



**North Ayrshire Health and Social Care Partnership
Minute of Integration Joint Board meeting held on
Thursday 24 May 2018
at 10.00am, Council Chambers, Cunninghame House, Irvine**

Present

Bob Martin, NHS Ayrshire and Arran (Chair)
Councillor Robert Foster, North Ayrshire Council (Vice Chair)
Councillor Timothy Billings, North Ayrshire Council
Councillor Christina Larsen, North Ayrshire Council
Dr Janet McKay, NHS Ayrshire and Arran
Alistair McKie, NHS Ayrshire and Arran
Councillor John Sweeney, North Ayrshire Council

Stephen Brown, Director of Health and Social Care Partnership
Shahid Hanif, Interim Head of Finance
Dr Paul Kerr, Clinical Director
Alistair Reid, Lead Allied Health Professional Adviser
David Thomson, Associate Nurse Director/IJB Lead Nurse
Dr. Louise Wilson, GP Representative

David Donaghey, Staff Representative – NHS Ayrshire and Arran
Louise McDaid, Staff Representative – North Ayrshire Council
Marie McWaters, Carers Representative
Graham Searle, Carers Representative (Depute for Marie McWaters)
Fiona Thomson, Service User Representative
Nigel Wanless, Independent Sector Representative
Vicki Yuill, Third Sector Representatives

In Attendance

Andrew Fraser, Head of Democratic Services
David Rowland, Head of Service (Health and Community Care)
Eleanor Currie, Principal Manager (Finance)
Thelma Bowers, Head of Service (Mental Health)
Michelle Sutherland, Strategic Planning Lead
Brenda Walker, Senior Officer - ASP
Mark Inglis, Senior Manager
Karen Andrews, Team Manager (Governance)
Diane McCaw, Committee Services Officer

Also In Attendance

Councillor Anthea Dickson, North Ayrshire Council

Apologies for Absence

Dr Martin Cheyne, NHS Ayrshire and Arran
Dr Calum Morrison, Acute Services Representative
David MacRitchie, Chief Social Work Officer - North Ayrshire

1. Apologies and Chair's Remarks

Apologies were noted.

The Chair welcomed new representatives Dr. Louise Wilson (GP representative), Graham Searle (Carer representative) and Clive Shephard (Service User representative) to the IJB. The Chair also thanked Robert Steel, who had recently resigned from the IJB, for his work with the IJB and his service to the community.

2. Declarations of Interest

In terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies there were no declarations of interest.

3. Minutes/Action Note

The accuracy of the Minute of the meeting held on 19 April 2018 was confirmed and the Minute signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3.1 Matters Arising

Volunteering Strategy - Publication of the Draft Volunteering Strategy has been slightly delayed due to a minor branding issue with partners and also in terms of the engagement process. Further discussion will take place to resolve this soon. Ongoing action.

Action - V. Yuill

Public Partnership Forum - Officers met with Fiona Thomson and an update on actions identified for going forward was provided including an outline of work ongoing with CPPs on joint arrangements, how to work together more effectively and on mapping across existing groups across the HSCP. Once all the ongoing work has been carried out a paper will be brought to the IJB. Ongoing action.

Action - F. Thomson

Veterans First Point Service - The service is located in North Ayrshire and accessed by South and East. Full agreement has now been reached across the 3 Ayrshires and Ayrshire and Arran and agreement regarding funding. Veterans First Point Service will continue and so far uptake has been greater than any Veterans Service elsewhere. Action complete and to be removed.

Action - T. Bowers

North Ayrshire Citizen's Advice Service - David Rowland advised that the Scheme of Delegation for additional posts within Money Matters is now complete. The posts will be filled to allow this service to be sustained. Ongoing action.

Action - D. Rowland

HSCP Challenge Fund Update - To receive a presentation to a future meeting on the effective savings model undertaken at Elderbank and Greenwood in relation to

reducing the number of accommodated children. Presentation to today's meeting. Action complete and to be removed.

