

Cunninghame House,  
Irvine.

12 November 2015

### **North Coast Area Committee**

You are requested to attend a Meeting of the above mentioned Committee of North Ayrshire Council to be held in Largs Library, Allanpark Street, Largs on **THURSDAY 19 NOVEMBER 2015** at **2.00 p.m.** to consider the undernoted business.

Yours faithfully

Elma Murray

Chief Executive

**1. Declarations of Interest**

Members are requested to give notice of any declaration of interest in respect of items of business on the agenda.

**2. Minutes**

The accuracy of the Minutes of the ordinary meeting of the Committee held on 24 September 2015 will be confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973 (copy enclosed).

**3 Presentation on Business Support (Economic Growth)**

Receive a presentation by Senior Business Manager, Economic Growth (Economy and Communities) on the Business Support function within Economic Growth.

#### **4. CPP Partners**

##### **4.1 North Ayrshire Community Planning Partnership (CPP) Board: Minutes of Meeting held on 10th September 2015**

Submit report by the Chief Executive on the Minutes of the meeting of the North Ayrshire Community Planning Partnership (CPP) held on 10 September 2015 (copy enclosed).

##### **4.2 Police Scotland**

Police Scotland will report on issues of local interest for the period.

##### **4.3 Scottish Fire and Rescue Service**

Scottish Fire and Rescue Service will report on incidents within the North Coast area for the period.

#### **5. Largs Reports**

##### **5.1 Targeted Property Condition Exercise: Nelson Street, Largs**

Submit report by the Executive Director (Place) on the use of Compulsory Purchase Orders, to address disrepair in Nelson Street, Largs (copy enclosed).

##### **5.2 Largs Sea Front Car Park**

Submit report by the Executive Director (Place) on the estimated implications of introducing tiered charges (copy enclosed).

##### **5.3 Place Update - Largs**

Submit report by the Executive Director (Place) on the Largs Campus development (copy enclosed).

##### **5.4 Active Travel Study for Largs**

Submit report by the Executive Director (Economy and Communities) on the proposal to develop a study to identify opportunities to improve active travel in Largs (copy enclosed). (This item was requested by Largs Community Council)

##### **5.5 20mph Speed Limit A78 Trunk Road - Discussion**

Discuss proposals for a 20mph speed limit on the A78 trunk road through Largs. (This item was requested by Largs Community Council).

##### **5.6 Economy and Communities Update**

Submit report by Executive Director (Economy and Communities) on actions taken in relation to the list of projects and issues in relation to Largs (copy enclosed).

## **6. Fairlie Reports**

### **6.1 Economy and Communities Update**

Submit report by Executive Director (Economy and Communities) on actions taken in relation to the list of projects and issues in relation to Fairlie (copy enclosed).

## **7. Skelmorlie**

### **7.1 Economy and Communities Update**

Submit report by Executive Director (Economy and Communities) on actions taken in relation to the list of projects and issues in relation to Skelmorlie (copy enclosed).

### **7.2 Skelmorlie MUGA - update on the MUGA and Skelmorlie Community Tennis Club**

Submit report by Executive Director (Economy and Communities) on activities within the North Coast and Cumbrae (copy enclosed).

## **8. Cumbrae**

### **8.1 Economy and Communities Update**

Submit report by Executive Director (Economy and Communities) on actions taken in relation to the list of projects and issues in relation to Cumbrae (copy enclosed).

## **9. Community Development Grant Scheme and Local Youth Action Fund: Application for Financial Assistance**

Submit report by the Executive Director (Economy and Communities) on applications received in respect of the Community Development Grant Scheme (copy enclosed).

## **10. Winter Service and Weather Emergencies Plan 2015**

Submit report by the Executive Director (Place) on the Roads Winter Service and Weather Emergencies Plan 2015 (copy enclosed).

## **11. Date and Venue of 2016 Meetings**

The two meetings of the North Coast Area Committee scheduled to take place on Thursday 11 February and 24 March 2016 at 2.00 p.m. will be held in Largs Library.

## **12. Future Agenda Items**

Discuss items for consideration at future meetings of the Area Committee.

## **13. Urgent Items**

Any other items which the Chair considers to be urgent.



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## North Coast Area Committee

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Sederunt:

Alex Gallagher (Chair)  
Alan Hill  
Tom Marshall  
Grace McLean

Chair:

Attending:

Apologies:

Meeting Ended:



North Coast Area Committee  
24 September 2015

**Fairlie, 24 September 2015** - At a Meeting of the North Coast Area Committee at 2.00 p.m.

**Present**

Alex Gallagher, Grace McLean and Tom Marshall.

**In Attendance**

A. Laurenson, Team Manager (Regeneration), J. McHarg, Senior Manager (Participation and Empowerment), J. McKnight, Senior Manager (Community Development) and G. Hunter, Town Centre Manager; C. Haining, Streetscene Officer (Place); and M. Anderson, Committee Services Team Leader (Chief Executive's Service).

**Also In Attendance**

Inspector J. Conway (Police Scotland); Station Manager L. Elliot (Scottish Fire and Rescue Service); Neil Gallacher (Managing Director), Craig Little (Operations Director) and Scott Watson (Marketing and Communications Manager) (Complete Solutions FM Ltd); and L. and R. Young (Largs Viking Festival Committee).

**Chair**

Councillor Gallagher in the Chair.

**Apologies for Absence**

Alan Hill.

**1. Declarations of Interest**

In terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors, Councillor Gallagher, as Chair of the Viking Festival, declared an indirect non-pecuniary interest in the Agenda Item 5.2 (Largs Update Report) as it related to the erection and dismantling of the Largs Viking Festival Village.

**2. Minutes**

The accuracy of the Minutes of the ordinary Meeting of the Committee held on 13 August 2015 was confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

**3. Presentation: New Investment on Cumbrae**

The Committee received a presentation by representatives of Complete Solutions (FM) Limited on the company's proposals for the WestPoint Coastal Resort and Cumbrae Solar Farm on the island of Cumbrae.

The presentation highlighted the following:-

- the proposed £5-6m development of a 43 acre site on Cumbrae, including the provision of 300 holiday lodge/park homes, a retirement village component, a swimming pool with hydrotherapy facilities, spa and indoor sports and on-site restaurant, bar and hotel;
- ongoing consultation to encourage community involvement in the resort project; and
- plans for a £4-5m solar development comprising 22,000 panels over a 26 acre site located in a valley near the top of the island of Cumbrae; and
- the anticipated benefits of the projects in terms of tourism and employment.

Members discussed the following:-

- the work undertaken to gauge the financial sustainability of the proposed resort development;
- any issues in terms of land contamination in the vicinity of the resort site;
- the anticipated timescales associated with the projects;
- issues for the solar farm proposals in relation to feed in tariffs and grid connection; and
- the lack of domestic fuel provision on the island.

On behalf of the Committee, the Chair extended his thanks to the representatives of Complete Solutions (FM) Limited for their presentation.

Noted.

#### **4. CPP Partners**

##### **4.1 Police Scotland**

Inspector Joseph Conway provided a verbal update on issues of local interest for the period from 13 August to 24 September 2015, including information on the following:-

- crime statistics for the North Coast area, including a drop in overall reported crime compared with the same period last year;
- one serious assault since the last Area Committee meeting; and
- policing at recent events, such as the Scooter Rally, Largs Viking Festival, Kelburn PFC and the Country and Western Festival.

Members discussed the potential impact of the introduction of a 20mph limit in Largs, as reported in the national press.

Noted.



## **4.2 Scottish Fire and Rescue Service**

Station Manager Lawson Elliot provided a verbal report on issues of local interest for period 30 July to 20 September 2015, including information on the following:-

- a total of 39 incidents over the reporting period, comprising 28 unwanted automatic fire alarm incidents, 7 fires (4 involving property and the rest secondary refuse/grass fires), 2 special services incidents, and 2 malicious calls;
- the new policy in relation unwanted automatic fire alarms, which will be implemented on 1 December 2015;
- the increased challenges of high risk referrals for home fire safety visits and the provision of fire retardant bedding; and
- Prevention First, the daily scrutiny paper for suspected malicious/anti-social events reported to Police Scotland.

Members discussed the recent increase in malicious calls.

Noted.

## **5. Largs Reports**

### **5.1 Largs Sea Front Car Park**

Submitted report by Executive Director (Place) on the implications of introducing a reduced parking charge for one-hour stays.

At its meeting on 13 August 2015, the Committee requested information regarding the likely implications of introducing a reduced parking charge of £1.00 for one hour stays at Largs Sea Front Car Park. Currently, the fee for using the Largs sea front car park is £3.00 per stay per day, regardless of duration.

The report indicated that, based on modelling of the usage information for the period from May 2014 to March 2015, a dual charge of £1 for one hour stays and £3 thereafter, would have resulted in a reduction in income of £25,966. For the first quarter of 2015/16, the reduction would have been £10,242. The report acknowledged, however, that reducing the charge for shorter stays may increase usage by visitors and residents who currently choose to park in the streets near the seafront.

Members discussed the following:-

- alternative charging options; and
- the need for any changes to be considered by all four local Members and, thereafter, introduced on a pilot basis initially.

The Committee agreed (a) to request that a report be submitted to the next meeting to analyse the likely impact, based on usage data for 2014/15, of introducing tiered charges for 1 hour, up to 3 hour and over 4 hour stays in the Largs Seafront Car Park; and (b) otherwise, to note the content of the report.

## **5.2 Largs Update Report**

Submitted report by Executive Director (Place) on associated costs with the building and dismantling of the Viking Festival Village for 2015, and providing an update on Largs Campus.

At its meeting on 13 August 2015, the Committee requested a detailed breakdown of the costs associated with erecting the Viking Festival village, to allow Members to assess if the costs might be reduced and whether to consider alternatives to erecting the village on a year on year basis, in addition to the regular update information on matters relating to Largs.

The report provided further information on the costs associated with building the Viking Festival Village. The majority of the build is done out-with core hours, with the costs for labour and materials for the 2015 event being is £30,132.03. A detailed breakdown was provided at Appendix 1 to the report. In addition, the report gave an update on the Largs Campus project, including the pre-planning consultation events which were held on 24 and 26 August 2015, continued engagement with staff, pupils and parents, and the outcome of an archeological survey. It is anticipated that the full planning application will be submitted at the end of September 2015.

The Chair invited representatives of Larks Viking Festival Committee to give a short verbal report on the wider economic benefits associated with the festival and the positive feedback received from visitors.

Members discussed the following:-

- the hourly charging rate applied by the Council for the construction and dismantling of the Viking Village;
- the rationale for construction of the village being undertaken largely on a time-and-a-half charging or double-time basis, whilst dismantling work appears to be possible on a plain time basis;
- the value of associated attractions, such as the adjacent fairground; and
- ways in which the festival could capitalise on the educational benefits of school pupils visiting the Viking Village.

The Committee agreed (a) to record its appreciation of the work of the Viking Festival Committee in organising the event; and (b) otherwise, to note the content of the report.

## **5.3 Largs Masterplan**

Submitted report by the Executive Director (Economy and Communities) on progress in respect of the Largs Masterplan.

The Masterplan was attached as an appendix to the report and set out outline proposals for the town centre and promenade, including the identification of four priority areas, at Aubery Park, the Seafront/Promenade, Main Street and the Ferry Terminal, and Gallowgate Square. Further design development will be required to realise full improvement proposals and cost estimates.

Members discussed the following:-

- the submission of a funding application to take forward improvements to Gallowgate Square; and
- the importance of the Promenade in tourism terms and the need to prioritise improvements to it.

The Committee agreed to (a) note completion of the Masterplan; (b) endorse its proposals; and (c) note the intent to progress Gallowgate Square during 2015/16.

#### **5.4 Economy and Communities Update**

Submitted report by Executive Director (Economy and Communities) on actions taken in relation to the list of projects and issues in relation to Largs.

The report provided an update on the Largs Forestry proposals, which will undergo statutory public consultation once the Forestry Commission Scotland (FCS) is satisfied with the final draft of the Environment Statement. It is anticipated that this consultation will take place before the end of 2015, after which, the FCS will review comments received and then either grant the proposals subject to conditions, or refuse consent. In terms of the hydro electric proposals, planning consents were issued to the Greeto Water and Gogo Schemes on 24 July 2015 and on 2 September 2015, respectively.

The report also provided further information on the Council's business development work in the area, following the appointment of a Business Growth Manager with direct responsibility for Largs and Cumbrae.

Members discussed how the Largs Masterplan will merge with the coastal strategy elements of the Council's wider Economic Development and Regeneration Strategy.

The Committee agreed (a) to invite the Council's Senior Business Manager and Business Growth Manager for Largs and Cumbrae to give a presentation on their work at the next meeting of the Committee; and (b) otherwise, to note the content of the report.

### **6. Fairlie Reports**

#### **6.1 Economy and Communities Update**

Submitted report by Executive Director (Economy and Communities) on actions taken in relation to the list of projects and issues in relation to Fairlie.

The report provided updates in relation to:-

- the A78, including attendance by officers at meetings of the Fairlie Safer Roads Group and the positive impact of traffic signals and the change to the road surface;
- the Shore Path project, including public consultation on the Coastal Path Bay Street to South Car Park proposals and completion of the South Car Park to Hunterston Roundabout part of the project.
- the Scottish Environment Protection Agency's ongoing consideration of EDF's application to vary its authorisation to dispose of radioactive waste at Hunterston B; and
- the job losses likely to arise at Hunterston as a result of the proposed closure of the Longannet Coal Power Station in Fife in March 2016.

Members discussed potential safety issues around the use of the coastal path by both pedestrians and cyclists.

Noted.

## **7. Skelmorlie**

### **7.1 Economy and Communities Update**

Submitted report by Executive Director (Economy and Communities) on actions taken in relation to the list of projects and issues in relation to Skelmorlie.

The report provided an update on issues in relation to Skelmorlie Cross, including the proposed relocation to Skelmorlie Community Centre of the pick up point at Skelmorlie Cross and the removal of the bus bay marking from the Spar side at Skelmorlie Cross.

The Committee also received a verbal update by the Senior Manager (Community Development) on progress in respect of the MUGA, namely the Community Sports Club's award of charitable status, and support being provided by officers to assist in the development of Skelmorlie Community Tennis Club.

The Committee agreed (a) to receive a further update on the Skelmorlie MUGA and Skelmorlie Community Tennis Club at the next meeting of the Committee; and (b) otherwise, to note the content of the report.

## **8. Cumbrae**

### **8.1 Economy and Communities Update**

Submitted report by Executive Director (Economy and Communities) on actions taken in relation to the list of projects and issues in relation to Cumbrae.

The report provided an update on the following:-

- the Millport Conservation Area Regeneration Scheme, which will be launched early in 2016, and it will operate for a five year period thereafter;
- the current position with regard to the Garrison Stables and options for a Compulsory Purchase Order;
- a public consultation event held on 31 August 2015 to discuss the proposed Cumbrae Economic Regeneration Plan;
- continued support for the Field Studies Council (FSC) in their operation of the Millport Field Centre, including attendance at the launch of the Year of Fieldwork on 14 September 2015; and
- plans to continue to explore the potential for investment in additional accommodation facilities on the island through proposals emerging at both the WestPoint Village and George Hotel.

Members discussed the following:-

- the submission of a funding application to the Coastal Communities Fund; and
- a forthcoming meeting between officers of the Council and representatives of Complete Solutions (FM) Limited and Highlands and Islands Enterprise.

Noted.

#### **9. Community Development Grant Scheme and Local Youth Action Fund: Application for Financial Assistance**

Submitted report by the Executive Director (Economy and Communities) on applications received in respect of the Community Development Grant Scheme.

The Committee agreed to make the following awards:-

#### **Community Development Grant Scheme**

<b>Organisation</b>	<b>Award</b>
Fairlie Fairtrade Initiative	£700.00
Largs Gaelic Choir	£900.00

#### **10. Date and Venue of Next Meeting**

The next meeting of the North Coast Area Committee will be held on Thursday 19 November 2015 at 2.00 p.m. in Largs Library.

Noted.

#### **11. Future Agenda Items**

The Committee agreed to note that Members should advise Committee Services of any potential items for inclusion on a future Agenda.

The Meeting ended at 4.05 p.m.



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## **NORTH AYRSHIRE COUNCIL**

### **Agenda Item 4.1**

**19 November 2015**

#### **North Coast Area Committee**

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**Title:** **North Ayrshire Community Planning Partnership (CPP) Board: Minutes of Meeting held on 10th September 2015.**

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**Purpose:** To submit the minute of the meeting of the North Ayrshire Community Planning Partnership Board (CPP) held on 10th September 2015.

