carried out under this legislation; what circumstances have led to this legislation being used; and what scrutiny has been carried out to date.

Officers advised that Council housing developments are permitted development under the Town & Country Planning (General Permitted Development) (Scotland) Order 1992 providing they comply with the Local Development Plan. Otherwise planning permission is required. The Cabinet, at its meeting on 29 October 2019, considered the Strategic Housing Investment Plan 2020-25 and noted that all future Council housing developments will now obtain a 'Certificate of Lawful Use Development' from the Council's Planning Service. This will provide a certificate that each site within the SHIP has been considered against the full terms of the adopted Local Development Plan.

The Committee agreed to note the information provided by officers.

The meeting ended at 11.20 a.m.

Cabinet  
26 November 2019

**IRVINE, 26 November 2019** - At a Meeting of the Cabinet of North Ayrshire Council at 2.30 p.m.

**Present**

Joe Cullinane, John Bell and Alex Gallagher.

**In Attendance**

C. Hatton, Chief Executive; R. McCutcheon, Executive Director, D Hammond, Head of Service (Interim) (Commercial), J. Miller, Senior Manager (Planning), and L. Cree, Senior Manager (Property Management and Investment) (Place); L. Friel, Executive Director, and D. Forbes, Senior Manager (Financial Management) (Finance and Corporate Support); A. Sutton, Executive Director (Interim) and R. Arthur, Head of Service (Interim) (Connected Communities) (Communities); S. Brown, Director, and D. MacRitchie, Senior Manager (Children and Families) (Health and Social Care Partnership); J. Hutcheson, Senior Communications Officer (Communications) and E. Gray, H. Clancy and A. Little, Committee Services Officers (Democratic Services).

**Chair**

Joe Cullinane in the Chair.

**Apologies**

Robert Foster, Louise McPhater and Jim Montgomerie.

**1. Chair's Remarks**

The Chair welcomed those present to the meeting and announced that the Cabinet meeting would be webcast and that all decisions are subject to the Call In Procedure detailed at Standing Order 24.

**2. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

**3. Minutes**

The accuracy of the Minutes of the meeting of the Cabinet held on 29 October 2019 was confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

**4. Revenue Budget 2019/20 : Financial Performance to 30 September 2019**

Submitted a report by the Executive Director (Finance and Corporate Support) on the financial performance for the Council at 30 September 2019. Reports for each directorate were set out at Appendices 1-7 of the report, Virement/Budget Adjustment Requests at Appendix 8 and the HSCP Period 5 Report at Appendix 9.

The Executive Director (Finance and Corporate Support) provided a verbal update on the financial position of the Health and Social Care Partnership following the approval of the Period 6 Budget Report by the Integration Joint Board on 21 November 2019.

Members asked questions and were provided with further information in relation to:

- concerns around the finances of the Health and Social Care Partnership;
- the effectiveness of the recovery plan which has been adopted; and
- how services can be targeted to allow savings to be realised.

The Cabinet agreed to (a) note (i) the information and financial projections outlined in the report; and (ii) the current financial projection for the Health and Social Care Partnership; (b) approve the virements detailed in Appendix 8 of the report; and (c) request that a revenue budget update is provided to each meeting of the Cabinet going forward.

## **5. Capital Programme Performance to 30 September 2019**

Submitted a report by the Executive Director (Finance and Corporate Support) on the progress in delivering the Capital Investment Programme as at 30 September 2019. The full Capital Investment Programme was set out at Appendix 1 to the report and the HRA Capital Statement at Appendix 2.

Members asked questions and were provided with further information in relation to the delay of the opening of Trindlemoss and the impact which this would have on achieving the desired savings of the project.

The Cabinet agreed to (a) approve the revisions to budgets outlined in the report; and (b) note (i) the General Services and HRA revised budgets at 30 September 2019; and (ii) the forecast expenditure to 31 March 2020.

## **6. Treasury Management and Investment Mid-Year Report 2019/20**

Submitted a report by the Executive Director (Finance and Corporate Support) on the Treasury Management update for the period 1 April to 30 September 2019. The 2019/20 Mid-Year Report was set out at Appendix 1 to the report.

Members asked questions and were provided with further information in relation to:

- the overall reduction of the Council's planned borrowing in comparison to the forecast provided in February 2019 and how these reductions were achieved; and
- the source of the Council's borrowing which offers a reduced interest rate in comparison to the Public Works Loans Board.

