

**North Ayrshire Health and Social Care Partnership  
Minute of Shadow Integration Board meeting held on  
Thursday 12<sup>th</sup> February 2015 at 10.00 a.m., Council Chambers,  
Cunninghame House, Irvine**

**Present :**

Stephen McKenzie (Chair),  
Councillor Anthea Dickson (Vice Chair),  
Derek Barron, Lead Nurse/Mental Health Advisor  
Stephen Brown, Chief Social Work Officer, NAHSCP  
Iona Colvin, Director, NAHSCP  
Dr Carol Davidson, NHS Ayrshire & Arran  
David Donaghey, Staff Representative, NHS Ayrshire & Arran  
Martin Hunter, Service User Representative  
Bob Martin, NHS Ayrshire & Arran  
Dr Janet McKay, NHS Ayrshire & Arran  
Councillor Peter McNamara, North Ayrshire Council  
Marie McWaters, Carers Representative  
Jim Nichols, Third Sector Representative  
Councillor Robert Steel, North Ayrshire Council  
Fiona Thomson, Service User Representative  
Nigel Wanless, Independent Sector Representative

**In Attendance :**

Karen Andrews, Business Support Officer  
Karen Broadfoot, Clerical Assistant  
Morven Buckby, Third Sector Representative  
Janine Hunt, Principal Manager, Business Support, NAHSCP  
Eunice Johnstone, Planning Manager, NHS Ayrshire & Arran  
Eleanor McCallum, Engagement Officer, NAHSCP  
Fiona Neilson, Senior Finance Manager, NHS Ayrshire & Arran  
Lisbeth Raeside, Project Manager  
Annie Weir, Programme Manager

<b>1.</b>	<b>APOLOGIES</b>	
	Apologies were received from Lesley Aird, Head of Finance, North Ayrshire Council, Derek Lindsay, Director of Finance, NHSAA, Councillor Ruth Maguire, North Ayrshire Council, Louise McDaid, Staff Representative, Sally Powell, Carers Representative	
<b>2.</b>	<b>DECLARATION OF INTEREST</b>	
	In terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies, Dr Janet McKay, Voting Member declared an interest in Item 5.	

	<b>Post Meeting Note :</b> Following the meeting Nigel Wanless, Independent Sector representative, conveyed to the Chair, a declared interest in Item 5 at the end of the meeting. Mr Wanless did not participate in the discussion.	
<b>3.</b>	<b>MINUTE / ACTION NOTE OF MEETING HELD ON 22<sup>ND</sup> JANUARY 2015</b>	
	Amendment to Item 4, declaration of interest is for Item 4. Minute then agreed.	
<b>4.</b>	<b>MATTERS ARISING</b>	
<b>4.1</b>	<b>Strategic Plan Responses/Feedback</b>	
	Responses to the Draft Strategic Plan are still being received. The closing date for submission of responses is 28 <sup>th</sup> February 2015. After that date, responses will be collated and presented to the SIB on 12 <sup>th</sup> March 2015.	<b>Jo Gibson</b> Agenda – SIB – 12-3-15
<b>5.</b>	<b>INTEGRATED CARE FUND</b>	
	Report submitted by Annie Weir, Programme Manager on the final proposals for the Integrated Care Fund. Annie Weir opened the discussion with a vote of thanks to the those involved in the Integrated Care Fund process, namely Jim Nichols, Nigel Wanless, Isabel Marr, Helen McArthur and Morven Buckby. A vote of thanks was also noted for Rab Murray from Joint Improvement Team. This was acknowledged by the Board.	
	The proposals within the report were discussed in detail and members asked questions and received clarification in relation to :-	
	<ul style="list-style-type: none"> <li>Clarification on the projects approved “with conditions”. These conditions ranged from ensuring procurement regulations were being adhered to; ensuring there was no duplication in services or dependencies on other projects.</li> </ul>	
	<ul style="list-style-type: none"> <li>This fund is for one year only; clarification was sought on whether these projects can be put in place by 1<sup>st</sup> April 2015 to ensure budgets are spent on time. A Change Programme Board will be established to monitor the projects and report progress on a regular basis to the Integrated Joint Board (IJB)</li> </ul>	

	<ul style="list-style-type: none"> <li>The fund will be allocated quarterly in advance to projects and will be monitored regularly to ensure budgets are being spent.</li> </ul>	
	<ul style="list-style-type: none"> <li>The impact of Integrated Care Fund and Service Redesign projects will be measured through the Strategic Plan by the Planning &amp; Performance Team and reported back through the Strategic Planning Group and the Integrated Joint Board.</li> </ul>	
	<ul style="list-style-type: none"> <li>The ICF submissions will be approved as soon as the Scottish Government approve all of our proposals. Letters will be issued to applicants advising if they have been successful/unsuccessful as soon as the Scottish Government confirm the NAHSCP submission.</li> </ul>	<b>Annie Weir</b>
	The report was agreed.	
<b>6.</b>	<b>INAUGURAL MEETING – INTEGRATION JOINT BOARD</b>	
	Submitted report by Lisbeth Raeside, Interim Project Manager on the proposals for the Inaugural meeting of the North Ayrshire Integration Joint Board.	
	The recommendations within the report were agreed.	
<b>7.</b>	<b>DIRECTOR'S REPORT</b>	
	Submitted report by Iona Colvin, Director, North Ayrshire HSCP to advise Board members of developments within the partnership.	
	Members asked questions and received clarification in relation to :-	
	<ul style="list-style-type: none"> <li>Derek Barron provided feedback from his recent visit to the new Montrose House facility on Arran.</li> </ul>	
	<ul style="list-style-type: none"> <li>Acute Services will have a representative on the SIB/IJB. The SIB/IJB will have a say in relation to how budgets are spent in relation to unplanned care.</li> </ul>	<b>Iona Colvin</b>

	<ul style="list-style-type: none"> <li>The new North Ayrshire Community Hospital (NACH) in Irvine will be managed by the North Ayrshire HSCP. A Programme Board has been established for NACH which Iona Colvin will chair from May 2015.</li> </ul>	
<b>12.</b>	<b>DATE OF NEXT MEETING</b>	
	The next meeting will be held on <b>Thursday 12<sup>th</sup> March 2015 at 10.00 a.m, Council Chambers, Cunninghame House, Irvine.</b>	