

**North Ayrshire Health and Social Care Partnership  
Minute of Integration Joint Board meeting held on  
Thursday 10 March 2016  
at 10.00 a.m., Council Chambers, Cunninghame House, Irvine**

**Present**

Councillor Anthea Dickson, (Chair)  
Stephen McKenzie, NHS Ayrshire & Arran (Vice Chair)  
Bob Martin, NHS Ayrshire & Arran  
Janet McKay, NHS Ayrshire & Arran  
Councillor Peter McNamara, North Ayrshire Council  
Councillor Ruth Maguire, North Ayrshire Council

Iona Colvin, Director North Ayrshire Health and Social Care (NAHSCP)  
Lesley Aird, Chief Finance Officer  
Stephen Brown, Chief Social Work Officer – North Ayrshire  
Derek Barron, Lead Nurse/Mental Health Advisor  
Dr. Mark MacGregor, Acute Services Representative  
Louise  
Dr. Paul Kerr, Clinical Director  
Dr. Kes Khaliq, GP Representative  
Nigel Wanless, Independent Sector Representative  
David Donaghy, Staff Representative – NHS Ayrshire and Arran  
Louise McDaid, Staff Representative – North Ayrshire Council  
Fiona Thomson, Service User Representative  
Jim Nichols, Third Sector Representative  
Martin Hunter, Service User Representative  
Marie McWaters, Carers Representative  
Sally Powell, Carers Representative

**In Attendance**

Thelma Bowers, Head of Mental Health  
Jo Gibson, Principal Manager (Planning & Performance)  
David Rowland, Head of Health & Community Care  
Paul Doak, Integration Joint Board Chief Internal Auditor  
Mark Inglis, Senior Manager (Intervention Services)  
Mae Henderson, Senior Manager (Looked After and Accommodated Children)  
Marjorie Adams, Programme Manager (Early Intervention and Prevention)  
Karen Andrews, Business Support Officer  
Angela Little, Committee Services Officer

**Apologies for Absence**

Dr. Carol Davidson, NHS Ayrshire & Arran  
Councillor Robert Steel, North Ayrshire Council

## **1. Chair's Remarks**

The Chair agreed to vary the order of business to consider Agenda Item 10 (Integrated Care Fund) as the last item of business. The press and public would be excluded from the Meeting for this item of business in terms of Section 50(A)4 of the Local Government (Scotland) Act 1973, Paragraph 4 of Part 1 of Schedule 7A of the Act.

## **2. Apologies**

Apologies were noted.

## **3. Declarations of Interest**

In terms of Standing Order 7 and Section 5 of the Code of Conduct for Members of Devolved Public Bodies, Dr. Janet McKay and Nigel Wanless declared an interest in Agenda Item 10 (Integrated Care Fund), which would be considered as the last item of business.

## **4. Minutes/Action Note – 10 December 2015**

The accuracy of the Minutes of the meeting held on 11 February 2016 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

### **4.1 Matters Arising**

18.1 Integrated Care Fund – clarification that will be provided to IJB Members in respect of Members' interests in relation to the Integrated Care Fund.

Guidance from the Standards Commission had been circulated to all Members of the IJB      Noted.

## **5. Kinship Care Payments**

Submitted report by Stephen Brown, Head of Services, Families and Criminal Justice on the re-alignment of Kinship Care Payments, following the decision of the Scottish Government that kinship carers should receive an allowance that is comparable to that paid to foster carers and that there should be local parity, presented by Mark Inglis, Senior Manager (Intervention Services).

The report provided information on the number of children and young people across North Ayrshire living within a kinship care placement, existing national fostering network rates relating to a child's age, the proposed kinship allowance of £200 per week/per child, additional funding of £0.180m from the Scottish Government to support the new requirements and the estimated substantial costs to the partnership in 2015/16 and 2016/17.

Members asked questions and were provided with further information in relation to:-

- Additional funds that have been provided by the Scottish Government for Kinship Care payments;
- An estimated additional cost to the IJB of £0.571m in 2015/16 and £1.061m in 2016/17 for kinship care payments; and
- Greater numbers of kinship carers in the North Ayrshire, East Ayrshire and Glasgow areas.