The Cabinet agreed to (a) endorse the contents of the Treasury Management and Investment Mid-Year Report for 2019/20; and (b) note (i) the Prudential and Treasury Indicators; and (ii) the changes arising from the review of Loans Fund Advances.



## **7. Millport Coastal Flood Protection Scheme**

Submitted a report by the Executive Director (Place) on the feedback from the most recent community consultations regarding the Millport Coastal Flood Protection Scheme and plans to submit a formal Scheme Notification to Scottish Government. A summary of the August 2019 consultation feedback was set out at Appendix 1 to the report and a visualisation of proposed scheme at Appendix 2.

Members asked questions and were provided with further information in relation to the step ashore proposals and whether any timing issues around the Ayrshire Growth Deal funding have been anticipated.

The Cabinet agreed to (a) note (i) the work carried out including the extensive engagement which has helped to develop community support for the proposed scheme; and (ii) that officers will finalise the scheme notification documents; and (b) agree that officers will submit the Formal Scheme Notification to the Scottish Government.

## **8. Proposed Flood Protection Schemes for Submission to SEPA as part of the Flood Risk Management Cycle of National Prioritisation**

Submitted a report by the Executive Director (Place) on the three flood protection scheme proposals for submission to SEPA for the next stage of evaluation for potential funding. The Lower Irvine Valley Flood Extent Map and Proposed Scheme Layout was set out at Appendix 1 to the report, the Keppen Burn, Fairlie Culvert Upgrade Scheme Layout at Appendix 2 and the Brodick and Lamblash Flood Extent Maps at Appendix 3.

Members asked questions and were provided with further information in relation to the percentage of the total cost of the projects, which equates to £3.7M, which the Council would be responsible for should they be taken forward and how they would be funded.

The Cabinet agreed to approve (i) the Lower Irvine Valley Flood Scheme proposal; (ii) the Keppen Burn Culvert Upgrade proposal and (iii) the Brodick & Lamblash Flood Scheme proposal for submission to SEPA for evaluation.

## **9. Proposed Regional Spatial Strategy for Ayrshire**

Submitted a report by the Executive Director (Place) on the Regional Spatial Strategy which was introduced through the Planning (Scotland) Act 2019 and proposals for Ayrshire Regional Spatial Strategy.

The Cabinet agreed to (a) approve the proposed programme for undertaking a Regional Spatial Strategy; (b) delegate authority to officers to work collaboratively with East and South Ayrshire Councils to prepare an Ayrshire Regional Spatial Strategy; and (c) request that a report on the completed Regional Spatial Strategy is brought to a future meeting for approval.

## **10. Disposal of Hazeldene Interlink site, Blair Road, Kilwinning**

Submitted a report by the Executive Director (Place) seeking approval to market the surplus Hazeldene Interlink site, Kilwinning.

The Cabinet agreed to approve the demolition of the property and subsequent disposal of the site.

## **11. Community Asset Transfer of Dunlop Memorial Hall**

Submitted a report by the Executive Director (Communities) on the transfer of ownership of Dunlop Memorial Hall from North Ayrshire Council to the Scottish Charitable Incorporated Organisation, Irvine and Dreghorn Brass Band.

The Cabinet agreed to (a) approve (i) the asset transfer of Dunlop Memorial Hall from North Ayrshire Council to the Scottish Charitable Incorporated Organisation, Irvine and Dreghorn Brass Band; and (ii) the recommended terms of transfer on this occasion at 10% of the property valuation (£4000); and (b) authorise officers to conclude the associated legal and community asset transfer processes.

## **12. Chief Social Work Officer Annual Report**

Submitted a report by the Director (Health and Social Care Partnership) on the Chief Social Work Officer's annual update. The Chief Social Worker Officer's report was set out at Appendix 1 to the report.

Members asked questions and were provided with further information in relation to:

- the differences between the Early Intervention scheme which was introduced previously and the scheme which was introduced in the past 18 months which was highlighted in the report;
- improvements which have been made across the service and how these are evidenced; and
- the role out of the Locality Approach to social work and the progress which has been made with this.

The Cabinet agreed to endorse the Chief Social Worker Officer's annual report.

The Meeting ended at 3.30 p.m.

Audit and Scrutiny Committee  
27 November 2019

**IRVINE**, 27 November 2019 - At a Special Meeting of the Audit and Scrutiny Committee of North Ayrshire Council at 1.30 p.m.

