

10th February 2017

To:- Members of the Ayrshire Shared Services Joint Committee

Dear Member

AYRSHIRE SHARED SERVICES JOINT COMMITTEE

You are requested to attend a meeting of the above Joint Committee to be held in the **Maybole Room, County Buildings, Wellington Square, Ayr on Friday, 17th February 2017 at 2.00 p.m.** for the purpose of considering the undernoted business.

Yours sincerely

VALERIE ANDREWS
Executive Director – Resources, Governance and Organisation

B U S I N E S S

1. Declarations of Interest.
2. Minutes of previous meeting of 8th December 2016 ([copy herewith](#)).

AYRSHIRE ROADS ALLIANCE

3. Roadworks Programme 2016/17 - Submit report by Head of Roads: Ayrshire Roads Alliance ([copy herewith](#)).
4. Risk Report and Register – Submit report by Head of Roads: Ayrshire Roads Alliance ([copy herewith](#)).
5. Development Control Update – Road Bonds - Submit report by Head of Roads: Ayrshire Roads Alliance ([copy herewith](#)).
6. Update on Performance Scorecard – Submit report by Head of Roads: Ayrshire Roads Alliance ([copy herewith](#)).
7. Revenue Financial Monitoring Report – Submit report by Depute Chief Executive and Chief Financial Officer, Economy and Skills: East Ayrshire Council ([copy herewith](#)).
8. **Internal Audit Report – Parking Income - Submit report by Council Chief Auditor: East Ayrshire Council (members only - copy herewith).**

**Please note that there will be a short visual presentation shown at the end of the meeting highlighting Ayrshire Roads Alliance's nomination in the Partnership of the Year category for the Local Government Chronicle Awards.*

For more information on any of the items on this agenda, please telephone Lauren Sands
Committee Services on at 01292 616134, at Wellington Square, Ayr or
e-mail: lauren.sands@south-ayrshire.gov.uk
www.south-ayrshire.gov.uk

Ayrshire Shared Services Joint Committee

Sederunt

North Ayrshire Council

Councillor Joe Cullinane
Councillor Willie Gibson
Councillor Alan Hill
Councillor Donald Reid

East Ayrshire Council

Councillor Douglas Reid
Councillor Tom Cook,
Councillor Maureen McKay,
Councillor Bobby McDill

South Ayrshire Council

Councillor Alec Clark
Councillor Peter Convery,
Councillor John McDowall
Councillor Nan McFarlane

Attending

Apologies

**Ayrshire Shared Services Joint Committee
8 December 2016**

May 2012 - April 2017

IRVINE, 8 December 2016 - At a Meeting of the Ayrshire Shared Services Joint Committee at 2.00 p.m.

Present

Councillors Donald Reid (North Ayrshire Council); Maureen McKay and Bobby McDill (East Ayrshire Council); and Alec Clark, Peter Convery and John McDowall (South Ayrshire Council).

In Attendance

L. Bloomer, Executive Director (Economy, Neighbourhood and Environment), C. Boyd, Risk, Safety and Resilience Manager and J. McGeorge, Ayrshire Civil Contingencies Co-ordinator (Ayrshire Civic Contingencies Team) (South Ayrshire Council); P. Whip, Group Finance Manager (East Ayrshire Council); S. Turner, Head of Roads, S. McCafferty, Network Manager and K. Braidwood, Operations Manager (Ayrshire Roads Alliance); and M. Anderson, Committee Services Team Leader and A. Pearson, Committee Services Support Officer (North Ayrshire Council).

Chair

Councillor Donald Reid (Agenda Items 1-4) and Councillor McDowall (remainder of the Agenda).

Apologies for Absence

Councillors Joe Cullinane, Willie Gibson and Alan Hill (North Ayrshire Council); Douglas Reid and Tom Cook (East Ayrshire Council); and Nan McFarlane (South Ayrshire Council).

1. Apologies

The Chair invited intimation of apologies for absence, which were recorded.

2. Minutes of Previous Meeting

The accuracy of the Minutes of the previous meeting held on 10 November 2016, was confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3. Matters Arising

3.1 ASSJC 2017 Meetings Calendar

Submitted report by the Head of Democratic Services (North Ayrshire Council) on a proposed calendar of meetings of the Joint Committee for 2017. The draft meetings calendar, which was attached at Appendix 1 to the report, proposed that the Committee meet on 17 February, 23 June, 8 September, 10 November and 8 December 2017.

The Committee agreed to approve the 2017 calendar of meetings set out at Appendix 1, subject to any amendments which may be required following the 2017 local government elections.

AYRSHIRE CIVIL CONTINGENCIES TEAM (ACCT)

4. Ayrshire Civil Contingencies Team

Submitted report by Head of Property and Risk (South Ayrshire Council) on the Ayrshire Civil Contingencies Team Service Plan 2017/18. The proposed plan was set out at Appendix 1 to the report.

The Service Agreement in respect of the delivery of Civil Contingencies services across Ayrshire was signed on 16 March 2016 and requires Joint Committee approval of ACCT service planning arrangements prior to budget setting.

The Risk, Safety and Resilience Manager, in presenting the report, also advised of the team's success in being nominated for South Ayrshire Council's Outstanding People awards.

The Committee agreed:-

- (a) to approve the Ayrshire Civil Contingencies Team Service Plan 2017/18 as set out at Appendix 1 to the report;
- (b) to note that there may be additional requests for support added to the Service Plan as the wider services from across the 3 Ayrshire Councils plan their own service delivery for 2017/18; and
- (c) to extend its congratulations to the ACCT on the team's success in being nominated for South Ayrshire Council's Outstanding People awards.

5. Rotation of Chair

Councillor Donald Reid withdrew from the Chair at this point, to allow Councillor McDowall to chair the meeting for the remaining items of ARA business.

AYRSHIRE ROADS ALLIANCE (ARA)

6. Property and Accommodation Review

Submitted report by the Head of Roads (Ayrshire Roads Alliance) on the outcome of the review of property and accommodation.

At its meeting on 17 June 2016, the Committee approved arrangements for a review of the Ayrshire Roads Alliance's property and accommodation and requested a report on the outcome.

The report provided information on the analysis of the three review options considered; gave details of work to progress Option 3 (the rationalisation of the existing property and accommodation facilities); and set out an analysis of the proposed cost savings arising from the review. Annual savings from 2017/18 of £57,766, were anticipated, with total net revenue savings by 2023/24 of £404,362 against a savings target of £1.44m, as identified within the Benefits Realisation Strategy and Plan which was approved by the Committee on 1 May 2015.

The Head of Roads (ARA) provided a verbal update on support expressed by the service's Joint Consultative Committee for the staff relocations proposed as part of the review.

Members asked questions, and received information and clarification, on the following:-

- the definition of the phrase 'at this time' at paragraph 17 of the report;
- the ranking of depot locations as set out in Table 1 of the report;
- the staff sections which would continue to be delivered from Burns House, Ayr;
- the current state of repair of the Meadowhead Depot, Coylton;
- the mechanism for disposing of any premises no longer required by the ARA;
- the ARA's confidence that proposed savings would be achieved;
- the Benefits Realisation Strategy and Plan referred to at paragraph 27 of the report;
- the shortfall of £1m against the overall savings target from the review of accommodation of £1.44m; and
- recruitment proposals following the departure of two members of staff from Burns House, Ayr.

The Committee agreed:-

- (a) to approve the proposed approach to the Ayrshire Roads Alliance property and accommodation review, as outlined within the report;

- (b) to approve the firm proposal and recommendation to proceed on the basis of Option 3 (the rationalisation of the existing property and accommodation facilities), as set out within the report;
- (c) to approve the proposals on alternative office accommodation currently based at Burns House, Ayr, as set out at paragraph 22 of the report; and
- (d) to note anticipated shortfall of £1m against the overall savings target from the review of accommodation of £1.44m, which would be covered in the next report to the Committee.

7. Roadworks Programme 2016/17

Submitted report by the Head of Roads (ARA) on progress made with the road improvement programmes within East and South Ayrshire for financial year 2016/17. The 2016/17 Ayrshire Roads Alliance Programmes for South Ayrshire and East Ayrshire were set out at Appendices 1 and 2, respectively.

East Ayrshire Council's Cabinet approved the 2016/17 road works programme on 10 February 2016. The South Ayrshire programme was approved by its Leadership Panel on 26 April 2016. The report provided progress updates in respect of each programme.

Members asked questions, and received information and clarification, on the following:-

- the revised timescale associated with the deck replacement works at Todd Street Bridge, Girvan;
- Scottish Borders Council's role as a contractor in works referred to in Appendix 2 to the report;
- the high standard of works carried out on Gowanbank slip;
- progress with, and funding of, the Kilmarnock bus park and ride project, and the importance of engagement with local community councils;
- the launch of 8 new Stagecoach 'super' buses; and
- feasibility work in connection with the Active Travel Hub, Ayr.

The Operations Manager (ARA) undertook to provide further information to Councillor Clark on the contractor appointed to carry out the Todd Street Bridge, Girvan deck replacement works.

Noted.

8. Draft Service Plan 2017/18

Submitted report by the Head of Roads (Ayrshire Roads Alliance) on the Ayrshire Roads Alliance draft Service Plan for 2017/18. The draft Plan and proposed Performance Indicators for 2017/18, were set out at Appendices 1 and 2, respectively.

The draft Service Plan provided detail on the current operating position of the Ayrshire Roads Alliance and the anticipated position of the Service by March 2018. The report indicated that the goals identified in the Plan would be achieved and monitored through an Improvement Action Plan, Performance Management Framework, Risk Register and Report, and Benefits Realisation Strategy and Plan.

The Head of Roads (ARA) provided a verbal update on the signing of an agreement between Glasgow Prestwick Airport and Houston Spaceport, indicating that developments in this area would be taken into account in service planning.

Members asked questions, and received information and clarification, on the following:-

- the removal of some performance indicators and introduction of new indicators;
- the benefits of LED street lighting;
- damage caused to the road network in instances where high volumes of traffic are diverted from trunk roads;
- the receipt funding from the Timber Transport Fund for the A714;
- the rationale for not including at this stage in the Ayrshire Growth Deal bid provision for associated roads projects;
- progress in respect of flood prevention measures for Kilmarnock;
- the mechanism for monitoring the performance of external contractors;
- the impact of delays between projects being approved and their implementation;
- the background to a delay in executing flood prevention works in Girvan;
- the role of 'lane rental' agreements in seeking to minimise delays in the completion of road works by external contractors;
- the progress made in respect of the Clerkland Bridge works; and
- the current position regarding the expenditure of the £10m additional funding allocation by South Ayrshire Council.

The Committee agreed:-

- (a) to approve the draft Ayrshire Roads Alliance Service Plan for 2017/18, as set out at Appendix 1 to the report, subject to a correction in terms of the total non-revenue figure provided within Table 3 of the Plan;
- (b) to approve the proposed Performance Indicators for 2017/18, contained in Appendix 2 to the report;
- (c) that officers circulate the confirmed finance budgets for 2017/18 to Members of the Committee following release of the final settlement figures;
- (d) that progress updates be provided to future meetings of the Committee;
- (e) that performance information in future include details of the performance of external contractors; and
- (f) otherwise, to note the content of the report.

9. Update on Performance Scorecard

Submitted report by the Head of Roads (ARA) on progress made to date against the Performance Scorecard. The Scorecard was set out at Appendix 1 to the report.

The Performance Scorecard included commentary against 'red' and 'amber' performance measures, and paragraph 7 of the covering report highlighted a number of green performance measures.

Members asked questions, and received information and clarification, on the following:-

- the level of improvement, between 2012-14 and 2014-16, of the percentage of A class roads that should be considered for maintenance; and
- insurance claims by road users.

The Network Manager (ARA) undertook to provide Members with information on payments made in respect of public liability claims by road users.

The Committee agreed:-

- (a) to note the Performance Scorecard and performance metrics presented in the report; and
- (b) to continue to receive Performance Scorecard updates.

10. Revenue Financial Monitoring Report

Submitted report by the Depute Chief Executive and Chief Financial Officer (East Ayrshire Council) on the revenue budgeting monitoring for the year to 16 October 2016. Appendix 1 to the report set out the split between Strategic and Local Service Delivery. The Financial Monitoring report was set out at Appendix 2.

Members asked questions, and received information and clarification, on the challenges associated with delivering the service within budget and actions by Officers to keep this under review.

The Committee agreed:-

- (a) to note the financial management position of the Ayrshire Roads Alliance; and
- (b) to receive a further financial update at the next meeting of the Committee.

The Meeting ended at 3.20 p.m.

THE AYRSHIRE SHARED SERVICE JOINT COMMITTEE

17 FEBRUARY 2017

AYRSHIRE ROADS ALLIANCE ROADWORKS PROGRAMME 2016/17

Report by the Head of Roads - Ayrshire Roads Alliance

PURPOSE OF REPORT

1. The purpose of this report is to advise the Joint Committee of the progress made with the road improvement programmes within East Ayrshire and South Ayrshire for financial year 2016-2017.

DETAIL

2. Prior to 1 April 2014, the Roads Maintenance Units within both authorities had the role of implementing and managing the road works programmes within the geographical areas of both authorities.
3. East Ayrshire Council's programme for 2016/17 was approved by Cabinet on 10 February 2016. The available budgets for 2016/17 from East Ayrshire Council are £3.305m carriageways; street lighting £250k; traffic & road safety £200k; bridges £1.59m; New Cumnock Flood Works £600k; A71 Moorfield £600k; A70 Glenbuck £1.4m; and A71 Gowanbank £400k.
4. South Ayrshire Council's programme for 2016/17 was approved by Leadership Panel on 26 April 2016. The available budgets for 2016/17 from South Ayrshire Council are £710k carriageways; street lighting £1.050m; and bridges £325k. A further £1m was authorised by South Ayrshire Council in June 2016.
5. The Ayrshire Roads Alliance formally commenced on Tuesday 1 April 2014 and will deliver the programmes across the geographical areas served by East Ayrshire and South Ayrshire Councils through its combined operations unit.
6. Updated progress of programmes 2016-2017 are contained within Appendices One and Two.

FINANCIAL IMPLICATIONS

7. The Ayrshire Roads Alliance will deliver the strategic and local services as stated in the Service Plan associated with Roads Operations. The budget is provided by East Ayrshire Council, South Ayrshire Council, and other external organisations. Appropriate scrutiny arrangements are in place to manage these budgets.

LEGAL IMPLICATIONS

8. The work of the Ayrshire Roads Alliance will be undertaken in accordance with relevant legislation.

HUMAN RESOURCES IMPLICATIONS

9. The work programmes have direct impact on human resources by ensuring all works are suitably resourced to maintain satisfactory progress. There will be a degree of impact on human resources in relation to the work programmes.

COMMUNITY/ COUNCIL PLAN IMPLICATIONS

10. The work undertaken by the Ayrshire Roads Alliance aligns with the Community Plan for East Ayrshire Council; and the Council Plan for South Ayrshire Council.

RISK MANAGEMENT IMPLICATIONS

11. The Ayrshire Roads Alliance Risk Register was approved at a previous Joint Committee.
12. The Works Programmes, Service Plan and the Risk Register do not expose either Council to an increased risk because the Works Programme, Service Plan and Risk Register have been developed from existing budgets and existing service commitment.

