



North Ayrshire Health and Social Care Partnership
Minute of Integration Joint Board meeting held on
Thursday 13 February 2020 at 10.00 a.m.

Present

Councillor Robert Foster, North Ayrshire Council (Chair)
Bob Martin, NHS Ayrshire and Arran (Vice-Chair)
Councillor Timothy Billings, North Ayrshire Council
Adrian Carragher, NHS Ayrshire and Arran
Councillor Anthea Dickson, North Ayrshire Council
Jean Ford, NHS Ayrshire and Arran
John Rainey, NHS Ayrshire and Arran
Councillor John Sweeney, North Ayrshire Council

Stephen Brown, Director of Health and Social Care Partnership
Caroline Cameron, Chief Finance and Transformation Officer
Dr Paul Kerr, Clinical Director
Alistair Reid, Lead Allied Health Professional Adviser
David Thomson, Associate Nurse Director/IJB Lead Nurse
Dr. Louise Wilson, GP Representative

David Donaghey, Staff Representative (NHS Ayrshire and Arran)
Louise McDaid, Staff Representative (North Ayrshire Council)
Graham Searle, Carers Representative (Depute for Marie McWaters)
Vicki Yuill, Third Sector Representative

In Attendance

Alison Sutherland, Head of Service (Children, Families and Criminal Justice)
Michelle Sutherland, Partnership Facilitator
Eleanor Currie, Principal Manager (Finance)
Janet Davies, IJB Professional Lead for Psychology
Helen McArthur, Principal Manager (Health and Community Care Services)
Yvonne Holland, Property Management and Investment Manager
William Lauder, General Manager Ayrshire Central Hospital
Karen Andrews, Team Manager Governance
Angela Little, Committee Services Officer

Apologies for Absence

Marie McWaters, Carers Representative

1. Chair's Remarks

The Committee was advised that Nigel Wanless, Independent Sector Representative had resigned from the Integration Joint Board to focus on his business interests. He will be involved in identifying a new representative for the independent sector. On behalf of the Committee, the Chair thanked Nigel for his dedication and contribution to the work of the Integration Joint Board and wished him well for the future.

2. Declarations of Interest

There were no declarations of interest in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.

3. Minutes/Action Note

The accuracy of the Minutes of the meeting held on 19 December 2019 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3.1 Matters Arising

The Board (a) noted that all matters are on track for completion by the appropriate timescales; and (b) agreed that the Care Home Providers be consulted at an early stage in the work to examine the issues raised in the Plugging the Leaks in the UK Care Home Industry report from a North Ayrshire context.

4. Director's Report

Submitted report by Stephen Brown, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report provided an update on the following areas:-

- A Guide to Winter Health and Care Services;
- Thinking Different/National Galleries Collaboration was part of the Firestarter Festival that allowed public services to showcase innovative and creative ways they are making a difference.
- Community Planning Partnership Conference on Kindness that took place on 25 January 2020;
- The recent appointment of Dr Morag Henderson to the role of Associate Medical Director for Mental Health and Beth Wiseman as Interim Senior Manager CAMHS;
- An on-line questionnaire for IJB Members to support the future IJB development programme;
- The opening of Trindlemoss, a state-of-the-art day centre supported living and residential accommodation for North Ayrshire residents with learning disabilities;
- A review of the current Partnership Strategic Plan that is being undertaken by the Strategic Planning Group;

- The Drug Death Summit that took place on 21 January 2020 and explored what is being carried out locally and nationally and what else can be done to prevent drug related deaths; and
- An Alcohol and Drug Partnership Participatory Budgeting Event that will take place on 18 April 2020.

Members asked questions and were provided with further information in relation to:-

- The Guide to Winter Services that was made available on a variety of social media platforms;
- Messages within the guide are that not seasonal and whether the Winter Guide could be rebranded and used throughout the year;
- An update that will be provided to a future meeting on the outcome from the Drugs Death Summit;
- North Ayrshire drug related admissions to hospital rates that are double the national average.
- Naloxone training that will be available to communities; and
- The NHS Staff Governance Committee that was impressed with the employment engagement that had taken place.

The Board agreed (a) that the Head of Mental Health provide an update to a future meeting on the outcome from the Drugs Death Summit; and (b) to otherwise note the report.

