

**North Ayrshire Health and Social Care Partnership
Minute of Integration Joint Board meeting held on
Thursday 17 November 2016
at 10.00 a.m., Council Chambers, Cunninghame House, Irvine**

Present

Councillor Peter McNamara, (Chair)
Stephen McKenzie, NHS Ayrshire & Arran (Vice Chair)

Councillor Anthea Dickson, North Ayrshire Council
Councillor Robert Steel, North Ayrshire Council
Councillor John Easdale, North Ayrshire Council
Dr Carol Davidson, NHS Ayrshire & Arran
Dr Janet McKay, NHS Ayrshire & Arran

Iona Colvin, Director North Ayrshire Health and Social Care (NAHSCP)
Pete Gilfedder, Interim Lead Nurse/Mental Health Advisor
Margaret Hogg, Chief Finance Officer
Dr Paul Kerr, Clinical Director
Louise Gibson, Lead Allied Health Professional Adviser

Nigel Wanless, Independent Sector Representative
Louise McDaid, Staff Representative – North Ayrshire Council
Marie McWaters, Carers Representative
Sally Powell, Carers Representative
Jim Nichols, Third Sector Representative
Martin Hunter, Service User Representative
David Donaghey, Staff Representative – NHS Ayrshire and Arran

In Attendance

David Rowland, Head of Health and Community Care
Eleanor Currie, Principal Manager (Finance)
Thelma Bowers, Head of Service (Mental Health)
Paul Davies, Internal Auditor
David Hornell, Team Manager (Money Matters)
Karen Andrews, Team Manager (Governance)
Angela Little, Committee Services Officer

Apologies for Absence

Bob Martin, NHS Ayrshire & Arran
Stephen Brown, Chief Social Work Officer – North Ayrshire
Kez Khaliq, GP Representative
Dr Mark McGregor, Acute Service Representative

1.	Apologies Apologies were noted.	
2.	Declarations of Interest There were no declarations of interest in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.	
3.	Minutes/Action Note – 8 September 2016 The accuracy of the Minutes of the meeting held on 8 September 2016 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.	
3.1	Matters Arising There were no matters arising.	
4.	Review of Services for Older People and Those with Complex Care Needs Submitted report and presentation by David Rowland, Head of Health and Community Care on the work being undertaken to meet the future needs of Older People and People with Complex Care Needs. The Interim Report was outlined at Annex A to the report and outlined the vision for the programme and a summary of the broad framework that was developed for the components of care focused around the needs of older people and people with complex needs. The presentation provided information on:- <ul style="list-style-type: none"> • Do we need to change? • Overarching Strategic Direction; • Developing the Strategic Vision; • Refreshing the intended outcomes; • Do the vision and outcomes take us in the right direction? • The RCOP Model; • The RCOP Pathway; • Defining a new paradigm; • Engaging others to define a new paradigm; • Redefining the Model and Pathway for a new paradigm; • Is this the correct paradigm?; and • Transitioning to a new paradigm. 	-

	<p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> • Education, awareness raising and a Communications Strategy that will be required to ensure the public are kept informed of the changes to services for older people and those with complex care needs; • Work that will be also be done with health professionals to raise awareness of the services that are available for older people, which will include a Single Point of Contact and an electronic information system for professionals to access information on services; • The differentials in services across Ayrshire; and • The development of a pan Ayrshire Business Case to cost the proposals and determine affordability. <p>The Board agreed to support the further development of the project and receive regular updates of progress.</p>	
5.	<p>Chief Social Work Officer Annual Report</p> <p>Submitted report by Stephen Brown, Head of Children and Families and Criminal Justice on the annual report of the Chief Social Work Officer to the local authority on the statutory, governance and leadership functions of the role, as detailed at Appendix 1, which included information in relation to:-</p> <ul style="list-style-type: none"> • Partnership structures/governance arrangements; • Social Services landscape/market; • Finance; • Performance and Service Quality; • Statutory functions; • Continuous improvement; • Planning for change; • User and Carer empowerment; • Workforce Planning/Development; and • Key challenges for the year ahead <p>Members acknowledged the tremendous work done by staff in working with the most vulnerable and disadvantaged people in the community. They also expressed their appreciation for the work done to welcome and help to settle refugees into North Ayrshire communities.</p> <p>The Board agreed to note and endorse the report as detailed at Appendix 1 to the report.</p>	