**Present**

Marie Burns, Margaret George, Joy Brahim, Alan Hill, Tom Marshall, Donald Reid and John Sweeney.

**In Attendance**

C. Hatton, Chief Executive; L. Friel, Executive Director (Finance and Corporate Support); S. Brown, Director and C. Cameron, Chief Finance and Transformation Officer (Health and Social Care Partnership), T. Bowers, Head of Service (Mental Health) and A. Sutherland, Head of Children, Families and Criminal Justice (North Ayrshire Health and Social Care Partnership) and A. Little, Committee Services Officer (Chief Executive's Service).

**Chair**

Councillor Burns in the Chair.

**1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

**3. North Ayrshire Integrated Joint Board Financial Position**

Submitted report by Caroline Whyte, Chief Finance and Transformation Officer on the financial position of the North Ayrshire Integrated Joint Board and plans to mitigate the current projected overspend.

The budget monitoring report and appendices for Period 6, which were presented to the IJB on 21 November 2019, were attached as Appendix 1 to the report. Appendix 2 provided Supplementary Demand Pressure Information and the Integration Authorities financial performance for Quarter 1 of financial year 2019/20 was outlined at Appendix 3. Audit Scotland's report on NHS in Scotland 2019 was provided at Appendix 4. Appendix 5 presented the Scottish Government's Medium-Term Health and Social Care Financial Framework (October 2018) report. The Scottish Parliament's Health and Sport Committee's report – Looking ahead to the Scottish Government – Health Budget 2020-21 (October 2019) was attached at Appendix 6. Appendix 7 outlined the Health and Social Care Partnership "thinking differently doing better" Engagement Resources.

The Committee received a presentation on the North Ayrshire Integration Joint Board 2019/20 budget and Transformation Update, which provided information on:-

- The context of the Partnership's financial position noting that the HSCP do not anticipate being able to repay any of its debt to the Council in 2019/20;

- The national position for IJBs in respect of their quarter 1 projected outturns;
- North Ayrshire 65+ and older age groups population census information, including estimates and continuity projections;
- Budget pressures and the net investment position;
- Previous approved savings plans, delivered savings and the shortfall in savings achieved;
- 2019/20 savings that included targeted, achieved and remaining savings;
- Key areas for 2019/20 savings;
- Transformation plans;
- Older people managed waiting lists;
- The Recovery Plan;
- Budget risks and risks and challenges; and
- Features supporting health and social care integration.

Members asked questions and were provided with further information in relation to:-

- A review of Learning Disabilities adult community packages that is being undertaken by a dedicated review team, co-ordinated on a prioritised list to ensure all reviews are up to date and appropriate and equitable levels of care are being provided;
- Adult Community support framework which will present additional opportunities for reviews and payment only for the actual hours of care delivered;
- The Improvement Plan that has more checks and balances in place to ensure the projections are more accurate and figures are more current;
- Projections for Care Home placements and Children's Residential Placements that would have been met if the demands had not increased;
- Various demands that cannot be forecast, such as 6 children from the same family requiring foster care and unplanned secure and remands placements as well as decisions made by the Children's Panel;
- Thinking Differently, Doing Better that is all about people and making people's experience of health and social care services in North Ayrshire better;
- The use of community facilities and social supports to assist people to remain at home and part of their community, whilst reducing the need for services such as day care;
- Supported Accommodation models supported by technology that will reduce 24-hour care for adults in the community;
- Work with colleagues in Education and Housing to support young people to remain in school and at home and to bring back to their communities young people who have been in residential placements;
- Four Scottish IJBs that are underspent and work that is planned to learn lessons from their achievements, including a visit that is planned to Angus Council;
- A range of factors such as differing financial settlements, service costs and reserve levels that make comparisons between Scottish IJBs complex
- The Primary Care Plan that will join up services and improve hospital aftercare;
- Weekly cross-service progress meeting that are held to track progress and ensure progress is achieved within the required timescales and the Recovery Plan that provides a target for Managers to achieve;

- A whole system approach, including new models of working that will maximise the capacity of teams, coupled with a change in how we deliver services that takes time to embed and realise savings and
- Anticipation that main pressure for 2020/21 will centre around learning disability and care at home.