5. Financial Monitoring Report: Period 9

Submitted report by Caroline Cameron, Chief Finance and Transformation Officer on the financial position of the North Ayrshire Health and Social Care Partnership, including commitments against the available resource, explanations for the main budget variances, an update on progress in terms of savings delivery and actions required to work towards financial balance.

Appendix A to the report provided the financial overview of the partnership position, with detailed analysis provided in Appendix B. An overview of the savings plan was provided at Appendix C. Appendix D outlined the previously approved financial recovery plan and further actions to bring overall service delivery back into line with the available resource. The movement in the overall budget position for the partnership was detailed at Appendix E.

Members asked questions and were provided with further information in relation to:-

- A payment in relation to Pay As If At Work for NHS staff that required to be backdated;
- Challenges in reducing waiting times for Care at Home packages and no further plans for savings in this area;
- Vacancies savings within Mental Health and within Addictions in particular and details of the vacant roles that will be provided to Members;
- A Budget Briefing that will take place on 26 February 2020; and
- Information that will be provided to the Third Sector representative in respect of commissioning arrangements with the lead partnership.

The Board agreed (a) to note the projected year-end overspend of £1.434m and the positive progress made by the partnership to reduce the projected overspend; (b) to approve the changes in funding as detailed in Section 2.13 and Appendix E of the report; (c) to note the position in the context of the national financial position for Integration Authorities across Scotland; and (d) that the Chief Finance and Transformation Officer (i) provide Members with details of the vacancies within the Addictions Service; and (ii) advise the Third Sector representative of the commissioning arrangements with the lead partnership.

6. An Integrated Health and Social Care Workforce Plan for Scotland

Submitted report by Michelle Sutherland, Partnership Facilitator on the key issues and next steps relating to the Integrated Health and Social Care Workforce Plan, published by the Scottish Government in December 2019 and attached at Appendix 1 to the report.

Members asked questions and were provided with further information in relation to:-

- Current data challenges faced by all sectors that had been identified by the Scottish Government, including workforce data issues in respect of Care at Home staff;
- Consultation that will take place with the Staff Partnership Forum; and
- Implications for HSCP staff that will be explored as part of the next HSCP Strategic Plan arrangements.

The Board agreed to approve the development of an updated HSCP Integrated Health and Social Care Workforce Plan.

7. Sustainability Plan for Veterans First Point

Submitted report by Lindsay Kirkwood, Clinical Lead on proposals to sustain the established Ayrshire and Arran Veterans First Point Service which provides support to veterans on a range of areas such as welfare, housing, employment, training, social support and mental health issues.

Members asked questions and were provided with further information in relation to;__

- The funding split between North, East and South Ayrshire that is in proportion to the uptake of the service by veterans from each area; and
- That North Ayrshire is currently using the greatest proportion of the service.

The Board agreed to approve the provision of the funding to allow the continuation of the now established Veterans First Point Service

8. Additional Support Needs (ASN) Campus Project

Submitted report by Yvonne Holland, Property Management and Investment Manager on the current progress of the Additional Support Needs Campus Project. A benefits analysis table, detailing how the project is meeting the key priorities, was attached at Appendix 1 to the report. A short 3D video walk-through of the educational, respite and residential facilities was provided. A display of the colour strategy for the facility, based on nature and the coast, was also provided.

Members asked questions and were provided with further information in relation to:-

- Weather conditions and temperatures that have impacted on the pour and polish of the floor slabs and an agreement with Environmental Health to work beyond normal working hours to complete the pouring of concrete floor slabs and the polishing of the concrete;
- A letter that will be circulated to local residents advising of the normal construction hours for the site, the issues experienced that have resulted in the need to extend these hours, temporary lighting/safety lighting that will be used after 7pm and details of the planned dates for the concrete pours;
- A World War 2 unexploded military shell that was found on site and safely removed by the Royal Military Bomb Squad;
- A geophysical survey that has been undertaken to highlight any potential sub-surface features and the employment of Ordnance Engineers by the contractor to supervise works;
- The commercial colour of the doors of the building that can be reviewed and the kick plates on the doors that are required to prevent damage from wheelchairs and general wear and tear; and
- The appointment of the new Residential Manager for the campus that will be advertised shortly.

Noted.

9. Naming of the Additional Support Needs Residential and Respite House

Submitted report by Kevin McGinn, Planning Manager (HSCP) on suggestions received for the names of the new Additional Support Needs Residential and Respite Houses being constructed in Stevenston.

