



**North Ayrshire Health and Social Care Partnership  
Minute of the virtual Integration Joint Board meeting held on  
Thursday 22 October 2020 at 10.00 a.m.**

**Present**

Councillor Robert Foster, North Ayrshire Council (Chair)  
Councillor Timothy Billings, North Ayrshire Council  
Adrian Carragher, NHS Ayrshire and Arran  
Councillor Anthea Dickson, North Ayrshire Council  
Jean Ford, NHS Ayrshire and Arran  
John Rainey, NHS Ayrshire and Arran  
Councillor John Sweeney, North Ayrshire Council

Caroline Cameron, Chief Finance and Transformation Officer  
Dr Paul Kerr, Clinical Director  
Alistair Reid, Lead Allied Health Professional Adviser  
Dr Calum Morrison, Acute Services Representative  
David Thomson, Associate Nurse Director/IJB Lead Nurse  
Dr. Louise Wilson, GP Representative  
David Donaghey, Staff Representative (NHS Ayrshire and Arran)  
Louise McDaid, Staff Representative (North Ayrshire Council)  
Graham Searle, Carers Representative (Depute for Marie McWaters)  
Clive Shepherd, Service User Representative  
Vicki Yuill, Third Sector Representative  
Janet McKay, Chair (Garnock Valley Locality Forum)

**In Attendance**

Andrew Fraser, Head of Democratic Services  
Audrey Sutton, Interim Executive Director (Communities)  
Thelma Bowers, Head of Service (Mental Health)  
Alison Sutherland, Head of Service (Children, Families and Criminal Justice)  
Michelle Sutherland, Partnership Facilitator  
Neil McLaughlin, Manager (Performance and Information Systems)  
Eleanor Currie, Manager (HSC Finance and Transformation)  
Kirstin Dickson, Director of Transformation and Sustainability  
Karen Andrews, Team Manager Governance  
Angela Little, Committee Services Officer  
Diane McCaw, Committee Services Officer

**Apologies for Absence**

Bob Martin, NHS Ayrshire and Arran (Vice-Chair)  
David MacRitchie, Chief Social Work Officer  
Marie McWaters, Carers Representative

## **1. Apologies**

Apologies were noted.

### **1.1 Chair's Remarks**

The Chair advised he had agreed to consider an urgent item of business in relation to arrangements for the Integration Joint Board Chief Officer Recruitment and this would be taken at Item 4 on the agenda

## **2. Declarations of Interest**

There were no declarations of interest in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.

## **3. Minutes/Action Note**

The accuracy of the Minutes of the meeting held on 24 September 2020 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

## **4. Integration Joint Board Chief Officer Recruitment Arrangements**

Submitted report by Andrew Fraser, Head of Democratic Services on arrangements for the recruitment of an Integration Joint Board Chief Officer, Deputy Chief Officer, Interim Chief Officer and Head of Service (Health and Community Care).

The Board was advised that the Interim Chief Officer post would be ring-fenced to the four Heads of Service and that the post of Director would be advertised externally.

On behalf of the Board, the Chair expressed his thanks and appreciation to Stephen Brown for his hard work and achievements as Director of the Partnership.

The Board agreed (a) to the appointment of the Director of the Health and Social Care Partnership as the Chief Officer of the Integration Joint Board; (b) that the Director of the Health and Social Care Partnership/Chief Officer of the IJB will be recruited by North Ayrshire Council's Staffing and Recruitment Committee with membership comprising representatives from the Council, NHS Ayrshire and Arran and the IJB, as set out in paragraph 2.4 of the report; (c) to the proposals for the appointment of a Depute Chief Officer of the IJB, as detailed in paragraph 2.9 of the report; (d) to proposals for the appointment of an Interim Chief Officer of the IJB, as detailed in paragraph 2.7 of the report; and (e) to note proposals for the appointment of the Head of Service (Health and Community Care) as set out in paragraph 2.4 of the report.

## **5. Director's Report**

Submitted report on developments within the North Ayrshire Health and Social Care Partnership.

The report provided an update on the following areas:-

- Dementia Carers Academy;
- International ADP Day on 14 October 2020;
- Covid Update;
- Strategic Plan Update;
- Children's Hearing Recovery Plan;
- Unaccompanied Asylum-Seeking Children;
- Care Experienced Week 23 – 31 October;
- Standards Commission Newsletter;
- NAHSCP Partnership Awards;
- Distress Brief Intervention;
- Perinatal Mental Health; and
- Staff Wellbeing.

Members asked questions and were provided with further information in relation to:-

- The recently published Locality Profiles report by Public Health Scotland, work that is being done to prepare a one page visual summary for each Locality Planning Forum to review the issues, consideration by the Strategic Planning Group around actions/response for each locality that will be reflected in the new Strategic Plan; and
- The successful take up of flu immunisation that has resulted in a national shortage and a restock of supplies that is in place for early November.

The Board agreed to (a) consider a report on the Public Health Scotland Locality Profiles report at a future meeting; and (b) note the report.

Vicky Yuill left the meeting at this point.

## **6. North Ayrshire Children's Services Plan**

Submit report by Lauren Cameron, Policy Officer on the development of the North Ayrshire Children's Services Plan 2020-23 and the Children's Rights Report 2020-23, attached at Appendices 1 and 2 respectively and approved by the Children's Services Strategic Partnership in August 2020 and the Community Planning Partnership on 11 September 2020.

The Board noted that some font and grammatical changes would be made to the report prior to submission to the Scottish Government.

Noted.

