



**North Ayrshire Health and Social Care Partnership  
Minute of Integration Joint Board meeting held on  
Thursday 15 March 2018  
at 10.00am, Council Chambers, Cunninghame House, Irvine**

**Present**

Stephen McKenzie, NHS Ayrshire & Arran (Chair)  
Councillor Robert Foster, North Ayrshire Council (Vice Chair)  
Councillor Timothy Billings, North Ayrshire Council  
Councillor Christina Larsen, North Ayrshire Council  
Councillor John Sweeney, North Ayrshire Council  
Dr Janet McKay, NHS Ayrshire & Arran  
Alistair McKie, NHS Ayrshire and Arran  
Bob Martin, NHS Ayrshire and Arran

Stephen Brown, Interim Director of Health and Social Care Partnership  
Shahid Hanif, Interim Head of Finance  
Dr Paul Kerr, Clinical Director  
Dr Calum Morrison, Acute Services Representative  
Alistair Reid, Lead Allied Health Professional Adviser  
David Donaghey, Staff Representative – NHS Ayrshire and Arran  
Louise McDaid, Staff Representative – North Ayrshire Council  
Fiona Thomson, Service User Representative  
Heather Malloy, Independent Sector Representative (for Nigel Wanless)  
Marie McWaters, Carers Representative  
Robert Steel, Chair Kilwinning Locality Forum  
Vicki Yuill, Third Sector Representatives  
Vicki Campbell, Primary Care Facilitator - NHS Ayrshire and Arran

**Also Present**

Councillor Anthea Dickson, North Ayrshire Council

**In Attendance**

Thelma Bowers, Head of Service (Mental Health)  
Mark Inglis, Senior Manager (Intervention Services)  
Stuart Gaw, Senior Manager (Integrated Care and Reablement Services)  
Scott Bryan, Team Manager - Planning  
Michelle Sutherland, Partnership Facilitator  
Karen Andrews, Team Manager (Governance)  
Diane McCaw, Committee Services Officer

**Apologies for Absence**

David Thomson, Lead Nurse/Mental Health Advisor  
Nigel Wanless, Independent Sector Representative  
David Rowland, Head of Service (Health and Community Care)  
Donna McKee, Head of Service (Children, Families and Criminal Justice)

## 1. Apologies

Apologies were noted.

## 2. Declarations of Interest

In terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies there were no declarations of interest.

## 3. Minutes/Action Note

The accuracy of the Minutes of the meeting held on 15 February 2018 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973, subject to the addition of Thelma Bowers in attendance at the meeting.

### 3.1 Matters Arising

**Volunteering Strategy** - the Third Sector and North Ayrshire are to develop the strategy and it is hoped to have this in place by April 2018 - this action is ongoing.

Action - V. Yuill

**Public Partnership Forum** - Officers will meet with Fiona Thomson and bring forward a paper to a future meeting. No meeting has taken place to date and an update will be provided to the next meeting on 19 April 2018.

Action - F. Thomson

**Peer Support Services Specification for People with Mental Health Problems in North Ayrshire** - the tender has gone out and the scoping exercise is ongoing. No further update on this at present. The Recovery College pilot has, however, commenced for 3 months.

Action - T. Bowers

**Veterans First Point Service** - the service is located in North Ayrshire and accessed by South and East. Discussions are ongoing regarding an equitable financial split of funding by the three Ayrshire authorities moving forward. Some savings from the psychology review will be utilised for the psychology element and other costs shared.

Action - T. Bowers

**North Ayrshire Citizen's Advice Service** - NACAS have given notice to NAC that they will wind down their outreach service from 31 March 2018 and discussions are continuing. David Rowland will meet with Steven Brown from NACAS around the digital strategy. Work is ongoing with Better Off North Ayrshire and Money Matters to look at outreach services to ensure people have ready access to support when they need it.

Action - D. Rowland

**Meeting of Locality Chairs** - a meeting of the Locality Chairs has been arranged and an update will be provided to the Board once this meeting has taken place.

Action - Robert Foster

#### **4. Strategic Plan**

The Board received a presentation from Michelle Sutherland, Partnership Facilitator and Scott Bryan, Team Manager (Planning) on the status of the new Strategic Plan 2018-21 which included information on:-

- the development of the plan;
- an overview of consultation and engagement;
- survey analysis;
- the structure of the finalised plan; and
- Strategic Planning Group feedback.

