

**North Ayrshire Health and Social Care Partnership  
Minute of Integration Joint Board meeting held on Thursday 13 August 2015  
at 10.00 a.m., Council Chambers, Cunninghame House, Irvine**

**Present :**

Councillor Anthea Dickson, (Chair)  
Stephen McKenzie, NHS Ayrshire & Arran (Vice Chair)  
Bob Martin, NHS Ayrshire & Arran  
Janet McKay, NHS Ayrshire & Arran  
Carol Davidson, NHS Ayrshire & Arran  
Councillor Ruth Maguire, NAC  
Councillor Robert Steel, NAC  
Councillor Peter McNamara  
Dr Mark MacGregor, GP Representative  
David Donaghey, Staff Side Representative, NHS Ayrshire & Arran  
Marie McWaters, Carers Representative  
Jim Nichols, Third Sector Representative  
Sally Powell, Carer Representative  
Fiona Thomson, Service User Representative  
Patricia Chalmers, Independent Sector Representative  
Iona Colvin, Director, NAHSCP  
Lesley Aird, Chief Finance Officer  
Stephen Brown, Head of Children, Families & Criminal Justice  
Derek Barron, Lead Nurse  
Paul Kerr, Clinical Director  
Kerry Gilligan, Lead AHP

**In Attendance :**

Thelma Bowers, Head of Mental Health  
Janine Hunt, Principal Manager (Business Support)  
Jo Gibson, Principal Manager (Planning & Performance)  
Eunice Johnstone, Planning Manager, NHS Ayrshire & Arran  
David Rowland, Head of Health & Community Care  
Angela Little, Committee Services Officer  
Dr William McAlpine (Item 8 – GP Presentation)  
Dr Chris Black (Item 8 – GP Presentation)

**Apologies for Absence**

Martin Hunter, Service User Representative  
Nigel Wanless, Independent Sector Representative

<b>1.</b>	<b>Apologies</b>	
	Apologies were noted.	
<b>2.</b>	<b>Declarations of Interest</b>	
	Dr. Paul Kerr declared an interest in Item 8 and took no part in the discussion thereon.	
<b>3.</b>	<b>Minutes/Action Note – 4 June 2015</b>	
	The accuracy of the Minutes of the meeting held on 4 June 2015 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.	
<b>4.</b>	<b>Matters Arising from Action Note</b>	
	<p>Violence Against Women Strategy – it is anticipated that a report will be made to the IJB in September 2015</p> <p>Director's Report – representation of Acute Services on the IJB has been arranged and Dr. Mark MacGregor has been appointed as a member of the IJB</p>	S. Brown
<b>5.</b>	<b>Performance and Audit Committee</b>	
	<p>Submitted report by Lesley Aird, Head of Finance, on the membership and meeting schedule for the Performance and Audit Committee of the IJB.</p> <p>The IJB agreed (a) to appoint Councillor Steel, Councillor McNamara, Robert Martin, Stephen McKenzie, Louise McDaid and Marie McWaters to the Audit and Performance Committee; (b) to appoint Robert Martin as Chair and Councillor Steel as Vice Chair; and (c) the meeting schedule for the Performance and Audit Committee.</p>	Lesley Aird
<b>6.</b>	<b>Model Publication Scheme</b>	
	Submitted report by Neil McLaughlin, Information Systems Manager, on the requirement to define how information is made publically accessible, presented by Janine Hunt, Principal Manager (Business Support).	

