

**North Ayrshire Health and Social Care Partnership  
Minute of Integration Joint Board meeting held on  
Thursday 16 June 2016  
at 10.00 a.m., Council Chambers, Cunninghame House, Irvine**

**Present**

Councillor Anthea Dickson, (Chair)  
Bob Martin, NHS Ayrshire & Arran  
Dr Carol Davidson, NHS Ayrshire & Arran  
Councillor Robert Steel, North Ayrshire Council  
Councillor Catherine McMillan, North Ayrshire Council

Iona Colvin, Director North Ayrshire Health and Social Care (NAHSCP)  
Margaret Hogg, Chief Finance Officer  
Stephen Brown, Chief Social Work Officer – North Ayrshire  
Louise Gibson, Lead Allied, Health Professional Adviser  
Dr Kes Khaliq, GP Representative  
Nigel Wanless, Independent Sector Representative  
David Donaghy, Staff Representative – NHS Ayrshire and Arran  
Louise McDaid, Staff Representative – North Ayrshire Council  
Fiona Thomson, Service User Representative  
Marie McWaters, Carers Representative  
Jim Nichols, Third Sector Representative

**In Attendance**

Thelma Bowers, Head of Mental Health  
Jo Gibson, Principal Manager (Planning & Performance)  
David Rowland, Head of Health & Community Care  
Paul Doak, IJB Chief Internal Auditor  
Eleanor Currie, Principal Manager (Finance)  
Eleanor McCallum, Partnership Engagement Officer  
Karen Andrews, Business Support Officer  
Angela Little, Committee Services Officer

(Items 1 – 5) Kathleen McGuire, Long Term Conditions & Community Ward Manager

**Apologies for Absence**

Stephen McKenzie, NHS Ayrshire & Arran (Vice Chair)  
Councillor Peter McNamara, North Ayrshire Council  
Derek Barron, Lead Nurse/Mental Health Advisor  
Dr Mark McGregor, Acute Service Representative  
Dr Paul Kerr, Clinical Director  
Sally Powell, Carers Representative

## 1. Apologies

Apologies were noted.

## 2. Declarations of Interest

There were no declarations of interested in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.

## 3. Minutes/Action Note – 19 May 2016

The accuracy of the Minutes of the meeting held on 19 May 2016 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

### 3.1 Matters Arising

Development and Implementation of a North Ayrshire Social Enterprise Strategy - Greig Robson, Senior Employability and Skills Manager will attend the IJB in August. G. Robson

Volunteering Strategy – should be available for the August meeting. J. Nicols

Official opening of Woodland View – consideration is being given to a joint opening of Woodland View and the new Leisure Centre in Irvine in 2017 by a senior public figure.

Noted.

## 4. National Clinical Strategy

The Board noted that Dr Paul Kerr, Clinical Director would provide a presentation on the National Clinical Strategy to the meeting in August 2016. Dr Paul Kerr

## 5. Strategy for Technology Enabled Care (TEC) and Innovation

Submitted report by Tim Eltringham, Chief Officer, South Ayrshire Health and Social Care Partnership on the development of a strategic approach to the use of TEC across the three partnerships in Ayrshire. The draft Strategy for Technology Enabled Care (TEC) and Innovation was attached at Appendix 1 to the report (presented by Kathleen McGuire, Long Term Conditions & Community Ward Manager).

Discussion took place on a range of issues including:-

- The development of a business case that identifies the costs and sustainable funding sources;
- Identification of how to reinvest in order to disinvest in other areas;
- Training and support for carers that should be built into any further work; and
- A further report that will be presented to the IJBs outlining the financial framework for TEC;
- The reliability of technology and the use of Apps.

The Board agreed (a) to approve the Strategy; (b) that a paper outlining the financial framework for TEC be provided to a future meeting; and (c) to support the recommendations and approval of the draft TEC Strategy.

T. Eltringham/  
K. McGuire

## **6. Financial Management Report**

Submitted report by Eleanor Currie, Principal Manager (Finance) on the current position of the North Ayrshire Council Health and Social Care Partnership and the outturn for 2015/16 as at period 12.

Appendix 1 to the report provided information on the approved budget and actual outturn across the Partnership, with details of the main variances across all Partnership services provided at Appendix 1a. A summary of the actual spend on the Change Fund was outlined at Appendix 2 to the report. An Action Plan resulting from the investigation into the reasons for the overspend was provided at Appendix 3 to the report. Appendix 4 to the report detailed a full list of 2015/16 savings removed from the 2015/16 budgets and provided the year end position in delivering those savings.

Members asked questions and were provided with further information in relation to work that will be undertaken to investigate the overspend in Prescribing.

The Board agreed to (a) note the report; and (b) approve the Action Plan as detailed in Appendix 3 to the report, to improve the budget monitoring process.

## **7. Unaudited Annual Accounts 2015/16**

Submitted report by the Section 95 Officer which provided an overview of the Unaudited Annual Accounts 2015/16, including the £2.109m additional funding provided by North Ayrshire Council to fully meet expenditure in 2015/16. The Management Commentary, Statement of Responsibilities, Annual Governance Statement, Remuneration Report, the Financial Statements and Notes to the Financial Statement were appended to the report.