RECOMMENDATIONS

13. It is recommended that the Joint Committee:
 - (i) Notes the Ayrshire Roads Alliance works progress
 - (ii) Otherwise, notes the contents of this Report

Stewart Turner
Head of Roads - Ayrshire Roads Alliance
23 January 2017

LIST OF APPENDICES

Appendix 1 - Ayrshire Roads Alliance South Ayrshire Programme 2016/17
Pages 5 to 10

Appendix 2 - Ayrshire Roads Alliance East Ayrshire Programme 2016/17
Pages 11 to 28

BACKGROUND PAPERS

East Ayrshire Council Cabinet Report - 2016/17 Programme for Carriageway and
Footway Structural Maintenance and Street Lighting Works - 10 February 2016

South Ayrshire Council Leadership Panel Report - Road Improvement Plan 2016/17
- 26 April 2016

For further information on this report, please contact Stewart Turner
Head of Roads - Ayrshire Roads Alliance on 01563 503164 or at
stewart.turner@ayrshireroadsalliance.org

Implementation Officer: Kevin Braidwood,
Operations Manager - Ayrshire Roads Alliance on 01563 576441, or at
kevin.braidwood@ayrshireroadsalliance.org

Key for Materials Column

Abbreviation	Description
DBM	Dense Bitumen Macadam
DBM Enriched	Dense Bitumen Macadam with enriched bitumen binder.
AC/10	10mm close graded Bitumen Macadam
HRA	Hot Rolled Asphalt (& Pre-coat)
55%	55% High Stone Content Asphalt
30/14 F	30% Hot Rolled Asphalt
Micro asphalt	A thin coat surface laid over an existing road. Returns skid- resistance of road & seals the carriageway against the ingress of water.
Anti-skid	A thin coat of a high friction surfacing or bauxite chippings.

Appendix 1

Ayrshire Roads Alliance

South Ayrshire Programme

Pages 5 to 10

South Ayrshire Council Road Improvement Plan for Capital and Revenue 2016/17

Route	Town	Description	Work Type	Start Date	Status	Contractor	Estimate
Uncl	Prestwick	Northfield Ave	Resurfacing	On site	Designed	ARA South	£41,250
B742	By Mossblown	Sandyford to Mossblown	Resurfacing	Complete	Complete	ARA South	£75,000
Uncl	Ayr	Roman Road	Resurfacing	Complete	Complete	ARA South	£33,000
Uncl	Ayr	Longbank Drive	Resurfacing	To be programmed	Designed	ARA South	£52,500
A713	Ayr	Castlehill Road	Resurfacing	Complete	Complete	ARA South	£67,850
C74	Ayr	From A70 to Crematorium	Resurfacing	On Hold	Designed	ARA South	£75,025
Uncl	Troon	Crosbie Road	Resurfacing	Complete	Complete	ARA South	£68,500
A759	By Troon	A759 Auchengate to B730 Drybridge	Resurfacing	Complete	Complete	External	£96,250
A719	Tarbolton	Fail toll to East of Rabbit Planting	Resurfacing	Complete	Complete	ARA South	£220,000
B749	By Troon	Monktonhill Road	Resurfacing	Complete	Complete	Hillhouse	£26,250
A714	Barrhill	Kilntrigan	Resurfacing	Complete	Complete	ARA South	£150,000
B734	Girvan	Girvan/Old Dailly	Resurfacing	Complete	Complete	ARA South	£178,750
B741	Dailly	Jct A77/Main St Dailly	Resurfacing	Complete	Complete	ARA South	£150,025
C122	Maybole	Maybole Glenalmond	Screed	Complete	Complete	ARA South	£41,360
B739	Monkton	Tarbolton Road	Screed	Complete	Complete	ARA South	£186,667
U114	Troon	Isle of Pin Road	Surface Dress	Complete	Complete	ARA South	£35,556
B730	Tarbolton	Stair/Tarbolton	Surface Dress	Complete	Complete	ARA South	£26,280

Route	Town	Description	Work Type	Start Date	Status	Contractor	Estimate
C17	Tarbolton	Torcross	Surface Dress	Complete	Complete	Scottish Borders Council	£43,362
B7034	Ayr South	Carcluie/Dalrymple	Surface Dress	Complete	Complete	Scottish Borders Council	£24,660
B742	Ayr South	Coylton to EAC Boundary	Surface Dress	Complete	Complete	Scottish Borders Council	£52,110
C119	Craigie	Maintree	Surface Dress	Complete	Complete	Scottish Borders Council	£11,207
U80	Craigie	High Langside	Surface Dress	Complete	Complete	Scottish Borders Council	£20,579
B741	Straiton	Straiton to Rowantree	Surface Dress	Complete	Complete	Scottish Borders Council	£119,070
U31	Straiton	Dyke	Surface Dress	Complete	Complete	Scottish Borders Council	£17,298
U68	Straiton	Threethorns	Surface Dress	Complete	Complete	Scottish Borders Council	£11,790
Uncl	Troon	Victoria Drive	Footway Recon	Complete	Complete	Finco Engineering	£50,000
Uncl	Troon	West Portland Street	Footway Recon	Complete	Complete	Finco Engineering	£4,000
B730	By Symington	B730 at Jct A77	Resurfacing	Complete	Complete	ARA South	£3,000
Various	Various	Golf Open Patching Works	C/way patching	Complete	Complete	Newlay Engineering	£120,000
	Ayr	Wills Road	Resurfacing	Complete	Complete	ARA South	£53,423
B744	Annbank	Weston Brae	Resurfacing	Complete	Complete	ARA South	£13,000
A70	Coylton	Ayr Road	Resurfacing	Complete	Complete	ARA south	£130,000
B743	Failford	Mossblown/Mauchline	Resurfacing	Complete	Complete	ARA South	£195,000

**Lighting Works South Ayrshire
2016/17 Infrastructure
Improvement Programme
Capital/Revenue**

Location	Reason for Replacement	Proposed start	Due completion	Estimated cost
Troon	Column Replacement	Complete	Complete	£90,000
Prestwick Orangefield	Lighting Replacement	Complete	Complete	£40,000
Dundonald Kilnford Drive Area	Lighting Replacement	15/08/16	January 2017	£170,000
LED Replacements	Energy Reduction	Complete	Complete	£585,659

LED Replacement South Ayrshire 2016/17

2016 LED CONVERSION SUMMARY		
TOWN	REPLACEMENT TYPE	Qty
Ayr	Son & Sox Replacement	682
Ballantrae	70w & 55W to LED	56
Barrhill	70w to LED	12
Dailly	Village Replacement	176
Maybole	90w to LED	99
Troon	90w to LED	42
Loans	Village Replacement	135

Crosshill	Village Replacement	81
Coylton	55w & 90w to LED	219
Colmonell	Village replacement	43
Dunure	Village Replacement	95
Dundonald	Village Replacement	176
Fiveways	Village Replacement	10
Kirkmichael	Village Replacement	95
Old Dailly	Village Replacement	20
Pinmore	Village replacement	19
Pinwherry	Village replacement	33
Monkton	Village replacement	195
Mossblown	Village replacement	198
Prestwick	Son and Sox Replacement	77
Straiton	Village replacement	27
TOTAL		2490
SALIX FUNDED LANTERNS		
Mossblown	Mauchline Road	44
Troon		134
Troon		177
Total		355

South Ayrshire Design Section 2016/17

ARA Design Section - Capital Projects South Ayrshire - Project	
C2 Bridge of Coyle - replacement	Site Investigation works for tender issue.
Southpark Avenue Bridge, Girvan - deck replacement	Complete
Todd Street Bridge, Girvan - deck replacement	Works Commenced January 2017 to be complete by end of financial year.
South Balloch Bridge - strengthening	Design substantially complete. Tender issue pending review of traffic management options to minimise road diversion extents
Ayrshire Shore Management Plan	RPS consultant appointed by SAC/NAC and work ongoing .final report anticipated end of October 2017

ARA T&T – External Capital & Revenue Projects	Status at 16/11/16	Budget
Ayr and Prestwick SQP	Ongoing process of identifying measures to improve the public transport offer within the Ayr and Prestwick SQP area including installation of new Real Time info screens for passengers at Ayr Bus Station. Funded entirely by SPT.	£80,000
A70 Phase 4 – Sundrum to Coylton	Final phase of the A77 – Coylton link. The design for phase 4 is now complete. SAC Legal requires Leadership Panel approval for an element of land acquisition needed to start construction, the next of which is mid-January. Construction programme will therefore slip into 2017, and SPT currently consider their element of funding to be “at risk” as a result of this delay. Funded by a combination of SPT (£150k), Sustrans (£150k), and CWSS (£50k).	£40,000
Active Travel Hub, Ayr – Year 2	Hub unit installed on site and open to the public, programme of events continues to be rolled out including led cycle rides and walks. Funded by a combination of Smarter Choices, Smarter Places (£103k), CWSS (£60k) and in-kind contribution from SAC towards staff time (£43k)	£206,000
Coalhall Design	Indicative design of a shared use facility linking Coylton to Coalhall ongoing, and will include an element of community and local member engagement. Funded by a combination of Sustrans (£5k) and CWSS (£5k).	£10,000
Ayr-Mossblown- Annbank Cycle Loop	Workshop seeking community engagement to be arranged in new year, with an indicative design to be informed by the outcome of the workshop. Funded by a combination of Sustrans (£5k) and CWSS (£5k).	£10,000
PASF – Active Travel Hubs	Feasibility studies concluded into potential new active travel hubs in Prestwick and Girvan which are being reviewed. Funded entirely by PASF grant awards from Transport Scotland.	£20,000

Appendix 2
Ayrshire Roads Alliance
East Ayrshire Programme
Pages 11 to 28

East Ayrshire Carriageway Structural Maintenance Programme 2016/17

Location	Description	Status	Proposed Start Date	Contractor	Material	Estimate	Ranking
A713 Dalrymple	B742 Junction to U738	Complete	Complete	Hillhouse	HRA 30/14F	£197,100	83
A71 Newmilns	Carpark to High Street	On Hold	Postponed until 2017 for Scottish Water works	ARA East	HRA 30/14F	£115,200	83
A70 Lugar	Boghead	Complete	Complete	Hillhouse	HRA 30/14F	£163,520	83
A719 Galston	Portland Road to Orchard Street	On Hold	To be confirmed	ARA East	HRA 55/10	£33,600	88
B7038 Kilmarnock	Holmquarry road junction	Complete	Complete	ARA East	HRA 55/10	£43,750	78
B7038 Kilmarnock	James Little St to West Netherton St	Complete	Complete	ARA East	HRA 55/10	£25,550	78
B7083 Auchinleck	Coal Road to Auchinleck Burn Bridge	Complete	Complete	Hillhouse	HRA 30/14F	£67,452	77
B7083 Auchinleck	Well Road to Coal Road	Complete	Complete	Hillhouse	HRA 30/14F	£102,200	79
B7046 Cumnock	Glaisnock Street to Police station	Complete	Complete	Hillhouse	HRA 30/14F	£67,200	78
Stewarton	East Hareshaw to East Overhill	On Hold	To be confirmed	ARA East	10mm enriched	£51,300	64
Stewarton	Low Clunch to Townhead of Cree	On Hold	To be confirmed	ARA East	10mm enriched	£128,250	64
C36 New Cumnock	Connelwood House to Little Creoch	Complete	Complete	ARA East	AC 10 enriched	£90,000	67
C116 Stair	B742 to Gatefoot Bridge	Complete	Complete	ARA East	AC10 enriched	£46,500	64
C116 Stair	Trabboch House to B730	Complete	Complete	ARA East	AC10 enriched	£48,000	60

Location	Description	Status	Proposed Start Date	Contractor	Material	Estimate	Ranking
U732 Mauchline	Turnerhill to C50	Complete	Complete	ARA East	AC10 enriched	£115,500	59
U1 Priestland	A71 to 1st tank	To commence on site	01/03/17	ARA East	10mm enriched	£49,000	59
U1 Priestland	1st tank to second tank	To commence on site	01/03/17	ARA East	10mm enriched	£24,500	59
Newmilns	Irvine Road - Loudoun Road West to Mure Place	Complete	Complete	ARA East	HRA 55/10	£68,970	57
Newmilns	Loudoun Road West - Loudoun Road to Irvine Road	Complete	Complete	ARA East	HRA 55/10	£49,005	57
Newmilns	MacLeod Street - Loudoun Road West to Irvine Road	Complete	Complete	ARA East	HRA 55/10	£15,730	57
Kilmarnock - Wardneuk	Davaar Drive - Inchmurrin Drive to Cumbrae Drive	Complete	Complete	ARA East	HRA 55/10	£30,250	63
Kilmarnock - Wardneuk	Cumbrae Drive - Full Length	Complete	Complete	ARA East	HRA 55/10	£39,930	63
Kilmarnock - Centre	West Woodstock Street - Fullarton Street to North Hamilton Street	Complete	Complete	ARA East	HRA 55/10	£17,160	61
Kilmarnock - Centre	West Fullerton Street - Fullarton Street to end of cul de sac	Complete	Complete	ARA East	HRA 55/10	£9,680	61
Kilmarnock - Centre	Yorke Place - Full length	To be designed	Delayed due to retaining wall	ARA East	HRA 55/10	£27,830	61
Kilmarnock-Grange	Irvine road to school gate	Complete	Complete	ARA East	HRA 55/10	£28,380	72
Lugton	Entire Street	To commence on site	01/03/17	ARA East	HRA 55/10	£33,330	65
Kilmarnock	Kirkton Road	Complete	Complete	ARA East	HRA 55/10	To be confirmed	36
Kilmarnock	Arran Avenue	Complete	Complete	ARA East	HRA 55/10	To be confirmed	31
Kilmarnock	Castle Drive	Complete	Complete	ARA East	To be confirmed	To be confirmed	31
Kilmarnock	Manor Avenue	To be designed	To be programmed	ARA East	To be confirmed	To be confirmed	31

Location	Description	Status	Proposed Start Date	Contractor	Material	Estimate	Ranking
Crosshouse	Parkhill Avenue	To commence on site	01/03/17	ARA East	HRA 55/10	To be confirmed	2016/17
Crosshouse	Playingfield Road	Complete	Complete	ARA East	HRA 55/10	To be confirmed	2016/17
Logan	Logan Ave	Complete	Complete	ARA East	HRA 55/10	£24,200	78
Crosshouse	Full street	Complete	Complete	ARA East	HRA 55/10	£22,000	50
Crosshouse	Full street	Complete	Complete	ARA East	HRA 55/10	£31,000	62
Netherthird	Netherthird Road	Menzies Avenue to Holmburn Road	Complete	Hillhouse	HRA 55/10	£52,407.46	2015/16
Stewarton	Castlehill Road	Arran View to Clerkland Road	Complete	ARA East	HRA 55/10	To be confirmed	2016/17
Newmilns	Isles Terrace	No.3 to end cul de sac	Complete	ARA East	HRA 55/10	To be confirmed	2015/16
Newmilns	Isles Terrace	No.3 to end cul de sac	Complete	ARA East	HRA 55/10	To be confirmed	2015/16
Cronberry	Riverside Gardens	C22 to End	Drainage investigatory works required	ARA East	HRA 55/10	To be confirmed	2015/16
East Ayrshire Council Leader's Initiative projects for urban carriageways have been collated and they are currently being assessed. The works programme will be included in the next Joint Committee report.						£500,000	
Location	Description	Status	Proposed Start Date	Contractor	Material	Estimate	Ranking
Muirkirk	Pagan Walk	Complete	Complete	Hillhouse	HRA 55/10	£42,385.07	
Darvel	Jamieson Road	Complete	Complete	Hamilton Tarmac	HRA 55/10	To be confirmed	
Dalmellington	Hopes Ave	Complete	Complete	ARA East	HRA 55/10	To be confirmed	

Kilmarnock	Nursery Ave	Complete	Complete	ARA East	HRA 55/10	To be confirmed	
Kilmaurs	Jocks Thorn Terr	To commence on site	06/02/17	ARA East	HRA 55/10	To be confirmed	
Stewarton	Brown Street	Complete	Complete	ARA East	HRA 55/10	To be confirmed	
Stewarton	New Street	Complete	Complete	ARA East	HRA 55/10	To be confirmed	
Mauchline	Mossgiel Ave	Complete	Complete	ARA East	HRA 55/10	To be confirmed	
Mauchline	Ballochmyle Ave	Complete	Complete	ARA East	HRA 55/10	To be confirmed	
Kilmarnock	Lyndsay Street	To commence on site	06/02/17	ARA East	HRA 55/10	To be confirmed	
Kilmarnock	Wilson Ave	Complete	Complete	ARA East	HRA 55/10	To be confirmed	
Cumnock	Glenramskill Ave	Complete	Complete	ARA East	HRA 55/10	To be confirmed	
Cumnock	Glenweir Ave	Complete	Complete	ARA East	HRA 55/10	To be confirmed	
Darvel	Burn Road	On site	23/01/17	ARA East	HRA 55/10	To be confirmed	
Newmilns	West Campbell St	To commence on site	06/02/17	ARA East	HRA 55/10	To be confirmed	
Kilmarnock	Mckellar Place	To commence on site	06/02/17	ARA East	HRA 55/10	To be confirmed	