The Committee commented on the significant progress by other Council services in achieving their planned savings. Funding the overspend by the Health and Social Care Partnership has had a financial impact on the Council's budget and other Council services and could not be sustained

The Committee agreed to (a) note the report; and (b) continue to receive IJB financial monitoring reports to each meeting of the Committee, including progress on delivery of savings and the Recovery Plan with further information on the anticipated position at the start of 2020/21.

The meeting ended at 3.05 p.m.

**Planning Committee  
4 December 2019**

**Irvine, 4 December 2019** - At a Meeting of the Planning Committee of North Ayrshire Council at 2.00 p.m.

**Present**

Tom Marshall, Timothy Billings, Robert Barr, Ian Clarkson, Robert Foster, Christina Larsen, Ronnie McNicol and Donald Reid.

**In Attendance**

J. Miller, Senior Manager (Planning), J. Law, Solicitor (Legal Services); and H. Clancy, Committee Services Officer (Chief Executive's Service).

**Chair**

Councillor Marshall in the Chair.

**Apologies for Absence**

Ellen McMaster.

**1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

**2. Minutes**

The Minutes of the meeting of the Planning Committee held on 2 October 2019 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

**3. Chair Remarks**

The Chair advised that the LDP 2 was formally adopted on 28 November 2019 and reminded Members that the policy required to be considered by the Planning Committee when determining applications.

The Chair advised that if any Member had a financial or non-financial interest in any contract or any other matter as defined by section 5 of the Code of Conduct for Councillors and was present at the meeting at which the matter was to be considered, the Member must disclose an interest and the nature of that interest. Members should also not be involved in any form of lobbying as defined by section 6 of the Councillors Code of Conduct.

The Chair also advised of the recent ruling by the Supreme Court that community benefits were not a planning material consideration and could not be taken in to account when deciding whether to grant planning permission.

In terms of Standing Order 5.7, the Chair adjourned the meeting for a short recess due to IT issues.

The meeting reconvened with the same Members and officers present and in attendance.

### **3.1 19/00748/PPM: Dundonald Links, Ayr Road, Irvine**

Darwin Leisure Development Properties (Guernsey) Ltd have applied for Planning permission for a tourism development at Dundonald Links golf course to the south of Irvine. The proposal involves the erection of a replacement clubhouse and 97 holiday lodges (which would provide 124 individual units) as well as other improvements and upgrades to maintenance facilities, removal of the existing pre-fabricated clubhouse building and the formation of a new road access onto Ayr Road. In addition to changing facilities for golfers, the proposed clubhouse would provide a bar, lounge and catering for use by guests staying at Dundonald Links and the general public. No representations were received.

The Committee unanimously agreed to grant the application subject to the following conditions:

1. That no development shall take place until the developer has secured the implementation of a programme of archaeological works in accordance with a written scheme of investigation which has been submitted by the applicant in consultation with the West of Scotland Archaeology Service and approved in writing by North Ayrshire Council as Planning Authority. Thereafter, the developer shall ensure that the programme of archaeological works is fully implemented and that all recording and recovery of archaeological resources within the development site is undertaken to the satisfaction of North Ayrshire Council as Planning Authority in consultation with the West of Scotland Archaeology Service.
2. That the development hereby approved shall be implemented in accordance with the recommendations contained in the supporting documentation submitted with the planning application unless otherwise indicated below, all to the satisfaction of North Ayrshire Council as Planning Authority.
3. That, prior to the commencement of the development, the habitat management plan (HMP) shall be updated to include measures that would contribute to the Irvine to Girvan Nectar Network (IGNN) that aims to establish connected nectar and pollen-rich sites along the Ayrshire coast to ensure long-term survival of pollinating insects in the area. The updated HMP shall be then submitted for the written approval of North Ayrshire Council. Thereafter, all of the measures contained in the updated HMP shall be implemented during the course of the development.