Members asked questions and were provided with further information in relation to:-

- The Council's Street Naming Policy and the naming of other capital projects by the IJB, such as Trindlemoss; and
- Consultation that will be undertaken with the Three Towns Locality Partnership and a further report to the March meeting on the outcome of this consultation.

The Board agreed that the Head of Service (Children, Families and Criminal Justice) report to the April meeting on the outcome of the consultation with the Three Town Locality Partnership.

10. Caring for Ayrshire Programme Board

Submitted report by Russell Scott, Senior Programme Manager on the proposed launch of the Caring for Ayrshire Programme. Appendix 1 to the report provided details of the pre-engagement activities and awareness events that had taken place to gather the views of staff and Health and Social Care Partnerships.

The Board agreed to support the proposals to formally launch the aims and objectives of the Caring for Ayrshire Programme.

11. Caring for Ayrshire Programme – Informing and Engagement Plan

Submitted report by Russell Scott, Senior Programme Manager on the Informing and Engagement Plan for the Caring for Ayrshire Programme. The Plan was attached at Appendix 1 to the report and will seek the views and opinions from stakeholders to help shape the health and care model that will be used to plan services for the future.

Members asked questions and were provided with further information in relation to:-

- The aim of the programme to connect with a wide range of stakeholders, including internal staff, the Health and Social Care Partnership, citizens and users to plan services for the future;
- Further engagement that will take place to ensure those not part of the early pre-engagement, such as GPs and local authority staff, will be involved; and
- Island proofing the health and care model to ensure it meets the needs of Arran and Cumbrae.

The Board agreed to support the Informing and Engagement Plan for the Caring for Ayrshire Programme.

12. Mental Welfare Commission Visit to Woodland View, Irvine

Submitted report by William Lauder, General Manager Ayrshire Central Hospital on the findings of the Mental Welfare Commission following their visit to Woodland View, Irvine. Appendix 1 to the report outlined the findings and recommendations of the Commission. The Partnerships' Action Plan and response to the recommendations of the Commissions' report were detailed at Appendix 2.

Members asked questions and were provided with further information in relation to:-

- The actions that have been undertaken to fully complete Recommendation 1 of the Commission's findings;
- An update that will be provided to the Commission, the Head of Service and Director (HSCP) on the progress of the actions in relation to Recommendation 2 of the Commission's findings;
- The compassion and care provided to the patients in Woodland View that had been highlighted by the Commission; and
- An overview report that will be provided to a future meeting.

The Board agreed (a) that the Associate Nurse Director/IJB Lead Nurse provide an overview report to the May/June meeting; and (b) to otherwise note the report.

13. Urgent Items

The Chair agreed that the following item be considered as a matter of urgency to allow the Board to be advised of the provision of a new service in Irvine.

13.1 Gamblers Anonymous

The Board was advised that Gamblers Anonymous, who provide support and help for compulsive gamblers, had held their first meeting in Irvine on 7 February 2020.

Thirty-one people attended the first meeting and future meetings will be held each Friday from 7.15pm – 9.30 pm. in the Harbourside Room, Fullarton Connexions, Irvine.

The Board welcomed the provision of this service in the Irvine area.

The meeting ended at 11.50 a.m.



**North Ayrshire Health and Social Care Partnership
Minute of Integration Joint Board Virtual meeting held on
Thursday 16 July 2020 at 10.30 a.m.**

Present

Councillor Robert Foster, North Ayrshire Council (Chair)
Bob Martin, NHS Ayrshire and Arran (Vice-Chair)
Councillor Timothy Billings, North Ayrshire Council
Adrian Carragher, NHS Ayrshire and Arran
Councillor Anthea Dickson, North Ayrshire Council
Jean Ford, NHS Ayrshire and Arran
John Rainey, NHS Ayrshire and Arran
Councillor John Sweeney, North Ayrshire Council

Stephen Brown, Director of Health and Social Care Partnership
Caroline Cameron, Chief Finance and Transformation Officer
Dr Paul Kerr, Clinical Director
Alistair Reid, Lead Allied Health Professional Adviser
David Thomson, Associate Nurse Director/IJB Lead Nurse
David MacRitchie, Chief Social Work Officer
David Donaghey, Staff Representative (NHS Ayrshire and Arran)
Louise McDaid, Staff Representative (North Ayrshire Council)
Graham Searle, Carers Representative (Depute for Marie McWaters)
Clive Shepherd, Service User Representative
Vicki Yuill, Third Sector Representative