<p>6.</p>	<p>Director's Report</p> <p>Submitted report by Iona Colvin, Director NAHSCP on developments within the North Ayrshire Health and Social Care Partnership.</p> <p>The report highlighted works underway in the following areas:-</p> <ul style="list-style-type: none"> • Appointment of Lead Nurse, NAHSCP; • Forensic Mental Health Unit, Ayrshire Central Hospital, Irvine; • Family Nurse Partnership Graduation Event; • Café Solace; • Care Opinion; • Partnership Staff Awards Ceremony; • "Let's Build a Carer Community in North Ayrshire; • Local Connections, Better Outcomes; • North Ayrshire GP Event; and • National Care Leavers Week. <p>Appendix 1 to the report provided an update in relation to the feedback from the North Ayrshire Health and Social Care Provider Forum held on 5 October 2016.</p> <p>The Board was advised that the Carers Advisory Group are currently working on a Carers Support Package.</p> <p>Noted.</p>	
<p>7.</p>	<p>Winter Plan 2016/17</p> <p>Submitted report by David Rowland, Head of Service (Health and Community Care) on NAHSCP's contribution to NHS Ayrshire and Arran's Winter Plan.</p> <p>The Plan, which requires to be submitted to the Scottish Government, details how the local system will respond to anticipated increases in demand for services over the winter period and set out proposals to:-</p> <ul style="list-style-type: none"> • Sustain capacity from winter 2015/16; • Develop capacity within existing resources; • Create additional capacity with additional resources; • Anticipate outcomes; and • Measure Impact. <p>Members asked questions and were provided with further information in relation to:-</p>	

	<ul style="list-style-type: none"> The development of Advanced Nurse Practitioner capacity in North Ayrshire to support telehealth monitoring and lay the foundations for Hospital at Home; <p>The Board agreed to (a) approve the contribution to NHS Ayrshire and Arran's Winter Plan; (b) endorse and support (i) the continued delivery of those service models established in 2015/16; (ii) the development of those service models that are proposed for delivery within existing resources; and (iii) subject to additional funds being made available, the creation of additional capacity with the Care at Home service; and (c) receive an interim report in January 2017 to update Members on the extent to which the anticipated benefits are being delivered through Winter 2016/17.</p>	D. Rowlands
8.	<p>Financial Performance Report</p> <p>Submitted report by Eleanor Currie, Principal Manager (Finance) on the overview of the 2016/17 financial position of the North Ayrshire Health and Social Care Partnership as at 30 September 2016. Appendix A to the report provided details of the Period 6 Objective Summary. The Period 6 Subjective Summary was provided at Appendix B to the report. Appendix C outlined the Change Programme Financial Summary. The mitigating action required to bring the budget on-line was provided at Appendix D. Appendix E detailed the 2016/17 Savings Tracker. Movements since the approved budget were provided at Appendix F. Appendix G gave information of the proposed Mitigation Plan for Care at Home Budgetary Pressures in 2016/17.</p> <p>The Principal Manager (Finance) provided an update in relation to Home Office funding that has now been confirmed for one residential school placement (£0.170m).</p> <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> The projected overspend in Care at home costs includes a pressure resulting from the transfer of cases from independent sector providers to the in-house service in December 2015; An overspend in Adult Inpatient Wards within Woodland View and Ailsa as a result of a number of factors; The workforce tool which has assessed current numbers to determine the appropriate workforce model for delivery of wider mental health services within Woodland View; Services that had insufficient or no funding allocated to them and unprecedented increases in demand for services for older people that has attributed to the budgetary pressures despite additional funding being provided, 	

	<ul style="list-style-type: none"> • A Budget Seminar will be held for IJB Members in the new year; • Discussions that will continue to take place with IJB funders and the Scottish Government; and • The timescales for budget allocations from the Scottish Government and the setting of budgets by the Council and NHS Ayrshire and Arran. <p>The Board noted that the second sentence at 3.2(c) of the report should be have been removed.</p> <p>The Board agreed to (a) note the content of the report and the projected overspend of £5.054m for 2016/17; (b) approve the mitigating action identified at this stage and note that discussions are underway with all partners; (c) note that a further report will be presented to a future IJB on the Mental Health Lead Partnership recovery plan; (d) approve the virements request in section 14.1 of the report; (e) approve an approach for care at home which would see implementation of a new approach to allocating capacity which would allocate service based on existing funding capacity and prioritisation of needs of those waiting; and (f) note the trial changes to existing service provision for care at home.</p>	E. Currie
9.	<p>Arran War Memorial Hospital</p> <p>Submitted report by Pete Gilfedder, Interim Lead Nurse/Mental Health Advisor on the unannounced inspection visit by the Healthcare Environment Inspectorate (HEI) on 26 – 27 July 2016 to the Arran War Memorial Hospital. Overall the report was positive and set out two requirements in respect of the provision of alcohol-based hand rub and the management of blood and body fluid spillages in the hospital waiting area. An Action Plan was developed to ensure compliance with the HEI's inspection.</p> <p>Noted.</p>	
10.	<p>Improving Access to CAMHS and Psychological Therapies</p> <p>Submitted report by Thelma Bowers, Head of Mental Health which provided an overview of the proposals for the use of Government funding to improve access to CAMHS and Psychological Therapies. The report also outlined proposals for Government Workforce Capacity Funding by NHS Education for Scotland (NES) which included:-</p> <ul style="list-style-type: none"> • An allocation to NHS Boards to build and increase workforce capacity to deliver services (24.7m); 	

