

**North Ayrshire Health and Social Care Partnership
Minute of Integration Joint Board meeting held on
Thursday 15 December 2016
at 10.00 am, Council Chambers, Cunninghame House, Irvine**

Present

Councillor Peter McNamara, (Chair)
Stephen McKenzie, NHS Ayrshire & Arran (Vice Chair)
Councillor Anthea Dickson, North Ayrshire Council
Councillor Robert Steel, North Ayrshire Council
Dr Carol Davidson, NHS Ayrshire & Arran
Dr Janet McKay, NHS Ayrshire & Arran

Iona Colvin, Director North Ayrshire Health and Social Care (NAHSCP)
David Thomson, Lead Nurse/Mental Health Advisor
Stephen Brown, Chief Social Work Officer – North Ayrshire
Margaret Hogg, Chief Finance Officer
Louise Gibson, Lead Allied Health Professional Adviser
Kez Khaliq, GP Representative

David Donaghey, Staff Representative – NHS Ayrshire and Arran
Louise McDaid, Staff Representative – North Ayrshire Council
Fiona Thomson, Service User Representative
Marie McWaters, Carers Representative
Sally Powell, Carers Representative
Jim Nichols, Third Sector Representative

In Attendance

David Rowland, Head of Health and Community Care
Eleanor Currie, Principal Manager (Finance)
Eleanor McCallum, Partnership Engagement Officer
Isabel Marr, Senior Manager (Long Term Conditions)
Kimberley Mroz, Manager (Personalisation)
Pam Milliken, Head of Primary Care and Out of Hours Community Response
Lynne McNiven, Consultant in Public Health
Karen Andrews, Team Manager (Governance)
Angela Little, Committee Services Officer

Apologies for Absence

Bob Martin, NHS Ayrshire & Arran
Councillor John Easdale, North Ayrshire Council
Dr Mark McGregor, Acute Services Representative
Nigel Wanless, Independent Sector Representative

1.	Chair's Remarks The Chair reminded IJB Members of the Partnership Staff Awards Ceremony that will be held in February 2017 and encouraged them to nominate deserving staff. On behalf of the Board, the Chair welcomed David Thomson to his first meeting of the IJB in his new role as Lead Nurse.	
1.1	Apologies Apologies were noted.	
2.	Declarations of Interest There were no declarations of interest in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.	
3.	Minutes/Action Note – 17 November 2016 The accuracy of the Minutes of the meeting held on 17 November 2016 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.	
3.1	Matters Arising There were no matters arising.	
4.	Presentations	
4.1	Primary Care Pam Milliken, Head of Primary Care and Out of Hours Community Response provided a presentation on primary care services, which included:- <ul style="list-style-type: none"> • The strategic direction, quality assurance and improvement and management of primary care services' contracts for General Practitioners, Community Pharmacists, Optometrists and Dentists as well as Public Health Dental Services and directly managed General Practices; • Out of Hours (OOH) services (ADOC, Social Work, OOH Community Nursing and Community Alarms overnight EA); 	

	<ul style="list-style-type: none"> • The expanded primary care multi-disciplinary team, comprising GP Practice Team, Services round practices/communities and Integrated Out of Hours Community Response Service; • Ambitious for Ayrshire Primary Care Workstreams 2015 – 2022 and the primary drivers, primary care programme progress and priorities; • General practice workforce paper – May 2016; • Urgent Care Resource Hub and progress; and • The vision for patient access to urgent OOH care. <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> • The development of Primary Care Advanced Nurse Practitioners and a business case for ongoing training; • Work that is being done to develop an Advanced Nurse Practitioner Strategy and will consider links with specialist and general nursing; • Work that is being done to support the directly managed practice and the pilot of the new locality in this practice in the Three Towns in January 2017; • The recruitment of an officer to assist the 3T medical practice; • The development of a multi-disciplinary team with 3rd sector involvement; • Engagement that has taken place, including two workshops and included the 3rd sector; • Urgent Care Hub pilots in Kilwinning; and • Concerns raised regarding the high level of missed GP appointments. <p>The Board noted (a) the information provided in the presentation; and (b) that the presentation slides would be circulated to Members for their interest.</p>	A. Little
4.2	<p>Carers</p> <p>Isabel Marr, Senior Manager (Long Term Conditions) and Kimberley Mroz, Manager (Personalisation) provided a presentation on Building a Carer Community in North Ayrshire, which included information on:-</p> <ul style="list-style-type: none"> • North Ayrshire unpaid carers; • Carers (Scotland) Act 2016; • Health and Social Care duties; • Carer's voices; • Carers journey – way forward; 	