East Ayrshire Surface Dressing Programme 2016/17

Route	Location	Section	Status	Proposed Start Date	Contractor	Material	Estimate
B742	Cloncaird	A713 to Snipe Loch	Cancelled	N/A	Scottish Borders Council	Applied binder and stone chippings	£26,400
C53	Carnel Road	Kilmarnock to Crossbush	Complete	Complete	Scottish Borders Council	Applied binder and stone chippings	£22,000
C91	Burnton Road	Gateside Road to Craigmark	Cancelled	N/A	Scottish Borders Council	Applied binder and stone chippings	£18,700
C24	Southhook Road	U45 to Boundary	Complete	Complete	Scottish Borders Council	Applied binder and stone chippings	£9,800
C3	Stair Wood	Stairwood	Complete	Complete	Scottish Borders Council	Applied binder and stone chippings	£11,200
C3	Barskimming Bridge	Barskimming Old Bridge	Complete	Complete	Scottish Borders Council	Applied binder and stone chippings	£8,160
U734	Hillhead Road	B7037 to U739	Completed in previous year	Complete	Scottish Borders Council	Applied binder and stone chippings	£63,200
U76	Blackside	Full Length	Complete	Complete	Scottish Borders Council	Applied binder and stone chippings	£8,400

Route	Location	Section	Status	Proposed Start Date	Contractor	Material	Estimate
U64	Gainhill Road	B778 to A77	Cancelled due to culvert works	Complete	Scottish Borders Council	Applied binder and stone chippings	£23,800
U5	Passford Road	Yonderfield to Winkingfield	Completed in previous year	Complete	Scottish Borders Council	Applied binder and stone chippings	£21,000
U3	Foulpapple Road	Various sections	Completed in previous year	Complete	Scottish Borders Council	Applied binder and stone chippings	£56,000

East Ayrshire Micro-Asphalt Programme 2016/17

Town / Route	Location	Status	Proposed Start Date	Contractor	Material	Estimate
Newmilns	Mill Crescent	Complete	Complete	Keilly Bros	Micro-Asphalt	£9,876
Newmilns	King Street	Unsuitable – location changed to Muir Drive & Lintmill Rd Darvel	N/A	Keilly Bros	Micro-Asphalt	N/A
Darvel	Muir Drive	Complete	Complete	Keilly Bros	Micro-Asphalt	£15,920
Darvel	Lintmill Road	Complete	Complete	Keilly Bros	Micro-Asphalt	£4,665
Newmilns	Ladeside	Complete	Complete	Keilly Bros	Micro-Asphalt	£13,200
Newmilns	Campbell Street	Complete	Complete	Keilly Bros	Micro-Asphalt	£11,504
Newmilns	Borebrae Crescent	Complete last year – location change to Portland Rd Galston	N/A	Keilly Bros	Micro-Asphalt	N/A
Galston	Portland Road	Complete	Complete	Keilly Bros	Micro-Asphalt	£4,457
Newmilns	Brown Street	Complete	Complete	Keilly Bros	Micro-Asphalt	£49,400

East Ayrshire Footway Structural Maintenance Programme 2016/17

Section	Street Name	Location	Status	Proposed Start Date	Contractor	Material	Ranking	Estimate
Auchinleck	Boswell Drive	No. 28 to No. 36	To be designed	To be programmed	To be confirmed	HRA 15/10	70	£4,560
Bellsbank	Merrick Drive	1 to 15	Designed	06.02.17	To be confirmed	HRA 15/10	70	£6,156
Bellsbank	Merrick Drive	Opposite Ness Glen Rd to Dalfarrson Av	Designed	06.03.17	To be confirmed	HRA 15/10	70	£16,796
Catrine	Shawlands Street	No 35 to 58	Complete	Complete	JH Civil Engineering	HRA 15/10	70	£6,840
Catrine	Shawlands Street	No.42 to Montgomerie Street	Complete	Complete	JH Civil Engineering	HRA 15/10	70	£6,840
Catrine	Ballochmyle Quad	No. 8 to 22	Complete	Complete	JH Civil Engineering	HRA 15/10	70	£8,360
Catrine	Ballochmyle Quad	No. 15 to 59	Complete	Complete	JH Civil Engineering	HRA 15/10	70	£12,920
Cumnock	Elizabeth Crescent	Townhead Street to No. 16	To be Designed	To be programmed	To be confirmed	HRA 15/10	70	£10,640
Cumnock	McCall Avenue	No. 2 to No. 24	To be designed	To be programmed	To be confirmed	HRA 15/10	70	£11,780
Dalmellington	Church Hill	hall to No. 18	Designed	20.2.17	To be confirmed	HRA 15/10	70	£11,286
Dalmellington	Castle Croft	No. 33 to No. 40	To be designed	To be programmed	To be confirmed	HRA 15/10	70	£12,654
Dalrymple	Birch Avenue	No. 19 to Portland Road	To be designed	To be programmed	To be confirmed	HRA 15/10	70	£5,130
Dalrymple	Barbieston Terrace	Birch Avenue to Skeldon Drive	Designed	20.02.17	To be confirmed	HRA 15/10	70	£11,286
Drongan	Mainsford Avenue	No. 2 to No. 20	Designed	23.01.17	To be confirmed	HRA 15/10	70	£8,550
Drongan	Carston Avenue	Mill o Shield Road to Coronation Road	Designed	30.01.17	To be confirmed	HRA 15/10	70	£9,120

Section	Street Name	Location	Status	Proposed Start Date	Contractor	Material	Ranking	Estimate
Drongan	Carston Avenue	Mill o Shield Road to Millmannoch Avenue	Designed	30.01.17	To be confirmed	HRA 15/10	70	£8,360
Logan	Boswell Crescent	No. 31 to No. 54	To be designed	To be programmed	To be confirmed	HRA 15/10	65	£12,160
Mauchline	Loudoun Street	Barskimming Rd to No. 93	Complete	Complete	JH Civil Engineering	HRA 15/10	70	£6902.85
Mauchline	Loudoun Street	No. 38 to Clarinda Crescent	Complete	Complete	JH Civil Engineering	HRA 15/10	70	£1509
Mauchline	Carrick View	18 Carrick View to 80 Beechwood Rd	Complete	Complete	JH Civil Engineering	HRA 15/10	70	£8911.95
Mauchline	Beechwood Rd	A76 to Beechwood Rd	Complete	Complete	JH Civil Engineering	HRA 15/10	70	£1,939.35
Mauchline	Sunnyside Crescent	No. 50 to No. 74	Complete	Complete	JH Civil Engineering	HRA 15/10	70	£9471.95
Muirkirk	Hareshaw Crescent	Meanlour Drive to No. 23	Designed	23.01.17	Glenmavis	HRA 15/10	85	£9,990
Muirkirk	Hareshaw Crescent	Meanlour Drive to No. 56	Designed	23.01.17	Glenmavis	HRA 15/10	85	£17,982
Netherthird	Carsgailloch Ave	No. 2 to 28	Complete	Complete	Glenmavis	HRA 15/10	70	£9,500
Netherthird	Holmburn Rd	No. 153 to 183	Complete	Complete	Glenmavis	HRA 15/10	70	£1,710
Netherthird	Holmburn Ave	No. 2 to 16	Complete	Complete	Glenmavis	HRA 15/10	70	£11,628
Netherthird	Skerrington Pl	Full length	To be designed	06.03.17	To be confirmed	HRA 15/10	70	£14,744
Ochiltree	Douglas Brown Av.	No. 2 to No. 32	To be designed	To be programmed	To be confirmed	HRA 15/10	70	£14,744
Sorn	B743 Main Street	Adjacent to Anderson Crescent	To be designed	To be programmed	To be confirmed	HRA 15/10	70	£12,920

Section	Street Name	Location	Status	Proposed Start Date	Contractor	Material	Ranking	Estimate
Crookedholm	Wellington Ave	Struthers Ave to Ralston Drive	Complete	Complete	Finco Contracts	HRA 15/10	70	£9,500
Crookedholm	Ralston Drive	Wellington Ave to 48 Ralston Drive	Complete	Complete	Finco Contracts	HRA 15/10	70	£7,600
Crookedholm	Seright Crescent	North Side	Complete	Complete	Finco Contracts	HRA 15/10	70	£12,920
Crosshouse	Gatehead Road	Playingfield Road to Crossdene Road	Designed	06.02.17	To be confirmed	HRA 15/10	75	£12,160
Crosshouse	Woodlea Crescent	No.1 to No.17	Complete	Complete	To be confirmed	HRA 15/10	70	£4,560
Crosshouse	Woodlea Crescent	Carpark to No.4	Complete	Complete	To be confirmed	HRA 15/10	70	£4,560
Crosshouse	Woodlea Court	Woodlea Crescent to No.7	Designed	06.02.17	To be confirmed	HRA 15/10	68	£3,040
Fenwick	Stewarton Road	Main Road to new flats	To be designed	To be programmed	To be confirmed	HRA 15/10	70	£3,040
Fenwick	Poles Road	Dunlop Street to Murchland Avenue	Designed	06.03.17	To be confirmed	HRA 15/10	70	£4,788
Galston	Cairn Terrace	East Side	Complete	Complete	Finco Contracts	HRA 15/10	70	£21,888
Galston	Cairn View	Maxwood Rd to Cairn Terrace	Complete	Complete	Finco Contracts	HRA 15/10	70	£3,420
Galston	Belvedere View	Stirling Cres to Cairn Terrace	Complete	Complete	Finco Contracts	HRA 15/10	70	£34,200
Kilmarnock	Kirkton Road	Footway	To be designed	To be programmed	To be confirmed	To be confirmed	41	
Kilmarnock	Glencaigs Drive	Footway	To be designed	To be programmed	To be confirmed	To be confirmed	2014/15	
Kilmarnock	Forest Grove	Footway	To be designed	To be programmed	To be confirmed	To be confirmed	53	

Section	Street Name	Location	Status	Proposed Start Date	Contractor	Material	Ranking	Estimate
Kilmarnock	Old Mill Road	Loanhead St. To Dick Road	To be designed	To be programmed	To be confirmed	HRA 15/10	75	£7,220
Kilmarnock	Loanhead Street	Section over frontage of Church	To be designed	To be programmed	To be confirmed	HRA 15/10	75	£3,420
Kilmarnock	Arbuckle Street	full length	To be designed	To be programmed	To be confirmed	HRA 15/10	70	£3,040
Kilmarnock	East Shaw Street	Mini roundabout to High Glencairn Sq.	To be designed	To be programmed	To be confirmed	HRA 15/10	70	£10,640
Kilmarnock	James Little Street	High Glencairn Street to Bentinck Street	To be designed	To be programmed	To be confirmed	HRA 15/10	70	£9,880
Kilmarnock	Hareshaw Drive	No.60 to Bankend Place	To be designed	To be programmed	To be confirmed	HRA 15/10	70	£7,220
Kilmarnock	Link Rd at Bus stop	Amlaird Road to Hareshaw Drive	To be designed	To be programmed	To be confirmed	HRA 15/10	70	£3,800
Kilmaurs	Braehead Terrace	Towerhill Avenue to end of cul de sac	Designed	30.01.17	To be confirmed	HRA 15/10	68	£4,560
Kilmaurs	Towerhill Avenue	No.19 to No.31	Designed	13.02.17	To be confirmed	HRA 15/10	68	£4,560
Knockentiber	B751	Plann Road to end of Village	To be designed	To be programmed	To be confirmed	HRA 15/10	60	£14,440
Newmilns	Gilfoot	No.1 No.12	To be designed	To be programmed	To be confirmed	HRA 15/10	70	£6,080
Newmilns	Loudoun Road	MacLeod St To No 26 (Irvine Rd junction)	To be designed	To be programmed	To be confirmed	HRA 15/10	68	£15,200
Newmilns	Kilnholm Street	Carwash to Carpark	To be designed	To be programmed	To be confirmed	HRA 15/10	75	£6,840
Priestland	A71	Bowfield Cottages to Crofthead	Designed	13.03.17	To be confirmed	HRA 15/10	80	£13,680
Stewarton	Old Mill View	Dean Street to Robertland Rigg	To be designed	To be programmed	To be confirmed	HRA 15/10	70	£13,300
Hurlford	Academy Street	Union Street to No 29	Complete	Complete	Finco	HRA 15/10	70	£5,472
Hurlford	Union Street	No 3 to Academy Street	Complete	Complete	Finco	HRA 15/10	70	£3,283

East Ayrshire Environmental Improvement Programme 2015/2021

Year	Project	Description of Works	Benefit	Estimated Cost
2015/16	Dalvennan Avenue Patna, Parking Bays	Form 6 Off-Street parking bays	Improve environment and road safety by reducing on street parking problems.	£15,000
2016/17	Hayhill, by Drongan, Environmental Improvement	Kerb, upgrade verge and form parking bay	Improve environment in village and road safety by formalising parking area.	£15,000
2017/18	Craigie Avenue, Kilmarnock	Form Lay-by - street parking bays	Improve environment and road safety by reducing on street parking problems.	£15,000
2018/19	Wellpark Crescent Kilmarnock, widen road.	Re-kerb and widen over-run grassed area	Improve environment and road safety by reducing on street parking problems.	£7,000
2018/19	Kilmarnock Rd Service Rd Crosshouse, widen road.	Re-kerb and widen over-run grassed area	Improve environment and road safety by reducing on street parking problems.	£8,000
2019/20	Hillcrest, Bellsbank, Dalmellington Parking Bays	Form 6 No Off-Street parking bays	Improve environment and safety by reducing on street parking problems.	£15,000
2020/21	North Hamilton Place Kilmarnock, parking bays.	Additional Parking Area	Improve environment and road safety by reducing on street parking problems.	£8,000
2020/21	Gateside Road, Galston, widen road.	Re-kerb and widen over-run grassed area	Improve environment and road safety by reducing on street parking problems.	£7,000

East Ayrshire Design Section 2016/17

ARA Design Section - Capital Projects East Project - Bridge Strengthening	Status at 23/5/16
Assessment of Council Bridges - Work Package 13	Issued to Capita - draft reports received - completion end February 2017
C51 Dykefield Bridge Replacement	Bridge works complete and road reopened
U26 West Clerkland Bridge Replacement	Land acquisition to be finalised. April/May 2017 site start tender to be issued before end of financial year.
B730 Littlemill Bridge Replacement	Design consultant JMP appointed 15/2/16, following mini-tender exercise - design ongoing/ARA commenting on proposals
A71 Mathews Burn Culvert - Replacement of West Don St Section	Topographic survey completed, design, tender preparation, land acquisition still to commence
U64 Gardrum Mill Culvert Replacement	Works completed and road re-opened May 2016
Isles Burn Culvert Newmilns - scour repairs and replacement of flat arch with RC slab	Second section – preliminary discussion with specialist slip lining contractor
A735 Brackenburn Bridge Replacement	Topographic survey completed, preliminary design commenced
Investigation works - ground investigation various sites	Design work commenced
Investigation works - Pre-specification paint surveys various sites	Tender return due 19/01/17.Site start anticipated Jan/Feb 2017
Upgrade works identified from Inspections	
B7036/10/C05 Stevenson Culvert - invert repairs	Design commenced
B705 Cowan Place Culvert, Catrine - masonry and scour repairs	Design work to be programmed
B705 Shellies Bridge, Catrine - Scour repairs	Site inspection undertaken and preliminary design commenced
Causeway Road Retaining Wall, Darvel	Works completed end June 2016
B705 Mill Lead Culvert - Infilling	No progress. RMU to surface depression to eliminate depression pending investigation and scheme development
C23 Peesweep Brae Footway Retaining Wall, Lugar	Works completed and road re-opened April 2016
B7037 Burnhouse Bridge - scour repairs	Works Complete
Patna New Bridge - Expansion joint replacement	Design started following RMU resurfacing of deck