In Attendance

Thelma Bowers, Head of Service (Mental Health)
Alison Sutherland, Head of Service (Children, Families and Criminal Justice)
Michelle Sutherland, Partnership Facilitator
Helen McArthur, Principal Manager (Health and Community Care Services)
Karen Andrews, Team Manager Governance
Melanie Anderson, Senior Manager Committee and Member Services
Angela Little, Committee Services Officer
Euan Gray, Committee Services Officer
Carolann McGill, Team Manager ICT

Apologies for Absence

Dr. Louise Wilson, GP Representative
Marie McWaters, Carers Representative

Unable to Attend due to connection issue

Janet McKay, Chair (Garnock Valley Locality Forum)

1. Chair's Remarks

On behalf of the Board the Chair expressed condolences to all affected by Covid-19. He thanked HSCP staff for the amazing work that had been done to support the community during this very difficult time.

2. Declarations of Interest

In terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies, John Rainey declared an interest in Agenda Item 8 – Allied Health Professions Highlight Report 2019, as a family member is employed in this sector.

3. Minutes/Action Note

The accuracy of the Minutes of the meeting held on 19 March 2020 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973, subject to the addition of a statement explaining that as lockdown measures were being initiated, the meeting had been held with specified members in attendance and all other members had been advised not to attend.

3.1 Matters Arising from the Action Note

The Board noted that as a result of Covid-19 matters have not progressed by the agreed timescales and all actions would be reviewed and updated for a future meeting.

4. Appointment to the North Ayrshire Integration Joint Board

Submitted report by Stephen Brown, Director (NAHSCP) on the change of independent sector representative on the IJB.

On 2 March 2020, Scottish Care confirmed their nomination of Jackie Weston, Regional Manager (Care Concern Group) as their representative on the IJB.

The Board agreed (a) the appointment of Jackie Weston as the independent sector representative and welcomed her to the meeting; and (b) to acknowledge and thank Nigel Wanless for his hard work, dedication and contribution to the work of the IJB.

5. Director's Report - COVID - 19 Response

Submitted report by Stephen Brown, Director (NAHSCP) providing an overview of activity in response to the COVID-19 pandemic by the Health and Social Care Partnership.

The report provided an update on the following areas:-

- Mobilisation Plan
- Service Areas
 - Mental Health & Learning Disability;
 - Health & Community Care;
 - Primary Care;
 - Children and Justice Services;
 - Finance & Commissioning;

- COVID Legislation;
- PPE; and
- Community Support

Members asked questions and were provided with further information in relation to:-

- Further detail that will be provided in respect of communication and additional information on hospital discharges for adults with complex support needs;
- Additional recruitment for Care at Home that enabled care packages to be put in place for those returning home from hospital;
- That 16 tenancies have been filled at the complex care unit at Trindlemoss and a further 4 will be filled shortly;
- The balance of risk in terms of reducing services and the risk of Covid-19, support that was provided to families in the community and work to resume respite care and dementia care services;
- The establishment of a Listening Service for staff will be launched on Monday 20 July 2020;
- That there was no current evidence of a correlation for North Ayrshire between an individual being discharged from hospital to a care home and an outbreak of Covid;
- That North Ayrshire had a lower rate of Covid outbreaks than other Council areas;
- Future Mobilisation Plans will include details of areas that will be challenging to restart and positive outcomes, such as the success of the changes that were made to the Methadone Programme in providing individuals with a weekly supply in place of a daily visit to the pharmacy; and
- Over 1 million meals provided to the community during the 3 months of lockdown and an evaluation of the Community Hub models is being undertaken.

The Board agreed to note the report.

6. 2019/20 Year-End Financial Performance

Submitted report by Caroline Cameron, Chief Finance and Transformation Officer on the IJB's financial performance for the year 2019/20.

Appendix A provided a detailed financial overview of the Partnership budgetary position while Appendix B gave a detailed variance analysis. Appendix C presented an overview of the savings plan, with Appendix D highlighting the movement in the overall budget position.

The Board agreed to (a) note the overall integrated financial performance report for the financial year 2019-20 and the overall reported year-end overspend of £0.154m (after new earmarking); (b) note that this position is after the allocation of £1.486m debt repayment budget from North Ayrshire Council, prior to this the position was an overspend of £1.640m; (c) approve the budget changes outlined at section 2.11; and (d) approve the required earmarking of £0.207m of reserves to reinstate specific ring-fenced Scottish Government funding.