4. That prior to the commencement of the development of the replacement club house, the applicant shall undertake a targeted intrusive site investigation to confirm ground conditions for geotechnical purposes, with selected soil and groundwater samples to confirm the absence of any significant environmental impact. A UXO assessment should also be undertaken prior to any earth moving operations. All documentation shall be verified by a suitably qualified Environmental Consultant and submitted for the written confirmation of North Ayrshire Council as Planning Authority.
5. That the foul drainage arrangements for the development shall be connected to the public sewer. For the avoidance of doubt, surface water shall not be drained to the public sewer.
6. That, prior to the commencement of the development, hereby approved, confirmation shall be submitted in writing to North Ayrshire Council as Planning Authority and certified by a suitably qualified person that a scheme to treat the surface water arising from the site has been prepared in accordance with the principles and practices contained in 'The SuDS Manual' (CIRIA report C753, published November 2015). Thereafter, the certified scheme shall be implemented prior to the completion of the development and maintained thereafter to the satisfaction of North Ayrshire Council as Planning Authority.
7. That, prior to the commencement of any building operations, the applicant shall submit for the written approval of North Ayrshire Council as Planning Authority a detailed schedule of the proposed external finishes, boundary treatments ground surface treatments to be used in the development. Thereafter, the development shall be implemented only in accordance with such details as may be approved, unless otherwise agreed in writing with North Ayrshire Council as Planning Authority.
8. That, prior to the commencement of the any landscaping works on the site, the applicant shall submit for the written approval of North Ayrshire Council as Planning Authority a scheme of landscaping, which shall include details of plant/shrub species, planting densities, soil treatment and aftercare. The designer of the scheme shall incorporate measures to minimise the attractiveness of the landscaping to birds. Since any type of landscaping or planting of any new trees/shrubs may attract birds by providing feeding, nesting and roosting habitat, large quantities of berry-bearing species should be avoided wherever possible in close proximity to Glasgow Prestwick Airport. Thereafter, the landscaping scheme as may be approved shall be implemented prior the completion of each phase of the development to the satisfaction of North Ayrshire Council as Planning Authority.



9. That details of any treeworks, inclusive of tree protection measures, to be undertaken during the development shall be submitted for the prior written approval of North Ayrshire Council as Planning Authority. The details shall comply with the principles and practices contained in "BS 5837:2012 - Trees in relation to design, demolition and construction - Recommendations." For the avoidance of doubt: - there shall be no treeworks undertaken during the main bird breeding season (March - September); - all tree protection measures to be erected shall be maintained in a satisfactory condition for the duration of all engineering and construction operations until the completion of the relevant phase of the development. The development shall be implemented only in accordance with such details as may be approved to the satisfaction of North Ayrshire Council as Planning Authority.
10. That the presence of any significant unsuspected contamination that becomes evident during the development of the site shall be brought to the attention of North Ayrshire Council Environmental Health. Thereafter a suitable investigation strategy as agreed with North Ayrshire Council shall be implemented and any necessary remediation works carried out prior to any further development taking place on the site, all to the satisfaction of North Ayrshire Council as Planning Authority.
11. That visibility splays of 4.5m x 215m shall be provided and maintained on land within the applicant's control at the access junctions with Ayr Road such that there is no obstruction to visibility above a height of 1.05 metre measured above the adjacent carriageway level to the satisfaction of North Ayrshire Council as Planning Authority.
12. That a 3 metre wide all abilities path connection shall be formed between the north bound bus stop on Ayr Road and the central area of the development site prior to the replacement club house coming into operation.
13. That, prior to the commencement of phase 2 of the development, an appendix to the transport statement shall be prepared to consider the need for a ghost island right turn lane on Ayr Road at the main site access and submitted for the written approval of North Ayrshire Council as Planning Authority. The scope of the transport statement shall be agreed in writing with the planning authority beforehand. In the event that a ghost island right turn lane on Ayr Road is required, the facility shall be provided prior to the completion of phase 2 of the development to the satisfaction of North Ayrshire Council as Planning Authority, or, with the mutual agreement of both parties, by an earlier date as may be deemed necessary in the interests of the safe and efficient movement of traffic on Ayr Road. For the avoidance of doubt, phase 1 shall comprise the clubhouse and the first 40 lodges. Phase 2 shall comprise the remaining 84 lodges.
14. That no holiday lodges shall be occupied until the replacement clubhouse, hereby approved, is completed and operational to the satisfaction of North Ayrshire Council as Planning Authority.

15. That the occupation of the lodges hereby approved shall be limited to persons visiting Dundonald Links for holiday purposes only. The maximum letting period to any individual or group shall be limited to 30 days and shall not be re-let to the same person(s) for consecutive periods or for more than 30 days in any 12 month period. In addition, the lodges shall not be sold, let, or sub-let for any other purpose without the prior written approval of North Ayrshire Council as Planning Authority. For the avoidance of doubt, none of the lodges shall be occupied as a permanent residence.

Councillor Larsen left the meeting at this point.