4. Health and Social Care Partnership: Challenge Fund Projects

The Board received a presentation from Mark Inglis, Senior Manager, Intervention Services on the Challenge Fund, including information on:-

- build capacity within the universal early years service and new roles to enable access to appropriate interventions for children and families;
- the expansion of the Multi Agency Assessment and Screening Hub through the creation of an additional social worker post;
- the work of the Children and Families Challenge Team within Greenwood Academy and Elderbank Primary;
- efforts to reduce the number of children placed in external placements from 23-18;
- work with children within our own residential units to prevent escalation into external placements;
- outcomes to date; and
- highlights over the past 6 months.

Members asked questions and were provided with information on the following:-

- specific training provided to family nurturers;
- the positive outcome of a 50% increase in pupil attendance at Elderbank;
- how the Children and Families Team is utilising the wellbeing web programme to track changes in relation to young people involved in the project;
- that all children are identified through the Children and Families Team;
- that the presence of the Team within the schools gives a huge boost to young people in terms of the support they receive and also to staff; and
- the development of the process to assist with the identification and mapping of any young carers.

The Board congratulated the Team for the ongoing work and the positive outcomes in relation to the Challenge Fund projects.

Noted.

5. Appointment of an Interim Section 95 Officer of the Integration Joint Board (IJB)

The Board resolved, in terms of Standing Order 13, to suspend Standing Order 12.1 to allow consideration of this item as the report involved changing a decision taken by the IJB on 15 February 2018 where proposals are no longer possible. An apology was made to the Board in this regard.

Submitted report by Andrew Fraser, IJB Monitoring Officer, on the appointment of an interim Section 95 Officer of the IJB and detailing the position with regard to professional insurance and indemnity and timescales in relation to the appointment of a Chief Finance and Transformation Officer and sign off of annual accounts for 2017/18.

The Board indicated that they hoped the appointment of a permanent Chief Finance and Transformation Officer would be treated as a matter of urgency.

The Board agreed that, pending the appointment of the permanent post of Chief Finance and Transformation Officer, North Ayrshire Council's Executive Director (Finance and Corporate Support) be appointed as Interim Section 95 Officer of the Integration Joint Board.

6. Appointment of Vice-Chair of the IJB Performance and Audit Committee (PAC)

Submitted report by Stephen Brown, Director (NAHSCP) on the appointment of a Vice-Chair for the IJB PAC.

The Board was advised of a change within the report in that Councillor Robert Foster was indicated as the Chair of the PAC when this should have detailed Councillor Timothy Billings as Chair.

In April 2018, Robert Martin was appointed as Chair of the IJB which created a vacancy for the Vice-Chair of the Performance and Audit Committee. Councillor Timothy Billings currently Chairs the PAC and the Vice-Chair appointment should therefore be held by an NHS voting member. Alistair McKie was nominated for the position.

The Board agreed to appoint Alistair McKie to the position of Vice-Chair of the IJB Performance and Audit Committee.

7. Director's Report

Submitted report by Stephen Brown, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report highlighted works underway in the following areas:-

- That a final report on the review of the Integration Scheme will be provided to the next meeting of the IJB on 21 June 2018;
- The visit by the Cabinet Secretary, Shona Robison, to the Largs School Campus on 18 May 2018 had to be cancelled at short notice and did not take place;
- Recent unannounced inspections by the Care Inspectorate which awarded grades of 5s (very good in all aspects and no recommendations or requirements) across our care at home services;
- The position in relation to the NAHSCP 2017/18 financial outturn and that the full financial outturn report will be provided to the meeting of the IJB on 21 June 2018;
- The pan-Ayrshire working group created to progress work in connection with a pan-Ayrshire British Sign Language Plan which will be issued for consultation in May 2018;
- Publication by the Scottish Government of the Digital Health and Care Strategy;
- That North Ayrshire has been chosen as a case study site to explore the ways self-directed support approaches are being implemented across user groups and on the potential for scaling up and fuller implementation;
- A successful visit to Wigan Council which took place on 25 April 2018; and
- Engagement with Carer Positive to gain Level 1 status as a Carer Positive Employer.

Members were further advised that the Scottish Government have requested all IJBs to provide an up-to-date position on plans for sums set aside. It was suggested that the August meeting of the IJB be converted to a private briefing on set aside in order to provide more clarity for Members.