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**Recommendation:** That the Committee notes the minutes contained in Appendix 1.

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#### **1. Executive Summary**

- 1.1 It was previously agreed that the minutes of the Community Planning Partnership (CPP) Board be submitted to the North Coast Area Committee for information. The key matters arising from the minutes have been highlighted for the attention of the Committee and are detailed in paragraph 2.1.

#### **2. Background**

##### **Current Position**

- 2.1 The minutes of the meeting of the CPP Board held on 10th September 2015 are appended. Particular matters for the Committee's attention include the following:

##### **Agenda Item 4**

Representatives of the West Coast Dads group gave a presentation on the positive impact that the Mellow Parenting programme had on their relationships with their children and their own life skills and confidence.

##### **Agenda Item 5**

SPT provided information on partnership activity within North Ayrshire relating to public transport as well as plans for 2015-16.

### **Agenda Item 6**

Liaison officers from Addictions Services and Police Scotland who are based at Ayrshire College presented on the benefits of their posts and the positive relationships they have developed with college students.

### **Agenda Item 9**

Elma Murray outlined North Ayrshire's response to the Boundary Commission's proposals and CPP partner agreed to support the Council's position.

### **Agenda Item 11**

The Board agreed proposals from Marjorie Adams on the development of a new Childrens Services Plan.

### **Agenda Item 13**

The Board agreed a revised Risk Register for the CPP and the outline content of the CPP's annual report.

## **3. Proposals**

- 3.1 That the Committee notes the minutes contained in Appendix 1.

## **4. Implications**

<b>Financial:</b>	There are no financial implications arising from this report.
<b>Human Resources:</b>	There are no human resource implications arising from this report.
<b>Legal:</b>	There are no legal implications arising from this report.
<b>Equality:</b>	There are no equality implications arising from this report.
<b>Environmental &amp; Sustainability:</b>	There are no environmental implications arising from this report
<b>Key Priorities:</b>	The CPP activities detailed within this report support the Single Outcome Agreement.
<b>Community Benefits:</b>	There are no community benefit implications arising from this report.



## **5. Consultation**

5.1 No consultations were required.

A handwritten signature in black ink that reads "Elma Murray". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

ELMA MURRAY  
Chief Executive

Reference : MR

For further information please contact Morna Rae on 01294 324177.

### **Background Papers**

None



**North Ayrshire Community Planning Partnership****CPP Board****Minutes of Meeting held on 10 September 2015****Present****Ayrshire College**

Heather Dunk, Principal

**Department for Work and Pensions**

Catriona Morton, District Manager

**Irvine Bay Urban Regeneration Company**

Patrick Wiggins, Chief Executive

**KA Leisure**

Gary Higgon, Chair

**NHS Ayrshire & Arran**

John Burns (Chief Executive)

**North Ayrshire Council**

Willie Gibson (Chair)

Anthea Dickson

Alex Gallagher

Robert Steel

Elma Murray, Chief Executive

**Scottish Enterprise**

Jim Reid, Stakeholders and Networks Director

**Skills Development Scotland**

Katie Hutton, Depute Director, National Training Programme

**Scottish Fire & Rescue Service**

Jim Scott, Area Manager

**Scottish Government**

Stephen Gallagher

**Police Scotland**

Divisional Commander Gillian MacDonald

Chief Inspector Tim Ross

## **In Attendance**

Bruce Kiloh (Head of Policy and Planning SPT) Margaret Daly (Graduate Transport Planner, SPT) John Bruce (Councillor, NAC) John Butcher Executive Director (Education & Youth Employment), Iona Colvin (Director of North Ayrshire Health and Social Care Partnership), Marjorie Adams (Programme Manager–Early Intervention & Prevention), Morna Rae (Community Planning Team Leader), Linda Brough (Policy & Community Planning Officer), Audrey Sutton (Head of Service-Economies and Communities, NAC) Cara Durnie (Ayrshire College) Lisa Thomson (Ayrshire College)

## **Apologies for absence**

Jim Nichols (TSI), Dr Martyn Cheyne (NHS), Dr. John O'Dowd (NHS),

## **Chair**

Councillor Gibson in the Chair.

### **1. Welcome and Apologies**

The Chair welcomed Chris Mulholland, Bobby Alexander and Sean Clarke (West Coast Dads). He also welcomed Cara Durnie (Addictions Officer) and P.C Lisa Thomson (Campus Officer) of Ayrshire College.

### **2. Minutes of Previous Meeting**

The Minutes of the CPP Board meeting of 11 June 2015 were approved.

### **3. Matters Arising from Minutes**

All items were either completed or included in the agenda.

### **4. Presentation- The West Coast Dads**

A short talk was given by Chris Mulholland, Bobby Alexander and Sean Clarke. They are Dads whose children have links with Springvale Nursery and they have become involved with a parenting group that is based there and have taken part in the Mellow Parenting course. They spoke about the difference that the parenting course had made firstly, by supporting them in developing their relationship with their children; secondly, increasing their awareness of how children develop (e.g. the importance of reading to and with children) and thirdly to build their own personal confidence and local support networks.

The Dads explained how the Mellow Parenting course and the West Coast Dads group had changed their lives.

Board members commended both the presentation and the positive impact made by parenting course. There was discussion on how to promote and extend such programmes and partners offered support to do this. John Butcher will liaise with CP Partners as required.

## **5. North Ayrshire Transport Outcomes Report**

The report demonstrated how SPT's work contributes to local outcomes. The report outlined the context across North Ayrshire and shows the savings to the economy from the zone card. It also outlined the services that are being provided which the local authority helps fund and the capital investment put into North Ayrshire and the range of additional projects that benefit the area due to this.

Councillor Bruce asked that the Board note the continuing improvements outlined on page 11 of the report. A question arose as to whether the funding for the projects was transferrable if services needed to be altered (particularly in line with locality planning). It was confirmed that this is the case.

## **6. Ayrshire College Liaison Officers**

The presentation was given by Cara Durnie (Addictions Liaison Officer) and PC Lisa Thomson (Campus Liaison Officer). They provided an overview of the work that they do within the college and how they in partnership to break down barriers with the young people who attend the college and get across key messages. They also provide a valuable support network to students who need it. These posts are unique in Scotland.

They have provided awareness raising workshops to 40% of the students across the college which include topics such as bullying on social media, drugs and alcohol- the myths and keeping safe.

They work with a range of partners such as Women's Aid and Victim Support and have recruited a volunteer from the Alcohol and Drugs Partnership's Recovery at Work group to help present in a meaningful way with practical examples.

The work on a one-to one basis with individuals cases to help and support the student through difficult or traumatic times. Early intervention and support has helped keep students in college who would otherwise have been lost.

Following the presentation Board members asked who else could or should be involved and what else can be done to help. It was suggested that better links with other NHS departments would help. The Principal also pointed out that they are only two people and the college has eight campuses so additional posts would be helpful.

The Board agreed that there is a need to promote this project as it is new and innovative across Scotland.

## **7. Ayrshire College Update**

Heather Dunk presented the Annual Report of Ayrshire College's outcome agreement which reflects the priorities from Scottish Government, CPP and other stakeholders and updates the content and evidence base. A report is due on 31 Oct for the funding council. This relates to validation of the college's activity.

Following questions from a Board Member it was advised that this **will be circulated** to Board members for responses and endorsement. There will be no funding increase imminent so work is ongoing to maximise use of resources. There has been an increase in student funds which has helped. The Skills Centre for Excellence has been successful so far with 250 students last year and 330 this year receiving help. The College is now working to improve referral agencies and pathways and working with Team North Ayrshire to improve engagement with employers.

Elma Murray referred to a development half day on 21 October where children's issues will be considered. There will be a focus on mental health. Two or three representatives from the College should be invited to attend. **Marjorie Adams will forward details to the college.**

#### **8. Locality Approach Update**

Audrey Sutton gave a Locality Approach update. Approval is being sought for the consultation process with communities. Notes from the early engagement workshops would be put onto the website for all to access. The next round of engagement will be used to develop a locality charter and will inform the principles, functions and membership of locality partnerships.

#### **9. Fifth Review of Electoral Arrangements**

Elma Murray updated the board in relation to the Fifth Review of Electoral Arrangements which will establish the make-up of wards and number of Elected Members. The Commission's proposals do not align to the Locality Approach. North Ayrshire Council has responded to the Commission outlining issues with the Commission's approach.

Therefore, support from partners is sought to respond robustly to this effect to the boundary commission. A letter to all partners **will be circulated for approval** and submitted as a partnership response. Elma Murray has asked to meet with the Commissioner to clarify our requirements. This is likely to be in November. The meeting will include the Leader and Leader of the Opposition to demonstrate commonality of views.

#### **10. Scottish Fire and Rescue Service- Fatal Fires Analysis**

Jim Scott presented the SFRS report on the two year fatal fire analysis. The gap between Scotland and the rest of the UK is closing. SFRS is looking at instances of preventative and non-preventative to see where they could intervene.

#### **11. Draft Children's Services Plan 2016-20**

Marjorie Adams presented an update on the development of the Children's Services Plan. Previous work through the Improving Children's Outcome's project has established need. The plan will align to the Health and Social Care Partnership Strategic Plan and will be structured around the life course of a child. The finalised plan will be presented to a future Board meeting. **Marjorie will include Heather Dunk** from Ayrshire College to input to the plan.

## 12. Police Plan Consultation

Gillian McDonald updated the board on the Police Plan consultation. The consultation is to consider what issues should be included at a local level for delivery and where Police Scotland can make better impact. This is an opportunity for collaboration especially around prevention and to identify best practice. There is a need to extend more services to the areas which face most challenges but also must consider how to be more effective.

Councillor Steele clarified that the localism Police Scotland are looking at fits with the CPP Locality Approach. This was agreed.

## 13. SOA Risk Register and Annual Report

Linda Brough presented the SOA Risk Register explaining that there had been extensive partnership input following SMT recommendations and consultation with NAC risk management team to ensure it is robust. The risks are at the highest level and apply to all partners. **The Board approved** the Risk Register.

Linda Brough updated the Board on the development of the SOA Annual Report. **It was agreed** that the board would provide feedback and comment via email before it is submitted to Scottish Government at the end of September.

## 14. Chairs reports:

a) Healthier North Ayrshire Councillor Dickson advised that NHS Ayrshire and Arran and NAC agreed to participate in a West of Scotland Health and Social Care Integrated Travel Hub. Iona Colvin attended the first meeting in June. SPT are now appointed as consultant.

The Care at Home review has been given the go ahead. At the IJB on 4 June members approved investment of £2m to it. This will help the partnership secure vital caring jobs to grow capacity.

In discussion, Board members highlighted that our IJB has been one of the first established and progress is being made while other areas are still having some issues with governance. All 3 Ayrshires are progressing well and creating rules as they go as they are in uncharted territory. In North Ayrshire the Mental Health agenda is creating a bond.

b) Safer North Ayrshire Tim Ross highlighted that the shadowing programme has begun and Mo Boyle participated with Brenda Walker from Adult Protection.

Safe-T in the Park took place and over 3,000 people attended. The event was successful with many partners attending.

Work between Angela Morrell's team and Police Scotland has been taking place around engaging young people.

c) Children's Services Strategic Partnership John Butcher advised that there are challenges around finances as the strategy includes children of all ages not just early years. Work is now on-going around Primary School age and with Skills Development Scotland and Ayrshire College on positive destinations.

Educational Attainment Challenge funding was received. We were one of only 7 local authorities to achieve this. This funding will help take forward the work around children and young people.

The next meeting of the CPP Board is 3 December 2015 at 10.30am within the Council Chambers, Cunninghame House, Irvine.



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## **NORTH AYRSHIRE COUNCIL**

### **Agenda Item 5.1**

**19 November 2015**

#### **North Coast Area Committee**

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**Title:** Targeted Property Condition Exercise: Nelson Street, Largs

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**Purpose:** To provide the Committee with details of opportunities for working with third parties and criteria for use of Compulsory Purchase Orders, to address disrepair in Nelson Street, Largs.

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**Recommendation:** That the Committee agrees to (a) note the information provided in the report and (b) support Housing Services' ongoing work with owners in Nelson Street to improve property condition.

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#### **1. Executive Summary**

- 1.1 On 20 November 2014, a report to the North Coast Area Committee set out current and potential interventions for addressing poor quality private rented accommodation. The report emphasised the key role that advice and assistance, provided through the Council's 'Scheme of Assistance', played in improving property condition. The Council's authority to 'de-register' private landlords who failed to address disrepair was also identified.
- 1.2 In terms of potential interventions, the report discussed targeted property condition assessments to identify those below the tolerable standard (BTS). The Committee requested that a targeted assessment be undertaken in Largs, with findings reported back in due course.
- 1.3 On 13 August 2015, a further report to the Committee provided details of a targeted property condition assessment carried out in Nelson Street, Largs. Following consideration of the report, the Committee asked that opportunities be explored for working with third parties, or using Compulsory Purchase Orders, to address disrepair in the area and report back in due course.

- 1.4 This report provides an update on these further investigations. The report notes that, before considering a CPO, the Council or a partner would first be required to attempt to resolve any property condition issue by working with property owners. Should that fail, negotiations would then have to be entered into, in an attempt to purchase properties without resorting to a CPO. However, in light of the fact that most properties in Nelson Street either meet the required standard, or owners are actively engaging with the Council to bring their homes up to standard, it would be highly unlikely that the Scottish Government would approve a CPO application.
- 1.5 The report therefore recommends that Housing Services continue to work with owners in the Nelson Street area in order to facilitate improvement to property condition in that area.

## **2. Background**

- 2.1 The Council continues to work with property owners in the area, in accordance with the Scheme of Assistance. The scheme is based on the principal of promoting responsible home-ownership. This adopted policy offers home owners information, advice and non-financial assistance to encourage and support them to repair and maintain their properties.
- 2.2 Of the properties inspected during the targeted assessment, only one was found to be below tolerable standard. This was due to water ingress from a defective roof - a common repair. Whilst the landlord of the affected property has been undertaking ad-hoc roof repairs, the roof itself needs replacing. Housing staff were advised on 28 January this year by the landlord of that unit that they intend to rectify this situation as soon as an agreement can be reached between a majority of owners in the block, to share costs.
- 2.3 Of the seven blocks of flats in the target area, three have no issues in terms of common repairs. Owners in a further three blocks (including the block described in paragraph 2.2) have committed to meeting with Housing Services with a view to developing a Voluntary Maintenance Plan - a schedule of planned maintenance. The owners in the final block have intimated that they may wish to pursue the Maintenance Plan option, and officers continue to liaise with them in order to seek a satisfactory resolution.
- 2.4 Of the 41 properties in Nelson Street, 25 are currently unoccupied. Housing staff are pro-actively pursuing the owners of the empty properties in order to provide advice and assistance which will help them bring their properties back into use and also make them aware of the Council's 0% interest 'empty home' loans facility.

- 2.5 Cabinet recently agreed to increase the Council tax levy for long term empty homes in North Ayrshire. It is anticipated that this financial levy will encourage owners, including those in the target area, to address disrepair and/ or offer their homes to the market for sale.

#### Working with Others

- 2.6 Using the Nelson Street case study as an example, high level indicative costs have been prepared to illustrate the financial impact of the Council or a partner seeking to a) improve the condition of the homes in the area through investment (Table 1), or b) purchase the properties with a view to demolishing and rebuilding (Table 2).
- 2.7 In both examples, it has been assumed that all 41 units would be purchased. In the case of the 'purchase and investment' example this is because full control of all units would more easily allow investment in individual homes and common areas. Full purchase removes the ongoing need to consider legislation relating to factoring and the issues which arise from shared ownership blocks, specifically relating to reclaiming any owner's share of repair and maintenance costs. In the 'purchase and redevelop' example, full purchase would be required before demolition could be carried out.
- 2.8 Due to the low property values in the area, and recognising that the homes are currently in the private housing sector, Scottish Housing Quality Standard (SHQS) costs are based on the assumption that no existing property element currently meets the required standard. However it would be necessary to undertake a detailed survey of each property to ascertain the investment required.

#### **Example 1: Purchase and Invest**

Purchase 41 homes at an indicative value of £23.5K per unit (source: report of 13 August 2015, para 2.2)	£963,500
Capital investment cost of bringing all 41 properties up to the SHQS.	£1,250,000
less Grant Available	-
<b>NET INDICATIVE INVESTMENT REQUIRED</b>	<b>£2,213,500</b>

- 2.9 In the redevelopment example below, some development costs could be covered by Scottish Government grant. In order for either Housing Services or a partner to secure grant, the Council would be required to support the project within the Strategic Housing Investment Plan (SHIP). The likely grant allocation would equate to either £1.87m (for the Council), or £2.3m (for a developing RSL). It should be noted that there is no unallocated grant available within the SHIP at this time.