## **7. North Ayrshire Local Child Poverty Action Plan and Report 2019/20**

Submitted report by Lauren Cameron, Policy Officer on the North Ayrshire Local Child Poverty Action Plan and Report, attached at Appendix 1 to the report and approved by the Community Planning Partnership on 11 September 2020.

Members asked questions and were provided with further information in relation to:-

- The excellent work of the community hubs and continued development of these as part of the Locality Hub and Spoke approach; and
- Information that will be shared with the Partnership on the Nuka health model.

The Board agreed to (a) approve the Local Child Poverty Action Plan and Report 2019/20; (b) the report being submitted to the Scottish Government and published on the North Ayrshire Community Planning Partnership website; and (c) note the establishment of a short life cross party Member/Officer CPP Partner Working Group to continue to reduce the cost of the school day.

## **8. Financial Performance: Period 5**

Submit report by Caroline Cameron, Chief Finance & Transformation Officer on the financial position of the North Ayrshire Health and Social Care Partnership.

Appendix A to the report provided the financial overview of the partnership position, with detailed analysis provided in Appendix B. Details of the savings plan were provided at Appendix C. Appendix D outlined the movement in the overall budget position for the partnership following the initial approved budget and the mobilisation plan submission was provided at Appendix E to the report.

Members asked questions and were provided with further information in relation to:-

- The reasons for underspend in Care Homes that was attributed to a variety of reasons, including several homes not accepting new admissions as a result of Covid outbreaks and a reduction in those wanting to be placed in Care Homes;
- Prioritisation that is given to those in hospital waiting for a care home admission;
- Payments to commissioned care providers to ensure future sustainability that will reduce as occupancy levels rise;
- Reduced staff capacity within Care at Home as a result of Covid and staff self-isolating and work to recruit more staff;
- Regular management meetings to ensure there is no delay in financial decisions and a review of coding of delayed discharges to ensure accuracy and consistency;
- A further update that will be provided on the comparable statistics on delayed discharges in the three Ayrshire IJBs;
- A back log of aids and adaptation assessments and how these will be completed to ensure people can remain at home; and
- The underspend in Carers Act Funding as a result in the delay in taking forward developments to support carers, including completing carers' support plans.

The Board agreed to (a) note (i) the overall integrated financial performance report for the financial year 2020-21 and the overall projected year-end overspend of £0.009m at period 5; (ii) note the estimated costs of the Covid mobilisation plan of £7.2m, including savings delays, and the associated funding received to date; (iii) note the financial risks for 2020-21, including the impact of Covid 19, and that there is no recommendation at this time to implement a formal Financial Recovery Plan for the IJB; (b) approve the budget changes outlined at section 2.8 of the report; and (e) provide to Members further information on (i) plans to complete the backlog of Aids and Adaptations Assessments; (ii) work to take forward development to support carers, including completing carers' support plans; and (iii) an update on the comparable statistics on delayed discharges in the three Ayrshire IJBs.

## **9. Caring for Ayrshire – Programme Initial Agreement**

Submitted report by Kirstin Dickson, Director of Transformation and Sustainability on the Caring for Ayrshire Programme vision to redesign and deliver health, care and wellbeing services on a whole system approach.

Members asked questions and were provided with further information in relation to:-

- the whole system approach to deliver care closer to people's homes; and
- Investment in those communities in the first instance which would allow a resize and recommission on the delivery of acute care and only require travel to an acute environment for specialist levels of care.

The Board agreed to endorse the report.

## **10. Appointment to the IJB Performance and Audit Committee**

Submitted report by Karen Andrew, Team Manager (Governance) on the resignation of John Rainey as Chair of the IJB Performance and Audit Committee and the nomination by NHS Ayrshire and Arran of Jean Ford to this role.

On behalf of the Board, the Chair thanked John Rainey for his work as IJB PAC Chair.

The Board agreed to approve the appointment of Jean Ford to the role of Chair of the IJB Performance and Audit Committee.

## **11. Valedictory**

The Board was advised that Paul Kerr, Clinical Director would be retiring from his post and role in the Health and Social Care Partnership.

On behalf of the Board, the Chair thanked Paul Kerr for his work and contribution to the work of the Partnership.

The meeting ended at 11.45 a.m.

## North Ayrshire Integration Joint Board – Action Note

Updated following the meeting on 22 October 2020

No.	Agenda Item	Date of Meeting	Action	Status	Officer
1.	Community Alarm/Telecare Services Transition from Analogue to Digital	26/9/19	That an update report on progress be submitted to a future meeting.	Submit to meeting in 2021	Senior Manager
2.	UK Care Home Industry	19/12/19  13/2/20	Receive a further report examining the issues raised in the Plugging the Leaks in the UK Care Home Industry report from a North Ayrshire context, including the lessons learned from care home closures and in consultation with both staff, independent and third sectors.  Agreed that the Care Home Providers be consulted at an early stage in the work to examine the issues raised in the Plugging the Leaks in the UK Care Home Industry report from a North Ayrshire context.	Submit to meeting in April/May 2021	Director
3.	Director's Report	24/9/20	The Board agreed (a) an update be provided to a future meeting on the National Digital Strategy; and (b) to otherwise note the report.		David Thomson
4.	Director's Report	22/10/20	The Board agreed to (a) consider a report		

			on the Public Health Scotland Locality Profiles report at a future meeting;		
5.	Financial Performance: Period 5	22/10/20	(e) provide to Members further information on (i) plans to complete the backlog of Aids and Adaptations Assessments; (ii) work to take forward development to support carers, including completing carers' support plans; and (iii) an update on the comparable statistics on delayed discharges in the three Ayrshire IJBs.	Information will be circulated to Members week beginning 9/11/20	Caroline Cameron