The IJB noted the ongoing developments within the North Ayrshire Health and Social Care Partnership.

8. Adult Support and Protection (ASP) - Thematic Inspection Feedback

Submitted report by Brenda Walker, Senior Officer – ASP on the findings of the first Joint Thematic Inspection of Adult Support and Protection which took place at the end of October 2017 and consisted of three days of detailed file reading and two days of 'scrutiny sessions'. The North Ayrshire report was general highly complimentary in terms of outcomes, processes and leadership.

The Board was advised that a report will be provided to a future meeting giving detail on an action plan to deliver against ratings.

Noted.

9. Accounting Policies 2017/18

Submit report by Eleanor Currie, Principal Manager – Finance on accounting policies to be adopted in preparation of the Council's annual accounts for the year to 31 March 2018. Appendix 1 to the report detailed the accounting policies and there has been no change to policies since last year.

The Board agreed to approve the accounting policies as detailed in Appendix 1 to the report.

10. Strategic Risk Register

Submitted report by Eleanor Currie, Principal Manager – Finance outlining the Partnership Strategic Risk Register. Appendices A and B detailed the risks in full and the risk scoring respectively.

Members highlighted that it would be useful for the risk register to identify previous numerical risks and any changes in order to follow what has been successful or not.

The Board agreed to approve the Partnership Strategic Risk Register, including actions required to amend and control those risks.

11. Support Service for Adults with Enduring Mental Health Problems

Submitted report by Norma Bell, Independent Living Manager seeking approval to tender for a service provider to deliver a support service for adults with enduring mental health problems. Due to the urgency involved, this matter has already been progressed but required to be retrospectively approved by the Board.

Members asked for clarification in terms of human resource implications and the process in terms of recruitment of a provider for the service.

The Board agreed to retrospectively direct North Ayrshire Council, on behalf of the North Ayrshire Health and Social Care Partnership, to tender for a Service Provider to deliver support services for adults with enduring mental health problems, meeting

their assessed need and outcomes, initially at the property located at 2a Nethermain Road, Kilwinning and then potentially developing the service to cover the property at 2b Nethermain Road, Kilwinning.

12. Strategic Planning Group Minutes

Submitted the minutes of the Strategic Planning Group meeting held on 25 April 2018.

Noted.

13. Urgent Items

The Chair agreed that the following item be considered in private as a matter of urgency.

14. Exclusion of the Public

The Board resolved in terms of Section 50(A)4 of the Local Government (Scotland) Act 1973, to exclude from the Meeting the press and the public for the following item of business on the grounds indicated in terms of Paragraph 3 of Part 1 of Schedule 7A of the Act.

15. Private Briefing

The Board received a private briefing to make them aware of a matter of concern which may require a decision to a future meeting of the Board.

The Meeting ended at 11.15 a.m.

North Ayrshire Integration Joint Board – Action Note

Updated following the meeting on 24 May 2018

No.	Agenda Item	Date of Meeting	Action	Status	Officer
1.	Volunteering Strategy	15/2/18	Publication has been slightly delayed. Further discussion will take place to resolve this.	Ongoing.	V. Yuill
2.	Public Partnership Forum	15/2/18	Officers will meet with Fiona Thomson and bring forward a paper to a future meeting.	Ongoing.	Officers and F. Thomson
3.	North Ayrshire Citizen's Advice Service	15/2/18	Scheme of Delegation for additional posts within Money Matters now complete. Posts to be filled to allow service to be sustained.	Ongoing.	D. Rowland
4.	Director's Report: Review of Integration Scheme	24/5/18	Final report on the Review to be provided to the IJB on 21 June 2018.	Ongoing	S. Brown
5.	Director's Report: NAHSCP 2017/18 Financial Outturn	24/5/18	Full financial outturn report to be provided to meeting of IJB on 21 June 2018.	Ongoing	S. Brown/ E. Currie
6.	Adult Support and Protection	24/5/18	Report to future meeting giving detail on an action plan to deliver against ratings following the Joint Thematic Inspection.	Ongoing	B. Walker