## Example 2: Purchase and Redevelop

Purchase 41 homes at an indicative value of £23.5K per unit (source: report of 13 August 2015, para 2.2)	£963,500
Cost of demolishing all properties	£150,000
Cost of re-building same number of units on the site (approx £122k per unit based on current development costs)	£5,000,000
less Grant Available (for NAC)	£1,870,000
<b>NET INDICATIVE INVESTMENT REQUIRED</b>	<b>£4,243,500</b>

### Compulsory Purchase Order (CPO)

- 2.10 It is unlikely that all owners in the Nelson Street case study area would be willing to sell their homes to the Council.
- 2.11 Legislation empowers local authorities and other public bodies to seek CPO in specific situations. A local authority can only pursue CPO where it is a proportionate response in the circumstances, and where there is a strong enough case that it is in the public interest. A developing RSL or other third party could not choose to pursue this as an option themselves, and would have to request that the Council acted on their behalf.
- 2.12 In terms of North Ayrshire Council applying to Scottish Ministers to acquire the properties by CPO and without the owner's permission, the Cabinet would be required to pass a resolution authorising such a measure. The Council would have a duty to rehouse anyone affected by the CPO.
- 2.13 Before a CPO was granted by Scottish Government, the Council would firstly have to demonstrate that it (or a partner) had done everything it reasonably could, such as serving statutory notices to bring a property up to standard or attempting to acquire the property by agreement with the owner.
- 2.14 However, there is no available budget within the SHIP or Housing capital plan to purchase the homes in Nelson Street or any works required to meet SHQS. Even if the Council was able to demonstrate that it was in the public interest to purchase the properties, and that all other options of addressing the disrepair had been explored, there would still be a requirement to identify funding to allow the purchases to progress.

### 3. Proposals

- 3.1 Before considering a CPO, the Council or a partner would first be required to attempt to resolve any property condition issue by working with property owners. Should that fail, negotiations would then have to be entered into, in an attempt to purchase properties without resorting to a CPO. However, in light of the fact that most properties in Nelson Street either meet the required standard, or owners are actively engaging with the Council to bring their homes up to standard, it would be highly unlikely that the Scottish Government would approve a CPO application.
- 3.2 It is therefore proposed that Housing Services continue to work with owners in the Nelson Street area in order to facilitate improvement to property condition in that area.

### 4. Implications

<b>Financial:</b>	None arising from this report.
<b>Human Resources:</b>	None.
<b>Legal:</b>	<p>The Housing (Scotland) Act 1987, as amended by the Housing (Scotland) Act 2006, outlines the Council's duty to ensure properties in the local area meet the tolerable standard.</p> <p>The recommendation of this report is in accordance with the Council's agreed approach to meeting this duty, as outlined in the North Ayrshire Scheme of Assistance. The Scheme, which promotes responsible home-ownership, notes that the Council will provide information and advice to home owners, landlords and tenants within the private housing sector to assist them to repair, maintain and improve their homes.</p>
<b>Equality:</b>	Young people, those at risk of homelessness and poorer households may find it difficult to access decent affordable housing. Working to improve the quality of the private rented sector may have a positive implication for these groups.
<b>Environmental &amp; Sustainability:</b>	Addressing property condition issues will have a positive impact on the local environments, and on the long-term sustainability of the housing stock.
<b>Key Priorities:</b>	Improving property condition in the pilot area will contribute to the key Council Plan priority of 'Supporting all our people to stay safe, healthy & active'.
<b>Community Benefits:</b>	None.

## **5. Consultation**

- 5.1 Housing Services continue to work and consult with private sector owners in Nelson Street, and across North Ayrshire, in order to improve the condition of housing in this sector.



**CRAIG HATTON**  
Executive Director (Place)

Reference : CH/YB/TF/LB

For further information please contact Trudi Fitzsimmons, Divisional Manager (Headquarters) on (01294) 324642

### **Background Papers**

- Report to North Coast Area Committee: Targeted Assessment of Property Condition in Largs (13 August 2015)
- Report to North Coast Area Committee: Enforcement Powers to Address Housing Disrepair (19 November 2014)

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## **NORTH AYRSHIRE COUNCIL**

### **Agenda Item 5.2**

**19 November 2015**

#### **North Coast Area Committee**

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**Title:** **Largs Seafront Carpark: Estimated Financial Implications of Introducing Tiered Charges**

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**Purpose:** To provide the Area Committee with the estimated financial implications of introducing tiered car parking charges.

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**Recommendation:** That the Committee notes the estimated financial implications of altering the parking charges at Largs sea front car park.

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#### **1. Executive Summary**

- 1.1. Currently the fee for using the Largs sea front car park is £3.00 per stay per day, regardless of duration.
- 1.2 At its meeting on 24 September 2015, the Committee considered a report which outlined the likely implications of introducing a reduced parking charge of £1.00 for one hour stays. The Committee requested that further analysis be undertaken on the likely implications of introducing tiered parking charges for stays of: up to one hour; up to three hours; and beyond three hours.
- 1.3 This report provides the Area Committee with the estimated financial implications of introducing tiered car parking charges and seeks members' views on the future charging policy.

#### **2. Background**

- 2.1 Currently the fee for using the Largs sea front car park is £3.00 per stay per day, regardless of duration.
- 2.2 Data collection in relation to occupancy levels for the car park began in May 2014 and shows that, from May 2014 to September 2014 inclusive, revenue was £125,544. From October 2014 to September 2015 inclusive, revenue was £212,619.
- 2.3 At the North Coast Area Committee meeting on 24 September 2015 members were advised that, had there had been a charge of £1 for one hour stays and £3 thereafter, the total income generated for the period from May 2014 to September 2014 would have been £110,016 i.e. a reduction of £15,528. Similarly, income for October 2014 to September 2015 would have been £182,675 i.e. a reduction of £29,944.

- 2.4 The Committee asked that a report be submitted to the next meeting to analyse the likely impact, based on usage data for 2014/15, of introducing tiered charges for 1 hour, up to 3 hours and over 3 hour stays. A summary of the estimated impact of revisions to the pricing structure is attached at Appendix 1. A further scenario with four tiers of charge has also been provided for consideration.
- 2.5 Members are asked to note that all three alternative scenarios outlined in the Appendix indicate reduced levels of income from amending the pricing structure to reduce the cost of short stays. This is due to the current level of visitors to the car park (76.8%) staying for less than three hours at a cost of £3.
- 2.6 The information is based on the actual number of vehicles entering the car park over the seventeen month period. Reducing the charge for shorter stays may increase usage by visitors and residents who currently choose to park in the streets near the seafront. It should be noted that the usage of the car park can vary depending on factors such as weather, events etc.
- 2.7 The Committee is asked to note that any reduction in income generated from the car park will have an impact on the level of projects that are able to be undertaken from the Car Park Fund. Should the Committee wish to consider altering the charging arrangements, it is recommended that this is initially done over a pilot period to enable an assessment to be made on the impact on usage levels and associated revenue.

### 3. Proposals

- 3.1 That the Committee notes the possible financial implications of changing the fee for the car park.

### 4. Implications

<b>Financial:</b>	Changes in the charging structure for the car park affect the funds available for disbursement from the Car Park Fund.
<b>Human Resources:</b>	None.
<b>Legal:</b>	None.
<b>Equality:</b>	None.
<b>Environmental &amp; Sustainability:</b>	None.
<b>Key Priorities:</b>	None.
<b>Community Benefits:</b>	None.



## **5. Consultation**

5.1 No consultation has been undertaken on the content of this report.

A handwritten signature in black ink, appearing to be 'CH', written over a horizontal line.

**CRAIG HATTON**  
Executive Director (Place)

Reference : YB/HM/LH

For further information please contact Helen Miller, Streetscene Officer on  
01475 686680

### **Background Papers**

N/A



## Largs Car Park Price Comparison May 2014 - September 2015

	Current Pricing Scheme	Pricing Scenario 1	Pricing Scenario 2	Pricing Scenario 3
All stays	£3.00			
Up to 1 hour		£1.00	£1.00	£1.00
More than 1 hour		£3.00		
Up to 2 hours				£2.00
Up to 3 hours			£3.00	£3.00
Over 3 hours			£4.00	£5.00

Month	Entries <1hr	Entries up to 2hrs	Entries up to 3hrs	Entries 3hrs plus	Current Pricing Scheme	Pricing Scenario 1	Pricing Scenario 2	Pricing Scenario 3
May-14	1,691	3,144	1,720	1,640	£24,585.00	£21,203.00	£16,555.00	£21,339.00
Jun-14	1,615	3,072	1,766	2,258	£26,133.00	£22,903.00	£19,017.00	£24,347.00
Jul-14	1,840	3,570	1,931	3,145	£31,458.00	£27,778.00	£23,783.00	£30,498.00
Aug-14	1,605	2,907	1,719	2,374	£25,815.00	£22,605.00	£19,165.00	£24,446.00
Sep-14	1,013	2,010	1,221	1,607	£17,553.00	£15,527.00	£13,114.00	£16,731.00
					£125,544.00	£110,016.00	£91,634.00	£117,361.00
Oct-14	1,101	2,014	1,141	1,068	£15,972.00	£13,770.00	£10,810.00	£13,892.00
Nov-14	816	1,337	716	577	£10,338.00	£8,706.00	£6,609.00	£8,523.00
Dec-14	542	870	470	321	£6,609.00	£5,525.00	£4,106.00	£5,297.00
Jan-15	595	892	439	327	£6,759.00	£5,569.00	£4,112.00	£5,331.00
Feb-15	909	1,715	848	562	£12,102.00	£10,284.00	£7,416.00	£9,693.00
Mar-15	1,256	2,137	1,031	838	£15,786.00	£13,274.00	£9,838.00	£12,813.00
Apr-15	1,980	3,405	1,874	1,993	£27,756.00	£23,796.00	£18,979.00	£24,377.00
May-15	1,640	2,679	1,398	1,515	£21,696.00	£18,416.00	£14,573.00	£18,767.00
Jun-15	1,501	2,948	1,591	1,795	£23,505.00	£20,503.00	£16,402.00	£21,145.00
Jul-15	1,937	3,566	1,970	2,596	£30,207.00	£26,333.00	£21,797.00	£27,959.00
Aug-15	1,583	2,937	1,756	2,313	£25,767.00	£22,601.00	£19,040.00	£24,290.00
Sep-15	1,112	1,847	1,147	1,268	£16,122.00	£13,898.00	£11,472.00	£14,587.00
					£212,619.00	£182,675.00	£145,154.00	£186,674.00
Total	22,736	41,050	22,738	26,197	£338,163.00	£292,691.00	£236,788.00	£304,035.00
	20.17%	36.42%	20.17%	23.24%				

Estimated reduction in income over 17 months

-£45,472.00

-£101,375.00

-£34,128.00

Estimated reduction in income for year from Oct'14 to Sept' 15

-£29,944.00

-£67,465.00

-£25,945.00



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## **NORTH AYRSHIRE COUNCIL**

### **Agenda Item 5.3**

**19 November 2015**

#### **North Coast Area Committee**

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**Title:** Place Update - Largs

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**Purpose:** To provide the Area Committee with an update on Largs Campus.

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**Recommendation:** That the Committee notes the content of the report.

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#### **1. Executive Summary**

- 1.1 In March 2015, the Chair of the North Coast Area Committee requested regular updates on a list of projects and issues pertinent to the North Coast area.

#### **2. Background**

- 2.1 Updates are provided on projects/issues of interest to the Area Committee as follows:

##### **Largs Campus**

- 2.2 The planning application for the Largs Campus was submitted at the end of October. This was slightly later than originally targeted, to allow for additional pre-planning consultation with local residents. Detailed design development is ongoing, with workshops being held with staff and pupils. Market testing for the project will commence in November which will inform the Stage 2 submission to the Scottish Futures Trust in the New Year.
- 2.3 Subject to approval of the planning application, it is anticipated that works will commence on site in April/May 2016, with a targeted completion date of December 2017.

#### **3. Proposals**

- 3.1 The Committee is asked to note the update contained within the report.

#### 4. Implications

<b>Financial:</b>	There are no implications arising from this report.
<b>Human Resources:</b>	There are no implications arising from this report.
<b>Legal:</b>	There are no implications arising from this report.
<b>Equality:</b>	There are no implications arising from this report.
<b>Environmental &amp; Sustainability:</b>	There are no implications arising from this report.
<b>Key Priorities:</b>	There are no implications arising from this report.
<b>Community Benefits:</b>	There are no implications arising from this report.

#### 5. Consultation

5.1 No consultations have been undertaken in the formation of this report.



CRAIG HATTON  
Executive Director (Place)

Reference : YB/YH/RH

For further information please contact Yvonne Holland, Project Manager on  
01294 324499

#### Background Papers

None

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## **NORTH AYRSHIRE COUNCIL**

### **Agenda Item 5.4**

**19 November 2015**

#### **North Coast Area Committee**

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**Title:** **Active Travel Study for Largs**

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**Purpose:** To update the Committee on: (a) the outcome of the meeting between Largs Community Council, Sustrans Scotland and North Ayrshire; and (b) the proposal to develop a Study to identify opportunities to improve active travel in Largs and the progress made to date.

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**Recommendation:** That the Committee notes the content of this report.

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#### **1. Executive Summary**

- 1.1 A proposal has been developed to prepare an Active Travel Study for Largs to identify opportunities to improve walking and cycling for everyday journeys within the town. The need for the study was identified at a recent meeting between representatives from Largs Community Council, Sustrans Scotland and North Ayrshire Council. It is envisaged that this will be developed as a partnership project between these organisations and be informed by extensive public consultation and engagement. This will contribute to the delivery of the national priorities for walking and cycling as set out in the National Walking Strategy (NWS) and Cycling Action Plan for Scotland (CAPS). Furthermore it will assist in achieving Largs Community Council's aspirations to develop and promote the town as being Cycle Friendly.
- 1.2 The study aims to assess the current barriers to and opportunities for active travel and identify a series of recommendations to make it a more attractive and viable option for everyday journeys. This will build on the knowledge and expertise gained through the development of the Irvine Cycle Friendly Town Study and will consider issues such as:
- Improving existing path networks to provide for all abilities and multi user access;
  - Improving access to key employment areas, facilities, services and attractions;
  - Improving cycle parking and other infrastructure; and
  - The creation of missing links.

- 1.3 A funding application has been submitted to Strathclyde Partnership for Transport's (SPT) Capital Programme for the development of the study in 2016/17. A further application will be submitted to Sustrans Scotland's Community Links Fund when the scheme opens for applications for 2016/17. The outcome of these applications will be known in early 2016 and a further updated will be provided thereafter. This will then enable and inform the implementation of the study's recommendations on a phased basis in future financial years. It is envisaged that further funding applications will be required to implement the study's recommendations in future financial years.

## **2. Background**

- 2.1 A meeting was held on 21 October 2015 between representatives from Largs Community Council, Sustrans Scotland and North Ayrshire Council. The purpose of this was to discuss potential opportunities to improve cycling and active travel in general within Largs. At the meeting:
- A range of issues and opportunities in relation to active travel were considered and discussed. This including the proposed 20 mph speed limit on the A78 through the town, active travel to and from the new Largs Campus, and potential access opportunities through the forestry proposals at Halkhill and Blairpark;
  - Largs Community Council outlined its aspirations to improve the opportunities for cycling for both local communities and visitors to the town. The aim of this being to promote the town as a Cycle Friendly Town;
  - North Ayrshire Council highlighted the progress made to date including improving the Largs Coastal Path and developing the Largs to Skelmorlie Feasibility Study and the opportunities identified through the Largs Masterplan;
  - Sustrans Scotland highlighted its focus on delivering new and improved opportunities for active travel for everyday journeys and the funding opportunities offered through their Community Links Fund. This aims to contribute to the delivery of the Cycling Action Plan for Scotland and National Walking Strategy at a local level;
  - It was recognised that improvements for everyday journeys would also benefit visitors to the town by providing improved access to key attractions and facilities and creating opportunities for joined up journeys using public transport.