Members asked questions and had the following comments and feedback in relation to the draft Plan:-

- given low responses to recent engagement, consider consulting with NAC staff who live within North Ayrshire going forward;
- there is a need for work across the board in general in terms of how we engage with local communities;
- consider links with the launch of the Carers Act within the Equalities Section of the Plan and consultation with this specific interest group;
- Fiona Thomson intimated she will bring forward a future paper on the 2-way process of engagement;
- where we provide funding to local groups we should ask that they engage with us and provide feedback as a condition of their funding allocation;
- Locality Forums should be aware of information in terms of demand, demography and availability of resource within each particular locality and of their responsibility to the local community in terms of the funding priorities they develop; and
- that the Plan clearly aligns with national, local and statutory policies and indicates where integration adds value.

There was further discussion on the development of the role of Locality Forums and on reporting mechanisms.

The Board agreed (a) that the comments and feedback detailed above be considered when finalising the Plan; and (b) that the final Plan be submitted to the meeting to be held on 19 April 2018.

Action - Michelle Sutherland and Scott Bryan

#### **5. Director's Report**

Submit report by Stephen Brown, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report highlighted works underway in the following areas:-

- Standards Commission for Scotland Training Workshop to be organised for 2018 for all Health and Social Care Integration Joint Boards;
- Young people from Rosemount attended a private viewing on 10 February of a new exhibition on "The Art of the Future" at the Scottish National Gallery in Edinburgh;
- Recruitment process commenced regarding Wellbeing and Recovery College Pilot for people affected by mental health problems;
- Staff Partnership Awards provisionally rescheduled for 29 March 2018;
- Expansion of the Family Nurse Partnership in Ayrshire and Arran;
- Consultation Event on the development of a commissioning strategy for learning disabilities, mental health and physical disability services which took place on 21 February 2018; and
- Redesign of overnight supports within learning disabilities service.

The IJB noted the ongoing developments within the North Ayrshire Health and Social Care Partnership.

## **6. HSCP Challenge Fund Update**

Submitted report by Shahid Hanif, Interim Head of Finance, on the progress and success of Phase 1 of the Challenge Fund. Original expected levels of savings and revised savings were detailed in the Appendices to the report.

The Board was advised of an amendment to the report at section 1.4 to read Care Home and not Care at Home.

Phase 1 is now being delivered from 2017/18 to 2019/20. Work is ongoing within the Partnership to finalise proposals for Phase 2 funding which remains within the Challenge fund pot. Phase 3 monies were redirected on a one-off basis to Care Home and Learning Disability care packages in 2017/18.

Members asked questions and were provided with further information in relation to:-

- the process followed in relation to the selection of projects and on the need to ensure they are realistic and achievable through robust outset planning and ongoing review;
- preventing the Partnership from future overspending and the need for the same level of financial detail to be provided by the Council and the NHS;
- the lessons learned from this injection of funding being applied to all change agendas with the Partnership budget;
- the effective savings model undertaken at Elderbank and Greenwood schools in relation to reducing the number of accommodated children which will realise net savings but allow continuation of funding moving forward; and
- a presentation on the Elderbank and Greenwood schools model to a future meeting.

The Board agreed (a) to note the progress to date and the success in relation to Phase 1 of the Challenge Fund; and (b) to receive a presentation to a future meeting on the effective savings model undertaken at Elderbank and Greenwood in relation to reducing the number of accommodated children.

## **7. 2017/18 Financial Performance Update as at 31 January 2018: Period 10**

Submitted report by Eleanor Currie, Principal Manager - Finance on the projected financial outturn for the financial year 2017/18 as at 31 January 2018. Appendices to the report detailed the budget monitoring and savings position and mitigating actions.

Members asked questions and were provided with further information in relation to:-

- the ongoing process to reduce the number of vacant care at home posts;
- the difference in budget detail provided by the Council and the NHS;
- the need to ensure that groups awarded with funding provide some benefit back to the community;
- that the IJB Performance and Audit Committee will look at ensuring the correct areas are being monitored and measured; and
- the need for transparent discussions and the sharing of information.

The Board agreed to note the projected financial outturn for the financial year 2017/18.

## **8. Adaptations Service**

Submitted report by David Rowland, Head of Service (Health and Community Care) providing an update on the Adaptations Service since delegation to NASHCP and on proposed next steps. Appendix 1 to the report detailed the adaptations process and timescale targets while Appendix 2 provided information on the increased pressures from all aspects of the process over the past 3 years.

Members asked questions and were provided with further information in relation to the need for any impact on staff to go through the relevant process.