#### **4.1 19/00443/PPM: Site To South Of Wood Farm, Kilwinning, Ayrshire**

Taylor Wimpey West Scotland have applied for planning permission for the erection of 198 dwellinghouses including formation of site access onto A737, footpaths, landscaping, open space and ancillary infrastructure. 1 representation was received and summarised in the report.

The Committee unanimously agreed to grant the application subject to the following conditions:

1. That prior to the commencement of the development, a written scheme of investigation for a programme of archaeological works shall be submitted to the Council, as Planning Authority, for written approval and agreement of the West of Scotland Archaeological Service. Thereafter any programme of works as agreed will be carried out in accordance with the written scheme to the satisfaction of the Council, as Planning Authority.
2. That prior to the commencement of the development, the results of soil samples taken from the route of water supply pipes, as recommended in the Site Investigation Report by Mason Evans dated April 2019 Project Reference P16/608, and details of proposed water supply pipe shall be submitted to the Council, as Planning Authority, for written approval. Thereafter the pipes shall be installed in accordance with any details agreed.
3. That prior to the commencement of the development, details of the effect increased road traffic will have on local air quality shall be submitted to the Council, as Planning Authority, for written approval. Any details shall include an assessment of whether there would be any detrimental effect on local air quality or increase in concentrations of atmospheric pollutants such that statutory Air Quality Objectives would be exceeded at any location of relevant public exposure. If there would be any detrimental effect on local air quality or increase in concentrations of atmospheric pollutants such that statutory Air Quality Objectives would be exceeded at any location of relevant public exposure, then the details must also include details of remediation measures. Thereafter, the development will be carried out in accordance with any details as may be approved.

4. On the basis works do not commence prior to 7th March 2020, that prior to the commencement of the development a Preliminary Ecological Appraisal, dated not less than 6 months before the proposed date of commencement, shall be submitted to the Council, as Planning Authority, for written approval. Thereafter the development will be carried out in accordance with the details of any Appraisal as may be approved.
5. Prior to the construction of any other part of the development, the new priority junction with the A737 and the widening of the footpath on the eastern side of the A737 shall be constructed to the satisfaction of North Ayrshire Council as Planning Authority, in consultation with Transport Scotland, unless otherwise agreed in writing.
6. Prior to the commencement of the development, the bus stops adjacent to the site, on both sides of the A737, shall be upgraded to the satisfaction of North Ayrshire Council, as Planning Authority, in consultation with Transport Scotland.
7. That prior to the commencement of the development, the applicant shall submit for the written approval of North Ayrshire Council, as Planning Authority, a scheme of landscaping including measures for separation of the site from Wood Farm, boundary details for the western boundary onto the A737, details of hedgerows/trees to be retained, plant/shrub species, planting densities, soil treatment and aftercare.
8. That any landscaping scheme as may be approved under Condition 7 shall be carried out in the first planting season following completion or occupation of the houses, whichever is soonest, or unless otherwise agreed in writing by North Ayrshire Council, as Planning Authority. Any trees or plants which, within a period of five years from the completion of the development die, are removed or become seriously damaged or diseased shall be replaced in the next planting season with others of a similar size and species, unless North Ayrshire Council as Planning Authority gives written consent to any variation.
9. That prior to commencement of the development, details of drainage proposals including;
  - i) a maintenance plan and schedule showing the party or parties responsible for the upkeep of all surface water infrastructure assets;
  - ii) full design details of the exceedance flow-path including appropriate mitigation;
  - iii) a strategy for dealing with land drainage and/or any existing field drains;
  - iv) drawings showing the overflow device and access arrangements for the proposed SuDS Basin;
  - v) material to demonstrate that the discharge of surface water to the water environment accords with the principles of the SuDS Manual (C753), published by CIRIA in November 2015, and complies with the terms of The Water Environment (Controlled Activities) (Scotland) Regulation 2011 (as amended); and
  - vi) confirmation of discharge rates and locations along with details of appropriate water quality treatment measures.

10. That within 6 months of the date of the completion of the houses on Plots 163 and Plots 181 respectively, footpath links to the core path network to the south of the site will be completed to the satisfaction of North Ayrshire Council, as Planning Authority, unless otherwise agreed in writing.

#### **4.2 19/00542/PP: Hullerhill Sand Quarry, Kilwinning**

Hugh King & Co have applied under Section 42 of the Town and Country Planning (Scotland) Act 1997 for the to vary conditions 8 (hours of working) and 14 (noise limits) of planning permission N/14/00656/DCMS in order to enable increased working hours for the operation of the drying and mortar plants at Hullerhill Quarry, near Kilwinning.