- 2.2 It was agreed that the development of a study similar to the Irvine Cycle Friendly Town (ICFT) Study for Largs would be beneficial to identify priorities and inform future improvements. The ICFT Study was a pilot project to identify potential opportunities and priorities to improve active travel to key locations, attractions and services across Irvine. This identified a series of recommendations to remove the barriers to and increase the opportunities for active travel across the town. This has enabled the Council to attract a significant level of funding for its implementation from Sustrans Scotland and Strathclyde Partnership for Transport (SPT). It was envisaged that the study for Largs could build on and learn from the experience of the ICFT Study. This proposal was well received by Sustrans Scotland and the Council was commended to submit a funding application to the Community Links Fund to develop the study in 2016/17.
- 2.3 SPT's Capital Programme offers similar funding opportunities for active travel projects to the Community Links Fund. Funding applications for the Capital Programme were required by 4 November 2015. An application has been submitted to this programme for 50% of the anticipated study cost. A further application will be submitted to Sustrans' Community Links Fund for the remaining match funding when the fund opens in early 2016. The implementation of the Study will be dependant on securing this funding and the outcome of the applications will be known in early 2016. The Study will then be developed in partnership with Largs Community Council and the funding partners through extensive consultation with interested parties to ensure that it meets their needs and aspirations. This will include the local: community; businesses; groups and organisations; transport providers; Schools; and visitors to Largs to ensure all interests are represented. A report on the outcome of this process will be provided thereafter. It is envisaged that further funding applications will be required to implement the study's recommendations in future financial years.

### **3. Proposals**

- 3.1 That the Committee notes:
- (a) the outcome of the meeting between Largs Community Council, Sustrans Scotland and North Ayrshire; and
  - (b) the proposal to develop a Study to identify opportunities to improve active travel in Largs and the progress made to date.

#### 4. Implications

<b>Financial:</b>	<p>It is envisaged that the cost of the:</p> <ul style="list-style-type: none"> <li>● Study will be met from a combination of external funding from Sustrans Scotland's Community Links Fund, Strathclyde Partnership for Transport's Capital Programme and the Council's existing Access Path Network Programme budget; and</li> <li>● Implementation of the Study will be dependant on securing a similar combination of external funding and internal resources.</li> </ul>
<b>Human Resources:</b>	There are no Human Resources implications arising from this report.
<b>Legal:</b>	There are no Legal implications arising from this report.
<b>Equality:</b>	The Study will identify opportunities to provide improve existing and create new opportunities for all abilities and multi-user access across Largs for everyday journeys.
<b>Environmental &amp; Sustainability:</b>	The Study will take account of any local environment designations and sensitivities. The priorities identified through the study will aim to improve existing and create new opportunities for sustainable and active travel across Largs.
<b>Key Priorities:</b>	<p>The Study would contribute to the delivery of a wide range of the Council's strategic objectives. In particular it will contribute to the delivery of the Council Plan mission to improve the life of North Ayrshire people and develop stronger communities by:</p> <ul style="list-style-type: none"> <li>● Helping all of our communities to stay safe, healthy and active through the creation of new and improved opportunities for active travel, recreation and physical activity in Largs;</li> <li>● Protecting and enhancing the environment for future and current generations through the delivery of new and improved opportunities to access green networks and open space; and</li> <li>● Growing our economy and increasing employment and regenerating our times through the creation of new and improved opportunities for active travel to key employment areas, services and local attractions in Largs.</li> </ul>

<b>Community Benefits:</b>	The potential for the inclusion of community benefit clauses in the implementation of the Study will be investigated through the procurement process. The delivery of the Study will provide a range of benefits to local communities through improved all abilities and multi-user access and increased opportunities for physical activity.
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## 5. Consultation

- 5.1 The Study will be developed in partnership with Largs Community Council and Sustrans through extensive consultation with the local community and other interested parties to ensure that it meets their needs and aspirations. This will include the local: businesses; groups and organisations; transport providers; Schools; and visitors to Largs to ensure all interests are represented.



KAREN YEOMANS  
Executive Director (Economy and Communities)

Reference : LK/MS

For further information please contact Louise Kirk, Access Officer on 01294 324766

## Background Papers

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## **NORTH AYRSHIRE COUNCIL**

### **Agenda Item 5.6**

**19 November 2015**

#### **North Coast Area Committee**

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**Title:** **Economy & Communities Update - Largs**

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**Purpose:** To update the Committee on Economic Growth activities within Largs

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**Recommendation:** That the Committee notes the updates contained within this report

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#### **1. Executive Summary**

- 1.1 In March 2015 the Chair of the North Coast Area Committee requested regular updates on a list of projects and issues pertinent to the North Coast Area. The report contains updates on projects since last committee on 24th September 2015.

#### **2. Background**

##### Largs

- 2.1 Largs Forestry Proposals - This update concerns the large-scale forestry proposals, extending some 140 ha to the east of Largs at Halkhill and Blairpark. Members will recall from the last area committee that the developer was amending its Environment Statement, taking in account Forestry Commission Scotland's (FCS) comments. Since that committee, the developer has submitted an updated draft to FCS. Officers are reviewing the draft with a view to providing feedback to FCS. Public consultation on the proposals is still expected to take place by the end of this year, although consultation timescales are dependent on FCS's approval of the statement. Further updates will be provided as the proposals develop.
- 2.2 Largs Masterplan - Further to Cabinet approval of the implementation of a first phase of improvement proposals at Gallowgate Square, officers are in the process of procuring detailed design works. It is envisaged that this will allow work to start on site in Spring 2016.

#### **3. Proposals**

- 3.1 It is proposed that the Committee note the developments of the above project.

#### 4. Implications

<b>Financial:</b>	No financial implications resulting from this report
<b>Human Resources:</b>	No HR implications resulting from this report
<b>Legal:</b>	No legal implications resulting from this report
<b>Equality:</b>	No equality implications resulting from this report
<b>Environmental &amp; Sustainability:</b>	No E&S implications resulting from this report
<b>Key Priorities:</b>	This report is for information purposes
<b>Community Benefits:</b>	No community benefit implications resulting from this report

#### 5. Consultation

5.1 None.



KAREN YEOMANS  
Executive Director (Economy and Communities)

Reference : MS/AB

For further information please contact Matthew Strachan, Senior Manager, Business Development on 01294 324926.

#### Background Papers

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## **NORTH AYRSHIRE COUNCIL**

### **Agenda Item 6.1**

**19 November 2015**

#### **North Coast Area Committee**

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**Title:** **Economy & Communities Update - Fairlie**

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**Purpose:** To update the Committee on Economic Growth activities within Fairlie.

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**Recommendation:** That the Committee notes the updates contained within this report.

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#### **1. Executive Summary**

- 1.1 In March 2015 the Chair of the North Coast Area Committee requested regular updates on a list of projects and issues pertinent to the North Coast Area. The report contains updates on projects since last committee on 24th September 2015.

#### **2. Background**

##### Fairlie

##### **2.1 A78**

No major update since the last Committee of 24th September 2015.

##### **2.2 Hunterston Radioactive Waste**

Members will be aware of the 'live' application for a variation to EDF's authorisation license at Hunterston B. This application has been with the Scottish Environment Protection Agency (SEPA) since last year. SEPA intends to submit a 'draft variation' to EDF by the end of 2015 for comment. Thereafter, SEPA plans to undertake statutory consultation with the Office for Nuclear Regulation and Food Standards Scotland. The last stage in the consultation process is consideration by Scottish Ministers, who can direct SEPA to amend the draft variation.

The final decision on the application could be made in March 2016 at the earliest. The next available time period for a final decision would likely be after the 2016 Scottish Parliament Elections. Timescales are subject to change, depending on a range of factors, including the outcomes of further consultation.

### 3. Proposals

- 3.1 It is proposed that the Committee note the developments of the above projects.

### 4. Implications

<b>Financial:</b>	No financial implications resulting from this report.
<b>Human Resources:</b>	No HR implications resulting from this report.
<b>Legal:</b>	No legal implications resulting from this report.
<b>Equality:</b>	No equality implications resulting from this report.
<b>Environmental &amp; Sustainability:</b>	No E&S implications resulting from this report.
<b>Key Priorities:</b>	This report is for information purposes.
<b>Community Benefits:</b>	No community benefit implications resulting from this report.

### 5. Consultation

- 5.1 None.



KAREN YEOMANS  
Executive Director (Economy and Communities)

Reference : MS/AB

For further information please contact Matthew Strachan, Senior Manager,  
Business Development on 01294 324926

### Background Papers

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## **NORTH AYRSHIRE COUNCIL**

### **Agenda Item 7.1**

**19 November 2015**

#### **North Coast Area Committee**

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**Title:** **Economy & Communities Update - Skelmorlie**

---

**Purpose:** To update the Committee on Economic Growth activities within Skelmorlie.

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**Recommendation:** That the Committee notes the updates contained within this report.

---

#### **1. Executive Summary**

- 1.1 In March 2015 the Chair of the North Coast Area Committee requested regular updates on a list of projects and issues pertinent to the North Coast Area. The report contains updates on projects since last committee on 24th September 2015.

#### **2. Background**

##### Skelmorlie

##### **2.1 Skelmorlie Cross**

No major update since the last Committee of 24th September 2015. Consideration is being given to the relocation of the school pick up point at Skelmorlie Cross. This was one of a number of issues which were considered to be contributing to congestion issues.

#### **3. Proposals**

- 3.1 It is proposed that the Committee note the developments of the above projects.

#### 4. Implications

<b>Financial:</b>	No financial implications resulting from this report.
<b>Human Resources:</b>	No HR implications resulting from this report.
<b>Legal:</b>	No legal implications resulting from this report.
<b>Equality:</b>	No equality implications resulting from this report.
<b>Environmental &amp; Sustainability:</b>	No E&S implications resulting from this report.
<b>Key Priorities:</b>	This report is for information purposes.
<b>Community Benefits:</b>	No community benefit implications resulting from this report.

#### 5. Consultation

5.1 None.



KAREN YEOMANS  
Executive Director (Economy and Communities)

Reference : MS/AB

For further information please contact Matthew Strachan, Senior Manager,  
Business Development on 01294 324926

#### Background Papers

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## **NORTH AYRSHIRE COUNCIL**

### **Agenda Item 7.2**

**19 November 2015**

#### **North Coast Area Committee**

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<b>Title:</b>	<b>Skelmorlie MUGA - Update on the MUGA and Skelmorlie Community Tennis Club</b>
<b>Purpose:</b>	To update the Committee on activities within the North Coast and Cumbrae
<b>Recommendation:</b>	That the Committee notes the updates contained within this report

---

### **1. Executive Summary**

- 1.1 In March 2015 the Chair of the North Coast Area Committee requested regular updates on a list of projects and issues pertinent to the North Coast Area. The report contains updates on projects since last committee on 24 September 2015.

### **2. Background**

#### **2.1 Skelmorlie Tennis Club**

Officers from Place and Economy and Communities have provided support, guidance and practical assistance to the new committee members who are eager for the Club to offer the local community an opportunity to enjoy tennis related activities at the Club.

During summer 2015, volunteers were assisted to clear courts and club grounds of weeds and moss in order to offer summer activity programmes. The programmes concluded for the summer with an Open Day in August which was very well attended by both members and non-members throughout the day.

Officers will now support the committee over the winter months in conjunction with sportscotland to consider a development plan for summer 2016.

#### **2.2 Skelmorlie Community Sports Club**

No major update since previous report. The Community sports club are continuing to finalise their funding package to complete the works in 2016.

### 3. Proposals

- 3.1 It is proposed that the Committee notes the developments of the above projects.

### 4. Implications

<b>Financial:</b>	No financial implications resulting from this report
<b>Human Resources:</b>	No HR implications resulting from this report
<b>Legal:</b>	No legal implications resulting from this report
<b>Equality:</b>	No equality implications resulting from this report
<b>Environmental &amp; Sustainability:</b>	No implications resulting from this report
<b>Key Priorities:</b>	This report is for information purposes
<b>Community Benefits:</b>	No community benefit implications resulting from this report

### 5. Consultation

- 5.1 No consultations were required.



KAREN YEOMANS  
Executive Director (Economy and Communities)

Reference : JMcK/JP

For further information please contact John McKnight, Senior Manager,  
Community Development on telephone number 01294 324488

### Background Papers

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## **NORTH AYRSHIRE COUNCIL**

### **Agenda Item 8.1**

**19 November 2015**

#### **North Coast Area Committee**

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**Title:** **Economy & Communities Update - Cumbrae**

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**Purpose:** To update the Committee on Economic Growth activities within Cumbrae.

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**Recommendation:** That the Committee notes the updates contained within this report.

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#### **1. Executive Summary**

- 1.1 In March 2015 the Chair of the North Coast Area Committee requested regular updates on a list of projects and issues pertinent to the North Coast Area. The report contains updates on projects since the last committee on 24th September 2015.

#### **2. Background**

##### Cumbrae

- 2.1 Millport Conservation Area Regeneration Scheme (CARS) - No major update since the last Committee. The scheme will be launched early in 2016, and it will operate for a five year period thereafter. A specific officer will be appointed to take forward the CARS project.
- 2.2 A draft copy of a Cumbrae Economic Plan has been circulated to those who attended the recent workshop, with a notice advertising the production of the document also being placed in the Largs and Milport Weekley News. Comments on the document are being sought by the end of November, along with expressions of interest in involvement in a Cumbrae Economic Group. It is envisaged that the first meeting of this will be held in December.
- 2.3 At the time of writing funding applications to both the Coastal Communities Fund and Scottish Government for the implementation of projects within the Garrison House Grounds are unknown.

#### **3. Proposals**

- 3.1 It is proposed that the Committee note the developments of the above projects.

#### 4. Implications

<b>Financial:</b>	No financial implications resulting from this report.
<b>Human Resources:</b>	No HR implications resulting from this report.
<b>Legal:</b>	No legal implications resulting from this report.
<b>Equality:</b>	No equality implications resulting from this report.
<b>Environmental &amp; Sustainability:</b>	No E&S implications resulting from this report.
<b>Key Priorities:</b>	This report is for information purposes.
<b>Community Benefits:</b>	No community benefit implications resulting from this report.

#### 5. Consultation

5.1 None.



KAREN YEOMANS  
Executive Director (Economy and Communities)

Reference : MS/AB

For further information please contact Matt Strachan, Senior Manager,  
Business Development on 01294 324926.

#### Background Papers

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## **NORTH AYRSHIRE COUNCIL**

### **Agenda Item 9**

**19 November 2015**

#### **North Coast Area Committee**

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**Title:** **Community Development Grant Scheme Award and Local Youth Action Fund: Applications for Financial Assistance 2015/16**

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**Purpose:** To advise the Committee of applications received in respect of the Community Development Grants Scheme Award and Local Youth Action Fund.

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**Recommendation:** Agree that the Committee considers and determines the applications as outlined in Appendix 2 of this report.

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#### **1. Executive Summary**

- 1.1 The Community Development Grant Scheme Award for the North Coast and Cumbrae Area Committee has a balance of £3,816.07 available for disbursement. This includes a refund of £15 from Largs Viking Festival.
- 1.2 The Local Youth Action Fund has a balance of £1,300 available for disbursement.

#### **2. Background**

- 2.1 Applications have been received within a number of categories of the Community Development Grant Scheme Award. Details of these applications are summarised in Appendix 2 of this report.
- 2.2 There are no Local Youth Action Fund applications for this meeting.

#### **3. Proposals**

- 3.1 It is proposed that the Committee considers the applications as outlined in Appendix 3 of this report.

#### 4. Implications

<b>Financial:</b>	Awards will be met from the available balances.
<b>Human Resources:</b>	There are no human resource implications arising from this report.
<b>Legal:</b>	There are no legal implications arising from this report.
<b>Equality:</b>	There are no equality implications arising from this report.
<b>Environmental &amp; Sustainability:</b>	There are no environmental and sustainability implications arising from this report.
<b>Key Priorities:</b>	<p>By supporting the applications listed in Appendix 3 of this report will assist in achieving outcomes:</p> <p><b>Children's health and wellbeing is improved through breaking the cycle of poverty, inequality and poor outcomes:</b></p> <ul style="list-style-type: none"> <li>● Children and young people are nurtured and parents are supported.</li> <li>● Children and young people are safe, healthy, active, aspiring and achieving.</li> <li>● The life chances of vulnerable children and young people are improved.</li> </ul> <p><b>Adults and older people in North Ayrshire live healthier and more active lives:</b></p> <ul style="list-style-type: none"> <li>● People are more active more often.</li> <li>● Mental wellbeing is improved.</li> </ul> <p><b>North Ayrshire residents feel safer and communities are empowered:</b></p> <ul style="list-style-type: none"> <li>● More residents engage in community activities and volunteering.</li> </ul>
<b>Community Benefits:</b>	



## **5. Consultation**

- 5.1 Consultation has taken place between the applicant bodies and the appropriate officers of the Council.



