



**North Ayrshire Health and Social Care Partnership
Minute of Integration Joint Board meeting held on
Thursday 16 May 2019
at 10.00 a.m., Council Chambers, Cunninghame House, Irvine**

Present

Bob Martin, NHS Ayrshire and Arran (Chair)
Councillor Robert Foster, North Ayrshire Council (Vice Chair)
Councillor Timothy Billings, North Ayrshire Council
Councillor Larsen, North Ayrshire Council
Jean Ford, NHS Ayrshire and Arran
Councillor John Sweeney, North Ayrshire Council

Stephen Brown, Director of Health and Social Care Partners
Caroline Whyte, Chief Finance and Transformation Officer
Dr. Paul Kerr, Clinical Director
Alistair Reid, Lead Allied Health Professional Adviser
David Thomson, Associate Nurse Director/IJB Lead Nurse
Dr. Louise Wilson, GP Representative

David Donaghey, Staff Representative (NHS Ayrshire and Arran)
Louise McDaid, Staff Representative (North Ayrshire Council)
Marie McWaters, Carers Representative
Graham Searle, Carers Representative (Depute for Marie McWaters)
Vicki Yuill, Third Sector Representative
Barbara Connor, Chair, Irvine Locality Forum

Also Present

Anthea Dickson, North Ayrshire Council

In Attendance

Thelma Bowers, Head of Service (Mental Health)
Darren Fullarton, Senior Nurse Mental Health (Community)
Scott Bryan, Team Manager (Planning)
Karen Andrews, Team Manager (Governance)
Euan Gray, Committee Services Officer

Apologies for Absence

Dr. Calum Morrison, Acute Services Representative
David Thompson, Associate Nurse Director/IJB Lead Nurse
Dr Louise Wilson, GP Representative
Fiona Thomson, Service User Representative
Nigel Wanless, Independent Sector Representative

1. Apologies

Apologies were noted.

1.1 Chairs Remarks

The Chair noted the retirement of Alistair McKie from the IJB and thanked him for his work with the Board. Jean Ford was welcomed as the new NHS Ayrshire and Arran representative, filling the vacancy left by Alistair.

2. Declarations of Interest

In terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies there were no formal declarations of interest.

3. Minutes/Action Note

The accuracy of the Minute of the meeting held on 21 March 2019 was confirmed and the Minute signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3.1 Matters Arising

Veterans' First Point (V1P) Service – That an update report on the long-term sustainability plan be submitted to a future meeting of the IJB.

Thelma Bowers, Head of Service (Mental Health), informed the Board that the update report would be submitted to the meeting on 29 August 2019.

Community Care Occupational Therapy Report – That an update report on progress be submitted to a future meeting of the IJB.

Alistair Reid, Lead Allied Health Professional Adviser, informed the board that the update report would be submitted to the meeting on 24 October 2019.

4. Director's Report

Submitted a report by Stephen Brown, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report highlighted the following:-

- 13 Reasons Animation, an award-winning animation commissioned by the Child Protection Committee and produced by group of young people from North Ayrshire which provided positive messages around mental health in response to increasing suicide rates locally;
- a visit to North Ayrshire by representatives from OzChild and Berry Street, two childrens' services organisations from Australia. The three visitors were introduced to a number of programs and services used to support children and young people in North Ayrshire;
- a digital resource which has been purchased and will be available to unpaid carers. The Carer's Representative suggested that data from this resource be shared with other IJB's across Scotland;

- the Scottish Government/HSCP engagement meeting which took place on 3 May 2019. A number of areas were mentioned which the NAC IJB is ahead of others; and
- the first attendance award which was won by Vivien McDevitt who is a Care at Home Assistant who has worked with the partnership since 1991. The next award winner will be announced in July 2019.

Noted.

5. Ministerial Strategic Group Review of Progress with integration of Health and Social Care: Self-Evaluation

Submitted a report by Caroline Whyte, Chief Finance and Transformation Officer, on the outcome of the self-evaluation undertaken to rate progress against the Scottish Government's Review of Progress into the integration of Health and Social Care. The self-evaluation was appended to the report.

The Ministerial Strategic Group identified a number of proposals for improvement with varying implementation timescales over the next six to 12 months. The Board were informed that areas identified for improvements would be monitored by the IJB Performance and Audit Committee and that the report on the self-evaluation would be submitted to the Council's Audit and Scrutiny for noting.

The Board agreed to (i) approve the completed self-evaluation and actions identified for improvement and remits this to the Scottish Government as required; (ii) monitor actions for improvement through the Performance and Audit Committee; and (iii) receive an overall progress update at a future meeting in 2019.

6. Workforce Development Strategy

Submitted a report by Caroline Whyte, Chief Finance and Transformation Officer, to provide an update on the progress of the development of a HSCP Workforce Development Strategy. The strategy and supporting action plan were appended to the report.

The Board were provided with a background to the strategy, which is a requirement set out in the Scheme of Integration, and discussed the challenges which have arisen through bringing together employees from different organisations resulting in differing terms and conditions.

Members asked questions and were provided with further information in relation to:-

- the third sector workforce and whether the strategy would take these employees into account;
- the importance of identifying and recognising the "stumbling blocks" in the strategy, specifically the differing terms and conditions for employees in similar roles, and the possibility of adding a paragraph highlighting this to the introduction; and
- whether the Thinking Differently event which will see all HSCP staff meeting in one place should be linked closely with the strategy.