The Committee unanimously agreed to grant the application subject to the following conditions:

1. That no extraction, aggregate processing or despatch work shall be undertaken at the site outwith the hours of 06.00 to 19.00 Monday to Friday and 06.00 to 12.00 noon on Saturdays. The operation of the drying plant and mortar plant is permitted during the hours of 06.00 to 21.00 Monday to Friday, 06.00 to 20.00 on Saturdays and 07.00 to 20.00 on Sundays. Outwith these hours, activities shall be limited to maintenance, emergency works, dust suppression, pumping and testing of plant and equipment, all to the satisfaction of North Ayrshire Council as Planning Authority. **This condition shall have effect for a temporary period of 1 year and shall expire on 4<sup>th</sup> December 2020, unless otherwise agreed in writing.**
2. That noise from the development during the hours 06.00 to 19.00 Monday to Friday and 06.00 to 16.00 on Saturdays shall not exceed 55dB LAeq, 1hour (free field) at any noise-sensitive premises, except noise from soil stripping or landscape operations. Noise from the development during the hours 19.00 to 21.00 on Mondays to Fridays, 12.00 - 20.00 on Saturdays and 07.00 to 20.00 on Sundays shall not exceed 45dB LAeq, 1hour (free field) at any noise-sensitive premises, all to the satisfaction of North Ayrshire Council as Planning Authority. **This condition shall have effect for a temporary period of 1 year and shall expire on 4<sup>th</sup> December 2020, unless otherwise agreed in writing.**

#### **5.1 19/00523/PPM: Site To West Of Mayfield Farm, Mayfield Road, Stevenston**

Persimmon Homes have applied for Planning permission for a major residential development on an area of agricultural land at Mayfield Farm between Stevenston and Saltcoats. The site lies to the north of Priest Hill View/Gooding Crescent, Stevenston; east of Ailsa Road/Middlepart Crescent/Fleck Avenue, Saltcoats; to the north of A378 High Road/Mayfield Filling Station and south of James Reid School, Saltcoats. 9 objections and 2 representations were received and summarised in the report.

The Committee unanimously agreed to grant the application subject to the following conditions:

1. That, prior to the commencement of the development hereby approved, a scheme of further intrusive site investigations for mine entries and adits shall be undertaken by appropriately qualified persons, the scope of which shall be adequate to fully assess the ground conditions below the site and inform any required remedial works. Thereafter, the applicant or their representative shall prepare and submit a report of findings arising from the intrusive site investigations, including the following:
  - the submission of a layout plan which plots the precise location and zones of influence for the mine entries on site;
  - the submission of a scheme of treatment for mine entries for approval as well as any necessary mitigation measures required;
  - the submission of a scheme of remedial works for shallow workings for approval; and thereafter
  - the implementation of all remedial, treatment and mitigation works prior to the commencement of the development,all to the satisfaction of North Ayrshire Council as Planning Authority.
2. That the development hereby approved shall be implemented in accordance with all of the recommendations contained in the supporting documentation submitted with the planning application unless otherwise indicated below, all to the satisfaction of North Ayrshire Council as Planning Authority.
3. That the developer shall secure the implementation of an archaeological watching brief for the site, to be carried out by an archaeological organisation acceptable to North Ayrshire Council as Planning Authority. The first stage of the watching brief shall be an intrusive archaeological evaluation of an 8% sample of the undisturbed parts of the application area to illuminate the possibilities for buried remains surviving on site. This will serve to investigate the nature and significance of any surviving buried archaeology. Thereafter, the retained archaeological organisation shall be afforded access at all reasonable times during the groundworks phase of the development and allowed to record and recover items of interest and finds. Terms of Reference for the watching brief shall be supplied by West of Scotland Archaeology Service. The name of the archaeological organisation retained by the developer shall be given to North Ayrshire Council as Planning Authority in writing not less than 14 days before the development commences.
4. That, prior to the commencement of the development, the findings of the submitted/updated flooding and drainage studies shall be incorporated into the final design stages for the drainage system for the development, certified by an appropriately qualified person and submitted for the written approval of North Ayrshire Council as Planning Authority. Thereafter, the development shall be implemented in accordance with such details as may be approved.