KAREN YEOMANS  
Executive Director (Economy and Communities)

Reference : JMcH/BA

For further information please contact Jim McHarg, Senior Manager,  
Connected Communities, Participation and Empowerment Team on 01294  
324424.

### **Background Papers**

None



## Community Development Grant Scheme Award 2015/16

## North Coast & Cumbrae Area Committee

Amount Allocated 2013/14: £11,640

Amount Allocated 2014/15: £11,474

Amount Allocated 2015/16: £11,640

[illegible]



## Local Youth Action Fund 2015/16

## North Coast , Cumbrae Area Committee

Amount Allocated 2013/14: £5,072

Amount Allocated 2014/15: £5,072

Amount Allocated 2015/16: £4,650

[illegible]



Community Development Grants Scheme 2015/16				
Applications from Organisations seeking Financial Assistance - North Coast & Cumbrae Area Committee Meeting - 19 November 2015				
Organisation	Purpose of Grant	Amount Requested	Amount Recommended	Comments
<p>Church of the Nazarene - North Ayrshire Food Bank</p> <p>Meeting place: Church of the Nazarene, Glasgow Street, Ardrossan</p> <p>Established: 1 December 2012</p> <p>Numbers attending: 62 from the North Coast area.</p> <p>Balance in bank: £37,471.28</p> <p>Past awards: LYAF 2010/11 awarded £1,500 towards training and development for Food Bank. 2012/13 awarded £1,650 towards training, film making and script writing.</p>	<p>Costs towards the redevelopment of the organisation:</p> <ul style="list-style-type: none"> <li>Professional fees to become a SCIO - £2,500</li> <li>Working group learning visits - £1,000</li> </ul> <p>Total cost of project - £3,500</p>	£3,500	£2,050 (£20.50 from this Area Committee)	<p>The recommended amount of £2,050 will cover the costs for the legal fees and part funding for one of the visits.</p> <p>This application is going to all the Area Committees, therefore the award, if agreed, from the North Coast and Cumbrae Area Committee is £20.50. This is 1% of the total number of 4,382 from North Ayrshire using the foodbank; 62 come from North Coast and Cumbrae.</p> <p>The Officer advised the group of where to go for more cost effective professional fees - £1,800 and applying to the Community Chest for the other learning visit.</p>
<p>Largs Allotment Association</p> <p>Meeting place: various locations e.g. members homes.</p> <p>Established: 15 September 2015</p> <p>Numbers attending: 9 in Association</p> <p>Balance in bank: £0 (new group)</p> <p>Past awards: 0</p>	<p>Costs towards start up costs and consultation events:</p> <ul style="list-style-type: none"> <li>Venue hire for public meetings and consultations - £36</li> <li>Postcard flyers, business cards, posters - £175</li> <li>Catering costs for public meetings and consultations - £45</li> <li>Photocopying costs - £20</li> </ul> <p>Total cost of project - £276</p>	£276	£276	<p>After meeting with the group and discussing their plans the amount applied for and breakdown has changed from the original application which was for: planning and legal fees, SAGS and NSALG membership, website creation and purchase of domain name.</p> <p>The group require to meet and host public meetings to involve the local community in the Largs Allotment.</p> <p>The recommended amount of £276 will enable the group to start up and involve the local community in their plans for the Largs Allotment.</p>







## Appendix 3 - Officer's Assessments

# Community Development Grant Scheme Assessment Form

1. Reporting Officer: Shirley Morgan
2. Department: Connected Communities - Participation and Empowerment Team  
Telephone No.: 01294 475927

### SECTION 1 - Details of Group/Organisation

3. Name of Group/Organisation: Church of the Nazarene - North Ayrshire Foodbank Project
4. Date of Officer's Visit: 29 September 2015
5. Are you satisfied that the details contained in the Grant Application are accurate? - Yes

If NO give reasons

6. Is the proposal a realistic undertaking of the group? - Yes

If NO explain why

7. Does the group carry appropriate insurance for the project? - Yes
8. Does group attendance concur with the application? - Yes
9. Does your organisation cater for children under the age of 16 years for more than 2 hours and more than 6 times per year? - Yes

If YES, is it registered with the Care Commission under the Regulation of Care (Scotland) Act 2001? -

If NO explain why

There is no requirement that this group should be registered under the Care Commission.

10. Does the expenditure meet the Community Development Grant Funding Criteria? - Yes

## SECTION 2 - Criteria for Assessment

11. In which way does this application address Council priorities?

**Children's health and wellbeing is improved through breaking the cycle of poverty, inequality and poor outcomes:**

- Children and young people are nurtured and parents are supported.
- Children and young people are safe, healthy, active, aspiring and achieving.
- The life chances of vulnerable children and young people are improved.

**North Ayrshire residents feel safer and communities are empowered:**

- More residents engage in community activities and volunteering.

12. How will the expenditure develop the group/organisation and benefit the local community?

A healthy and active North Ayrshire.

By this group changing to a SCIO it will develop more funding opportunities to become available.

To develop: Two new options for people to source cheap food will reduce the demand on the foodbank; to crisis situations and allow people in poverty to access cheap food. This should reduce the running costs of the foodbank and become a long term support for people in poverty.

13. How does the application show innovation or development?

There have been no such projects in North Ayrshire as yet. The foodbank since starting in 2012 has grown in use across North Ayrshire. Giving thousands of tons of food to families, single people and children in need.

To support the development of these two projects are very innovative and will reduce the demand and dependency of food parcels from North Ayrshire foodbank. It will allow people to purchase affordable food while living in poverty and to be able to develop new skills in growing their own food.

Changing their structure to become a SCIO will open additional funding options which will hopefully assist the development of these projects.

14. Overall assessment?

Through discussion with the group I recommended they use either Senscot Legal or out of the box, reducing the hourly rate of work. This would mean the cost of legal fees would be covered by £1,800.

The learning visits are much needed as there is nothing like these projects locally. Each visit is estimated to cost £500, therefore I have recommended an award of £250 and they could apply for a Community Chest Grant of £250 from our place funding as this fits the criteria well. This will allow one visit.

### SECTION 3 - Details of Proposed Expenditure

15. Amount Requested: £3,500

16. Group Contribution: £0

### SECTION 4 - Recommendation

17. Support Application: Yes

18. Defer Application?

--

19. Amount recommended: **£2,050 (£20.50 from this Area Committee)**

Give reasons

The recommended amount of £2,050 will cover the costs of the legal fees and part funding for one of the learning visits.

This application is going to all the Area Committees, therefore the award if agreed from the North Coast and Cumbrae Area Committee is £20.50. This is 1% of the total number of 4,382 from North Ayrshire. 62 come from North Coast and Cumbrae.

Signature: Shirley Morgan

Date: 30 September 2015



# Community Development Grant Scheme Assessment Form

1. Reporting Officer: Anne-Marie Hunter
2. Department: Connected Communities - Participation and Empowerment Team  
Telephone No.: 01294 604612

## SECTION 1 - Details of Group/Organisation

3. Name of Group/Organisation: Largs Allotment Association
4. Date of Officer's Visit: 26 October 2015
5. Are you satisfied that the details contained in the Grant Application are accurate? - Yes

If NO give reasons

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6. Is the proposal a realistic undertaking of the group? - Yes

If NO explain why

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7. Does the group carry appropriate insurance for the project? - Yes
8. Does group attendance concur with the application? - Yes
9. Does your organisation cater for children under the age of 16 years for more than 2 hours and more than 6 times per year? - No

If YES, is it registered with the Care Commission under the Regulation of Care (Scotland) Act 2001? -

If NO explain why

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10. Does the expenditure meet the Community Development Grant Funding Criteria? - Yes

## SECTION 2 - Criteria for Assessment

11. In which way does this application address Council priorities?

**Adults and older people in North Ayrshire live healthier and more active lives:**

- People are more active more often.
- Mental wellbeing is improved.

**North Ayrshire residents feel safer and communities are empowered:**

- More residents engage in community activities and volunteering.

12. How will the expenditure develop the group/organisation and benefit the local community?

The expenditure will help develop the group by enabling them to conduct a consultation process and cover basic administration costs relating to starting a group. They aim to provide the community of Largs with a community allotment and develop a programme to enable the community to come together.

They have experience of working with other allotment groups and are active members of the allotment community. The vice chair also sits on the West Coast Growers Federation.

13. How does the application show innovation or development?

The group are members of other allotments, community garden and horticultural groups within the North Shore but identified the need and want for a community allotment site in Largs to serve the community. They have a Facebook page that has 150 members and are currently developing their PR strategy and consultation process.

They are working with North Ayrshire Council, Largs Horticultural Society, Organic Growers of Fairlie community gardens and the West Coast Growers Federation on providing an inclusive outdoor community space for all residents of Largs to benefit from. Plans to make links with health providers, schools, youth groups, elderly groups and community groups is very important to the group and are interested in how this project can enhance the community of Largs and the wider North Shore area within North Ayrshire.

14. Overall assessment?

After meeting with the group and discussing their plans, they would like to change the amount and breakdown of what they wish to apply for. The group has not yet identified a site therefore they would like to apply for funds to hold consultation events enabling them to identify and plan their site.

### SECTION 3 - Details of Proposed Expenditure

15. Amount Requested: £276

16. Group Contribution: £0

### SECTION 4 - Recommendation

17. Support Application: Yes

18. Defer Application?

--

19. Amount recommended: **£276**

Give reasons

This grant would enable the Largs Allotment Association to start their group on the consultation process required to ensure a sustainable allotment site for the Largs area. I fully support this application with the amendment to the amount sought as above.

The recommended amount will go towards start-up costs of the group:

- Venue hire for public meetings and consultation - £36
- Postcard flyers, business cards, posters - £175
- Catering costs for public meetings and consultations - £45
- Photocopying costs - £20

Signature: Anne-Marie Hunter

Date: 30 October 2015





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## **NORTH AYRSHIRE COUNCIL**

### **Agenda Item 10**

**19 November 2015**

#### **North Coast Area Committee**

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**Title:** **Winter Service and Weather Emergencies Plan 2015**

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**Purpose:** To advise the Area Committee of the Roads Winter Service and Weather Emergencies Plan 2015, in support of the Council's statutory duties under the Roads (Scotland) Act 1984.

---

**Recommendation:** That the Area Committee notes (i) the Roads Winter Services and Weather Emergencies Plan 2015; and (ii) the continued development and improvement in the winter service.

---

#### **1. Executive Summary**

- 1.1 North Ayrshire Council has a statutory obligation, under Section 34 of the Roads (Scotland) Act 1984, to take such steps as it considers reasonable to prevent snow and ice endangering the safe passage of pedestrians and vehicles over public roads, which by definition includes carriageways, footways, footpaths, pedestrian precincts, etc.
- 1.2 In its statutory role as the local Roads Authority, the aim of North Ayrshire Council in respect of its winter service and weather emergencies is to:-
- provide a standard of service on public roads which will permit safe movement of vehicular and pedestrian traffic appropriate to the prevailing weather conditions;
  - establish a pattern of working which will keep delays, diversions or road closures to a minimum during adverse weather conditions; and
  - conduct operations having regard to the requirements of the Health & Safety at Work Act 1974 and any other relevant enactments.

- 1.3 The Council has no responsibility for the treatment of the following trunk roads:
- A78 full length from Meadowhead roundabout, Dundonald to Inverclyde boundary at Skelmorlie;
  - A737 Dalry Road, Kilwinning to Renfrewshire boundary; and
  - A738 Byres Road, Kilwinning to Pennyburn roundabout.
- 1.4 All winter gritting and snow clearing operations on trunk roads are the responsibility of Scotland Transerv. The Council's Roads Service liaises on a regular basis with the trunk road operator during periods of adverse weather in order to provide the best possible seamless service to the travelling public.
- 1.5 The Council is also responsible for the management and operation of the coastal flood prevention schemes at Largs and Saltcoats. The Council will close the flood gates on the promenades and erect the flood barriers at Largs Pier in advance of predicted severe weather, with minimum disruption to promenade users and the Largs to Cumbrae ferry. Coastal flooding can occur at any time and, accordingly, the Council provides this service throughout the year.
- 1.6 A review of the Council's Winter & Weather Emergencies Service is undertaken annually over the summer months with any service improvements recorded on the Winter Action Plan (Appendix 1). Any service improvements are also incorporated into the revised Roads Winter Service and Weather Emergencies Plan 2015 for approval (Appendix 2).

## **2. Background**

- 2.1 The updated Winter Action Plan highlights a number of key areas where change and/or improvement is ongoing or planned:-
- route prioritisation/levels of service (including footways);
  - salt supply resilience, storage and capacity;
  - fleet and equipment requirements;
  - grit bins/community resilience;
  - communications;
  - operational controls; and
  - performance management.

- 2.2 Whilst the Council's primary focus is on our Priority Network, our communities have an expectation of wider assistance during extreme weather, for example in and around schools, in residential streets, car parking areas, etc. There are over 400 grit bins provided on the road network. Salt is also available from a number of supply points throughout the Council area. An information leaflet has been published and has been distributed throughout the Council area. Weather forecast information and details of planned winter treatments are posted on the Council's website. In addition details of disruption to the road network caused by adverse weather is also posted on the website.
- 2.3 Priority 1 and Priority 2 routes - covering 66% of the total network - were reviewed and rationalised prior to the 2013/14 winter season and remain unchanged for 2015/16.
- 2.4 The remaining 34% of the road network, comprising of minor rural and residential roads, is covered by Priority 3 routes. Details of our priority gritting routes are available on the Council's website at:-  
  
<http://www.north-ayrshire.gov.uk/resident/roads-and-travel/winter-gritting.aspx>
- 2.5 Priority 1 routes will be treated on receipt of an adverse weather forecast, as detailed in the decision making matrix contained in Appendix C of the Winter Service and Weather Emergencies Plan 2015.
- 2.6 Priority 2 routes will be treated in addition to Priority 1 routes when sub-zero temperatures are forecast to extend beyond midday and will be treated following completion of Priority 1 routes. Generally the treatment of Priority 2 routes will commence at 8.00 am, however appropriate treatment may be instructed at any time depending on conditions.
- 2.7 Priority 3 routes will generally only be treated following severe weather or when sub-zero conditions are forecast to continue over an extended period. They will be treated as resources permit only after all Priority 1 and Priority 2 routes are clear unless it is identified as an emergency.
- 2.8 Brine spraying will be carried out in Irvine and Kilwinning town centres' public realm. Priority footway routes have been reviewed and arrangements have been made with Streetscene to assist with the treatment of priority footways over the winter season. Stand-by arrangements are also in place with Streetscene to cover at weekends from 28 November 2015 through to 7 February 2016 and over the festive holiday period.

- 2.9 Last winter season approximately 8,500 tonnes of salt was used to treat the road network, compared to approximately 4,400 tonnes of salt during the winter of 2013/14. For winter 2015/16 7,000 tonnes of salt will be stored at our Goldcraigs depot and 1,600 tonnes at our Market Road depot on Arran, complying with the salt stock levels agreed with the West of Scotland Regional Resilience Partnership (WoSRRP). In addition salt will be distributed to Streetscene depots to assist with the treatment of footways. Salt usage will be monitored weekly and stocks will be augmented if necessary.
- 2.10 Grit bins will be replenished to allow communities to self-help during periods of adverse weather and these will be replenished when necessary over the winter period.
- 2.11 Similar to last winter information on weather forecasts, winter treatment decisions and any road closures due to adverse weather will be provided on the Council website.
- 2.12 A pre-winter planning meeting was held with Managers from across Council Services on 1 October 2015. This meeting was held to ensure Services are taking the necessary steps to prepare for the potential severities of winter weather.
- 2.13 A planning exercise known as the 'dry run' was carried out on 9 October 2015 (mainland) and 21 October 2015 (Arran) to check our preparedness for the forthcoming winter season.
- 2.14 The weather station on the A760 at Catburn, between Largs and Kilbirnie, has been upgraded for this winter season and a camera has been installed to assist Winter Controllers and Supervisors in monitoring weather conditions.

### **3. Proposals**

- 3.1 The the Area Committee is asked to note the Winter Service and Weather Emergencies Plan 2015 and to note the continued development and improvement in the winter service.

