



**North Ayrshire Health and Social Care Partnership**  
**Minute of Integration Joint Board meeting held on**  
**Thursday 19 March 2020 at 10.00 a.m.**

**Present**

Councillor Robert Foster, North Ayrshire Council (Chair)  
Councillor Christina Larsen, North Ayrshire Council (Depute for Councillor Dickson)

Stephen Brown, Director of Health and Social Care Partnership  
Caroline Cameron, Chief Finance and Transformation Officer  
Graham Searle, Carers Representative (Depute for Marie McWaters)

**Present via teleconferencing**

Bob Martin, NHS Ayrshire and Arran (Vice-Chair) via teleconferencing  
Councillor Timothy Billings, North Ayrshire Council via teleconferencing  
John Rainey, NHS Ayrshire and Arran via teleconferencing  
Councillor John Sweeney, North Ayrshire Council via teleconferencing

**In Attendance**

Angela Little, Committee Services Officer

**Apologies for Absence**

Councillor Anthea Dickson, North Ayrshire Council  
Adrian Carragher, NHS Ayrshire and Arran  
Jean Ford, NHS Ayrshire and Arran  
David MacRitchie, Chief Social Work Officer (North Ayrshire)  
Dr Paul Kerr, Clinical Director  
David Thomson, Associate Nurse Director/IJB Lead Nurse  
Dr. Louise Wilson, GP Representative  
Marie McWaters, Carers Representative  
Michelle Sutherland, Partnership Facilitator  
Vicki Yuill, Third Sector Representative  
Alistair Reid, Lead Allied Health Professional Adviser  
David Donaghey, Staff Representative (NHS Ayrshire and Arran)  
Louise McDaid, Staff Representative (North Ayrshire Council)

**1. Chair's Remarks**

The Board was advised that the meeting would consider two items and all other business would be dealt with under delegated powers or continued to a future meeting of the Board.

## **2. Declarations of Interest**

There were no declarations of interest in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.

## **3. 2020/21 IJB Budget**

Submitted report by Caroline Cameron, Chief Finance and Transformation Officer on the financial position for the partnership for 2020/21, including the proposed delegated funding, service budget pressures and plans developed to set a balanced budget. A summary of the 2020/21 budget and net budget increase was detailed within Appendix A to the report. Appendix B provided information on the budget pressures and Appendix C detailed the savings to address the budget gap. The uplift calculation and the reconciliation of this from a managed HSCP basis to IJB delegated based was outlined at Appendix D. Appendix E provided details of the funding letters from the Scottish Government issued to NHS Boards and Council. A refreshed 3-year Medium Term Financial Plan will be presented to the IJB by June 2020.

Members asked questions and were provided with further information in relation to:-

- Work that is being done to separate costs that are attributed to Covid19;
- Efforts to free up beds in hospitals;
- The preparation of a Mobilisation Plan for the Scottish Government;
- The draft set aside budget that represents the IJB's usage, further work being undertaken by the Ayrshire Finance Leads to establish the baseline resources for each partnership and how this compares to the Fair Share of resources and the postponement of a planned meeting at the end of March in light of the current health crisis;
- That the Health Board have not yet formally set their budget and the IJB may be asked to revisit plans if the Health Board delegated funding changes;
- Work that is being done by the Criminal Justice Team in conjunction with the Prison Service in respect of newly released prisoners; and
- Regular financial updates that will be provided to IJB Members.

Councillor Billings referred to a range of questions he had submitted by email. The Director advised that a response to each of these questions would be provided to the Board as soon as possible.

The Board was advised that Jean Ford, NHS Ayrshire and Arran had relayed her support for the recommendations of the report.

The Board agreed to approve the budget for 2020/21 for North Ayrshire HSCP, inclusive of all related budget virements, pressures and savings, noting that the funding position is subject to confirmation by NHS Ayrshire and Arran.

## **4. Urgent Items**

The Chair agreed that the following items be considered as a matter of urgency to allow a matter to be actioned without delay and for an update to be provided to Members.

#### **4.1 Delegated Authority for the Chief Officer and the Section 95 Officer**

Submitted report by Stephen Brown, Director (NAHSCP) on the proposed action to allow the Chief Officer and Section 95 Officer to take decisions in respect of matters, that would have normally required IJB approval, subject to consultation with the IJB Chair and Vice Chair.

The Head of Democratic Services advised of the following further action that required to be delegated to the Chief Officer:-

- With the agreement of the Chair and Vice-Chair of the IJB and Chief Executives of the Health Board and Council, and if required to enable effective decision making or otherwise in relation to the COVID-19 outbreak, to amend the Governance documents of the IJB, including the Standing Orders for Meetings, the Scheme of Delegation to Officers, the Standing Orders for Contracts or the Financial Regulations as is required to meet the circumstance arising, this delegation to be reviewed at the next Ordinary meeting of the IJB.