ARA Design Section - Capital Projects East Project - Bridge Strengthening	Status at 23/5/16
A71 Priestland Bridge retaining wall repairs	Design work to be programmed
U6 Mill Bridge repairs	Design work to be programmed
Parapet Upgrades	
C125 Spout Lynn Bridge - masonry refurbishment inc parapet	Design work to be programmed. Temporary barrier in place
A735 Victoria Bridge, Kilm - steel parapet replacement	Topographical survey completed, Design ongoing, land issues to be concluded
Vehicle Incursion	
C23 Rigg Road Rail Bridge - safety fence	Design work to be programmed
Other Schemes	
Multi-storey Car Park - Principal Inspection	Capita consultant appointed on 18/2/16. Draft report commented on by ARA
Road Schemes	
A70 Glenbuck Realignment - Phase 1 PU Diversions	Scottish Water and Scottish Power Diversions complete
A70 Glenbuck Realignment - Phase 2 Road realignment	Design almost complete, land acquisition with Legal to conclude, tender preparation ongoing
A71 Gowanbank slip	Works Complete
A71 Moorfield Roundabout upgrade	Works Complete Stage 3 safety audit to be finalised ARA/AECOM
New Cumnock Flood Protection Scheme phase 1 Leggate	Scottish Water revised proposals to divert two water mains in advance of protection works
Irvine Valley Flood Study9includes review of existing defences in Kilmarnock and Galston)	RPS consultant appointed and work ongoing .final report anticipated June /July 2017

East Ayrshire Street Lighting Programmes 2016/2017

Town	Location	Proposed Start	Proposed Completion	Estimate
Darvel	Mairs Road, Countess Street, East Edith Street, Burnbank Street and MacLauchlan Court	15.08.16	February 2017	£57,780
Drongan	Coronation Road and Trabboch Avenue, Mainsford Avenue.	Complete	Complete	£36,440
Mauchline	Clarinda Crescent, South Park Avenue, Nether Walk and East Park Ave	Complete	Complete	£37,000
Kilmarnock	Haining Avenue Cul de sacs	22.08.16	February 2017	£35,200
Muirkirk	Hareshaw Crescent, Meanlour Drive and Shawknowe Avenue.	Complete	Complete	£43,900

East Ayrshire LED 2016/17

Town/ Area	Replaced To Date	Total Programmed
A77	68	85
Auchinleck	27	37
Crookedholm	11	11
Crosshouse	39	39
Cumnock	106	157
Dalmellington	0	23
Darvel	0	35
Drongan	42	45
Fenwick	15	15
Galston	44	80
Gatehead	20	20
Hollybush	5	5
Hurlford	18	54
Kilmarnock	231	423
Kilmaurs	32	32
Knockentiber	17	17
Mauchline	12	12
Newmilns	15	86
Sorn	5	5
Stewarton	101	130
Waterside	16	16
Total	824	1327

EAC Traffic, Transportation and Road Safety Schemes 2016-17

EAC Capital Projects	Details	Status
A735, Buiston Farm	road safety improvement	Complete
Portland St/Wellington St, Kilmarnock	parking and cycle route scheme	Complete
A579/B7064, Kilmarnock	Road safety improvement	In preparation
B7064 Western Rd/Knockinlaw Rd, Kilmarnock	Road safety signing and lining	In preparation
Barony Road, Auchinleck	Road safety scheme and speed limit extension	In preparation
Hayhill & Sinclairston	Road safety scheme	In preparation
B705 Sorn Road, Auchinleck	Road safety scheme and speed limit extension	In preparation
B751, Fenwick	Road safety scheme	In preparation
B751 Knockentiber	Road safety scheme	In preparation
Hurlford	20mph review/consolidation	Not started
The Square, Cumnock	TRO	In preparation
Auchinleck	TRO review	In preparation
various locations	Quality Bus Infrastructure	In preparation
B743 Rural Route Action Plan	Road safety signing and lining	Not started
SPT Funded Capital Projects		
Various locations	Bus infrastructure Improvements	In preparation
Kilmaurs Park & Ride	Land acquisition	Complete on 31/10/16
Kilmarnock Bus Park & Ride	Feasibility	Not started
Kilmarnock & Cumnock	Bus Station Improvements Feasibility Study	In preparation – architect appointed
SUSTRANS & CWSS Funded Projects		
Kilmarnock to Crosshouse Cycle Route	New path construction	in preparation – Feb 2017 construction start anticipated
Kilmarnock to Hurlford Cycle Route	Design and construct	Not started
South Kilmarnock cycle route	Feasibility & design study	Not started
Galston – Newmilns cycleway (CWSS Only)	Completion of cycle path	In preparation

THE AYRSHIRE SHARED SERVICE JOINT COMMITTEE

17 FEBRUARY 2017

**AYRSHIRE ROADS ALLIANCE
RISK REPORT AND REGISTER**

Report by the Head of Roads – Ayrshire Roads Alliance

PURPOSE OF REPORT

1. The purpose of this Report is to advise the Joint Committee on the management of risk associated with the Ayrshire Roads Alliance.

BACKGROUND

2. A report detailing the general approach to the Risk Report and Risk Register was presented to the Joint Committee on 21 August 2014, where it was agreed that the Risk Report and Risk Register would be a standing item on the agenda. This would ensure that the risks are monitored and scrutinised at a minimum of a quarterly basis.

PROPOSAL

3. The management of risk aims to enable confident decision taking on risk and innovation, reduce waste and inefficiency, and lead to fewer unanticipated problems and crises that could undermine the performance and operation of the Ayrshire Roads Alliance.
4. The Ayrshire Roads Alliance Management Team has reviewed the risks presented at the Joint Committee meeting of 10 November 2016. The resulting revised risk register is contained in Appendix 2. While the overall risks ratings are unaltered from the previous Joint Committee paper, the following low level risks have again been omitted from Appendix 2 of this report: 8, 9, 20, 26, 35, 36, and 37
5. The revised risk register illustrates the red, amber and green status using a new key, and also illustrates whether the risk severity relates to time, indicated by [T] or cost, indicated by [C].

COMMUNITY PLANNING/POLICY IMPLICATIONS

6. The Risk Register will assist in the prioritisation of risks that need to be mitigated by the Ayrshire Roads Alliance in order to reduce the overall risk to either Council and to comply with the Community Plan/Council Plan in both partner bodies.

LEGAL IMPLICATIONS

7. The Risk Register is a management tool and this will not replace the existing statutory returns for risk and performance related information.

HUMAN RESOURCE IMPLICATIONS

8. The Risk Register has no direct impact on human resources.

EQUALITY IMPACT ASSESSMENT

9. The Risk Register will complement the Equality Impact Assessment by ensuring that any issues arising are adequately prioritised, managed and either eliminated or mitigated.

FINANCIAL/RISK IMPLICATIONS

10. The Risk Register will facilitate the existing scrutiny arrangements to manage, prioritise, and review the budget provided by East Ayrshire Council and South Ayrshire Council to the Ayrshire Roads Alliance.
11. The Risk Register will assist in the prioritisation of risks that need to be mitigated by the Ayrshire Roads Alliance in order to reduce the overall risk to either Council and to comply with the Community Plan/Council Plan in both partner bodies.

RECOMMENDATION

12. It is recommended that the Joint Committee:
 - i Notes the revised risk register presented in this report;
 - ii Continues to receive updates on progress; and
 - iii Otherwise, notes the content of the report.

Stewart Turner

Head of Roads - Ayrshire Roads Alliance

26 January 2017

LIST OF APPENDICES

1. Risk Register Scoring Matrix
2. Ayrshire Roads Alliance Risk Register

BACKGROUND PAPERS

None

For further information on this report, please contact
Stewart Turner, Head of Roads - Ayrshire Roads Alliance on 01563 503164,
or at stewart.turner@ayrshireroadsalliance.org

Appendix 1: Risk Register Scoring Matrix

The Risk Matrix for deciding each of the risk factors (Likelihood x Severity) in a 5 by 5 matrix are illustrated in Table 1 below:

Table 1: Risk Factors in Practical Form

		Risk Likelihood				
		Rare (1)	Unlikely (2)	Possible (3)	Likely (4)	Almost Certain (5)
Risk Severity	Catastrophic (5)	🚨 5	🚨 10	❌ 15	❌ 20	❌ 25
	Very Serious (4)	✅ 4	🚨 8	🚨 12	❌ 16	❌ 20
	Moderate (3)	✅ 3	🚨 6	🚨 9	🚨 12	❌ 15
	Minor (2)	✅ 2	✅ 4	🚨 6	🚨 8	🚨 10
	Insignificant (1)	✅ 1	✅ 2	✅ 3	✅ 4	🚨 5

Following on from Table 1, the following Summary Risk Profile is colour coded to highlight the risk classification:

Table 2: Summary Risk Profile

Assessed Risk (LxS)	Action Required
Low Risk: 1 to 4	Acceptable/ can be accepted provided risk is managed.
Medium Risk: 5 to 12	Undesirable/ must be avoided if reasonably practicable.
High Risk: 15 to 25	Unacceptable risk - must be eliminated or moved to a lower level.

Appendix 2: Ayrshire Roads Alliance Risk Register

Appendix 2: Ayrshire Roads Alliance Risk Register











KEY:	
RED	✗
AMBER	!
GREEN	✓





Probability (Likelihood)			
Value	Scale	Typical Range	
		Min	Max
1	Rare	0%	25%
2	Unlikely	26%	45%
3	Possible	46%	65%
4	Likely	66%	85%
5	Almost Certain	86%	100%

Severity (Liability, Impact)					
Value	Scale	Cost (£)		Time	
		Min	Max	Min	Max
1	Insignificant	£0	£100,000	0	1 week
2	Minor	£100,001	£500,000	1 week	2 weeks
3	Moderate	£500,001	£500,000	2 weeks	1 month
4	Very Serious	£500,001	£1,000,000	1 month	6 months
5	Catastrophic	£1,000,001		6 months	

RISK ID	RISK CATEGORY	DESCRIPTION	LIKELIHOOD	IMPACT	INHERENT RISK		PROXIMITY	RISK RESPONSE	ACTION TAKEN TO MITIGATE RISK	LIKELIHOOD	IMPACT	RESIDUAL RISK		RISK OWNER	DATE OF LAST UPDATE	ADDITIONAL COMMENTS
1	Street Lighting & Traffic signals	Extended loss of Public electricity supply creating issues with street lighting and traffic signals.	2	5 [T]	🚨 10	AMBER	≤ 3 yrs	Risk mitigation	Some temporary traffic signals may be provided at key locations determined by the Traffic Management section should these issues arise. Temporary traffic signals deployed by RMU. Contingency measures detailed in Business Continuity Plans.	2	3 [T]	🚨 6	AMBER	Head of Roads - Ayrshire Roads Alliance	24.2.16	We consider that the overall risk is medium due to the mitigation measures that could be put in place.
2	Fuel Shortage	Loss or restriction of fuel due to relief events [Relief Event: Any event that has an effect on the cost of performing the Services, or the date of their completion, including the occurrence of risks both foreseen and unforeseen e.g. industrial action.]	2	5 [T]	🚨 10	AMBER	≤ 3 yrs	Risk mitigation	Mitigation measures would be put in place to prioritise front line services as detailed in the specific Business Continuity Plans for office, depot, and harbour, as applicable.	2	4 [T]	🚨 8	AMBER	Head of Roads - Ayrshire Roads Alliance	24.2.16	Continuation of public support will be dependant on outcomes, though expect some mixed reaction.

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3	Failure to align with Budget requirements	Level of investment required in road repairs and resurfacing and resulting cost of treatment higher than anticipated. Reduced budgets could lead to the deterioration in the roads network, an increase in accidents, and insurance costs.	3	5 [C]	 15	RED	≤ 3 yrs	Risk mitigation	Introduction of a uniform claims handling system aligned with the uniform Roads Inspection and Maintenance policy implemented on 1st April 2015. Appropriate financial and performance monitoring arrangements are in place to mitigate the risk. Regular meetings with and within partner Councils to advise on further resource and funding requirements.	3	3 [C]	 9	AMBER	Head of Roads - Ayrshire Roads Alliance	24.2.16	Adequate control measures are in place, specifically, monthly meetings held with budget holders to review revenue budget and take appropriate corrective actions to bring budgets within tolerance limits. Monthly meeting with service managers to review capital budgets and programmes.
4	Transfer to Shared Services – Ayrshire Roads Alliance	Any failure in Service Provision would adversely affect the resilience of the Roads services.	3	3 [T]	 9	AMBER	≤ 3 yrs	Risk mitigation	Extensive negotiations have taken place to ensure that the proposed joint service meets stakeholders’ needs.	3	3 [T]	 9	AMBER	Head of Roads - Ayrshire Roads Alliance	24.2.16	Whilst risk mitigation measures have been identified, the "Current Status" column showing as "No change". Without this new service, the ability to provide a full range of services may be compromised.

RISK ID	RISK CATEGORY	DESCRIPTION	LIKELIHOOD	IMPACT	INHERENT RISK		PROXIMITY	RISK RESPONSE	ACTION TAKEN TO MITIGATE RISK	LIKELIHOOD	IMPACT	RESIDUAL RISK		RISK OWNER	DATE OF LAST UPDATE	ADDITIONAL COMMENTS
5	Adverse Weather	Winter, flooding, high winds and impact on road conditions. Risk of adverse impact on overall reduction of network and infrastructure, with potential for additional maintenance and repairs costs.	5	5 [C]	 25	RED	≤ 3 yrs	Risk mitigation	Robust and tested measures exist for the most likely weather events. Ensure sufficient contingency within Road Maintenance Unit for ancillary safety inspections and repairs. Identify potentially areas prone to flooding and make provision for stockpiles of sandbags as flood barrier for distribution or collection by home-owners/occupiers, subject to available resources & sufficient advanced warning from the weather forecasters.	3	5 [C]	 15	RED	Head of Roads - Ayrshire Roads Alliance	24.2.16	It is not possible to forecast where these conditions will occur, and thereby we are unable to reduce the likelihood of such events occurring. We will however use our best endeavours to minimise the impact of these events e.g. through enabling increased community resilience.
6	Adverse Weather	Reduction and/or loss of salt stock materials for Winter Service operations.	5	5 [T]	 25	RED	≤ 3 yrs	Risk mitigation	There is adequate salt stock resilience and conservation control measures. Transport Scotland has strategic salt stock piles.	1	5 [T]	 5	AMBER	Head of Roads - Ayrshire Roads Alliance	24.2.16	The Service has a framework salt supplier with a 14 day call down delivery. There is a joint agreement with other councils to share available salt stocks. The existing weather service provides long term forecast indicating extreme and prolonged weather conditions.