5. That, prior to the commencement of any building operations, the applicant shall submit for the written approval of North Ayrshire Council as Planning Authority a detailed schedule of the proposed external finishes, boundary treatments and in-curtilage ground surface treatments to be used in the development (i.e. driveways, gardens and any incidental open space). Thereafter, the development shall be implemented only in accordance with such details as may be approved, unless otherwise agreed in writing with North Ayrshire Council as Planning Authority.
6. That, prior to the commencement of the development, the applicant shall submit for the written approval of North Ayrshire Council as Planning Authority full details of the children's play area(s) to be provided within the development, inclusive of a summary of their future management and maintenance arrangements. Thereafter, the play area(s) as may be approved shall be implemented prior the completion of each phase within the development to the satisfaction of North Ayrshire Council as Planning Authority.
7. That, prior to the commencement of the development, the applicant shall submit for the written approval of North Ayrshire Council as Planning Authority a scheme of landscaping, which shall include details of hedgerows/trees to be retained, plant/shrub species, planting densities, soil treatment and aftercare. Thereafter, the landscaping scheme as may be approved shall be implemented prior the completion of each phase within the development to the satisfaction of North Ayrshire Council as Planning Authority.
8. That, prior to the commencement of the development, hereby approved, confirmation shall be submitted in writing to North Ayrshire Council as Planning Authority and certified by a suitably qualified person that a scheme to treat the surface water arising from the site has been prepared in accordance with the principles and practices contained in 'The SuDS Manual' (CIRIA report C753, published November 2015). Thereafter, the certified scheme shall be implemented prior to the completion of the development and maintained thereafter to the satisfaction of North Ayrshire Council as Planning Authority.
9. That the presence of any significant unsuspected contamination that becomes evident during the development of the site shall be brought to the attention of North Ayrshire Council Environmental Health. Thereafter a suitable investigation strategy as agreed with North Ayrshire Council shall be implemented and any necessary remediation works carried out prior to any further development taking place on the site, all to the satisfaction of North Ayrshire Council as Planning Authority.
10. That:
  - a) During the construction of Area 2, a hard surfaced 2m wide temporary footpath link (to include lighting) shall be provided between the northwest corner of Area 2 and the main access route into the site from High Road (within Areas 1 and 2) until such times as a permanent footpath connection is formed via Area 4 and to the satisfaction of North Ayrshire Council as Planning Authority;

- b) Within 6 months of the date of the completion of the houses within Area 2, a footpath link to all abilities standard into Priest Hill View to the south of the site shall be completed to the satisfaction of North Ayrshire Council as Planning Authority, unless otherwise agreed in writing.
11. That, notwithstanding the plans hereby approved, the approval of North Ayrshire Council as Planning Authority shall be obtained before the commencement of building operations to erect any housing within Area 4 as indicated in drawing PH-MFS-BR-01, with regard to the siting, design and external appearance of the dwellinghouses, landscaping and means of access. For the avoidance of doubt, there shall be no vehicular access to the development via Fleck Avenue.

#### **6.1 19/00787/MSCM: Site To East Of 7 - 9 Beith Road, Glengarnock, Beith**

JR Construction Scotland Ltd have applied for planning permission for the approval of matters specified in conditions relating to the construction of 83 dwellings for social rent. The application relates to a number of the conditions attached to the planning permission in principle. The approval of this application would enable the development to proceed, subject to the approval of the outstanding conditions. 3 letters of representation were received and summarised in the report.

The Committee unanimously agreed to grant the application subject to the following conditions:

1. That, prior to the commencement of the development hereby approved, the matters specified in criterion (c) and (d) of condition 1 of the associated planning permission in principle (ref. 17/00389/PPPM) shall to be submitted for the written approval of North Ayrshire Council as Planning Authority.
2. That condition 5 of planning permission in principle (ref. 17/00389/PPPM) is hereby modified as follows: "A 3m wide footway/cycleway shall be provided along the frontage of the site to the satisfaction of North Ayrshire Council as Planning Authority."
3. That, prior to the commencement of any building operations, the applicant shall submit for the written approval of North Ayrshire Council as Planning Authority a detailed schedule of the proposed external finishes, boundary treatments ground surface treatments to be used in the development. Thereafter, the development shall be implemented only in accordance with such details as may be approved, unless otherwise agreed in writing with North Ayrshire Council as Planning Authority.

#### **7. The Planning (Scotland) Act 2019 Commencement Regulations**

The committee agreed to continue consideration of this item to the next meeting.

The Meeting ended at 3.55 p.m.