	<p>The IJB agreed (a) to mandate the short term option to further develop the North Ayrshire Council web site linked to NHS Ayrshire and Arran; (b) for an options appraisal for the long term of developing a dedicated North Ayrshire Health and Social Care Partnership web site; and (c) to report back to the IJB on progress in early 2016.</p>	J. Hunt
<b>7.</b>	<b>Director's Report</b>	
	<p>Submitted report by Iona Colvin, Director, on developments within the North Ayrshire Health and Social Care Partnership.</p> <p>Ideas and Innovation Fund - J. Nichols advised that the WRVS and Community Connect projects have not yet started. The Change Teams of the HSCPs have now assumed responsibility for monitoring the Fund's projects.</p> <p>Noted.</p>	
<b>8.</b>	<b>GP Strategy</b>	
	<p>Submitted report by Dr Paul Kerr, Clinical Director Health and Social Care Partnership on the document General Practice in Ayrshire and Arran: A Vision for Change.</p> <p>The IJB also received a presentation from Dr. McAlpine on the current GP system pressures and suggested solutions for moving forward.</p> <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> <li>• a Development Day that will take place at the end of August for all interested parties to examine the issues outlined and assist in developing an Action Plan;</li> <li>• the recommendation to support the promotion of self-care and work that will be undertaken with the third sector in this area;</li> <li>• the involvement of public partnership forums and patient groups;</li> <li>• information from the development day and work with the GPs that will be fed into the Change Team and the Strategic Plan</li> </ul> <p>The IJB agreed to (a) endorse the proposal to work with local GPs; and (b) receive a report to a future meeting.</p>	Dr. Paul Kerr

<b>9.</b>	<b>Care at Home Review Update</b>	
	<p>Submitted report by David Rowland, Head of Service Health &amp; Community Care, on the progress that has been made by Main Street Consulting in conducting a review of Care at Home Services.</p> <p>Members were advised that the care at home review would include all client age groups.</p> <p>Noted.</p>	
<b>10.</b>	<b>Equipment and Adaptations Project</b>	
	<p>Submitted report by David Rowland, Head of Service Health &amp; Community Care, on the Equipment and Adaptations Project.</p> <p>The project will be undertaken by the Equipment and Adaptations Project Team and governed through the Change Programme Steering Group. A phased approach will be undertaken across the following workstreams:-</p> <p>Minor adaptations and equipment; Children's equipment; Complex equipment and major adaption; Equipment store; Finance; and Workforce</p> <p>Service user and Carer representatives provided information on specific instances where the service had either not met the needs of the user, or had not been provided.</p> <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> <li>• a review that will be undertaken of the integrated community equipment service that will include recycling of equipment;</li> <li>• work that will be done to explore a pan Ayrshire Equipment Service;</li> <li>• a Carer representative on the Advisory Group; and</li> <li>• that a regular update will be reported to the IJB.</li> </ul> <p>The IJB agreed to (a) the proposals as outlined in the report; and (b) to receive regular updates to future meetings.</p>	David Rowland

11.	<b>Arran Action Plan Update</b>	
	<p>Submitted report by David Rowland, Head of Service Health &amp; Community Care, on the progress that has been made by the Island Services Management Team in relation to the agreed Arran Action Plan.</p> <p>The Action Plan and summary of progress to date were set out in Appendix 1 to the report. Of the 28 actions, 12 have been completed or are being actively pursued, 10 have been subject to slippage and 6 have yet to commence. The main reasons for slippage have been identified and revised timescales put in place where appropriate.</p> <p>Members asked questions and were provided with further information in relation to the review which will also examine cost pressures and how services on Arran are provided.</p> <p>Noted.</p>	
12.	<b>Financial Management Year-End Report 2014-15</b>	
	<p>Submitted report by Fiona Neilson, Senior Finance Manager, on the 2014-15 financial performance, presented by Lesley Aird, Head of Finance.</p> <p>The full year overspend in 2014/15 was £5.416m. The main areas of overspend were Older Peoples Services, Community Prescribing, lead Mental Health Services and Children's Services. The position with Older Peoples Services has now improved.</p> <p>Changes will be made to the format of future reports to highlight key messages.</p> <p>The IJB noted the report, including specific key actions on significant variances and the actions being taken to bring the budget back into line in 2015/16.</p>	
13.	<b>Procurement by the Health and Social Care Partnership – Reporting Arrangements</b>	
	<p>Submitted report by Andrew Fraser, Head of Democratic Services, on the arrangements for entering into contracts in respect of integrated functions, presented by Iona Colvin, Director, NAHSCP.</p>	