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7	Adverse Weather	Lack of trained and competent personnel including operatives and drivers to provide full complement required to fulfil all gritting routes due to lack of volunteers for existing staff, flu pandemic, mass resignation, strike action and breach of Working Time Directive and Driver Hours Legislation.	4	5 [T]	 20	RED	≤ 3 yrs	Risk mitigation	Procedures are in place to manage a short/ medium disruption of Driver / Operative Personnel including banking workers and overtime working as required. Over long term there would be recruitment/procurement of the necessary experience to fill the gaps.	2	4 [T]	 8	AMBER	Head of Roads - Ayrshire Roads Alliance	24.2.16	Rolling Programme established to ensure ongoing Health and Safety training. Appropriate and applicable checks will be conducted on all new drivers to ensure that all reasonable precautions are taken to safeguard the 'O' license, insurance payments and reputation.
10	Failure to provide an adequate Roads Inspection System	Failure to provide an adequate Roads Inspection System in accordance and in compliance with: 1. Service Inspection manual Defect Repair Categories; 2. Code of Practice - Well Maintained Highways; 3. Code of Practice - Management of Highway Structures	2	5 [C]	 10	AMBER	≤ 3 yrs	Risk retention	There are procedures in place to manage this process: 1. Short term by prioritising and reducing other works activities and realigning budgets. ; 2. Medium/long term there would be a request for additional budgets.; 3. Operatives can be assigned from other duties and overtime working approved.	2	4 [C]	 8	AMBER	Head of Roads - Ayrshire Roads Alliance	24.2.16	Following implementation of the joint inspection manual on 1 April 2015, the Ayrshire Roads Alliance are now in a position to: a. Inspect the entire road network within East Ayrshire and South Ayrshire, with performance in relation to the percentage of Safety Inspections carried out within timescale being reported to the Joint Committee under the Performance Scorecard standing item on the agenda. b. Categorise defects in accordance with the ranking scheme of one to four detailed in the roads inspection manual. c. Issue repair lines for defects on carriageways and footways with target response times determined by the category of defect, as identified in the joint roads inspection manual. d. Complete the vast majority of Category 1 defects within the target response time of two hours .





RISK ID	RISK CATEGORY	DESCRIPTION	LIKELIHOOD	IMPACT	INHERENT RISK		PROXIMITY	RISK RESPONSE	ACTION TAKEN TO MITIGATE RISK	LIKELIHOOD	IMPACT	RESIDUAL RISK		RISK OWNER	DATE OF LAST UPDATE	ADDITIONAL COMMENTS
11	Personnel shortage	Loss of trained and competent professional staff, through retirement.	3	3 [T]	🚨 9	AMBER	≤ 3 yrs	Risk prevention	Procedures are in place to manage short term issues by prioritising and reducing other works activities and realigning budgets.	3	3 [T]	🚨 9	AMBER	Head of Roads - Ayrshire Roads Alliance	24.2.16	Whilst risk mitigation measures have been identified, the "Current Status" column showing as "No change". Failure to inspect through availability of resource will continue to explore the Ayrshire Roads Alliance to the possibility of uninsured losses through non repudiation of claims. This is a legacy position that will only reduce over time through the proposed management actions.
12	Business Continuity/ Emergency Planning	Incident affecting one or more of the Ayrshire Roads Alliance service functions (including ICT Failure)	2	5 [T]	🚨 10	AMBER	≤ 3 yrs	Risk retention	Development of business continuity plans for: Roads Maintenance (including the Winter Gritting Programme); Lighting Maintenance Unit; Network; Design ; and Traffic & Road Safety facilities within East Ayrshire and South Ayrshire.	2	5 [T]	🚨 10	AMBER	Head of Roads - Ayrshire Roads Alliance	24.2.16	We consider the overall risk to be high due to the unknown nature of such an incident and because of the potential reputational damage and adverse effect on service delivery, including discharge of statutory responsibilities.
13	Benefits Realisation	Ayrshire Roads Alliance does not deliver the expected benefits outlined in Detailed Business Case of June 2013.	2	5 [C]	🚨 10	AMBER	4 to 10 yrs	Risk mitigation	The Programme Manager has developed a Benefits Realisation Plan to track the delivery of each benefit and take corrective action where appropriate.	2	3 [C]	🚨 6	AMBER	Senior Management Team	24.2.16	We consider the overall risk to be medium due to the various reviews outlined in the Benefits Realisation Strategy and Plan now progressing towards firm proposals and recommendations.

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14	Performance	Performance metrics are missed.	2	5 [C]	! 10		≤ 3 yrs	Risk retention	The Programme Manager has developed a Performance Scorecard which has been communicated to all staff and stakeholder and is used to monitor performance and take appropriate corrective action.	2	5 [C]	! 10		Senior Management Team	24.2.16	Performance metrics continue to be reviewed and developed with the 2016/17 metrics presented to and approved by Joint Committee on 11 December 2015.
15	Transfer to Shared Services – Ayrshire Roads Alliance	Ayrshire Roads Alliance cannot get partners to agree and follow standardized processes.	2	5 [T]	! 10		≤ 3 yrs	Risk retention	The Programme Manager has developed standardised operational processes and procedures to ensure efficient and effective processes.	2	5 [T]	! 10		Programme Manager	16.5.2016	Managed Risk.
16	Procurement	Insufficient due diligence carried out by the Ayrshire Roads Alliance in the procurement of goods and services.	2	5 [C]	! 10		≤ 3 yrs	Risk retention	The Programme Manager has developed standardised operational processes and procedures to ensure efficient and effective processes and verification measures are in place.	1	5 [C]	! 5		Programme Manager	16.5.2016	Managed risk, hence reducing.
17	Programme Management	Programme scope, schedule, objectives, cost, and deliverables are not clearly defined or understood	3	5 [C]	✗ 15		≤ 3 yrs	Risk prevention	Clear definition of scope, schedule, objectives, cost, and deliverables through initial Service Improvement Plan, Benefits Realisation Strategy & Plan, and Customer Service Strategy.	1	5 [C]	! 5		Programme Manager	16.5.2016	Managed risk, hence reducing.

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18	Programme Management	Estimating and/or scheduling errors	3	5 [C]	15	RED	≤ 3 yrs	Risk prevention	Developed a robust Programme Plan which illustrates key activities, team, timing, milestones, and delivery of products.	1	5 [C]	5	AMBER	Programme Manager	16.5.2016	Managed risk, hence reducing.
19	Programme Management	Unplanned work that must be accommodated	1	5 [C]	5	AMBER	≤ 3 yrs	Risk retention	Incorporate unplanned work within Programme Plan and minimise impact on delivery of products through parallel processes when feasible.	1	5 [C]	5	AMBER	Programme Manager	16.5.2016	
21	Programme Management	Underestimated support resources or overly optimistic delivery schedule	3	5 [C]	15	RED	≤ 3 yrs	Risk mitigation	Support resources and delivery schedule developed from robust Programme plan and previous experience of similar Programmes.	1	5 [C]	5	AMBER	Programme Manager	16.5.2016	Managed risk, hence reducing.
22	Programme Management	Unresolved Programme conflicts not escalated in a timely manner	3	5 [T]	15	RED	≤ 3 yrs	Risk mitigation	Programme conflicts recorded in Issues Log and progressed in accordance with reporting arrangements for project team.	2	5 [T]	10	AMBER	Programme Manager	16.5.2016	Managed risk, hence reducing.
23	Programme Management	Unanticipated escalation in Programme costs as a result of uncontrolled changes or continuous inflation of a project's scope beyond initial remit.	2	5 [C]	10	AMBER	≤ 3 yrs	Risk retention	Escalation of Programme costs addressed through appropriate and applicable corrective actions and control measures.	1	5 [C]	5	AMBER	Programme Manager	16.5.2016	Managed risk, hence reducing.

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24	Programme Management	Unanticipated delays in Programme timescale as a result of uncontrolled changes or continuous inflation of a project's scope beyond initial remit.	2	5 [T]	🚨 10	AMBER	≤ 3 yrs	Risk retention	Delay of Programme timescale addressed through appropriate and applicable corrective actions and control measures.	1	5 [T]	🚨 5	AMBER	Programme Manager	16.5.2016	Managed risk, hence reducing.
25	Programme Management	Delay in earlier Programme phases jeopardizes ability to meet programmed delivery commitment	2	5 [T]	🚨 10	AMBER	≤ 3 yrs	Risk mitigation	Incorporate delays within updated Programme Plan and minimise impact on delivery of products through parallel processes when feasible.	1	5 [T]	🚨 5	AMBER	Programme Manager	16.5.2016	Managed risk, hence reducing.
27	Programme Management	Unforeseen agreements required to proceed with or conclude Programme	2	5 [C]	🚨 10	AMBER	≤ 3 yrs	Risk retention	Engage all appropriate and applicable requirements to ensure that amicable arrangements are put in place.	1	5 [C]	🚨 5	AMBER	Programme Manager	16.5.2016	Managed risk, hence reducing.
28	Programme Management	Priorities change on existing service delivery	2	5 [C]	🚨 10	AMBER	≤ 3 yrs	Risk mitigation	Ensure that changes on existing service delivery are communicated in accordance with the existing Service Level Agreement, namely that all parties agree and will abide by the philosophy of operating as a whole under the principle of what is best for the Council Tax payer, not necessarily the individual authority.	1	5 [C]	🚨 5	AMBER	Programme Manager	16.5.2016	Managed risk, hence reducing.

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29	Programme Management	Inconsistent cost, time, scope, and quality objectives resulting in time delays and further costs	2	5 [C]	🚨 10	AMBER	≤ 3 yrs	Risk prevention	Ensure that cost, time, and scope estimates along with quality objectives are evidence based on experience from previous comparable Programmes.	2	4 [C]	🚨 8	AMBER	Programme Manager	16.5.2016	Managed risk, hence reducing.
30	Programme Management	Affordability of future service payments	2	5 [C]	🚨 10	AMBER	≤ 3 yrs	Risk prevention	Ensure that EAC & SAC are fully aware of the budgetary implications required to meet the on-going cost of service provision, as detailed in the DBC, and have fully committed sufficient financial resources following Business Case sign-off.	2	5 [C]	🚨 10	AMBER	East Ayrshire Council & South Ayrshire Council	16.5.2016	Continue to present revenue financial monitoring report to Joint Committee. Four weekly meetings are held to discuss revenue and capital position of the Ayrshire Roads Alliance.
31	Programme Management	Councils withdraw or cannot provide sufficient support, or agreed level of input is not provided resulting in Programme delays.	2	5 [T]	🚨 10	AMBER	≤ 3 yrs	Risk prevention	Formal line management in Programme Team, early identification of problems, and dialogue with seconding Council.	1	5 [T]	🚨 5	AMBER	East Ayrshire Council & South Ayrshire Council	16.5.2016	Managed risk, hence reducing.

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32	Council's Operators Licence ('O' Licence)	Loss off/restrictions on Council's 'O' Licence.	3	5 [C]	 15	RED	≤ 3 yrs	Risk mitigation	We consider that there are the correct management control systems in place, and these are robust and appropriate. Paperwork issued to Road Traffic Commissioner for transfer of 'O' Licence to EAC.	2	4 [C]	 8	AMBER	Head of Roads - Ayrshire Roads Alliance	24.2.16	Managed risk, hence reducing. Transfer of 'O' licence now received from Road Traffic Commissioner.
33	Health & Safety / Risk & Insurance	Insufficient investment, resources and on-going maintenance to resolve issues identified in Health & Safety surveys of depots and harbour conducted in April and May 2014, which Ayrshire Roads Alliance operate from and manage. Risk of enforcement action and penalties should HSE become involved.	4	5 [C]	 20	RED	≤ 3 yrs	Risk prevention	Issues identified in Health & Safety surveys have been recorded on Issues Log along with corrective actions to rectify/ bring up to the required standard. Works have been undertaken, or planned at Girvan Roads Depot, Meadowhead Roads Depot in Coynton, and at Girvan Harbour. A further review of this risk will be undertaken on completion of the works.	3	4 [C]	 12	AMBER	Head of Roads - Ayrshire Roads Alliance	24.2.16	South Ayrshire Council continue to have ownership for and maintenance of depots and harbours within their geographical area. Responsibility of funding the various mitigation actions identified in the Issues Log sits solely within the control of SAC. East Ayrshire Council has ownership and maintenance responsibility for their depots. It should be noted that there is a new Harbour Master's Office at Girvan.

RISK ID	RISK CATEGORY	DESCRIPTION	LIKELIHOOD	IMPACT	INHERENT RISK		PROXIMITY	RISK RESPONSE	ACTION TAKEN TO MITIGATE RISK	LIKELIHOOD	IMPACT	RESIDUAL RISK		RISK OWNER	DATE OF LAST UPDATE	ADDITIONAL COMMENTS
34	Development Control - Road Bonds	Inadequate coupon values of Road Bonds expose the Roads Authority to a potential shortfall if the road works have to be completed by them in the event that a developer defaults.	3	5 [C]	15	RED	≤ 3 yrs	Risk prevention	The coupon value of Road Bonds that are more than three years old will be reviewed to determine their adequacy. Where a shortfall is identified the developer will be advised to increase the value of the Road Bond held when an application is made for an extension to the Road Construction Consent (RCC), which is normally valid for three years.	2	5 [C]	10	AMBER	Head of Roads - Ayrshire Roads Alliance	24.2.16	If the road authority is required to complete a development road then only the cost up to the value of the Road Bond can be recovered from the provider. Any shortfall has to be met by the roads authority.
38	Flooding	Potential loss of all Grant Aided Expenditure funding for flooding mitigation schemes administered by SEPA.	2	5 [C]	10	AMBER	≤ 3 yrs	Risk mitigation	Seek Capital funding from Council(s) for priority flooding mitigation schemes declared in Flood Risk Management Plan.	2	4[C]	8	AMBER	Head of Roads - Ayrshire Roads Alliance	24.2.16	The Councils have a legal duty under the Flood Risk Management (Scotland) Act 2009 to implement flooding mitigation schemes declared in the Flood Risk Management Plan.
39	Flooding	Receipt of less Grant Aided Expenditure funding than anticipated for flooding mitigation schemes administered by SEPA.	4	5 [C]	20	RED	≤ 3 yrs	Risk mitigation	Seek Capital funding from Council(s) to bridge funding gap for flooding mitigation schemes declared in Flood Risk Management Plan.	4	3[C]	12	AMBER	Head of Roads - Ayrshire Roads Alliance	24.2.16	The Councils have a legal duty under the Flood Risk Management (Scotland) Act 2009 to implement flooding mitigation schemes declared in the Flood Risk Management Plan.

RISK ID	RISK CATEGORY	DESCRIPTION	LIKELIHOOD	IMPACT	INHERENT RISK		PROXIMITY	RISK RESPONSE	ACTION TAKEN TO MITIGATE RISK	LIKELIHOOD	IMPACT	RESIDUAL RISK		RISK OWNER	DATE OF LAST UPDATE	ADDITIONAL COMMENTS
40	Flooding	Potential lack of sufficient funding for flooding mitigation schemes if cost of schemes exceeds Grant Aided Expenditure (GAE) due to Relief Events or Force Majeure.	3	3[C]	🚨 9	AMBER	≤ 3 yrs	Risk mitigation	Seek Capital funding from Council(s) to bridge funding gap for flooding mitigation schemes declared in Flood Risk Management Plan.	3	2	🚨 6	AMBER	Head of Roads - Ayrshire Roads Alliance	24.2.16	Only 80% of principal funded for flooding mitigation scheme, e.g. if scheme cost £100k, only £80k funded by grant. However increased costs due to relief events or force majeure is not funded, e.g. 2 week slippage in delivery of scheme due to adverse weather.
41	Financial	Potential swift decline in value of Pound Sterling due to Force Majeure or material adverse change resulting in increased costs in terms of fuel prices, interest rates, and insurance premiums.	4	4[C]	❌16	RED	≤ 3 yrs	Risk mitigation	Mitigation measures would be put in place to prioritise front line services as detailed in the specific Business Continuity Plans for office, depot, and harbour, as applicable.	4	3	🚨 12	AMBER	Head of Roads - Ayrshire Roads Alliance	29.6.16	
42	Contractual agreements	Potential swift decline in value of Pound Sterling followed by market volatility over the short to medium term resulting in suppliers and contractors terminating agreements due to Force Majeure or material adverse change.	3	4[C]	🚨 12	AMBER	≤ 3 yrs	Risk mitigation	Mitigation measures would be put in place to prioritise front line services as detailed in the specific Business Continuity Plans for office, depot, and harbour, as applicable.	3	3	🚨 9	AMBER	Head of Roads - Ayrshire Roads Alliance	29.6.16	

THE AYRSHIRE SHARED SERVICE JOINT COMMITTEE

17 FEBRUARY 2017

**AYRSHIRE ROADS ALLIANCE
DEVELOPMENT CONTROL UPDATE - ROAD BONDS**

Report by the Head of Roads - Ayrshire Roads Alliance

1. PURPOSE OF REPORT

- 1.1 The purpose of this Report is to update the Joint Committee on the position regarding Road Bonds held by the Ayrshire Roads Alliance on behalf of East Ayrshire Council and South Ayrshire Council.