#### 4. Implications

<b>Financial:</b>	Budget provision is in place to deliver the plan.
<b>Human Resources:</b>	Training has been provided to appropriate staff to ensure they are prepared for the forthcoming winter season.
<b>Legal:</b>	The Council has a statutory obligation under Section 34 of the Roads (Scotland) Act 1984 "to take such steps as they consider reasonable to prevent snow and ice endangering the safe passage of pedestrians and vehicles over public roads".
<b>Equality:</b>	There are no equality implications.
<b>Environmental &amp; Sustainability:</b>	There are no environmental implications.
<b>Key Priorities:</b>	Delivery of the winter service supports a range of priorities in the Council Plan, particularly in 'helping all of our people to stay safe, healthy and active'.
<b>Community Benefits:</b>	Delivery of the winter service will directly benefit our communities by ensuring that the local road and footpath network is kept clear of snow and ice and thus enabling normal day to day activity to continue.

#### 5. Consultation

- 5.1 Consultation regarding preparations for the forthcoming winter season and the development of the Winter Action Plan has taken place with The Ayrshire Civil Contingencies Team, Transport, Streetscene, Waste Services, Communications, Customer Services, Social Services, Education, Housing, Criminal Justice, suppliers and external organisations.



CRAIG HATTON  
Executive Director (Place)

Reference : YB/JS/RH

For further information please contact Joe Smith, Senior Manager (Roads and Transportation) on telephone number 01294 324865

#### Background Papers

None



## PHYSICAL ENVIRONMENT - 2015/16 WINTER ACTION PLAN

Service Improvement Action		Existing Operation	Proposed Action	Timescale	Progress
<b>1.0</b>	<b>Policies, Procedures &amp; Guidance</b>				
1.1	Review Existing Policy and Procedures document	Winter and Weather Emergencies Procedures and Resources Document reviewed on annual basis	Review annually after each Winter Period	October 2015	Complete
<b>2.0</b>	<b>Review of Existing Winter Maintenance Operations</b>				
2.1	Existing Priority Gritting Routes	Priority 1 route rationalised in 2013 to 49% of network, approximately 500km.	No changes proposed.	October 2015	Complete
2.2	Non-Priority Routes	The network is divided into 3 priorities with level of service being identified from the LTS. Priority 1 routes are treated as a precautionary measure. Priority 2 routes which cover an additional 17% of road network are treated when freezing conditions are forecast to extend beyond midday.	Develop Priority 3 routes for the remainder of road network.	October 2015	Complete
2.3	Footway Gritting	Formal arrangement with Streetscene for assisting with reactive delivery of the winter service.	Introduce record keeping for footway routes.	October 2015	Complete
2.4	Assistance from outside parties.	Formal arrangement in place with local contractors and farmers to assist in the event of extreme weather condition.	Review annually	October 2015	On target

Service Improvement Action	Existing Operation	Proposed Action	Timescale	Progress
2.5 Gritting of other Council and additional locations.	Education and Housing have arrangements in place with Streetscene and Community Justice for assistance with snow clearing.	Review arrangements annually. Provide Education with estimate for gritting school car parks.	October 2015	On target
2.6 Brine Spraying in town Centre locations	Irvine and Kilwinning Town centre public realm treated with brine proactively throughout winter period	Review annually	October 2015	Complete
<b>3.0 Winter Gritting Fleet</b>				
3.1 Winter Gritting Fleet	The gritting fleet comprise 11 No. 18 tonne Econ Uni-Bodies and 3 No 7.5 Tonne Econ Uni-Bodies.	Vehicles to be serviced and gritter units to be calibrated.	October 2015	Complete
<b>4.0 Operational Controls</b>				
4.1 Weather forecast provision	The Council's weather forecast service is currently procured by means of a collaborative contract with 12 other Local Authorities from 2010 – 2016	Current contract ends on 15 <sup>th</sup> May 2016. Working group now established to prepare future contract.	May 2016	On target
4.2 Ice Prediction methods	North Ayrshire Council has two weather stations installed on the road network and has access to a further two weather stations with the Council area, provided by Transport Scotland, on the trunk road network. We also have access to a number of additional weather stations on our neighbouring authorities road network.	Propose to upgrade weather station on A760 and introduce camera for improved monitoring. Propose to upgrade weather station and introduce camera on B880 String Road Arran for next winter season.	October 2015	On target



Service Improvement Action	Existing Operation	Proposed Action	Timescale	Progress
4.3 Winter Gritting Records	Records of winter instructions and operations recorded on Manager winter roads management system during 2014/15.	Continue to record roads winter actions on Manager - Winter Roads Management System. Introduce record keeping for footway treatments undertaken.	October 2015	On target
4.4 Business Continuity	The provision of Winter and Weather Emergencies Procedures and Resources document is included within the Business Continuity Plan.	Review Business Continuity Plan.	Review Annually	On target
<b>5.0 Salt</b>				
5.1 Salt Storage	Salt stock starting level 7500 tonnes on the mainland and 1600 tonnes on Arran providing 46 days heavy salting resilience.	Ensure salt stock complies with Scottish Government resilience levels prior to the onset of the winter season.	Review Annually	On target
5.2 Salt Distribution	Procedure implemented for salt distribution throughout Council Services in place at Depot.	Review and ensure all staff know procedures annually.	Review Annually	Complete
<b>6.0 Communication</b>				
6.1 Information available to Members, Council Services, general public and other stakeholders	Weather forecasts and winter decisions distributed across Services.	Present report to Area Committees.	Nov/Dec 2015	On target
	Roads winter gritting decision posted on Council Website.	Continue to provide information on the council website.	Review Annually	On target
	Details of any road closures due to adverse weather posted on Website.	Monitor effectiveness of information provided on the Council website.	Review Annually	On going
	Provide Winter Advice Leaflet at Council Offices	Promote Roads Winter Service during Customer Services Week and Ready for Winter campaign.	October 2015	On going

<b>Service Improvement Action</b>	<b>Existing Operation</b>	<b>Proposed Action</b>	<b>Timescale</b>	<b>Progress</b>
<b>7.0 Measuring Performance</b>				
7.1 Monitor performance of winter actions	Performance is currently measured using APSE Performance indicators which measure efficiency in relation to documented procedures. Winter Survey carried out in October 2013.	Review annually	October 2015	On target
7.2 Monitor performance on individual routes	Routes reviewed in 2013 to optimise efficiency.	Priority 3 routes developed for this winter.	October 2015	On target
<b>8.0 Training</b>				
8.1 Winter Service Training	Staff trained in delivery of winter service.	Identify training needs of personnel involved with the provision of the winter maintenance service. Arrange appropriate training.	Review Annually	On target
<b>9.0 Health &amp; Safety</b>				
9.1 Toolbox Talks	Toolbox talks are delivered to all personnel engaged in the delivery of the winter maintenance service.	Review toolbox talk at the start of each winter.	Annually	On target



# **Physical Environment**

  

## **Roads Winter Service and Weather Emergencies Plan**

  

### **2015 - 2016**

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## 1. INTRODUCTION

North Ayrshire Council has a statutory obligation, under Section 34 of the Roads (Scotland) Act 1984, to take such steps as it considers reasonable to prevent snow and ice endangering the safe passage of pedestrians and vehicles over public roads which by definition includes carriageways, footways, footpaths, pedestrian precincts, etc.

In its statutory role as the local Roads Authority, the aim of North Ayrshire Council in respect of its winter service and weather emergencies is to:-

- (i) provide a standard of service on public roads which will permit safe movement of vehicular and pedestrian traffic appropriate to the prevailing weather conditions;
- (ii) establish a pattern of working which will keep delays, diversions or road closures to a minimum during adverse weather conditions;
- (iii) conduct operations having regard to the requirements of the Health & Safety at Work Act 1974 and any other relevant enactments.

This Plan only relates to the Council's duties as Roads Authority and does not cover the wider response of the Council during winter and other weather emergencies.

North Ayrshire Council has no responsibility for the treatment of trunk roads. From 1<sup>st</sup> April 2001, the contract for management and maintenance of the trunk roads in Scotland has been awarded by the Scottish Government to the private sector. The successful contractor for the South West of Scotland is Scotland TranServ and the roads involved in North Ayrshire are as follows:-

A78 full length from Meadowhead roundabout, Dundonald to Inverclyde boundary at Skelmorlie;

A737 Dalry Road, Kilwinning to Renfrewshire boundary;

A738 Byres Road, Kilwinning to Pennyburn roundabout.

All winter gritting and snow clearing operations on these roads will be the responsibility of Scotland TranServ. North Ayrshire Council's Physical Environment (Roads & Transportation) and Scotland TranServ liaise on a regular basis during periods of adverse weather in order to provide the best possible service to the travelling public.

North Ayrshire Council is also responsible for the management and operation of the coastal flood prevention schemes at Largs and Saltcoats. The Council will close the flood gates on the promenade and erect the flood barriers at Largs Pier in advance of predicted severe weather with minimum disruption to promenade users and the Largs to Cumbrae ferry. Coastal flooding can occur at any time and, accordingly, the Council will provide this service throughout the year.

In the event of extreme weather similar to that which was experienced on Arran late March 2013 where major disruption affects large parts of the community, a coordinated response is adopted by the Council to ensure public safety. In dealing with such emergencies, the Police initially lead the emergency or response stage of the emergency. Thereafter, the Council leads the recovery stage. Generally, there are 3 levels of Civil Contingencies response. There is a strategic group at National or Strathclyde wide level, a tactical group at North Ayrshire level and an operational group at local level.

The Ayrshire Civil Contingencies Team (ACCT) act as lead for the Council and implement the Civil Contingencies Plan liaising with all relevant Stakeholders identified within the Plan.

A key role of the Council as a Category 1 responder is to plan for such Civil Contingencies. In August 2014, the ACCT undertook Exercise Ayrshire Polar Storm to test the resilience within the relevant emergency plans.

## **2. PRIORITIES FOR WINTER TREATMENT**

North Ayrshire Council has defined the priorities for carriageway and footway/footpath treatment as follows:

### **2.1.1 Carriageway Priorities**

Where slush is formed, this shall be removed as soon as practicable to avoid the risk of rutting should there be a further significant fall in road temperatures which might result in freezing conditions.

### **2.1.2 Carriageway Routes for Proactive Treatment**

Priority 1 – Strategic, Main Distributor and Distributor routes, bus routes and certain pre-determined Secondary Distributor routes identified from the Local Transport Strategy (LTS) will be treated when it is forecast that snow or ice is likely to be present on road surfaces.

Due to the various climatic domains within North Ayrshire the Priority 1 routes may be adjusted to cover either the four pre-determined Inland Routes or two pre-determined High Routes which all currently form part of our existing Priority Network.

Priority 1 gritting routes are available on the Council website (See Appendix A).

### 2.1.3 Carriageway Routes for Reactive Treatment

- a) **Priority 2** – Remaining Secondary Distributor, local access and residential distributor roads.

Given the presence of ice and snow Priority 2 routes may be treated during normal working hours as resources permit when sub-zero temperatures are forecast to continue beyond midday following completion of Priority 1 routes.

- b) **Priority 3** – The remaining road network including minor rural unclassified routes and remaining residential areas not already covered

Priority 3 routes will be treated as resources permit when sub-zero conditions are forecast to continue over an extended period only after all Priority 1 and Priority 2 routes are clear unless it is identified as an emergency.

### 2.1.4 Carriageway Routes for Snow Clearance

On receipt of a weather warning predicting medium (25 - 100 mm deep) or heavy (over 100 mm deep) snowfalls, the Senior Manager (Roads & Transportation) where appropriate, will recall to depots such vehicles capable of being equipped with snowploughs.

While snow is still falling the Strategic and Main Distributor Network will be prioritised for ploughing and treatment in order to target resources and to keep these routes open for traffic.

After snow has stopped falling but is lying, the remaining Priority 1 precautionary routes will be ploughed and treated before commencing ploughing and treatment on Priority 2 and Priority 3 routes as resources and conditions permit.

### 2.1.5 Cumbrae

The Senior Manager (Roads & Transportation) has no roads operatives based on the Isle of Cumbrae, however arrangements have been made with Streetscene to carry out gritting operations on the Island.

## 2.2 Footway/Footpath Priorities

With limited resources available footways and footpaths will only be treated when considered necessary (e.g. heavy snowfall or extensive icing). They will normally only be treated during normal working hours, but arrangements are in place to undertake emergency work out of normal working hours, weekends and public holidays in extreme circumstances.

Generally, treatment of footways and footpaths will be reactionary and not pre-planned, and where possible work will be undertaken during normal working hours.

When treatment is instructed the following priorities will apply:-

Priority 1 Routes will be considered for treatment if it is forecast that ice or snow is likely to be present or where surfaces are wet with temperatures forecast to remain below zero until 10:00am the next working day.

**Priority 1 Routes** - Urban shopping areas and precincts, footway access to schools, emergency facilities including fire and rescue, police and ambulance services, hospitals, sheltered housing, doctors surgeries and health centres etc;

Priority 2 routes will be treated if it is forecast that ice or snow is likely to be present with temperatures forecast to remain below zero for a prolonged period only after priority 1 routes are clear.

**Priority 2 Routes** - Steep hills on main distributor and residential distributor routes, routes to bus stops etc, only after all Priority 1 have been cleared;

Priority 3 routes will be treated if it is forecast that ice or snow is likely to be present with temperatures forecast to remain below zero for a prolonged period only after priority 1 and 2 routes are clear.

**Priority 3 Routes** - Other areas of high pedestrian concentration.

Streetscene staff will assist with the treatment of footways.

In order to maximise coverage on footways, generally only one side of a road will be initially treated.

It is not possible for the Council to treat all footways and footpaths within North Ayrshire. As such the Council encourages the community to participate in self help, through the use of grit bins which can be requested through the grit bin application process. Grit bins will only be allocated where it has been assessed and deemed as an appropriate location by the Council.

## **2.3 Cycle Routes**

With limited manpower resources no treatment will be carried out on off road cycle routes.

## **2.4 Response and Treatment Times**

Routine precautionary salting of priority 1 carriageway routes should be completed within 3 hours of the planned start time. For emergency or unplanned salting the start time from leaving the depot shall be no more than 1 hour.



### **3. ORGANISATION**

The Head of Physical Environment is responsible for specifying the level of winter service required based on approval from the Council. The Senior Manager (Roads & Transportation) is responsible for implementing this service.

A duty Winter Controller and Winter Supervisor will be appointed by the Senior Manager (Roads & Transportation) for the whole of the winter period covered by these procedures (mid-October to early April)

### **4. NORTH AYRSHIRE COUNCIL RESOURCES (ROADS)**

#### **4.1 General**

Following approval from the Council, it is the responsibility of the Head of Physical Environment to define the level of service to be provided within their sphere of operations and to issue appropriate instructions to the Senior Manager (Roads & Transportation) to provide the necessary labour and plant for winter operations. This level of service will be based on the national Code of Practice for Well Maintained Highways (see Appendix B).

The level of winter treatment is established utilizing the weather forecasts provided by MeteoGroup UK Limited in accordance with the winter treatment matrix (Appendix C).

The Senior Manager (Roads & Transportation) shall thereafter be responsible for advising the Head of Service of any matters which may affect his ability to deal with adverse weather conditions e.g. labour disputes, extensive plant breakdowns etc.

Labour resources from Physical Environment (Roads & Transportation) will be provided for the Winter and Weather Emergencies Service. The stand-by period will be 22<sup>th</sup> October 2015 until 14<sup>th</sup> April 2016. This period may be extended beyond the given dates if conditions warrant such action. These arrangements include home stand-by which is activated by the designated Winter Supervisor when instructed by the Winter Controller or as the result of hazardous road conditions being reported.

#### **4.2 Labour**

A proportion of the roads labour force will be on stand-by for winter service operations out of normal working hours, with the remainder on call out as necessary. This allows evening and early morning precautionary salting to be carried out on our priority carriageway network to treat dangerous roads before the morning rush hour.

In determining the labour resources required for the winter service, cognisance is taken of the key objective to treat all priority routes before the commencement of the morning peak period.

### **4.3 Vehicle Plant and Equipment**

Prior to commencement of winter service operations, the Senior Manager (Roads & Transportation) will ensure that all equipment for salting roads and snow clearing is in working order and, where appropriate, that ancillary items can be fitted to vehicles without difficulty, e.g. ploughs set up on blocks to facilitate assembly. The above procedure should also be applied to vehicles and plant available under contract for the winter service.

The Senior Manager (Roads & Transportation) will ensure that all vehicles engaged in the winter service are equipped with radios or other appropriate communication devices to allow contact to be maintained between the depot and operators. Superintendents have mobile telephones. There is also a gritting navigation and vehicle tracking system fitted and operational in all vehicles to reduce the risk associated with gritting operations.

A summary of labour, vehicles, plant, and equipment available for the winter service work is detailed in Appendix D.