	<ul style="list-style-type: none"> • Support for the development of the mental health workforce to enhance supply and training of workforce to deliver evidence-based therapies delivered by NHS Education for Scotland (£24.6m); and • The delivery of a Mental Health Access Improvement Support Programme delivered by Healthcare Improvement Scotland (£4.8m). <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> • A number of workforce reviews that will be undertaken to determine how the current workforce is being utilised and how to release capacity into the system. The inclusion of administrative support and Clinical Psychologist posts and salary grades within the review; • Plans to address gaps in the allocation of building workforce capacity funding; and • A progress report that will be brought back to a future meeting. <p>The Board agreed to (a) note the content of the report; and (b) approve the proposals and plans for Government funding.</p>	T. Bowers
11.	<p>Appointment to Performance and Audit Committee</p> <p>Submitted report by Iona Colvin, Director (NAHSCP) on the membership of the IJB Performance and Audit Committee, the appointment of Councillor McNamara as the Chair of the Integration Joint Board and the vacancy created by the resignation of Councillor McNamara from the IJB Performance and Audit Committee.</p> <p>The Board agreed to appoint Councillor Anthea Dickson to the IJB Performance and Audit Committee.</p>	A. Little
13.	<p>Integration Joint Board Meeting dates 2017</p> <p>Submitted report by Karen Andrews, Team Manager (Governance) on proposed dates for meetings of the Integration Joint Board in 2017.</p> <p>The report provided information on a range of influencing factors that required to be taken into consideration, such as the budget reporting timescales and the Local Government Election on 4 May 2017.</p> <p>The Board agreed to approve the dates as detailed in the report.</p>	K. Andrews

14.	<p>Procurement – EU Tender Plan and Contracting for Services</p> <p>Submitted report by Eleanor Currie, Principal Manager (Finance) on the EU Procurement Tender Plan and the proposed tendering of health and social care contracts by North Ayrshire Council.</p> <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> • Feedback that is awaited from other authorities in relation to proportion of services under financial cons; • The appendices to the report that provided details of the spend in 2015 and has been published on the Council's website; • The extension of services into Vennel Gardens and Montgomery Court; • The creation of an Executive Group for the Providers Forum that will provide a mechanism for discussion around contracts. <p>The Board agreed to (a) request the Council to tender for the services listed in the EU Tender Plan, as outlined in Appendix 1 to the report; (b) request the Council to contract for care services on an interim basis, as outlined in Appendix 2 to the report; (c) request the Council to go to tender for non care services, as outlined in Appendix 3 to the report; and (d) approve the appointment of two temporary Procurement Officers funded from within existing resources.</p>	E. Currie
15.	<p>Social Security in Scotland</p> <p>Submitted report by David Hornell, Team Manager (Money Matters) on the Council's response to the consultation on Social Security in Scotland and the implications for the Health and Social Care Partnership.</p> <p>The consultation is looking at what the Scottish Social Security agency will deliver in the future and is in three parts:-</p> <p>Part 1 – a principled approach and embedding five key principles; Part 2 – developed benefits; and Part 3 – operational policy.</p> <p>The report outlined the issues that may affect Health and Social Care Partnership, such as how benefits will be delivered in the future; Disability Benefits; and Carers Allowance.</p> <p>M. McWaters, Carers Representative provided an update following attendance at the recent Carers Parliament and advised there should not be DWP clawback on any top up.</p>	

	The Board agreed (a) to note the North Ayrshire Council response to the consultation on Social Security in Scotland; (b) that further information and detail is required to assess the impact on citizens of North Ayrshire, including carers and those who require services commissioned by the IJB; and (c) to receive a further report following the conclusion of the consultation exercise.	
	The meeting ended at 12.10 p.m.	