2. BACKGROUND

- 2.1 The Roads (Scotland) Act 1984 requires that, for any road not constructed by a roads authority, the appropriate consent from the local roads authority is obtained to undertake this work. This is generally referred to as the Road Construction Consent (RCC). The Ayrshire Roads Alliance currently holds information regarding the number of active RCCs under the remit of the Ayrshire Roads Alliance.
- 2.2 The developer is generally required to provide the Roads Authority with security to cover the cost of constructing the new road (where it is being constructed for housing) should the developer default. The provisions are set out in the 'Security for Private Road Works (Scotland) Regulations 1985, as amended. This security may take the form of a cash deposit but is generally in the form of a Road Bond. The security is retained by the roads authority until completion of the consented works, although the value may be reduced as the works progress.
- 2.3 The Joint Committee at its meeting on 23 May 2014 remitted the Head of Roads, Ayrshire Roads Alliance, to undertake a review of road bonds more than three years old and report to a future meeting of the Joint Committee. Subsequently, further reports were submitted to the Joint Committees on 21 August 2014 and 6 November 2015 detailing the position, and the Head of Roads was remitted to provide further updates.
- 2.4 This report provides an update on the current position in respect of each Council.

3. ROAD BONDS

- 3.1 A list of live Road Construction Consents and associated road bonds is shown in Appendix 1 to this report.

- 3.2 The Ayrshire Roads Alliance holds the road bonds for East Ayrshire Council and South Ayrshire Council, and a comprehensive review of the bonds and their values has been undertaken. The value of the bonds currently held has been found to be adequate to complete the outstanding works on each development site.
- 3.3 The road bonds for a number of developments have been “called in” to allow the roads to be completed and consideration will be given to calling in the bonds at a number of other sites, as indicated in Appendix 1.

4. FINANCIAL IMPLICATIONS

- 4.1 Inadequate values of Road Bond expose the roads authority to a potential shortfall if the roadworks have to be completed by them should the developer default. Road Construction Consent (RCC) is valid for three years and the developer may ask the Roads Authority for an extension if the site is incomplete after this period. The value of Road Bonds that are more than three years old will therefore continue to be reviewed to determine their adequacy to complete the outstanding works required to comply with the RCC.
- 4.2 The Road Bonds currently held by the Ayrshire Roads Alliance on behalf of both East Ayrshire Council and South Ayrshire Council are considered to be adequate to complete the outstanding works on each development site.

5 LEGAL IMPLICATIONS

- 5.1 The work of the Ayrshire Roads Alliance will be undertaken in accordance with the relevant legislation.

6 HUMAN RESOURCES IMPLICATIONS

- 6.1 The continued review of Road Bonds will be undertaken within existing resources.

7 COMMUNITY/COUNCIL PLAN IMPLICATIONS

- 7.1 None.

8 RISK MANAGEMENT IMPLICATIONS

- 8.1 Inadequate values of Road Bond expose the roads authority to a potential shortfall if the roadworks have to be completed by them if the developer defaults. If the road authority is required to complete a development road then only the cost up to the value of the Road Bond can be recovered from the provider. Any shortfall has to be met by the roads authority.
- 8.2 The value of Road Bonds that are more than three years old are reviewed to determine their adequacy. Where a shortfall is identified the developer will be

advised to increase the value of the Road Bond held when an application is made for an extension to the RCC, which is normally valid for three years.

9 RECOMMENDATIONS

9.1 It is recommended that the Joint Committee:

- (i) Notes the position regarding Road Bonds currently held by the Ayrshire Roads Alliance on behalf of East Ayrshire Council and South Ayrshire Council
- (ii) Requests that progress updates are provided to future meetings of the Joint Committee on an annual basis;
- (iii) Otherwise, notes the content of this Report.

Stewart Turner
Head of Roads - Ayrshire Roads Alliance
23 January 2017

LIST OF APPENDICES

Appendix One - Register of Road Bonds

BACKGROUND PAPERS

'Development Control Update – Road Bonds' dated 23 May 2014
'Development Control Update – Road Bonds' dated 21 August 2014
'Development Control Update – Road Bonds' dated 6 November 2015

For further information on this report, please contact Stevie McCafferty, Network Manager - Ayrshire Roads Alliance on 01563 503149

Implementation Officer: **Stevie McCafferty, Network Manager - Ayrshire Roads Alliance on 01563 503149**

APPENDIX 1

REGISTER OF ROAD BONDS

East Ayrshire Council Road Bonds – January 2017

Ref	Developer	Site	Original Bond Value	Current Bond Value	Status
2002007	KG Building and Civil Eng Ltd	Manse Gardens, Galston	£161,825 (27/09/05)	£80,912 (22/04/13)	Site active but slow. RCC lapsed. Bond reviewed in 2015 and adequate to cover outstanding roadworks
2004005	George Wimpey	Distributor Rd, Phase 2, Altonhill, Kilmarnock	£424,000 (30/01/00)	£42,400 (20/03/15)	In maintenance period – bond reduced to 10%
2005025	Ayrshire Property Developments Ltd	Union Street, Newmilns	£93,250 (02/05/07)	£10,000 (06/10/11)	Minor remedial works to be completed before adoption. Developer has agreed to undertake works. Issue of fence in service strip to be resolved.
2006001	Paddle Homes	Arran Ave, Kilmarnock	£122,000 (08/12/06)	£58,000 (27/04/08)	Roadworks completed by ARA. Bond money to be recovered.
2006025	Carleton Homes	Burn Road, Darvel	£152,400 (05/06/07)	£25,000 (25/03/09)	Consent period lapsed. ARA in discussion with developer regarding completion of works.
2007002	Persimmon Homes West Scotland	Moorfield Phase 2, Kilmarnock	£1,114,395 (07/04/08)	£300,000 (04/04/12)	Roadworks completed. Imminent bond reduction to 10% for maintenance period.
2007010	Marchstone	Craig House, Crosshouse	£100,000 (03/03/09)	£100,000	Roadworks completed by ARA. Bond money to be recovered.
2007018	Carleton Homes	West Donnington Street, Darvel	£204,070 (17/08/09)	£104,035 (02/11/12)	Consent period lapsed. ARA in discussion with developer regarding completion of works
2008001	ATD Developments	Weaver's Court, Fenwick	£156,575 (16/06/08)	£54,801 (10/03/10)	Roadworks completed by ARA. Bond money to be recovered.
2008003	Bellway Homes	Western Road, Kilmarnock	£444,266 (01/07/10)	£44,426 (19/03/15)	In maintenance period – bond reduced to 10%
2008006A	Persimmon Homes West Scotland	Rowallan Castle Cluster A	£211,010 (15/11/12)	£211,010	Road bond being retained until works completed. Roads to remain private on completion.
2008006C	Persimmon Homes West Scotland	Rowallan Castle Cluster C	£211,010 (15/11/12)	£211,010	Road bond being retained until works completed. Roads to remain private on completion.

Appendix 1 – Register of Road Bonds

Ref	Developer	Site	Original Bond Value	Current Bond Value	Status
2009003	Persimmon Homes West Scotland	Altonhill, Kilmarnock	£418,300 (25/02/10)	£104,575 (13/12/12)	Roadworks complete – bond reduced by 75%. Maintenance period to commence once construction traffic movements are completed
CC/S/11/05	King Homes	Holmhead ,Cumnock	£162,000 (09/09/06)	£92,840 (03/11/14)	Road partly completed and adopted to temporary turning head. RCC extended for a further 3 years. Estimate to complete the works is £25,000
CC/S/08/05	J&J Construction	Main Street, Sorn	£88,500 (07/11/07)	£88,500	Road works completed by ARA. Bond money to be recovered.
10/005	Wimpey	Altonhill Phase 7, Kilmarnock	£425,763 (30/06/11)	£42,576 (19/08/16)	In maintenance period – bond reduced to 10%
11/003	Stewart Milne Homes	Kilwinning Road, Dalry Road, Phase 1, Stewarton	£713,669 (05/10/11)	£356,835 (20/03/15)	Partial completion – bond reduced by 50%
11/004	Stewart Milne Homes	Kilwinning Road, Dalry Road, Phase 2, Stewarton	£381,094 (05/10/11)	£190,547 (20/03/15)	Partial completion – bond reduced by 50%
11/005	Stewart Milne Homes	Kilwinning Road, Dalry Road, Phase 3, Stewarton	£274,956 (19/08/15)	£274,956	Site currently being developed
11/008	Mansell Homes	Skernieland Road, Cemetery Access Road, Fenwick	£201,737 (16/03/12)	£20,174 (17/03/15)	In maintenance period – bond reduced to 10% Drainage/swale issues to be resolved before adoption takes place
11/009	Mansell Homes	Skernieland Road, 65 Dwellings, Fenwick	£565,892 (16/03/12)	£127,000 (19/03/15)	Scottish Water issues to be resolved prior to maintenance period commencing.
11/010	Taylor Wimpey	Kilwinning Road, Dalry Road, Phase 4, Stewarton	£493,602 (20/07/12)	£246,801 (31/10/16)	Partial completion – bond reduced by 50%
12/003	Taylor Wimpey	Altonhill, Phase 8, Kilmarnock	£499,702 (23/04/12)	£249,851 (01/11/16)	Partial completion – bond reduced by 50%

Appendix 1 – Register of Road Bonds

Ref	Developer	Site	Original Bond Value	Current Bond Value	Status
13/005	Milestone Developments	Primpton Avenue, Dalrymple	£90,000 (03/12/04)	£90,000	Minor remedial works required prior to commencing maintenance period
14/002	Land Improvement Holdings	Fardalehill, Kilmarnock (Distributor Road)	£812,383 (30/05/14)	£81,238 (05/03/15)	In maintenance period – bond reduced to 10%
14/003	Lusk & McGivney	Hill Street, Kilmarnock	£61,113 (14/03/14)	£61,113	Site not started. RCC expires March 2017.
14/004A	Keepmoat Homes	Stoddard's site, Kilmarnock	£939,086	0	Bond not yet lodged. No roadworks or housebuilding taking place.
14/005	Barratt Homes	Glasgow Road, Kilmarnock	£830,638 (21/10/14)	£655,638 (14/12/15)	Partial completion – bond reduced by 20%
14/009	Bellway Homes	Fardalehill, Kilmarnock	£952,194 (28/07/15)	£952,194	Site currently being developed.
15/001	Wimpey	Altonhill Phase 9, Kilmarnock	£565,063 (14/01/15)	£395,544 (01/11/16)	Partial completion – bond reduced by 30%
15/002	Wimpey	Altonhill Phase 10, Kilmarnock	£369,454 (05/04/16)	£277,518 (01/11/16)	Partial completion – bond reduced by 30%
15/005	West Point Homes	Kilmaurs Road, Fenwick	£156,837 (26/07/16)	£156,837	Site underway
15/006	Hemingsley Homes	David Dale Avenue, Stewarton	£196,457 (24/03/16)	£129,181 (24/11/16)	Partial completion – bond reduced by 30%
15/007	The Great Steward of Scotland Dumfries House Trust	Auchinleck Road (Knockroon), Cumnock	£289,975 (04/12/15)	£289,975	Road bond for Phase A only
16/001	Persimmon Homes	Dunlop Road, Stewarton (Roundabout Works)	£529,672 (12/08/16)	£529,672	Works in progress

Appendix 1 – Register of Road Bonds

Ref	Developer	Site	Original Bond Value	Current Bond Value	Status
16/003	Persimmon Homes	Dunlop Road, Stewarton (Main Site, Phases 1 & 2)	£1,665,151 (19/08/16)	£1,665,151	Road bond to be phased, bond lodged for Phases 1 & 2
16/006	Hope Homes	Crofthead Road, Kilmaurs	£899,779 (17/10/16)	£899,779	Site currently being developed
16/007	Persimmon Homes	Holmes Road, Kilmarnock	£512,370 (16/01/17)	£512,370	Site currently being developed
16/009	ARH Homes Ltd	Cronberry	£132,824	£132,824	No housebuilding at present.

South Ayrshire Council Road Bonds – January 2017

Ref	Developer	Site	Original Bond Value	Current Bond Value	Status
<u>SAC/095/03/06</u>	Elphinstone Homes/Woolgar Hunter	Cunning Park, Ayr	£367,000.00	£117,440	Work outstanding, bond may need to be called in
<u>SAC/097/01/07</u>	MRE Property Ltd	West Church, Maybole	£63,000.00	Bond Called in	New developer has bought site and will apply for new RCC to complete roads - 22/11/2016
<u>SAC/112/11/08</u>	MacTaggart & Mickel	Townend Terrace, Symington	£421,185.00	£42,119	Awaiting adoption - issue with soft landscaping
<u>SAC/122/03/10</u>	Mactaggart & Mickel / IKM Consultants	Greenan Phase 1, Ayr	£340,294.00	£34,029	Adoption being progressed
<u>SAC/123/04/10</u>	Mactaggart & Mickel / IKM Consultants	Greenan Phase 1a, Ayr	£824,000.00	n/a	Application received for maintenance period, likely to start in January
<u>SAC/125/06/10</u>	Cala / G & D Engineering	St Quivox / Hannah Research, Ayr	£653,948.00	£65,395	Check snagging
<u>SAC/133/05/12</u>	Stewart Milne / John Lynch Homes / DRM Consulting Engineers	North East Troon Phase 1, Troon	£849,603.00	£424,802	Work ongoing
<u>SAC/135/07/12</u>	Stewart Milne / John Lynch Homes / DRM Consulting Engineers	North East Troon Housing 1, Troon	£1,110,614.00	£555,307	Work ongoing
<u>SAC/136/01/13</u>	Stewart Milne	Parish Gardens, Symington	£331,242.00	n/a	Works complete - maintenance period

Appendix 1 – Register of Road Bonds

Ref	Developer	Site	Original Bond Value	Current Bond Value	Status
<u>SAC/137/01/14</u>	Dawn Homes	Tarbolton Road, Monkton	£256,250.00	n/a	In maintenance period,
<u>SAC/138/03/14</u>	Bellway Homes Ltd / DRM Consulting Engineers	Killmarnock Road, , Barassie	£508,825.00	n/a	Application for completion received - developer told of outstanding work
<u>SAC/139/02/14</u>	Miller Homes / T Lawrie	Doonholm Road, Ayr	£1,238,522.00	n/a	Work ongoing
<u>SAC/140/04/14</u>	Mactaggart & Mickel / T Lawrie	Ottoline Drive, Troon	£541,250.00	n/a	Work ongoing
<u>SAC/142/06/14</u>	Mactaggart & Mickel / Wren & Bell	Greenan, Phase II, Ayr	£1,970,572.00	n/a	Work ongoing
<u>SAC/143/07/14</u>	SAC/ Grossart Associates	Former Grayhound Stadium, Ayr	n/a	n/a	Completion to be issued
<u>SAC/145/02/15</u>	Hope Homes	Ladywell, Fisherton	£136,178.00	£68,089	Work ongoing
<u>SAC/147/04/15</u>	Bellway Homes Ltd / DRM Consulting Engineers	Killmarnock Road, Phase 2, Barassie	£424,252.00	n/a	Application for completion received - developer told of outstanding work
<u>SAC/149/06/15</u>	SAC/Goodson Associates	Ayr Academy, Ayr	n/a	n/a	Work ongoing

THE AYRSHIRE SHARED SERVICE JOINT COMMITTEE

17 FEBRUARY 2017

**AYRSHIRE ROADS ALLIANCE
UPDATE ON PERFORMANCE SCORECARD**

PURPOSE

1. The purpose of this report is to advise the Joint Committee regarding the progress made to date against the Performance Scorecard.