The Board approved the new Kinship Care Allowance Scheme as detailed in the report. S. Brown

## **6. Budget Deficit Recovery Plan 2015/16**

Submitted report by Lesley Aird, Chief Finance Officer, on the actions being taken to address the current financial pressures within the North Ayrshire Health and Social Care Partnership budget and the underlying budget pressure issues.

Appendix 1 to the report outlined the baseline budget pressures. A breakdown of each budget with a significant projected budget variance and, where appropriate, the remedial action required was detailed at Section 3 of the report. Significant budget pressures were outlined at section 3.3.2 of the report and included Learning Disabilities, Physical Disabilities, Mental Health Community Teams, Children and Families, Children with Disabilities.

The projected overspend for 2015/16 at month ten was £1.369m. Action has been taken to reduce the level of overspend in-year. Due to in-year emerging cost pressures around Kinship Care and further demand for services and the underlying base budget pressures this action will not be sufficient to fully recover the overspend this financial year.

Whilst the Council budget was set in February 2016, NHS Ayrshire and Arran's budget will not be formally set until 23 May 2016. An interim working budget will therefore require to be set, based on assumed funding from NHS Ayrshire and Arran.

Members asked questions and were provided with further information in relation to representations that have been made to the Scottish Government in respect of the funding shortfall for Kinship Care Payments.

The Board agreed to (a) approve the recovery plan for 2015/16; and (b) note the implications for the 2016/17 budget. Section 95 Officer

## **7. Financial Management Report as at 31 January 2016**

Submitted report by Lesley Aird, Chief Finance Officer, on the current financial position of the North Ayrshire Health and Social Care Partnership, as well as the projected outturn for 2015/16 as at period 10 to 31 January 2016.

The projected overspend for 2015/16 is £1.369m. The main areas of overspend are Children's Services, Learning Disabilities, Prescribing, Lead Mental Health services and Learning Disabilities, partially offset by anticipated underspends on Older People's Services, Direct Overheads and Support Services.

Appendix 1 to the report provided information on the approved budgets and projected outturns across the Partnership. Appendix 1a detailed the main variances across all Partnership services, with Appendices 2 and 3 detailing the main variances across budgeted services delivered by North Ayrshire Council and the Health Board respectively. Appendix 4 to the report provided a summary of current projected spend on each fund.

The Board agreed to (a) note the content of the report; and (b) approve the actions being taken, as outlined in paragraph 2.4 of the report, to bring the budget back into line. Section 95 Officer

## **8. Reserves Strategy**

Submitted report by Lesley Aird, Chief Finance Officer on the Reserves Strategy for the North Ayrshire Integration Joint Board.

The proposed Reserves Strategy was attached as Appendix 1 to the report and outlined the process for creating and using IJB reserves. In line with recommended practice, the strategy recommends that the IJB reserves are between 2 and 4 % of revenue expenditure, which would equate to between £4m and £8m.

Members asked questions and were provided with further clarification in relation to:-

- Planned underspends that can be retained by the IJB to either fund additional capacity in-year in line with its Strategic Plan or be carried forward to fund capacity in subsequent years of the Strategic Plan; and
- Windfall underspend that will be returned to parties in the same proportion as individual parties contribute to joint pressures.

The Board agreed to approve the Reserves Strategy.

Section 95 Officer

## **9. Budget 2016/17**

Submitted report by Lesley Aird, Chief Finance Officer on the indicative 2016/17 North Ayrshire Health and Social Care Partnership budget position. The IJB budget for 2016/17 will be formally set once the Health Board has confirmed their budget for the year and their contributions to the Partnership.

The budget setting timetable was outlined in Paper 1 of Appendix A to the report. Paper 2 provided a summary of the indicative core Partnership funding streams and budget for 2016/17. A summary of the Council approved budget and funding for Council services for 2016/17, based on the assumed pressures and savings outlined in 2.2 of the report and including temporary funding allocations for each year were detailed in Paper 3. Paper 4 identified indicative budget pressures. Details of £3.316m of savings were provided in Paper 5. Paper 6 contained a summary of the indicative budget and funding for Health services for 2016/17 based on the assumed pressures and savings detailed at 3.2 and 3.3 of the report. Indicative budget pressures for Health services were detailed in Paper 7. Paper 8 identified a number of areas for review, in respect of Cash Releasing Efficiency Savings of £2.768m for 2016/17.