The Board agreed (a) to approve the commissioning of demand analysis for future service requirements; and (b) the development of a formal Adaptations Policy.

## **9. Delivering the New 2018 General Medical Services Contract in Scotland in the Context of Primary Care Development**

Submitted report by Vicki Campbell, Primary Care Facilitator, Strategic Programme Manager - Primary Care Transformation outlining the proposed arrangements for developing a three year pan-Ayrshire Primary Care Improvement Plan to implement the new General Medical Services Contract and setting out proposals to develop the improvement plan for sign off in July 2018. Appendix 1 to the report detailed project planning/setting milestones for the next 3 years. Appendix 2 detailed the governance structure and relationship between groups to ensure the programme of work is led across Ayrshire and linked to the current structure already in place via the Strategic Planning and Operational Group, IJBs and NHS Board.

Members asked questions and were provided with further information in relation to:-

- agreement across the board that a pan-Ayrshire approach is the right way forward and that the 3 IJBs will have final responsibility for delivery of the proposals;
- the commencement of discussions with independent contractors; and
- that colleagues can feed into the consultation process in relation to the involvement of different roles and professions.

The Board agreed the proposed arrangements for developing the Primary Care Improvement Plan to implement the new General Medical Services (GMS) Contract.

#### **10. Provision of Functional Family Therapy to support families with children at risk of being looked after and or accommodated (Children, Families and Justice Services)**

Submitted report by Mark Inglis, Senior Manager (Intervention Services) and Donna McKee, Head of Service (Children, Families and Justice Services) on the proposal to establish a Functional Family Therapy Service.

The Board agreed to North Ayrshire Council (NAC) undertaking a collaborative commissioning exercise with East Ayrshire Council (EAC) and South Ayrshire Council (SAC) to provide a Functional Family Therapy Service (FFT).

#### **11. Scottish Huntington's Association**

Submitted report by Stuart Gaw, Senior Manager, Integrated Care and Reablement Services on the proposal to re contract with the Scottish Huntington's Association for a further three years.

The Board agreed to direct North Ayrshire Council, on behalf of North, South and East Ayrshire Health and Social Care Partnerships and NHS Ayrshire and Arran, to lead on the procurement of the service from the Scottish Huntington's Association.

#### **12. Strategic Planning Group Minutes**

Submitted the minutes of the Strategic Planning Group held on 11 January 2018.

Councillor Foster, Chair of the Strategic Planning Group, advised on the input into the Strategic Plan and thanked all staff and members of the Group for their input.

Noted.

The Meeting ended at 12.05 p.m.

## North Ayrshire Integration Joint Board – Action Note

Updated following the meeting on 15 March 2018

No.	Agenda Item	Date of Meeting	Action	Status	Officer
1.	Volunteering Strategy	15/2/18	The Third Sector and North Ayrshire are to develop the strategy and it is hoped to have this in place by April 2018.	Ongoing.	V. Yuill
2.	Public Partnership Forum	15/2/18	Officers will meet with Fiona Thomson and bring forward a paper to a future meeting.	Ongoing - no meeting has taken place to date and an update will be provided to the next meeting on 19 April 2018.	Officers and F. Thomson
3.	Peer Support Services Specification for People with Mental Health Problems in North Ayrshire	15/2/18	A report be provided to a future meeting on the scoping exercise undertaken in respect of the recovery college.	Ongoing - the tender has gone out and the scoping exercise is ongoing. No further update on this at present. The Recovery College pilot has, however, commenced for 3 months.	T. Bowers
4.	Veterans First Point Service	15/2/18	The service is located in North Ayrshire and accessed by South and East. Discussions are ongoing regarding an equitable financial split of	Ongoing.	T. Bowers

			funding by the three Ayrshire authorities.		
5.	North Ayrshire Citizen's Advice Service	15/2/18	NACAS have given notice to NAC that they will wind down their outreach service from 31 March 2018 and discussions are continuing.	Ongoing.	D. Rowland
6.	Meeting of the Locality Chairs	15/2/18	That a meeting of the Locality Chairs take place	An update to be provided to the Board once this meeting has taken place.	Councillor Foster
7.	Strategic Plan	15/3/18	That the final Plan be submitted to the meeting to be held on 19 April 2018.	Ongoing.	M. Sutherland / S. Bryan
8.	HSCP Challenge Fund Update	15/3/18	To receive a presentation to a future meeting on the effective savings model undertaken at Elderbank and Greenwood in relation to reducing the number of accommodated children.	Ongoing - May Meeting.	S. Brown / D. McKee