BACKGROUND

2. The purpose of the performance management and benchmarking remit is to work collaboratively to deliver tangible and sustained improvements within the Ayrshire Roads Alliance in order to manage the on-going development and delivery of benchmarking frameworks.
3. Improved performance management is fundamental to supporting the Ayrshire Roads Alliance. This will drive change and improvement within the fully integrated roads service and support improved outcomes, better performance, and more effective use of resources.
4. The Performance Indicators are regularly refreshed when new useful performance measures are introduced by the Ayrshire Roads Alliance or there is an agreement to include a specific indicator. This will be a regular item for the Ayrshire Shared Service Joint Committee to review.

PROPOSAL

5. This scorecard will be collated by the Business Support Manager and used to:
 - monitor the progress in meeting the Ayrshire Roads Alliance's objectives;
 - help managers to have performance-related conversations with staff; and
 - identify any problem areas that need addressed.
6. Some indicators are collated at different frequencies and so these will be included as appropriate.
7. The Performance Scorecard is presented in Appendix 1. Commentary against the specific red and amber performance measures included in Appendix 1. There are a number of green performance measures which should be highlighted, especially:
 - Section1 – Working Safely, with respect to the average number of days to report an incident to the Health & Safety Section continues to perform well. Performance is two days with a target of five days.
 - Section 3 – Well Managed, with respect to: the percentage of invoices paid within 30 calendar days at 95%; the current 2016/17 probable

financial outturn variance at a favourable 4.11%; the physical percentage of the roadworks programme completed at 97%; the percentage of staff who have a current PDR in Ayrshire Roads Alliance, South, at 95% during the third quarter; the percentage of staff who have a current EAGER in Ayrshire Roads Alliance, East, at 91% during the third quarter.

- Section 4 – Well Maintained, with regards to the percentage of Street Lighting repairs completed within seven working days at 96.9% in Ayrshire Roads Alliance – East, the number of safety inspections carried out in Ayrshire Roads Alliance – South, and the overall improvement of the road condition index.

COMMUNITY PLANNING/POLICY IMPLICATIONS

8. The Performance Scorecard will assist in achieving the strategic aims of the Community Plan for East Ayrshire Council and the Council Plan for South Ayrshire Council.

LEGAL IMPLICATIONS

9. The Performance Scorecard will summarise the pertinent Statutory Performance Indicators and this will not replace the existing statutory returns for performance information.

HUMAN RESOURCE IMPLICATIONS

10. The Performance Scorecard has no direct impact on human resources.

EQUALITY IMPACT ASSESSMENT

11. The Performance Scorecard will complement the preparation of any Equality Impact Assessment by ensuring that any issues arising are adequately prioritised and managed.

FINANCIAL/RISK IMPLICATIONS

12. The Performance Scorecard will facilitate the existing scrutiny arrangements to manage and review the respective budgets provided by East Ayrshire Council and South Ayrshire Council to the Ayrshire Roads Alliance.

RECOMMENDATIONS

13. It is recommended that the Joint Committee:
 - i. Notes the performance scorecard and performance metrics presented in this report;
 - ii. Continues to receive the performance scorecard updates; and
 - iii. Otherwise, note the content of the report.

Stewart Turner
Head of Roads - Ayrshire Roads Alliance
30 January 2017

LIST OF APPENDICES

1. Performance Scorecard

BACKGROUND PAPERS

- Agenda Item 2, The Ayrshire Shared Service Joint Committee, 21 August 2014

For further information on this report, please contact Stewart Turner, Head of Roads - Ayrshire Roads Alliance on 01563 503164, or at stewart.turner@ayrshireroadsalliance.org

Appendix 1: Performance Scorecard

KEY:	PI Status	PI Colour
Alert	RED	
Warning	AMBER	
OK	GREEN	
Unknown Data Only		
ALARP: As Low As Reasonably Practicable/ Possible		

17 February 2017

Outcome	(1) Working Safely						Benchmark/ Comparator		Target	PI Status	Commentary (Solely for Red and Amber PI Status)	
Key Performance Measures	Reporting Frequency	P5	P6	P7	P8	P9	Source	YTD	2016/17			
PS 1.1 -Number of Health & Safety incidents reported to the Health & Safety section	4-weekly periods	5	7	3	5	11	EAC Corporate	46	10	AMBER	Change to EAC Corporate Health & Safety Indicators	
PS 1.2 -Average number of days to report an incident to the Health & Safety section		2	1	2	2	2	EAC Corporate	2	5	GREEN	Change to EAC Corporate Health & Safety Indicators	
Outcome	(2) Safer Roads						Benchmark/ Comparator					
Key Performance Measures	Reporting Frequency	Actual 2015/16					Source	Value	Target 2016/17	PI Status		
PS 2.1 -No. of people killed or seriously injured in road accidents per 100,000 population	Based on School Year from August 2013 to August 2014	29					National Target	30% reduction (2015); 40% reduction (2020)	ALARP	Data Only	Between 01/04/2015 and 31/03/2016 there were no fatalities, 29 serious casualties, and 210 slight casualties in East Ayrshire (Source: Key Accidents 19/05/2016). Between 01/04/2015 and 31/03/2016 there were four fatalities, 34 serious casualties, and 109 slight casualties in South Ayrshire (Source: Key Accidents 19/05/2016).	
PS 2.2 -No. of slightly injured casualties per 100,000 population		138					National Target	No target (2015); 10% reduction (2020)	ALARP	Data Only		
Outcome	(3) Well Managed						Benchmark/ Comparator		Target	PI Status		
Key Performance Measures	Reporting Frequency	Period 5/ YTD	Period 6	Period 7	Period 8	Period 9	Source	Value	2016/17			
PS 3.1 - % invoices paid within 30 calendar days	Monthly	90.5%	92.90%	94.30%	93.30%	94.00%	EAC Corporate	95%	93%	AMBER		
PS 3.2 -2016/17 Probable Outturn Variance: (Favourable) / Adverse					(-£318,000)		(-£291,000)	ARA Budget	£0	£0		Indicator showing as green due to probable outturn variance being broadly on target. Financial Report will be presented to the Joint Committee in accordance with the timetable presented in the Detailed Business Case of June 2013.
					-4.36%		-4.11%				GREEN	
			Aug 16	Sep-16	Oct-16	Nov-16	Dec-16					
PS 3.3 - Physical % of Roadworks Programme Completed	Monthly	49.0%	75%	80%	95%	97%	ARA Roadworks Programme 2016/17	100%	100%	GREEN	Works on target to be completed in 2016/17.	
Ayrshire Roads Alliance												

Average days lost per employee	Monthly	0.42	0.29	0.56	0.44	0.49	EAC HR Briefing Note YTD: 4 days lost per employee.	N/A	0.6	GREEN		
South Ayrshire Council												
PS 3.3 -% of staff who have received annual PDR reviews	Quarterly	95%	95%	95%	95%	95%	SAC Corporate	(Q1)0% (Q2) 10% (Q3) 20% (Q4) 70%	(Q1)0% (Q2) 10% (Q3) 20% (Q4) 70%	GREEN		
East Ayrshire Council												
PS 3.3 -% of staff who have received annual EAGER reviews	Quarterly	91%	91%	91%	91%	91%	EAC Corporate	(Q1)0% (Q2) 10% (Q3) 20% (Q4) 70%	(Q1)0% (Q2) 10% (Q3) 20% (Q4) 70%	GREEN		
South Ayrshire Council												
PS 3.4 - % of penalty notices repealed after an appeal		Quarterly	8.6%	7.52%	4.00%	9.38%	7.74%	7.50%	3889 tickets issued with 294 tickets cancelled.	10%	GREEN	Main reason for cancellations attributed to "Blue Badge" cancellations.
East Ayrshire Council												
PS 3.4 - % of penalty notices repealed after an appeal	Quarterly	7.50%	5.78%	5.78%	7.41%	3.38%	6.70%	4514 tickets issued with 305 tickets cancelled.	10%	GREEN	Main reason for cancellations attributed to "Blue Badge" cancellations.	
Outcome	(4) Well Maintained						Year To Date		Target	PI Status		
Key Performance Measures	Reporting Frequency	Aug 16	Sep-16	Oct-16	Nov-16	Dec-16		Benchmark Target	2016/17			
South Ayrshire Council												
PS 4.1 - % of Category 1 road emergency defect repairs made safe within 2 hours.		40%	60%	83%	67%	100%	60%	60%	75%	AMBER	Category 1 to Category 4 performance is reviewed at the fortnightly Roads Maintenance Unit Management meetings. The performance for Category 1 to Category 4 defects reflects the number of closed off work instructions that were verified when this report was produced. Due to resources being retained in house on our surfacing programme, unfortunately timescales for performance targets have suffered. A revision is underway with our depots and Inspectors of all lines being issued/closed off, to ascertain why percentages are not 100% for Categories 1 and 2.	
Number of Repair Lines Issued		5	5	6	6	1	37					
Number of Repair Lines Completed with Timescale		2	3	5	4	1	22					
PS 4.2-% of Carriageway Category 2 Defects repaired within 5 working days.		45%	51%	44%	50%	47%	45%	45%	50%	AMBER		
Number of Repair Lines Issued		29	39	18	20	17	193					

Number of Repair Lines Completed with Timescale	M	13	20	8	10	8	87					
PS 4.3 -% of Carriageway Category 3 Defects repaired within 10 working days.		77%	38%	35%	40%	64%	47%	45%	50%	AMBER		
Number of Repair Lines Issued		31	42	37	57	33	339					
Number of Repair Lines Completed with Timescale		24	16	13	23	21	159					
PS 4.4 -% of Carriageway Category 4 Defects repaired within 28 working days.		30%	21%		22.86		55.7%	45%	50%	GREEN		Cat 4 December data being validated
Number of Repair Lines Issued		192	179		105		467					
Number of Repair Lines Completed with Timescale		56	37		24		260					
PS 4.5- % of Safety Inspections Carried Out within Timescale		100%	100%	100%	100%	100%	99%	98%	95%	GREEN		
No. of Safety Inspections Scheduled		21	24	25	28	19	183					
No. of Safety Inspections Carried Out within Timescale		21	24	25	28	19	181					
PS 4.6 -% Street Lighting repairs completed within 7 working days		92.7%	96.4	99.08	71.1	61.1	83%	96%	98%	AMBER		Performance in November and December has dipped due to Christmas lights and Virgin Media issues. Review nearing completion and early indication for January 2017 is performance has returned to expected level.
Number of Repair Lines Issued		220	396	433	557	589	2463					
Number of Repair Lines Completed with Timescale		204	382	429	396	360	2033					
PS 4.7-% Traffic lights repairs completed within 48 hours		92.70%	100.00%	100.00%	100.00%	100.00%	APSE	94%	99%	GREEN		
East Ayrshire Council												
PS 4.1 - % of Category 1 road emergency defect repairs made safe within 2 hours.		75%	91%	82%	100%	80%	72%	60%	75%	AMBER	Category 1 to Category 4 performance is reviewed at the fortnightly Roads Maintenance Unit Management meetings. The performance for Category 1 to Category 4 defects reflects the number of closed off work instructions that were verified when this report was produced.	
Number of Repair Lines Issued		8	11	11	6	10	111					
Number of Repair Lines Completed with Timescale		6	10	9	6	8	79					
PS 4.2-% of Carriageway Category 2 Defects repaired within 5 working days.		18%	40%	40%	23%	67%	27%	45%	50%	RED		
Number of Repair Lines Issued		76	90	84	84	43	706					

Number of Repair Lines Completed with Timescale	Monthly	14	36	34	19	29	190				
PS 4.3-% of Carriageway Category 3 Defects repaired within 10 working days.		19%	29%	21%	22%	10%	17%	45%	50%	RED	
Number of Repair Lines Issued		140	122	120	116	59	936				
Number of Repair Lines Completed with Timescale		27	35	25	26	6	156				
PS 4.4 -% of Carriageway Category 4 Defects repaired within 28 working days.		48%	64%	50%	40		50%	45%	50%	GREEN	Data currently being validated.
Number of Repair Lines Issued		31	28	28	30		181				
Number of Repair Lines Completed with Timescale		15	18	14	12		90				
PS 4.5 - % of Safety Inspections Carried Out within Timescale		81%	90.20%	95.00%	100.00%	100.00%	86%	64%	95%	AMBER	Performance attributed to the number of closed off work instructions that were verified when this report was produced.
No. of Safety Inspections Scheduled		37	41	43	36	30	291				
No. of Safety Inspections Carried Out within Timescale		30	37	41	36	30	250				
PS 4.6 -% Street Lighting repairs completed within 7 working days		97.9%	96.8	98.3	94.4	93.8	96.90%	99%	98%	GREEN	
Number of Repair Lines Issued		187	288	414	378	311	2090				
Number of Repair Lines Completed with Timescale		183	279	407	357	292	2025				
PS 4.7 -% Traffic lights repairs completed within 48 hours		100.00%	100.00%	100.00%	100.00%	100.00%	APSE	100%	99%	GREEN	
East Ayrshire Council		Actual 2014-16					Source	Scottish LA 2012-14	Target 2016/17	PI Status	
PS 4.6.E -% of A class roads that should be considered for maintenance.	Annual	21.3%					Road Condition Index (RCI)	28.7%	25.3%	GREEN	
PS 4.7.E -% of B class roads that should be considered for maintenance.		34.2%					RCI	35.2%	35.7%	GREEN	
PS 4.8.E -% of C class roads that should be considered for maintenance		40.3%					RCI	36.6%	44.9%	GREEN	
PS 4.9.E -% of unclassified roads that should be considered for maintenance.		44.9%					RCI	39.4%	43.5%	AMBER	

PS 4.9.1.E -Overall % of road network that should be considered for maintenance.		39.4%					RCI	36.7%	39.8%	GREEN	National Performance Information
South Ayrshire Council		Actual 2014-16					Source	Scottish LA 2012-14	Target 2016/17	PI Status	
PS 4.6.S -% of A class roads that should be considered for maintenance.	Annual	41.7%					RCI	28.7%	40.1%	AMBER	National Performance Information
PS 4.7.S -% of B class roads that should be considered for maintenance.		48.9%					RCI	35.2%	47.3%	AMBER	
PS 4.8.S -% of C class roads that should be considered for maintenance		43.8%					RCI	36.6%	46.8%	GREEN	
PS 4.9.S -% of unclassified roads that should be considered for maintenance.		43.3%					RCI	39.4%	44.4%	GREEN	
PS 4.9.1.S -Overall % of road network that should be considered for maintenance.		44.2%					RCI	36.7%	45.1%	GREEN	
Outcome	(5) Well Engaged						Benchmark/ Comparator		Target	PI Status	
Key Performance Measures	Reporting Frequency	Aug 16	Sep-16	Oct-16	Nov-16	Dec-16	Source	Value	2016/17		Annual Performance
PS 5.1 -Visitors to the ARA website every month.	thly Mon	11,417 visits	10,923	10,800	10,800	13,883	EAC Corporate YTD: 83945 visits	N/A	49,000 visits p.a.	GREEN	
PS 5.2 - Visits to the website from social media.		96 visits	84 visits	82 visits	82 visits	61 visits	EAC Corporate YTD: 530 visits from social media	N/A	1800 visits p.a.	AMBER	
PS 5.3 - Twitter followers (on last day of month)		1251	1283	1309	1300	1355	EAC Corporate	N/A	640 followers	GREEN	
Outcome	(6) Well Informed						Benchmark/ Comparator		Target	PI Status	
Key Performance Measures	Reporting Frequency	Aug 16	Sep-16	Oct-16	Nov-16	Dec-16	Source	Value	2016/17		
PS 6.1 - % of Stage 1 complaints responded to within allotted timescales.	Monthly	None	100%	70%	100%	None	EAC Corporate	80%	80%	GREEN	