	<p>The existing arrangements in respect of delegated functions for contacts are that the Director can enter into Council contracts of less than £100,000 and NHS contracts of less than £4,000,000. Contracts over these amounts would require the IJB to approve the budget commitment and approval to progress to tender by the Council's Cabinet or NHS Board as appropriate.</p> <p>The Director advised that, when appropriate, she would bring contracts of less than the maximum delegated values to the IJB for their consideration.</p> <p>The IJB agreed to note the reporting arrangements.</p>	
<b>14.</b>	<b>Improving Children's Outcomes</b>	
	<p>Submitted report by Marjorie Adams, Programme Manager (Early Intervention &amp; Prevention), on the Improving Children's Outcomes project, presented by Stephen Brown, Head of Children, Families &amp; Criminal Justice.</p> <p>Development and Strategy Days considered the findings from the community and school surveys and agreed four priority themes:-</p> <ul style="list-style-type: none"> <li>• poor engagement with school;</li> <li>• obesity;</li> <li>• early initiation of substance use; and</li> <li>• social and emotional development (6 – 12 years)</li> </ul> <p>The IJB noted (a) the progress made in developing the Improving Children's Outcomes Project which will inform the next North Ayrshire Children's Services Strategic Plan.</p>	
<b>15.</b>	<b>Response to the Justice Committee's call for Evidence on the Community Justice (Scotland) Bill</b>	
	<p>Submitted report by David MacRitchie, Senior Manager, Criminal Justice Services, on the response from North, East and South Ayrshire's Criminal Justice Social Work Services to the above Bill, presented by Stephen Brown, Head of Children, Families &amp; Criminal Justice.</p> <p>Appendix 1 to the report provided details of the response submitted to the Scottish Parliament's Justice Committee on the Community Justice (Scotland) Bill.</p>	

	The IJB endorsed the response that had been provided to the Scottish Parliament.	
<b>16.</b>	<b>Health (Tobacco, Nicotine etc. and Care) (Scotland) Bill / (Duty of Candour- Wilful Neglect)</b>	
	<p>Submitted report by Derek Barron, Lead Nurse, on the progress of the legislation and the response to the proposals in the Bill.</p> <p>Appendix 1 to the report provided details of the response submitted to the Scottish Government's Health and Sport Committee and to North Ayrshire Council and NHS Ayrshire and Arran for inclusion in their responses to the proposals in the Bill.</p> <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> <li>• a small minority of people who will flout smoking restrictions, but a general change in public attitude towards smoking; and</li> <li>• that the Bill has three more stages to go through</li> </ul> <p>The IJB endorsed the response that had been provided to the Scottish Parliament.</p>	
<b>17.</b>	<b>Minutes of North Ayrshire Strategic Planning Group – 25th June 2015</b>	
	<p>Submitted the minutes of the North Ayrshire Strategic Planning Group held on the 25 June 2015.</p> <p>Noted.</p>	
<b>18.</b>	<b>Date of Next Meeting</b>	
	The next meeting will be held on 17 September 2015 at 10.00 a.m., Council Chambers, Cunninghame House, Irvine.	
<b>19.</b>	<b>Exclusion of the Public</b>	
	The Board resolved in terms of Section 50(A)4 of the Local Government (Scotland) Act 1973, to exclude from the Meeting the press and the public for the following item of business on the grounds indicated in terms of Paragraph 6 of Part 1 of Schedule 7A of the Act.	

<b>19.1</b>	<b>Care at Home Briefing</b>	
	The Board received a briefing from David Rowland, Head of Service Health & Community Care.	

The meeting ended at 12.20 p.m.

Signed in terms of the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2015
Signed by
Date