	<ul style="list-style-type: none"> • North Ayrshire Young Carers; and • North Ayrshire Carers Appreciation Card. <p>The Board (a) acknowledged the marvellous work done by the staff working in this area and also the work of Councillor Steel as the Carers Champion; (b) welcomed the presentation and the Youth Carers' video and considered that this should be shown to as wide an audience as possible, including groups such as the Economic and Regeneration Board, Locality Forums, Education Professional Learning Academy and Education and Skills; and (c) noted that the presentation slides and the National Eligibility Thresholds for carers would be circulated to Members for their interest.</p> <p>Noted.</p>	<p>I. Marr and K. Mroz</p> <p>A. Little</p>
5.	<p>Director's Report</p> <p>Submitted report by Iona Colvin, Director NAHSCP on developments within the North Ayrshire Health and Social Care Partnership.</p> <p>The report highlighted works underway in the following areas:-</p> <ul style="list-style-type: none"> • Scottish Parliament Local Government and Communities Committee; • A visit by Sir Lewis Ritchie on 8 December 2016; • New models of care for older people and people with complex care needs; • Adaptation; • Budget update; • Extended Partnership Senior Management Team session – 28 November 2016; • Local Connections, Better Outcomes, our Locality Planning Forum staff sessions; • Asylum seeking children; • Ethical Care Charter; and • Change Programme update. <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> • A presentation by the Community Planning Team Leader to a future meeting of the Board; • Feedback from the visit by Sir Lewis Ritchie that will be provided to the Board at a future date; 	

	<ul style="list-style-type: none"> • An update in relation to New Models of Care for Older People and People with Complex Care Needs that will be provided to the Board in February 2017; • An Ethical Care event that will take place in January 2017; and • A report to the Board in January 2017 in relation to the review of the Integrated Care Fund. <p>Noted.</p>	
6.	<p>Model Publication Scheme</p> <p>Submitted report by Eleanor McCallum, Partnership Engagement Officer on the current position in relation to the Model Publication Scheme and the progress of the Partnership's website including the model publication scheme.</p> <p>A contract for the design and build of a new Partnership website has been awarded and designs will be presented to the IJB in February 2017, with the new website going live in April 2017.</p> <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> • A range of information relating to the NAHSCP that will be available within the website, such as details of functional bodies, promotion of services and relevant public facing information; • The design and content of the web pages that will be steered by the Task and Finishing Working Group, which includes carers and service users; • Areas in the web pages that will be available for news items, videos and informational messages. <p>The Board agreed to the proposals outlined in the report in relation to the creation of a website for the NAHSCP to establish an organisation presence and make integration visible.</p>	E. McCallum
7.	<p>Risk Strategy</p> <p>Submitted report by Eleanor Currie, Principal Manager (Finance) on the joint development of a Risk Management Strategy across the three Ayrshire Health and Social Care Partnerships and NHS Ayrshire and Arran. The Strategy was attached as Appendix 1 to the report. A Strategic Risk Register is being compiled and will be reported to the IJB in January 2017.</p>	

	The Board agreed to (a) approve the Partnership Risk Management Strategy; and (b) note the key areas of risk identified to date.	
8.	<p>Pan Ayrshire Sensory Impairment Update</p> <p>Submitted report by Frank McMenemy, Senior Manager (Learning Disability and Sensory Impairment) on the Pan Ayrshire Sensory Impairment Update, presented by David Rowlands, Head of Health and Community Care.</p> <p>The report provided background information on the development of the Pan Ayrshire and Arran Sensory Locality Plan, work that has been done to advance the work of the Plan and a number of key actions to be taken forward. It is proposed to create a Policy Officer post to support and co-ordinate the implementation of the Pan Ayrshire Sensory Impairment Locality Plan for a three year period, to be funded equally by the three Health and Social Care Partnerships.</p> <p>The Board agreed to (a) note the content of the report; (b) approve the proposal to create a jointly funded Policy Officer post for up to three years to further support and co-ordinate the implementation of the Pan Ayrshire Sensory Impairment Plan, at a cost to the North Ayrshire IJB of £15,800 in the first year and £14,800 in future years.</p>	
9.	<p>Director of Public Health Annual Report 2016</p> <p>Submitted report by Dr Carol Davidson, Director of Public Health, NHS Ayrshire and Arran</p> <p>The report provided a broad overview of population health information for decision makes and planners on the key health priorities that need to be addressed within Ayrshire and Arran. The report was attached at Appendix 1 and provided information on:-</p> <ul style="list-style-type: none"> • Population profile; • Health improvement; • Health protection; and • Improving health services and disease prevention. <p>The Board noted (a) the content of the report; and (b) that a presentation in the report would be provided to the next meeting.</p>	
10.	<p>Urgent Item</p> <p>The Chair agreed that the following item be considered as a matter of urgency to allow the matter to be actioned without delay.</p>	

10.1	<p>Public Partnership Forum</p> <p>Fiona Thomson, Service User Representative advised that funding for the administration of the Public Partnership Forum (PPF) and the PPF worker has been withdrawn.</p> <p>The Director NAHSCP undertook to liaise with the Service User Representative directly to investigate this matter.</p> <p>Noted.</p>	I. Colvin
	The meeting ended at 12 noon.	