The Board unanimously agreed to approve (i) the Workforce Development Strategy subject to the insertion of a paragraph in the introduction which mentions

the issues surrounding differing terms and conditions; and (ii) the supporting action plan.

7. Ayrshire Mental Health Conversations

Submitted a report by Thelma Bowers, Head of Service (Mental Health), on the Ayrshire Mental Health Conversation: Priorities and Outcomes report which aims to provide a consistent Ayrshire response to the Scottish Government Mental Health Strategy 2017-2027. The proposed Mental Health Conversation document was appended to the report.

Darren Fullarton, Senior Nurse Mental Health (Community) summarised the report and highlighted the seven priority areas identified.

The Board unanimously agreed to approve (i) the priorities and achievable outcomes set out in the report, (ii) the governance framework in which activity within Ayrshire is monitored, and (iii) the development of an Ayrshire implementation planning group.

8. Adaptations Policy

Submitted a report by Stuart Gaw, Senior Manager (Health and Community Care) on the development of an Adaptations Policy which provides guidelines on how adaptations will be supplied and fitted. The policy was appended to the report.

Alistair Reid, Lead Allied Health Professional Adviser, summarised the report and provided the Board with a background to the policy.

Discussion took place around the delays for service users receiving adaptations, the fact that assessment period can bottle neck the process, the possibility of providing more occupational therapists to alleviate this issue and the importance of ensuring that all users have been referred correctly.

The Board unanimously agreed to (i) note the continued development and performance of the Adaptations Service; (ii) note the development of the Adaptations Policy to provide clear guidelines into when and how adaptations will be supplied and fitted; and (iii) approve the Adaptations Policy and supporting Adaptations Procedures and Adaptations Criteria.

9. Equality Outcome and Mainstreaming Report 2018

Submitted a report by Scott Bryan, Team Manager (Planning), on the NAHSCP Equality Mainstreaming and Outcome Report and. Both documents were appended to the report.

The Board were provided with a background to both reports. The NAHSCP Equality Mainstreaming and Outcome Report provides information on how equalities have been mainstreamed into day-to-day practice. The Ayrshire Shared Quality Outcomes Progress report provides an update to the April 2017 report which set out the equality outcomes adopted across all three HSCPs in Ayrshire. The Board unanimously agreed to note and approve for publication the content of (i) the NAHSCP Equality Mainstreaming and Outcome Report; and (ii) the Ayrshire Shared Quality Outcomes Progress report.

10. Integration Joint Board: Appointments

Submitted a report by Stephen Brown, Director of Health and Social Care Partners, on appointments which are required in relation to the Integration Joint Board, the IJB Performance and Audit Committee and the Strategic Planning Group.

The Integration Scheme and the IJB Standing Orders set out that appointments of Chairpersons and Vice Chairpersons shall be for two-year terms on a rotational basis between North Ayrshire Council and the NHS Board. The current two-year term was approaching its conclusion therefore nominations were sought for the Chair and Vice Chair of the Integration Joint Board, the IJB Performance and Audit Committee and the Strategic Planning Group.

The Scheme of Integration sets out that Councillor Foster, as the Cabinet member for Health and Social Care, will assume the role of IJB Chair.

One role as a member was available on the IJB and IJB PAC due to retirement and a change to the terms of reference respectively. NHS Ayrshire and Arran nominated Jean Ford to fill the vacancy on the IJB.

Accordingly, nominations were sought for a Vice-Chair of the Integration Joint Board, a Chair, Vice-Chair and member of the IJB Performance and Audit Committee and a Chair and Vice-Chair of the Strategic Planning Group.

Following discussion and the receipt of nominations, the Integration Joint Board unanimously agreed to make the following appointments:-

Integration Joint Board

Chair – Councillor Foster

Vice Chair – Robert Martin

Member – Jean Ford

Integration Joint Board Performance and Audit Committee

Chair – John Rainey

Vice Chair – Councillor Billings

Member – Jean Ford

Strategic Planning Group

Chair – Robert Martin

Vice Chair – Councillor Larsen

11. Strategic Planning Group Minutes

Submitted the minutes of the Strategic Planning Group meeting held on 6 March 2019.

Noted.

The Meeting ended at 11.10 a.m.

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North Ayrshire Integration Joint Board – Action Note

Updated following the meeting on 16 May 2019

No.	Agenda Item	Date of Meeting	Action	Status	Officer
1.	Director's Report: Ministerial Review Outcome	21/3/19	That a report on the published outcome of the Ministerial Review be submitted to a future IJB Meeting.	Ongoing	Stephen Brown
2.	Veterans First Point (V1P) Service	21/3/19	That an update report on the long term sustainability plan be submitted to the IJB Meeting on 29 August 2019.	Ongoing	Thelma Bowers
3.	Community Care Occupational Therapy Report	21/3/19	That an update report on progress be submitted to the IJB Meeting on 24 October 2019.	Ongoing	Alistair Reid
4.	Ministerial Strategic Group Review of Progress with integration of Health and Social Care: Self-Evaluation	16/5/19	That an overall progress update be submitted to a future meeting in 2019.	Ongoing	Caroline Whyte