The report outlined the range of delegated authorities for the Chief Officer, Section 95 Officer and other officers in the HSCP which currently form part of the Integration Scheme and Scheme of Delegation for North Ayrshire IJB. With the exception of a limited number of powers which are reserved by statute to the IJB itself, such as amendment of the Integration Scheme or appointment of the statutory officers, other matters normally determined by the IJB can be decided by the Chief Officer using delegated powers. Currently in a case of urgency the Chief Officer may, after consultation with the relevant Chairperson of the Board, exercise delegated powers, subject to, a report being submitted to the next appropriate meeting for noting.

Members asked questions and were provided with further information in relation to:-

- Scheduled meetings of the IJB that will be cancelled till the end of July 2020;
- Information that will be provided to IJB Members if delegated powers require to be used to change governance documents;
- Consultation with IJB Members that will take place, if required, prior to the use of delegated powers;
- Regular teleconferencing that will be arranged to keep IJB Members updated on the work of the partnership.

The Board agreed to (a) note the powers currently delegated to the Chief Officer, Section 95 Finance Officer and other Chief Officers of the IJB; (b) cancel scheduled meetings of the IJB and its Performance Committee until 31 July 2020, and (c) delegation of the following power to the Chief Officer, with the agreement of the Chair and Vice-Chair of the IJB and Chief Executives of the Health Board and Council, and if required to enable effective decision making or otherwise in relation to the COVID-19 outbreak, to amend the Governance documents of the IJB, including the Standing Orders for Meetings, the Scheme of Delegation to Officers, the Standing Orders for Contracts or the Financial Regulations as is required to meet the circumstance arising, this delegation to be reviewed at the next Ordinary meeting of the IJB.

## **4.2 Covid 19**

The Board was provided with the following update:-

- 100 Care at Home staff are unavailable as a result of underlying health issues;
- 30% of Crosshouse hospital staff are not available to work and efforts are eing made to have these staff tested to allow them back to work;
- Work that is ongoing to resolve issues with the supply of PPE (Personal Protection Equipment) for staff;
- The Transformation Programme that will be put on hold at this time;
- Work that is being done by Connected Communities in local areas within North Ayrshire, including identification of lone households who require assistance in obtaining groceries; and
- Further clarity that will be received from the Scottish Government on forthcoming exams, vulnerable children and child care for key workers.

The Board thanked all Council and NHS staff for the work that is being done during this difficult time.

The meeting ended at 10.45 a.m.

## North Ayrshire Integration Joint Board – Action Note

Updated following the meeting on 19 March 2020

No.	Agenda Item	Date of Meeting	Action	Status	Officer
1.	Community Alarm/Telecare Services Transition from Analogue to Digital	26/9/19	That an update report on progress be submitted to a future meeting.	Submit to September 2020 meeting	Helen McArthur
2.	UK Care Home Industry	19/12/19  13/2/20	Receive a further report examining the issues raised in the Plugging the Leaks in the UK Care Home Industry report from a North Ayrshire context, including the lessons learned from care home closures and in consultation with both staff, independent and third sectors.  Agreed that the Care Home Providers be consulted at an early stage in the work to examine the issues raised in the Plugging the Leaks in the UK Care Home Industry report from a North Ayrshire context.	Submit to meeting in April/May 2020	Stephen Brown
3.	Director's Report	13/2/20	The Board agreed (a) that the Head of Mental Health provide an update to a future meeting on the outcome from the Drugs Death Summit; and (b) to otherwise note the report.	Thelma to advise when report will be available	Thelma Bowers

4	Financial Monitoring Report: Period 9	13/2/20	The Board agreed (a);(b);(c); and (d) that the Chief Finance and Transformation Officer (i) provide Members with details of the vacancies within the Addictions Service; and (ii) advise the Third Sector representative of the commissioning arrangements with the lead partnership.	Caroline to advise when information has been provided	Caroline Cameron
5.	Naming of ASN Residential and Respite House	13/2/20	The Board agreed that the Head of Service (Children, Families and Criminal Justice) report to the April meeting on the outcome of the consultation with the Three Town Locality Partnership.	Report to the March 2020 meeting	Alison Sutherland
6.	Mental Welfare Commission Visit to Woodland View, Irvine	13/2/20	The Board agreed (a) that the Associate Nurse Director/IJB Lead Nurse provide an overview report the May/June meeting; and (b) to otherwise note the report.	David to advise when report will be available	David Thomson
7.	Delegated Authority for the Chief Officer and the Section 95 Officer	19/3/20	The Board agreed to (a) note the powers currently delegated to the Chief Officer, Section 95 Finance Officer and other Chief Officers of the IJB; (b) cancel scheduled meetings of the IJB and its Performance Committee until 31 July 2020, and (c) delegation of the following power to the Chief Officer, with the agreement of the Chair and Vice-Chair of the IJB and Chief Executives of the Health Board and Council, and if required to enable effective decision making or otherwise in relation to the COVID-19 outbreak, to amend the Governance documents of the IJB, including the Standing Orders for Meetings, the Scheme of Delegation to Officers, the Standing Orders for Contracts or the Financial Regulations as is required to meet the circumstance arising, <b>this delegation to be reviewed at the next Ordinary meeting of the IJB.</b>		Stephen Brown