Once per year the Senior Manager (Roads and Transportation), will organise a trial closure of the flood gates and erection of the de-mountable barriers at the Largs and Saltcoats Flood Prevention Schemes. This is to ensure that the gates and barriers remain in full working order and that all staff are familiar with the process.

### **4.4 Salt**

Salt is purchased through a Scotland Excel annual purchase contract. Mainland salt deliveries are stored in the salt barn within the Goldcraigs Depot. Salt on Arran is stored in the open at the Roads Depot in Market Road, Brodick.

During the season, the Senior Manager (Roads & Transportation) will arrange for a weekly check to be made on the amount of salt used and for stocks to be augmented as necessary. There is a procedure in place at the depot to strictly control salt distribution. All vehicles are tagged and must cross the weighbridge to accurately record salt usage. This includes salt distributed to Streetscene and contractors assisting with winter service delivery.

Small quantities of salt are available for issue free of charge to the public, subject to residents supplying a suitable container. Details of locations of community grit bins where small quantities of salt are available are given in Appendix E

The planned salt stock level at commencement of winter is given in Appendix F.

In the event of prolonged severe weather the Council has a salt resilience plan (Appendix G), which will be implemented if conditions require.

## **5. OTHER RESOURCES**

During adverse weather conditions, the Senior Manager (Roads & Transportation), (after consultation with the Head of Physical Environment), shall, if necessary, augment his resources by the use of personnel from Streetscene and external contractors at rates agreed prior to engagement through a framework contract. The Head of Physical Environment should be advised, as soon as practicable, of external resources engaged as a result of decisions made outwith normal working hours.

The Senior Manager (Roads & Transportation) will provide a supply of salt to Streetscene and external contractors where appropriate to permit the treatment of agreed footways/footpaths. This will be managed through a salt management system based at Goldcraigs Roads Depot.

## **6. WEATHER FORECASTING**

North Ayrshire Council, through a collaborative contract lead by South Lanarkshire Council, has appointed MeteoGroup UK Limited, as their weather forecast provider. During the winter service period MeteoGroup UK Limited will provide a weather forecasting service and monitor road and weather conditions.

MeteoGroup UK Limited receive, monitor and interpret, climatic, ice prediction and weather radar information on a continuous basis and provide detailed weather forecasts on a daily basis during the whole winter period.

SEPA operate a coastal flood warning system for the Firth of Clyde. If storm surges and coastal flooding are predicted, SEPA provide advance warning to the Council by e-mail and also through their Floodline service which is available on their website or by phone. This service is available all year round.

## **7. DECISION MAKING**

The Senior Manager (Roads & Transportation) will appoint suitably trained and experienced personnel as Winter Controller.

During the winter season the Winter Controller will receive the weather forecast around 12.00 hours and decide on the treatment to be carried out. The Winter Controller will check the treatment decision of neighbouring authorities for consistency and reconsider if necessary. The weather forecast provider will provide an evening forecast around 19.00 hours and if this update indicates any change in the forecast the Winter Controller will amend the decision accordingly and advise the Winter Supervisor.

For out of office hours, Saturdays, Sundays and public holidays the Senior Manager (Roads & Transportation) shall provide the weather forecast provider with contact telephone numbers of the on duty Winter Controller. If the forecast conditions change from good to adverse at any time, then the weather forecast provider will phone the Winter Controller either at work or at home as appropriate. Thereafter, it is the responsibility of the Winter Controller to take action including the calling out of stand-by squads to undertake salting/snow clearing.

Winter Controllers have the facility at any time to contact the weather forecast provider for advice or clarification of forecasts. These arrangements will be in place from 15 October 2015 until 14 April 2016 and these dates can be extended if required.

The decision making process is illustrated in Appendices B & C.

The Head of Physical Environment will appoint suitably trained staff and experienced personnel to manage the coastal flood prevention schemes at Largs and Saltcoats. During the winter season, this will be the Winter Controller.

## **8. ICE PREDICTION**

In addition to the weather forecast information, the Council has available further information from sensors which have been installed at the locations listed below:-

- A78 Ardrossan
- A737 Highfield
- A760 Catburn
- A735 Near Dunlop
- B880 Arran, summit of The String

The sensors provide current details of road and air temperatures and indicate the presence of moisture, thereby identifying locations that icing has occurred or where there is a risk that icing will occur.

By utilising the data from these sensors the weather forecast provider is able to supplement their forecast by producing site specific forecasts. The above information is available to the Winter Controller via computer link 24 hours a day throughout the winter period.

## **9. ROAD CONDITION REPORTS**

During periods of adverse weather, the Senior Manager (Roads & Transportation) shall receive reports on road conditions from the Winter Supervisor by 09.45 hours. These reports should be updated as necessary depending on changing circumstances.

## **10. COMMUNICATIONS**

The Head of Physical Environment or nominated senior manager will deal with statements to the Press, Radio and Television regarding road conditions throughout the area. The Council's Communication team will assist, and may take the lead role depending on the nature of any significant event.

General advice and information, along with timeous service updates, will be placed on the Council's website.

The Head of Physical Environment (or nominated senior officer) will ensure that all staff involved in communication with members of the public are fully briefed with consistent and accurate information.

The Senior (Roads & Transportation) will produce and distribute the Winter Maintenance Advice leaflet that will contain general information for members of the public on the Winter Service. The advice leaflets will be available to the public at selected locations throughout North Ayrshire, such as libraries etc.

A formal protocol has been agreed by the former Strathclyde Emergency Co-ordination Group (SECG) now known as West of Scotland Regional Resilience Partnership (WoS RRP) and Ayrshire Civil Contingencies Team (ACCT) for the transfer of information in relation to Winter and Weather Emergencies.

The Council's daily winter decisions are available for the public and can be accessed via the Council's website. Any winter and weather emergencies can be reported to North Ayrshire Council and the Trunk Road Operators using the contact information contained within Appendix H.

The distribution list for winter weather emergencies can be found under Appendix I.

## **11. ROAD CLOSURES**

Where it is considered that a road is rendered unsafe due to adverse winter conditions then the Police or persons acting on behalf of the Chief Constable will arrange to have the road closed and advise the on-duty Winter Supervisor as soon as possible of their actions. The Winter Supervisor will advise the Winter Controller/Senior Manager (Roads and Transportation) of any road closures. Appropriate measures will also be taken to re-direct traffic and to ensure that the necessary signs are put in place. When the road affected is a through route the adjoining Councils will be kept informed. Police will advise the other emergency services (Ambulance & Fire) of the closures.

Prior to signing diversionary routes, the capacity of the roads and the headroom and weight restrictions of structures should be checked with the Winter Controller to ensure that they are adequate (see Appendix J).

## **12. LIAISON WITH THE POLICE**

Physical Environment (Roads & Transportation) will ensure close liaison with the Police, particularly during periods of severe weather.

Where practicable, the Police will be informed in advance of North Ayrshire Council's proposed operations. Similarly arrangements have been made for exchanging information on proposed actions with neighbouring authorities and the trunk road operating company.

Where necessary the service will request appropriate assistance from the Police when moving equipment, arranging road closures and dealing with abandoned vehicles.

Reports from the Police regarding dangerous road conditions should be acted upon by the Winter Supervisor as soon as practicable, having regard to priorities in this document and the conditions pertaining throughout the area.

### **13. CROSS BOUNDARY ARRANGEMENTS**

Because the Council boundaries do not always coincide with convenient turning points at the end of gritting routes, arrangements have been drawn up with all adjacent authorities for the gritting routes to be continued short distances to appropriate turning points. See (Appendix K).

### **14. VEHICLE ROUTES**

From local knowledge and the resources available, routes are drawn up by Roads and Transportation on the basis of the priorities listed in Paragraph 2.1. However, in order to minimise unproductive mileage, some roads in a lower category may be treated out of sequence. This may also occur when conditions vary throughout the area.

A complete set of route cards will be kept in the Physical Environment (Roads & Transportation) offices, with a duplicate set being held in Goldcraigs Depot.

Treatment of precautionary carriageway salting routes should be completed within three hours of planned start time under routine conditions. When the Winter Controller instructs immediate winter service operations, the response time to start treatment should be within one hour.

It should be noted that gritting routes are either at or close to capacity and it is unlikely that any additions to routes could be considered without additional finance and human resources.

### **15. PRECAUTIONARY SALTING**

On receipt, within normal working hours, of a forecast from the weather forecast provider warning of frost, freezing or snow conditions, the Winter Controller in consultation with the Senior Manager (Roads & Transportation), shall give consideration to precautionary salting of main roads.

Where such a warning is received out with normal working hours, the Winter Controller has delegated authority to activate call-out procedures as indicated in section 7.

Extensive and accurate records of weather forecasts, winter treatment decisions and actions taken will be kept to demonstrate our compliance to our Winter and Weather Emergencies Procedures and Resources document.

## **16. GRIT BINS**

There are approximately 400 grit bins distributed across North Ayrshire. These are located at areas of particular difficulty e.g. dangerous bends, steep gradients etc. The policy and procedures for siting of grit bins, and requests for additional bins is shown in Appendix L.

Grit bins will be refilled prior to the start of winter and as considered necessary during the winter season and following periods of severe weather when resources are available.

The locations of Community Grit Bins are listed in Appendix E.

## **17. LARGS AND SALTCOATS FLOOD PREVENTION SCHEMES**

On receipt of a severe weather warning predicting a combination of strong winds, high tides or tidal surges the Winter Controller will, when necessary, instruct the closure of the flood gates on the promenade at Largs and/or the erection of the flood barriers at the Largs Pier and/or Saltcoats promenade.

## **18. SANDBAG PROCEDURES**

The deployment of sandbags to prevent or contain floodwaters can be an effective way of mitigating the effect of a flood, however the lead time for filling and deployment can be lengthy, as a large number of bags cannot be filled in advance due to storage problems. Therefore, an early decision must be taken to sandbag, to avoid a subsequent waste of time and effort. The deployment of sandbags will be decided with regard to the following priorities:

1. To prevent loss of life or serious injury
2. Maintenance of access for the emergency services
3. Protection of vital facilities within the community
4. Protection of transportation routes
5. Protection of NAC property
6. Protection of private dwelling houses

The decision to deploy sandbags will be made by the Winter Controller / Supervisor or appropriate officers in Building Services, Cleansing or the Island Officer on Arran in accordance with the Services' callout/emergency procedures.

Notes:

1. Sandbags will not normally be deployed to protect commercial property;
2. Appropriate stocks of empty and filled sandbags will be held by the Services mentioned above, based on previous usage and experience.

The above procedure mainly relates to tidal, fluvial and watercourse flooding. Where flooding occurs as a result of a blocked, damaged or ineffective Council owned drainage systems, sandbags will be deployed as required to mitigate the effects of flooding (and reduce the likelihood of claims against the Council) including the protection of commercial property.

***Priority 1 Carriageway Gritting Routes  
Policy & Procedure***

Priority 1 Gritting Routes can be viewed on the Councils website using the following address:-

<http://www.north-ayrshire.gov.uk/resident/roads-and-travel/winter-gritting.aspx>



## LEVEL OF SERVICE

Road Surface Temperature	Precipitation	Predicted Road Conditions		
		Wet	Wet Patches	Dry
Temperature Forecast between +1.5°C And +0.5°C	No Rain No Hoar Frost No Fog	High Route Patrols		No action likely
Temperature Forecast below +0.5°C	No Rain No Hoar Frost No Fog	(Priority 1 Routes)		
	Expected Hoar Frost Expected Fog	Salt before frost		
	Expected rain BEFORE freezing	(Priority 1 Routes)  Salt after rain stops		
	Expected rain DURING freezing	(Priority 1 Routes)  Salt before frost, as required during rain and after rain stops		
	Possible rain Possible hoar frost Possible fog	(Priority 1 Routes)  Salt before frost	Monitor weather conditions	
Expected Snow Fall		(Priority 1 Routes and footways)  Salt before snow fall		
The decision to undertake precautionary treatments should be adjusted, where appropriate, to take account of residual salt.				
All decisions should be evidence based, recorded and continuously monitored and reviewed.				

**DECISION MAKING**

**WINTER TREATMENT SPREAD RATE MATRIX SCOTS WINTER SERVICE SUBGROUP ADVICE - AUGUST 2015**

Salt Type	Precautionary Treatment for frost / ice	Variation of Well Maintained Highways Appendix H - September 2013					
		Column C	Column D	Column G	Column H	Column K	Column L
		Poor Cover Medium Traffic Normal Loss	Poor Cover Medium Traffic High Loss	Fair Cover Medium Traffic Normal Loss	Fair Cover Medium Traffic High Loss	Good Cover Medium Traffic Normal Loss	Good Cover Medium Traffic High Loss
Dry Salt	RST at or above -2 Degrees and dry or damp road conditions (Table H9 of Code - where the road surface is dry no action is needed even when conditions are below zero)	10 (8)	10 (8)	10 (8)	10 (8)	10 (8)	10 (8)
Pre-wet Salt		10 (8)	10 (8)	10 (8)	10 (8)	10 (8)	10 (8)
Treated Salt		10 (7)	10 (7)	10 (7)	10 (7)	10 (7)	10 (7)
Dry Salt	RST at or above -2 Degrees and wet road conditions	15 (13)	20 (16)	10 or 15 (11)	15 (13)	10 (8)	10
Pre-wet Salt		15 (12)	15 (14)	10 (10)	15 (12)	10 (8)	10 (9)
Treated Salt		10 (10)	10 or 15 (11)	10 (8)	10 (10)	10 (7)	10 (7)
Dry Salt	RST below -2 deg C and above -5 deg C and damp road conditions	15 or 20 (17)	20	10 or 15 (14)	20 (17)	10 or 15 (11)	15 (13)
Pre-wet Salt		15 or 20 (16)	20 (18)	15 (14)	15 (16)	15 (11)	15 (12)
Treated Salt		15 (12)	15 (14)	10 or 15 (11)	15 (12)	10 (8)	10 (10)
Dry Salt	RST below -2 deg C and above -5 deg C and wet road conditions	1 x 20 then monitor & treat as required (2x17)	1 x 20 then monitor & treat as required (2x20)	1 x 20 then monitor & treat as required (2x28)	1 x 20 then monitor & treat as required (2x17)	20(20)	1 x 20 then monitor & treat as required (25)
Pre-wet Salt		1 x 20 then monitor & treat as required (2x16)	1 x 20 then monitor & treat as required (2x18)	1 x 20 then monitor & treat as required (27)	1 x 20 then monitor & treat as required (31)	1 x 20 then monitor & treat as required (21)	1 x 20 then monitor & treat as required (24)
Treated Salt		1 x 20 then monitor & treat as required (24)	1 x 20 then monitor & treat as required (28)	1 x 20 then monitor & treat as required (21)	1 x 20 then monitor & treat as required (24)	1 x 20 then monitor & treat as required (16)	1 x 20 then monitor & treat as required (19)
Dry Salt	RST at or below -5 deg C and above -10 deg C and damp road conditions	1 x 20 then monitor & treat as required (2x16)	1 x 20 then monitor & treat as required (2x19)	1 x 20 then monitor & treat as required (27)	1 x 20 then monitor & treat as required (2x16)	20	1 x 20 then monitor & treat as required (24)
Pre-wet Salt		1 x 20 then monitor & treat as required (2x16)	1 x 20 then monitor & treat as required (2x18)	1 x 20 then monitor & treat as required (27)	1 x 20 then monitor & treat as required (31)	1 x 20 then monitor & treat as required (21)	1 x 20 then monitor & treat as required (24)
Treated Salt		1 x 20 then monitor & treat as required (23)	1 x 20 then monitor & treat as required (27)	1 x 20 then monitor & treat as required (20)	1 x 20 then monitor & treat as required (23)	1 x 20 then monitor & treat as required (15)	1 x 20 then monitor & treat as required (18)
Dry Salt	RST below -5 deg C and above -10 deg C and wet road conditions	1 x 20 then monitor & treat as required (2x32)	1 x 20 then monitor & treat as required (2x39)	1 x 20 then monitor & treat as required (2x27)	1 x 20 then monitor & treat as required (2x32)	1 x 20 then monitor & treat as required (2x20)	1 x 20 then monitor & treat as required (2x24)
Pre-wet Salt		1 x 20* then monitor & treat as required (2x31)	1 x 20 then monitor & treat as required (2x36)	1 x 20 then monitor & treat as required (2x27)	1 x 20 then monitor & treat as required (2x31)	1 x 20 then monitor & treat as required (2x21)	1 x 20 then monitor & treat as required (2x24)
Treated Salt		1 x 20 then monitor & treat as required (2x23)	1 x 20 then monitor & treat as required (2x27)	1 x 20 then monitor & treat as required (2x20)	1 x 20 then monitor & treat as required (2x23)	1 x 20 then monitor & treat as required (30)	1 x 20 then monitor & treat as required (2x18)

( ) = Appendix H rates in brackets

Please see H10.25 regarding effectiveness of sodium chloride at low temperatures.