The Board noted that the columns on P106 of the agenda pack and P15 of the report should read 2015/16 and not 2016/17.

The Board agreed to (a) approve, subject to audit, the IJB's Annual Accounts for 2015/16; and (b) note (i) that Audit Scotland plan to complete their audit of the Accounts by the end of August 2016 and present their annual audit report to the IJB on 8 September 2016; and (ii) the unaudited position of breakeven being reported within the IJB Annual Accounts.

## **8. Final Budget**

Submitted report by the Section 95 Officer on the final proposed budget for the Social Care element of the 2016/17 Partnership budget, with a revised interim budget proposed for Health Services. The following papers were appended to the report:-

- Paper 1 – a summary of the core Partnership funding streams and the interim budget for 2016/17;
- Paper 2 – details of the Partnership pressures;
- Papers 3a and 3b– details of the savings which have already been approved, totalling £3.316m (Paper 3a) and details of the removal of two savings totalling £0.062m which are no longer deliverable (Paper 3b);
- Paper 4 – provides a breakdown of the Integrated Care Fund (ICF) funding commitments and the final proposed use of the fund;
- Paper 5 – outlines the proposed use of the 2016/17 allocation for Delayed Discharge;
- Paper 6 – outlines all confirmed non core funding amounting to £1.767m; and
- Paper 7 – details of one savings proposal that required a full Equality Impact Assessment

The Board agreed to (a) approve the proposed budget for 2016/17 for Social Care including all savings and pressures; (b) approve the recommendation that a formal request is made to the Council for additional funding of £0.387m to meet the cost of implementation of the living wage which exceeds the level of Scottish Government funding; (c) note the indicative budget for 2016/17 for Health Services; (d) approve the development of savings for Health Services which reflect options (i) and (ii) outlined in section 5.4 of the report; (e) note the proposed timeline for approval of the 2016/17 budget; (f) approve the final ICF project funding for 2016/17; (g) approve the proposals for the delayed discharge funding for 2016/17; and (h) note the non core funding awarded to date of £1.767m.

## **9. Director's Report**

Submitted report by Iona Colvin, Director NAHSCP on developments within the North Ayrshire Health and Social Care Partnership.

The report highlighted works that has been underway in the following areas:-

- Purchase of the former Red Cross House premises;
- Equipment, aids and adaptations;
- Integrated addictions service;
- Brooksby Health and Therapy Team;
- Family Nurse Partnership Annual Review;
- Alcohol Brief Interventions;
- Nursing in Partnership;
- Bad entertainment; and
- Visit by Chief Nursing Officer (Scotland) and Director of Children Services (Scottish Government).

The Board was also advised that Derek Barron, Lead Nurse would be leaving the Partnership to take up a new post. The Board extended their thanks and appreciation to Derek for his contribution to the North Ayrshire Health and Social Care Partnership.

Noted.

## **10. Delivering the Living Wage Commitment**

Submitted report by Eleanor Currie, Principal Manager (Finance) on the impact of implementing the Living Wage commitment as part of a positive approach to fair work practices. Information in respect of sleepovers where being present is itself part of the job and where it is not was provided at Appendix 1 to the report. Appendix 2 to the report detailed a breakdown of a fair hourly rate for care at home and housing support services. Appendix 3 provided information on the time 'bands' recalculated based on revised rates in respect of the Care at Home Providers who make use of CM2000 Call Monitoring System. Payments for sleepovers, which included pension reform and travel /time costs was outlined in Appendix 4. Appendix 5 detailed how the hourly rate was calculated for personal assistants employed via self-directed support.

Members asked questions and were provided with further information in relation to:-

- The involvement of the NAHSCP Director in a group that is examining the National Care Home Contract (nursing home side);
- No existing national contract for care at home and discussions that can take place with Providers if required;
- Pressures for providers as differential are not recognised between staff groups.

The Board agreed to (a) note the steps taken over recent weeks to ensure contractual terms which support Providers to pay the National Living Wage from April 2016 and the Living Wage from October 2016; (b) retrospectively agree the increases in rates applied at 4 April 2016 through to 25 September 2016; and (c) the proposed rate increases from 26 September 2016.

## **11. Refresh of the Strategic Plan – First Draft**

Submitted report by Jo Gibson, Principal Manager (Planning and Performance) on (a) the core content of the plan refresh that had been agreed at a joint session of the IJB and Strategic Planning Group (SPG); (b) a review of progress and the production of the first draft, drawing on the work already underway in the four service development areas and in the Locality Forums; and (c) a range of consultations that will take place to obtain feedback and inform the final draft of the plan.

Members asked questions and were provided with further information in relation to:-

- The reporting mechanism for the production of the Strategic Plan;
- Extensive consultation has already taken place to inform the plan;
- The final draft that will be circulated for comment and brought back to the IJB for approval;
- Reporting mechanisms in place for the three Ayrshire Mental Health Public Reference Groups and discussions that will take place to ensure consistency; and
- Presentation to the IJB in August of the finalised plan and Annual Performance Report.

Noted.

The meeting ended at 11.40 a.m.