Appendix B to the report outlined the Equality Impact Assessments carried out for all developed pressures and savings proposals.

A detailed breakdown of committed Integrated Care Fund (ICF) funding for 2016/17 was provided at Appendix C to the report.

Members asked questions and were provided with further information in relation to:-

- A proposed saving of £500,000 as a result of the reduced demand in beds in the care of elderly/elderly mental health and purchased nursing care beds;
- The delivery of savings in the areas of increased income generation and streamlining management that has already been achieved;
- Discussions that will take place with relevant parties in respect of the areas identified for further work in terms of savings development, management of efficiencies by the non-filling of posts and a report that will be presented to the June meeting on savings; and
- Services that received temporary funding that has now come to an end and a report to a future meeting on discussions with the Hearing Loss Group.

Louise McDaid and Nigel Wanless asked that their dissent to the proposals outlined in Paper 8, in respect of Cash Releasing Efficiency Savings be noted.

The Board agreed to (a) approve the proposed pressures for Council services for 2016/17; (b) approve the proposed 2016/17 savings against Council services; (c) note the indicative 2016/17 Health services budget pressures and savings proposals; (d) note the proposed timeline for formal approval of the 2016/17 budget; (e) note the previously agreed Integrated Care Fund project funding for 2016/17; and (f) note the dissent of Louise McDaid and Nigel Wanless to the proposals outlined in Paper 8 of Appendix 1 to the report.

Section 95 Officer

## 10. Corporate Parenting

Submitted report by Mark Inglis, Senior Manager (Children and Families) on the work progressing as part of the Corporate Parenting responsibilities of the Health and Social Care Partnership for Looked After Children.

The introduction of the Scottish Care Leavers Covenant (2015) supports Scotland's corporate parents in fulfilling their duties to improve the life chances of all of Scotland's care leavers. Section 3 of the report outlined areas of improvement in supporting young care leavers towards entering education, employment and training and work that will be done to update the Corporate Parenting Strategy 2014/17 in light of the Children and Young Person Act 2014.

Members asked questions and were provided with further information in relation to:-

- Work that has commenced on reviewing the Corporate Parenting Strategy 2014/17;
- An estimated completion of the new strategy by summer 2016; and
- Inclusion within the strategy of how the impact of the strategy is measured.

The Board agreed to (a) approve the approach to Corporate Parenting under the new Act; and (b) to adopt the Scottish Care Leavers Covenant (2015). M. Inglis

## 11. Director's Report

Submitted report by Iona Colvin, Director, on developments within the North Ayrshire Health and Social Care Partnership.

The report highlighted work that has been underway in the following areas:-

- Strategic Planning and Operational Group (SPOG)
- National Developments;
- National Clinical Strategy for Scotland;
- Ayrshire developments:- Woodland View; new models of care for older people and people with complex needs (Appendix 1) and transforming care after treatment employability project (Appendix 2);
- North Ayrshire developments:- the Untitled: Bad Entertainment Exhibition, Foster Care Awards and GP/Primary Care event.



Members asked questions and were provided with further information in relation to:-

- Consultation that will take place with the third and voluntary sector in respect of the transport review; and
- The draft framework for Clinical Care and Governance arrangements across the three partnerships and NHS that will be circulated through Partnership Management Teams, NHS, CMT and Staff Partnership Fora and submitted to IJBs, NHS Integrated Governance Committee and Council Audit Committees in May 2016.

Noted.

I. Colvin

## **12. Audit Scotland Report – Health and Social Care Integration**

Submitted report by Paul Doak, IJB Chief Internal Auditor on the recent national report by Audit Scotland on the integration of Health and Social Care services.

Appendix 1 to the report provided information on Audit Scotland's recommendations for Integration authorities, North Ayrshire IJB's current position and planned actions. The Audit Scotland report was attached as Appendix 2 to the report and highlighted current issues such as:-

- governance arrangements
- scrutiny arrangements;
- the role of IJB Members and the management of conflicts of interest
- sound financial procedures;
- financial constraints and differing financial planning cycles between Councils and NHS boards;
- strategic planning and supporting strategies and
- performance management systems;

The report also provided information on a number of areas that are currently subject of review by Internal Audit, namely, governance framework and organisational development arrangements.