7. COVID-19 – Finance Mobilisation Plan Impact

Submitted report by Caroline Cameron, Chief Finance and Transformation Officer on the estimated financial impact of Covid-19. Appendix 1 to the report outlined the Mobilisation plan costs submitted to the Scottish Government.

The report outlined the main areas of cost as follows:-

- Payments to Providers (£1.6m);
- PPE (£1.6M);
- Savings delays (£1.5m);
- Nursing – students and bank staff (£0.8m);
- Care at Home capacity (£0.7m);
- Loss of Income (£0.4m);
- staff cover (£0.4m);
- Care Home Beds – delayed discharges (£0.4m);
- other costs (£0.2m); and
- Offsetting costs reductions (- £0.5m)

Members asked questions and were provided with further information in relation to:-

- Additional costs of £7.255m based on current assumptions and plans;
- National principles for sustainability payments to social care providers to ensure the sector remains sustainable during the emergency response are currently in place until July and confirmation is awaited that these costs will be funded in their totality, as these costs are part of the overall HSCP Mobilisation plan; and
- The Social Care Staff Support Fund has been communicated to care providers in North Ayrshire, the fund is being administered by the HSCP and any support requires providers to sign a declaration confirming they are paying staff full pay if they are absent due to Covid, any concerns re non-compliance with the fund should be brought to the attention of the HSCP.

The Board agreed to (a) note the estimated cost impact of Covid-19 to March 2021 of £7.2m based on current assumptions and plans; (b) note the financial risks faced by the IJB for 2020-21 until such time as funding is confirmed; (c) receive a follow-up report at the August IJB meeting, including the projected Q1 financial position, scenarios for funding and possible options for financial recovery.

8. Allied Health Professions Highlight Report 2019

Submitted report by Alistair Reid, Allied Health Professional on the Allied Health Professional Highlight Report for 2019.

The report set out the collective objectives for AHP services in North Ayrshire for 2020 and provided an update against each of these priority areas. It gave a summary of the challenges faced in 2019, outlining the objectives for North Ayrshire AHP services for 2020 and the strong contribution that AHPs make for the people of North Ayrshire.

The Board agreed to (a) note the content of the attached AHP Highlight report; and (b) endorse the AHP Service objectives for 2020 outlined within the report.

The meeting ended at 12.15 p.m.

North Ayrshire Integration Joint Board – Action Note

Updated following the meeting on 16 July 2020

No.	Agenda Item	Date of Meeting	Action	Status	Officer
1.	Community Alarm/Telecare Services Transition from Analogue to Digital	26/9/19	That an update report on progress be submitted to a future meeting.	Submit to meeting in 2021	Helen McArthur
2.	UK Care Home Industry	19/12/19 13/2/20	<p>Receive a further report examining the issues raised in the Plugging the Leaks in the UK Care Home Industry report from a North Ayrshire context, including the lessons learned from care home closures and in consultation with both staff, independent and third sectors.</p> <p>Agreed that the Care Home Providers be consulted at an early stage in the work to examine the issues raised in the Plugging the Leaks in the UK Care Home Industry report from a North Ayrshire context.</p>	Submit to meeting in April/May 2020	Stephen Brown
3.	Director's Report	13/2/20	The Board agreed (a) that the Head of Mental Health provide an update to a future meeting on the outcome from the Drugs Death Summit; and (b) to otherwise note the report.	Thelma to advise when report will be available	Thelma Bowers

4	Financial Monitoring Report: Period 9	13/2/20	The Board agreed (a);(b);(c); and (d) that the Chief Finance and Transformation Officer (i) provide Members with details of the vacancies within the Addictions Service; and (ii) advise the Third Sector representative of the commissioning arrangements with the lead partnership.	Caroline to advise when information has been provided	Caroline Cameron
5.	COVID-19 – Finance Mobilisation Plan Impact	16/7/20	The Board agreed to (a) note the estimated cost impact of Covid-19 to March 2021 of £7.2m based on current assumptions and plans; (b) note the financial risks faced by the IJB for 2020-21 until such time as funding is confirmed; (c) receive a follow-up report at the August IJB meeting, including the projected Q1 financial position, scenarios for funding and possible options for financial recovery.	Report on agenda for August meeting	Caroline Cameron