Salt Type	Precautionary Treatments Before Snow or Freezing rain		
		Ligh or Medium Traffic	Heavy Traffic
Dry Salt	Light Snow Foirecast	20g/m <sup>2</sup>	20g/m <sup>2</sup>
Pre-wet Salt		20g/m <sup>2</sup>	20g/m <sup>2</sup>
Treated Salt		15g/m <sup>2</sup>	15g/m <sup>2</sup>
Dry Salt	Moderate/Heavy Snow Forecast	20g/m <sup>2</sup>	40g/m <sup>2</sup>
Pre-wet Salt		20g/m <sup>2</sup>	40g/m <sup>2</sup>
Treated Salt		15g/m <sup>2</sup>	30g/m <sup>2</sup>
Dry Salt	Freezing rain Forecast	1 x20g/m <sup>2</sup> then monitor	
Pre-wet Salt		1 x20g/m <sup>2</sup> then monitor	
Treated Salt		1 x15g/m <sup>2</sup> then monitor	

**Note:**

- Rate of spread for precautionary treatments may be adjusted to take account of local variations along the routes such as residual salt, temperature variations, surface moisture (air or road surface) road alignment and traffic density.
- All decisions should be evidence based, recorded and require continuous monitoring and review.
- Ice refers to all ice on the road surface, including black ice.

- The level of service generally complies with the recommendations laid down in “Well Maintained Highways” the UK Code of Practice for Highway Management and is summarised above.
- Appendix H of “Well Maintained Highways” which covers winter maintenance operations and treatments underwent a complete revision in November 2013. The SCOTS winter Subgroup has been in consultation with the National Winter Service Research Group (NWSRG) concerning the implementation of Appendix H of Well Maintained Highways. The Subgroup made a number of suggestions to implement Appendix H that have been commented on by the NWSRG. Having considered the comments from the NWSRG on the review of Appendix H the SCOTS Winter Service Subgroup provided advice that Scottish Local Roads Authorities adopt variations to Appendix H of Well Maintained Highways that North Ayrshire Council are following.

**SUMMARY OF AVAILABLE LABOUR & PLANT**

<b>TYPE OF PLANT</b>	<b>GOLDCRAIGS</b>	<b>ARRAN</b>	<b>OTHER NAC</b>	<b>TOTAL</b>
<b>Gritters</b>				
18 Tonne Uni-body	11	3		14
7.5 Tonne Uni-body	3	0		3
Trailer Gritter	0	0	2	2
Footway Gritter	4	1	4	9
<b>Lorries</b>				
18 Tonne Uni-body	11	3		14
7.5 Tonne Uni-body	3	0		3
Loading Shovel	1	0		1
JCB 2CX	0	1		1
Telehandler	0	1		1
<b>Ploughs</b>				
Fixed V	3	2		5
Small Blade	3	0		3
Large Blade	11	3		14
<b>LABOUR</b>				
Drivers	27	6	7	40
Operatives	7	3	36	46
<b>Other Equipment</b>				
Muck Truck + plough (For footways)			2	2

**Note**

When necessary labour, vehicles, plant and equipment from other Council Departments, farmers, plant hirers and contractors will be used to supplement above resources.

This also applies for non-winter related emergency responses.

**COMMUNITY GRIT BINS**

Small quantities of salt are available for issue free of charge to members of the public, subject to their supplying a suitable container from the Community Grit Bins sited at the following locations.

<b>Town</b>	<b>Location</b>
Irvine	Bartonholm Civic Amenity, Site.
Dreghorn	Civic Amenity Site, Station Brae.
Kilwinning	Goldcraigs Roads Depot.
Dalry	Car Park, Kirk Close.
Kilbirnie	Civic Amenity Site, Paddockholm Road.
Beith	Community Centre, Kings Road.
West Kilbride	Corse Street.
Fairlie	Car Park, Pier Road.
Largs	Cleansing Depot, Alexander Avenue.
Skelmorlie	Toward View (opposite Fire Station).
Stevenston	Car Park, Garnock Road.
Saltcoats	Cleansing Depot, Sorbie Road.
Ardrossan	APC Carpark, North Crescent Road.

**SUMMARY OF AVAILABLE MATERIALS**

The following salt, grit and sand stocks will be in place at commencement of winter:-

<b>DEPOT</b>	<b>TONNAGE SALT</b>	<b>TONNAGE SAND (for Sandbags)</b>
Goldcraigs (salt barn)	7000	100
Arran	2000	300
Cumbræ	20	(500 filled sandbags)

Approximately 4000 sandbags are located at Goldcraigs, and 500 on Arran.

## **Salt Resilience Plan (Mainland)**

### **Level 1 (Green) Service – Stock Levels 2500 Tonnes and above**

- Service levels as detailed in NAC Winter and Weather Emergencies Plan.
- Typical daily salt usage (snow conditions) 470T – **resilience 5 days**  
or
- Typical daily salt usage (frost & ice only) 235T – **resilience 10 days**

### **Level 2 (Amber 1) Service – Stock Levels 1800 Tonnes – 2500Tonnes**

- Only Priority 1 carriageway routes treated with pure salt, remaining priority carriageway routes reduced to half the normal spread rate or salt/grit mix at 50/50
- All footway routes reduced to salt/sand mix at 50/50
- Grit bins replenished with salt/sand mix at 50/50.
- Typical daily salt usage (snow conditions) 330T – **resilience 2 days.**  
or
- Typical daily salt usage (frost & ice only) 165T – **resilience 4 days**

### **Level 3 (Amber 2) Service – Stock Levels 1000 Tonnes – 1800 Tonnes**

- All carriageway routes reduced to half the normal spread rate or salt/grit mix at 50/50
- Priority 1 footway routes treated with salt/sand mix at 50/50
- Remaining footway routes treated with sand/grit mix at 50/50
- Grit bins replenished with sand/grit mix at 50/50
- Typical daily salt usage (snow conditions) 150T – **resilience 5 days.**  
or
- Typical daily salt usage (frost & ice only) 75T – **resilience 10 days**

### **Level 4 (Red) Service – Stock Levels less than 1000Tonnes**

- Priority 1 carriageways reduced to half the normal spread rate or salt/grit mix at 50/50
- Treat remaining carriageway routes with sand/grit mix at 50/50
- All footway routes treated with sand/grit mix at 50/50
- Grit bins replenished with sand/grit mix.
- Typical daily salt usage (snow conditions) 100T – **resilience 10 days**  
or
- Typical daily salt usage (frost & ice only) 50T – **resilience 20 days**

Assuming 4,500 tonnes in stock at start of winter our total resilience would be either

- **Total Resilience during periods of heavy snow - 22 days**  
or  
**Total Resilience during periods of frost & ice conditions - 44 days**



## **Salt Resilience Plan (Arran)**

### **Level 1 (Green) Service – Stock Levels 1000 Tonnes and above**

- Service levels as detailed in NAC Winter and Weather Emergencies Plan.
- Typical daily salt usage (snow conditions) 52T – **resilience 10 days**  
or
- Typical daily salt usage (frost & ice only) 26T – **resilience 20 days**

### **Level 2 (Amber 1) Service – Stock Levels 550 Tonnes – 1000Tonnes**

- Only Priority 1 carriageway routes treated with pure salt, remaining priority carriageway routes reduced to half the normal spread rate or salt/grit mix at 50/50
- All footway routes reduced to salt/sand mix at 50/50
- Grit bins replenished with salt/sand mix at 50/50.
- Typical daily salt usage (snow conditions) 44T – **resilience 10 days.**  
or
- Typical daily salt usage (frost & ice only) 22T – **resilience 20 days**

### **Level 3 (Amber 2) Service – Stock Levels 250 Tonnes – 550 Tonnes**

- All carriageway routes reduced to half the normal spread rate or salt/grit mix at 50/50
- Priority 1 footway routes treated with salt/sand mix at 50/50
- Remaining footway routes treated with sand/grit mix at 50/50
- Grit bins replenished with salt/sand mix at 50/50
- Typical daily salt usage (snow conditions) 30T – **resilience 10 days.**  
or
- Typical daily salt usage (frost & ice only) 15T – **resilience 20 days**

### **Level 4 (Red) Service – Stock Levels less than 250 Tonnes**

- Priority 1 carriageways reduced to half the normal spread rate or salt/grit mix at 50/50
- Treat remaining carriageway routes with sand/grit mix at 50/50
- All footway routes treated with sand/grit mix at 50/50
- Grit bins replenished with sand/grit mix.
- Typical daily salt usage (snow conditions) 20T – **resilience 12 days**  
or
- Typical daily salt usage (frost & ice only) 10T – **resilience 25 days**

Assuming 1,500 tonnes in stock at start of winter our total resilience would be either

- **Total Resilience during periods of heavy snow - 42 days**  
or  
**Total Resilience during periods of frost & ice conditions - 85 days**

# **NORTH AYRSHIRE COUNCIL**

## **CONTACT ADDRESS & TELEPHONE NUMBERS**

<b>During Normal Working Hours</b>	<b>Outwith Normal Working Hours</b>
<p><b>MAINLAND</b></p> <p>Physical Environment Roads and Transportation Perceton House IRVINE KA11 2AL</p> <p>Tel: 01294-310000</p>	<p><b>NORTH AYRSHIRE COUNCIL CALL CENTRE</b></p> <p>Road &amp; Lighting Faults</p> <p>24 hours, 7 days per week</p> <p>Tel: 01294 310000</p>
<p><b>ARRAN</b></p> <p>Arran Local Office Lamlash Isle of Arran KA27 8JY</p> <p>Tel: 01770-600338 Fax: 01770-600028</p>	
<p><b>TRUNK ROADS A78, A737 &amp; A738</b></p> <p>Scotland Transerv <b>Network Control Centre</b> 150 Polmadie Road Glasgow G5 0HD <b>Tel 0141 218 3999</b> <b>Email</b> <a href="mailto:southwestcontrol@scotlandtranserv.co.uk">southwestcontrol@scotlandtranserv.co.uk</a></p>	

**DISTRIBUTION LIST**

	<b><u>Copies</u></b>
<b>North Ayrshire Council</b>	
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Head of Commercial Services	1
Head of Physical Environment	
Head of Democratic & Administration Services	1
ACCT	1
All Elected Members of North Ayrshire Council	30
<b>Police Scotland</b>	
Divisional Commander, Kilmarnock	1
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<b>Ayrshire Roads Alliance</b>	1
<b>Renfrewshire Council</b> - Head of Roads	1
<b>East Renfrewshire Council</b> – Head of Roads & Planning	1
<b>Inverclyde Council</b> – Head of Transportation & Roads Service	1
<b>Contact Centre, Building Services, Stevenston</b>	1
<b>Contact Centre, Bridgegate House, Irvine</b>	1

**BRIDGES WITH WEIGHT OR HEIGHT RESTRICTIONS**

**HEIGHT RESTRICTIONS**

Bridge Location	Grid Reference	Signed Height	
		Metric	Imperial
A737/110 : Dalry, Railway Bridge	229960 649702	3.8	12' – 6"
B706/40 : Barrmill	236834 651392	4.0	13' – 0"
B7047/10 : Meadowfoot Road, West Kilbride	220791 647032	4.7	15' – 3"
C6/10 : West Balgray	235333 642491	3.8	12' – 9"
C26/10 : South Kilruskin	220541 650473	4.4	14' – 6"
C26/20 : North Kilruskin	220423 650868	5.1	16' – 6"
C55/10 : Dubbs	228508 642006	3.0	9' – 9"
C55(A78 280) : Todhill (Dubbs Road, under A78, Kilwinning Bypass)	229175 642250	4.0	13' – 0"
C55/30 : Nethermaines	230059 642199	3.6	12' – 0"
C56/30 : Moor Road	220639 652980	4.5	15' – 0"
C67/20 : Tandelhill	238174 651683	4.3	14' – 3"
C99/20 : Cockenzie	230694 646241	3.0	10' – 0"
Unc.TG/230 : Garnock View, Glengarnock	231875 653191	3.8	12' – 6"
Unc.TI/70 : Old Church Street, Irvine	213571 638800	4.1	13' – 3"

**WEIGHT RESTRICTIONS**

Bridge Location	Grid Reference	Signed Weight
B781/30 : West Kilbride, Dalry Road	221015 649062	7.5T
C5/30 : Drumbuie near Barrmill	235571 650404	7.5T
C129/20 : Floors, north of Kilmaurs	240866 641921	13T
C99/30 : Dusk Bridge, near Dalry	230599 646882	7.5T
Unc.TA/10 : Ardrossan, North Crescent	223140 642764	7.5T
Unc.TL/30 : Largs, May Street	220711 658602	7.5T
U16/10 : Dalgarnan Mill Bridge, north of Kilwinning, (formerly Unc.NC/30)	229571 645847	18T
Unc.NT/10 : Barrmill	236472 650997	3T

## ARRANGEMENTS WITH OTHER AUTHORITIES

ROADS TO BE TREATED BY ADJACENT AUTHORITIES	ROADS TO BE TREATED BY NORTH AYRSHIRE COUNCIL
<p style="text-align: center;"><b>Ayrshire Roads Alliance (East Ayrshire)</b></p> <p>A71 – from boundary westwards to Corsehill roundabout.</p> <p>A735 – that section within North Ayrshire boundary.</p> <p>B769 – from boundary south westwards to Chapeltoun junction.</p> <p>C129 – that section within North Ayrshire boundary.</p> <p>C20 – that section within North Ayrshire boundary.</p> <p>B706 - from boundary to A736</p> <p>C117 From Chapeltoun Bridge to Wheatrig Bridge</p>	<p style="text-align: center;"><b>South Ayrshire</b></p> <p>U107 from the South Ayrshire Council boundary at the railway bridge to A759 Auchengate Interchange.</p>
	<p style="text-align: center;"><b>East Ayrshire</b></p> <p>A736 – from Caldwell Bridge southwards to Lugton.</p> <p>A736 – from B778 junction south eastwards to Torranyard.</p> <p>C24 - from Greenhill Terrace, Knockentiber to boundary at Plann Bridge.</p> <p>C126 From Montgreenan Bridge to North Lodge.</p> <p>Knockentiber Road from boundary near Springside to junction with C24</p>
	<p style="text-align: center;"><b>Renfrewshire Council</b></p> <p>A760 – from boundary to Kerse Road junction,</p> <p>Kerse Road – from boundary to A760 junction</p>

**Note:** There are no cross boundary arrangements with East Renfrewshire Council.

**GRIT BIN POLICY & PROCEDURE**

1. North Ayrshire Council shall provide grit bins for self-help by members of the public. These shall be sited locally in accordance with this policy.
2. Grit bins shall only be located where the following criteria are met: -
  - The location is not on a precautionary carriageway route;
  - The gradient is greater than 1 in 10, or at a junction with a known history of accidents;
  - The location shall not obstruct the passage of pedestrians, a minimum of 1.5m clearance on the footway is required;
  - The location shall not obstruct sight lines;
  - The location is not within 200m of another grit bin location;
  - The location is within an urban area;
  - The location is within the boundary of the public road. Infrastructure and Design will not provide grit bins in private areas or car parks for internal use by either the Council or any other public or private property such as schools, parks, hospitals, old people's homes, etc unless a service level agreement is in place.
3. Grit bins will only be located where they can be filled from a lorry. The grit bins shall be replenished at the start of the winter period and on a monthly cycle during the winter period, as resources permit.
4. Grit bins will generally be left in place during the summer months, unless there is a history of vandalism at a particular location.
5. The location of grit bins will be recorded in an electronic database, which will be made available on the North Ayrshire Council website.
6. Only written requests on the Council's Grit Bin Application Form will be considered, these are available from the Head of Physical Environment, Cunninghame House, Irvine, KA12 8EE, and on the Council's website.
7. A request will not be accepted unless a location to site the grit bin has been agreed. Therefore, even if the criterion for locating a grit bin is met, a grit bin will not be provided if the adjacent residents cannot agree a position. The signed agreement of adjacent residents must be included on the submitted application form, otherwise the application will not be considered.
8. Grit Bin Application forms are available on the Council's website at <http://www.north-ayrshire.gov.uk/resident/roads-and-travel/winter-gritting.aspx>