The Board was advised that Audit Scotland will attend the IJB Performance and Audit Committee in June 2016 to present their report on Health and Social Care Integration.



Members asked questions and were provided with further information in relation to work that will be done to agree how resources are reinvested.

Noted.

### **13. North Ayrshire Children's Services Plan 2016/20**

Submitted report by Marjorie Adams, Programme Manager (Early Intervention and Prevention) on the development of the North Ayrshire Children's Services Plan 2016/20: Getting It Right for You.

The Children's Services Plan was based on the four priorities from the Improving Children's Outcomes survey with the Scottish Government and the Dartington Social Research Unit. Consultation took place to obtain view on the plan's "promises" and to ensure that its plans to improve children's services and outcome meet with local needs, expectations and aspirations.

The draft Children's Services Plan was attached at Appendix 1 to the report and contained the Action Plan detailing actions against each promise to indicate what is planned to deliver them.

Members asked questions and were provided with further information in relation to:-

- a variety of methods that will be used to make the plan accessible to young people, including a comic strip booklet, a z-card that folds out with each promise and the action planned underneath and promotion via social media;
- the development of a performance framework to measure implementation which will be reported back to the Community Planning Partnership and the IJB;
- work that will be done with young people to examine appropriate ways to report back to them.

Noted.

M. Adams

### **14. Nursing and Midwifery Revalidation**

Submitted report by Derek Barron, Lead Nurse on the current position in relation to Nursing and Midwifery Revalidation.

The Nursing and Midwifery Council (NMC) has introduced revalidation for all nurses and midwives in the UK. Revalidation is a three yearly process and will replace the current Notification of Practice. An updated Code of Conduct which outlines the underpinning standards that nurses and midwives require to demonstrate has been introduced.

Members asked questions and were provided with further information in relation to:-

- work that has been done to support the roll out of revalidation, including a number of awareness sessions held across Ayrshire; and
- additional time that will be added to registrant's annual appraisal to incorporate revalidation.

Noted.

## **15. Occupied Bed Days**

Submitted report by David Rowland, Head of Health and Community Care on the impact of the whole system approach to winter planning on occupied bed days saved and the development of a projection model to link projected population changes to historical occupied bed days in acute hospitals, presented by Jo Gibson, Principal Manager (Planning and Performance).

The report provided information on the initial finding of the projection model in respect of the population change, bed days, average occupied beds and new beds required. Details of increased care at home capacity, admissions to Pavilion 3 – Intermediate Care and Rehabilitation Hub, occupancy and lengths of stay in Pavilion 3, funding of care home placements, telecare/community alarm services – 999 response service and social care assessments in hospital.

Noted.

## **16. Date of Next Meeting**

The next meeting will be held on Thursday 2016 at 10.00 a.m. in the Council Chambers, Cunninghame House, Irvine.

## **17. Exclusion of the Public**

The Board resolved, in terms of Section 50(A)4 of the Local Government (Scotland) Act 1973, to exclude from the Meeting the press and the public for the following item of business on the grounds indicated in terms of Paragraphs 4 and 8 of Part 1 of Schedule 7A of the Act.

### **17.1 Integrated Care Fund**

Submitted report by Jo Gibson, Principal Manager (Planning and Performance) on proposals for the Integrated Care Fund (ICF).

The report provided information on (a) the continued funding of a number of projects that had been agreed by the IJB at its meeting in February 2016; (b) discussions that took place with each of the 13 projects not recommended for funding and presentation opportunities taken up by 10 of these projects; (c) a recommendation on each of the 10 projects, totalling £230,000, of which £140,00 would be from the Integrated Care Fund.

Members asked questions and were provided with further information in relation to staffing issues that affected the start-up of projects.

The Board agreed to the recommendations outlined in the J. Gibson report.

## **18. Valedictory**

The Chair advised Members that Lesley Aird, Section 95 Officer, would be leaving the Council and the North Ayrshire Health and Social Care Partnership to take up a new post.

The Chair thanked Lesley for her outstanding contribution to the work of the partnership and wished her the very best in her new role. Members of the Board joined the Chair in paying tribute to Lesley.

Lesley thanked the Chair and the Board for their kind words.

The meeting ended at 12.50 p.m.