PS 6.2 - % of Stage 2 complaints responded to within allotted timescales.	Monthly	None	100%	100%	None	None	EAC Corporate	90%	90%	GREEN	
South Ayrshire Council											
PS 6.3 - % of enquiries responded to within allotted timescales.	Monthly	70%				90%	YTD	77%	80%	AMBER	Figures not available (Sep-Nov), in process of changing over to new system. The December figure is for ARA total, it will be split for next report.
Enquiries issued	Monthly	489				85					
Enquiries received within allotted timescales	Monthly	342				79					
East Ayrshire Council											
PS 6.3 - % of enquiries responded to within allotted timescales.	Monthly	65%				90%	YTD	76%	80%	AMBER	Figures not available (Sep-Nov), in process of changing over to new system. The December figure is for ARA total, it will be split for next report.
Enquiries issued	Monthly	498				85					
Enquiries received within allotted timescales	Monthly	326				79					
Ayrshire Roads Alliance		Actual 2016/17					Source	Value	Target 2016/17	PI Status	
PS 6.4 -% of FOI & EIR requests responded to within 20 working days.	Annual	99%					EAC Corporate	100%	100%	GREEN	Illustrates performance up to the end of August against the annual target.
Outcome	(7) Well Invested						Benchmark/ Comparator				
Key Performance Measures	Reporting Frequency	P5	P6	P7	P8	P9	Source	Value	Target	PI Status	
East Ayrshire Council											
PS 7.7E -Number of Public Liability claims received (East)		6	4	18	15	3	EAC Risk & Insurance	N/A			Work is currently progressing across Ayrshire Roads Alliance - East and Ayrshire Roads Alliance - South to increase the repudiation rate through: (a) Uniformity of inspection/maintenance/repair standards/record keeping across ARA recognising Best Practise in Highways Repair and Maintenance;
PS 7.8E -Number of Public Liability claims closed (East)		9	10	12	10	10	EAC Risk & Insurance				
PS 7.9E -Number of Public Liability repudiated (East)		5	4	6	4	8	EAC Risk & Insurance				
PS 7.AE -% of Public Liability received that were repudiated (East)		56%	40%	50%	40%	80%	EAC Risk & Insurance				
PS 7.CE -Total number of 'open' claims since 01/04/14 (East)		94	99	80	77	68	EAC Risk & Insurance				
South Ayrshire Council											

PS 7.7S -Number of Public Liability claims received (South)		16	5	5	11	3	EAC Risk & Insurance	N/A	Work is currently progressing across Ayrshire Roads Alliance - East and Ayrshire Roads Alliance - South to increase the repudiation rate through: (a) Uniformity of inspection/maintenance/repair standards/record keeping across ARA recognising Best Practise in Highways Repair and Maintenance;
PS 7.8S -Number of Public Liability claims closed (South)		6	11	5	5	6	EAC Risk & Insurance		
PS 7.9S -Number of Public Liability repudiated (South)		5	7	4	3	5	EAC Risk & Insurance		
PS 7.AS -% of Public Liability received that were repudiated (South)		83	64	80	60	83	EAC Risk & Insurance		
PS 7.CS -Total number of 'open' claims since 01/04/14 (South)		86	102	86	87	79	EAC Risk & Insurance		

THE AYRSHIRE SHARED SERVICE JOINT COMMITTEE

17 FEBRUARY 2017

AYRSHIRE ROADS ALLIANCE REVENUE FINANCIAL MONITORING REPORT

Report by Depute Chief Executive & Chief Financial Officer Economy and Skills

PURPOSE OF REPORT

- 1 The purpose of this Report is to update the Joint Committee on the revenue budget monitoring position for the year to 11 December 2016, for the Ayrshire Roads Alliance.

REVIEW OF FUNDING MECHANISM

- 2 The Joint Committee approved a Report on 23 May 2014 describing the budget monitoring arrangements for the Ayrshire Roads Alliance.
- 3 As part of the Detailed Business Case the service budget is split between strategic service delivery and local service delivery. This separates out the core/recurring costs of service delivery from the local service costs at a single Council level. This ensures that decisions on the level of local spend remain with local Members, and ensures that the local Members retain control of their local roads budgets. Appendix 1 provides a breakdown of this split.
- 4 At its meeting of 19 February 2016, Committee agreed a change to how Strategic Service Delivery would be allocated between the two Councils. A smaller group of core Strategic Delivery staff have been identified and their costs continue to be split equally. The remaining Strategic Delivery costs would be apportioned in line with Local Delivery budget inputs plus actual capital expenditure in-year.

BUDGET MONITORING POSITION

- 5 The overall outturn for 2016-17 is anticipated to be £0.291m less than budget.
- 6 Strategic Delivery estimated out-turn is £0.132m less than budget.

Strategic Service Delivery	Combined (£m)
Initial Budget	4.068
Probable Outturn	3.936
Probable Variance	(0.132)

- 7 East Ayrshire Local Delivery out-turn is £0.130m less than budget and South Ayrshire Local Delivery £0.029m less than budget.

- 8 Summary information is provided in the table below. A full budget monitoring statement, including reasons for major variances is attached at Appendix 2.

Service Division	Annual Estimate 2016/17 £m	Actual to 31/3/17 £m	Variance (Favourable) / Adverse £m
STRATEGIC DELIVERY	4.068	3.936	(0.132)
LOCAL DELIVERY - EAST AYRSHIRE	4.893	4.763	(0.130)
LOCAL DELIVERY - SOUTH AYRSHIRE	5.183	5.154	(0.029)
TOTAL	14.144	13.853	(0.291)

- 9 The position for each Council, based on the revised funding mechanism is shown below:

	EAC (£m)	SAC (£m)	TOTAL (£m)
Strategic Delivery	0.015	(0.147)	(0.132)
Local Delivery	(0.130)	(0.029)	(0.159)
2016-17 Variance	(0.115)	(0.176)	(0.291)

FINANCIAL IMPLICATIONS

- 10 The available revenue budget for the Ayrshire Roads Alliance for 2016-17 is £14.144m. The budget will continue to be monitored and reported to the Joint Committee.

LEGAL IMPLICATIONS

- 11 The work of the Ayrshire Roads Alliance is undertaken in accordance with relevant legislation.

HUMAN RESOURCES IMPLICATIONS

- 12 The establishment of the Ayrshire Roads Alliance is dependent on the available budget. Available budget and human resource requirements will be reviewed as part of budget monitoring.

COMMUNITY / COUNCIL PLAN IMPLICATIONS

- 13 The work undertaken by the Ayrshire Roads Alliance aligns with the Community Plan for East Ayrshire Council; and the Council Plan for South Ayrshire Council.

RISK MANAGEMENT IMPLICATIONS

Strategic Service Delivery	Local Service Delivery
14	Appropriate financial monitoring arrangements are in place to mitigate risk. This is included in the Ayrshire Roads Alliance Risk Register. Regular meetings are held between relevant finance staff and the Ayrshire Roads Alliance.

RECOMMENDATIONS

- 15 It is recommended that the Joint Committee
- (i) Note the financial management position of the Ayrshire Roads Alliance.
 - (ii) Requests a further financial update at the next meeting of the Joint Committee.
 - (iii) Otherwise, notes the content of this Report

LIST OF APPENDICES

Appendix One - Split between Strategic and Local Service Delivery
Appendix Two - Financial Monitoring Report

BACKGROUND PAPERS

None

For further information on this report, please contact Stewart Turner, Head of Roads - Ayrshire Roads Alliance on 01563 503164

Implementation Officer: Stewart Turner, Head of Roads - Ayrshire Roads Alliance on 01563 503164

Transportation, Development Control and Road Safety Local Transport Strategy; Transportation Policy; Road Safety Plan; Travel Planning, Cycling Strategy; Planning Applications; Road Construction Consents; Development Planning, Council/Partner Liaison, Section 75 Agreements; Road Safety Schemes; Road Safety Audits; School Travel Plans; School Crossing Patrol; Road Safety Education.	Transportation, Development Control and Road Safety Maintenance of Bus Shelters; Split Cycle Offset Optimisation Technique (SCOOT) systems (an adaptive control system for controlled road crossings); Development Control; Bus Shelter Advertising; Shopmobility; Construction of Road Safety Schemes.
Asset, Traffic and Parking Asset Management Plan; Roads Improvement Plan; Infrastructure Surveys; Inventory Management; Scottish Roadworks Register; Issue of Permits; Performance Monitoring; Accident Investigation and Prevention; Traffic Orders; Traffic Counts; and Parking Strategy.	Asset, Traffic and Parking Maintenance of Traffic signals, traffic signs, Car Park Maintenance and Parking Enforcement.
Design and Environment Flood Risk Management Strategy; Flood Risk Management Plans; Watercourses; Flood Mitigation; Coastal Protection; Inspection of Piers & Harbours; Bridge Inspections and Maintenance; Structural Assessments; Technical Approval; Abnormal Load Routing; and Design of Major and Minor Road Schemes and Improvements.	Design and Environment Maintenance of Watercourses, Bridges, Retaining Walls, Piers and Harbours.
Operations Carriageway Inspections; Winter Service Planning; Programming of Proactive, Reactive and Cyclic Maintenance; Street Lighting Design and Management; and Festive Lighting.	Operations Proactive, Reactive, Cyclic Maintenance of Roads and Footways; Winter and Weather Emergency Service; Proactive and Reactive Maintenance of Streetlights; Electricity costs for streetlights.
Support Services HR, Finance, ICT, and Administrative Support.	

Appendix One - Split between Strategic and Local Service Delivery

APPENDIX 2
AYRSHIRE SHARED SERVICES JOINT COMMITTEE
17th FEBRUARY 2017
2016/17 GENERAL SERVICES REVENUE BUDGET
AS AT 11 DECEMBER 2016 – PERIOD 9

AYRSHIRE ROADS ALLIANCE
FINANCIAL PERFORMANCE SUMMARY

SERVICE SUMMARY - OVERVIEW POSITION

It is anticipated that Ayrshire Roads Alliance will outturn £0.291m less than budget.

Actual Expenditure to P9 £m	Actual Expenditure as % of Ann. Est. £m	Service Division	Annual Estimate 2016/17 £m	Actual to 31/3/17 £m	Variance (Favourable) / Adverse £m
2.856	70.2%	STRATEGIC DELIVERY	4.068	3.936	(0.132)
2.760	56.4%	LOCAL DELIVERY - EAST AYRSHIRE	4.893	4.763	(0.130)
3.034	58.5%	LOCAL DELIVERY - SOUTH AYRSHIRE	5.183	5.154	(0.029)
8.650	61.2%	TOTAL	14.144	13.853	(0.291)
		EARMARKED FUNDS TO BE CARRIED FORWARD	0.000	0.000	0.000
8.650	61.2%	TOTAL INCLUDING EARMARKED FUNDS	14.144	13.853	(0.291)

STRATEGIC DELIVERY

This variance mainly relates to inspection fee income (£0.220m). This is partly offset by lower than anticipated staff turnover (£0.115m).

LOCAL DELIVERY – EAST AYRSHIRE

This variance mainly reflects reduced staffing costs (£0.164m) particularly due to vacancies and staff turnover along with a saving on Street Lighting electricity charges (£0.053m) additional income (£0.203m) particularly in relation to parking. This is partly offset by Salix / CEEF loan repayments in respect of LED Street Lighting (£0.137m) and additional supplies and services costs (£0.133m), including validators for parking machines due to the introduction of a new £1 coin (£0.028m), additional payments in respect of weather forecasting service (£0.023m), additional consultancy costs (£0.049m) and the new SCOOT Traffic system (£0.021m).

LOCAL DELIVERY – SOUTH AYRSHIRE

This variance mainly reflects reduced staffing costs (£0.193m) particularly due to vacancies and staff turnover along with additional income (£0.084m) particularly in relation to parking. This is partly offset by additional debt charges in respect of Salix / CEEF loan repayments and purchased vehicles (£0.025m), validators for parking machines due to the introduction of a new £1 coin (£0.012m), additional payments in respect of weather forecasting service (£0.013m) and additional consultancy costs particularly in relation to shoreline management (£0.018m) and additional sub-contractor costs particularly within Roads Maintenance (£0.183m).

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FINANCIAL PERFORMANCE SUMMARY

STRATEGIC DELIVERY

Actual Expenditure to P9 £m	Actual Expenditure as % of Ann. Est. £m	Service Division	Annual Estimate 2016/17 £m	Actual to 31/3/17 £m	Variance (Favourable) / Adverse £m
2.355	68.7%	EMPLOYEE COSTS	3.428	3.547	0.119
0.030	81.1%	PREMISES COSTS	0.037	0.038	0.001
0.031	59.6%	TRANSPORT COSTS	0.052	0.055	0.003
0.774	90.0%	SUPPLIES & SERVICES	0.860	0.853	(0.007)
0.000	0.0%	THIRD PARTY PAYMENTS	0.000	0.000	0.000
0.000	0.0%	DEBT CHARGES	0.000	0.000	0.000
3.190	72.9%	TOTAL EXPENDITURE	4.377	4.493	0.116
-0.334	108.1%	INCOME	-0.309	-0.557	(0.248)
2.856	70.2%	NET EXPENDITURE	4.068	3.936	(0.132)
		EARMARKED FUNDS TO BE CARRIED FORWARD		0.000	0.000
2.856	70.2%	TOTAL INCLUDING EARMARKED FUNDS	4.068	3.936	(0.132)

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SIGNIFICANT VARIANCES – ANALYSIS & COMMENTS

Projected Variance at 31 March 2017 (£m)	Strategic Delivery
0.119	Employee Costs This variance mainly relates to lower than anticipated staff turnover (£0.115m), special payments (£0.006m), recruitment advertising (£0.007m) and modern apprentice costs (£0.005m). This is partly offset by an anticipated saving on overtime (£0.008m).
(0.248)	Income This variance mainly relates to additional inspection fee income
(0.003)	Other Variances This variance relates to other non-material variances within Strategic Delivery
(0.132)	Total reported variance

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FINANCIAL PERFORMANCE SUMMARY

LOCAL DELIVERY – EAST AYRSHIRE

Actual Expenditure to P9 £m	Actual Expenditure as % of Ann. Est. £m	Detail	Annual Estimate 2016/17 £m	Actual to 31/3/17 £m	Variance (Favourable) / Adverse £m
1.688	59.9%	EMPLOYEE COSTS	2.817	2.653	(0.164)
0.332	95.1%	PREMISES COSTS	0.349	0.353	0.004
0.357	56.4%	TRANSPORT COSTS	0.633	0.654	0.021
1.466	58.9%	SUPPLIES & SERVICES	2.489	2.569	0.080
0.856	70.3%	THIRD PARTY PAYMENTS	1.217	1.212	(0.005)
0.284	97.9%	DEBT CHARGES	0.290	0.427	0.137
4.983	63.9%	TOTAL EXPENDITURE	7.795	7.868	0.073
(2.223)	76.6%	INCOME	(2.902)	(3.105)	(0.203)
2.760	56.4%	NET EXPENDITURE	4.893	4.763	(0.130)
		EARMARKED FUNDS TO BE CARRIED FORWARD	0.000	0.000	0.000
2.760	56.4%	TOTAL INCLUDING EARMARKED FUNDS	4.893	4.763	(0.130)

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AYRSHIRE ROADS ALLIANCE

SIGNIFICANT VARIANCES – ANALYSIS & COMMENTS

Projected Variance at 31 March 2017 (£m)	Local Delivery - East Ayrshire
(0.164)	Employee Costs This variance mainly reflects a number of vacancies (£0.124m), along with anticipated savings on special payments (£0.026m), standby (£0.008m) and overtime (£0.005m).
0.021	Transport Costs This variance mainly reflects additional external vehicle and plant hire.
0.080	Supplies and Services This variance mainly reflects additional expenditure on parking equipment due to the introduction of a new £1 coin, a new weather forecasting contract (£0.023m), consultancy costs (£0.047m) and expenditure on the new SCOOT traffic system (£0.021m). This is partly offset by an anticipated saving on street lighting electricity (£0.053m).
0.137	Debt Charges This variance mainly reflects the repayment of SALIX/CEEFF loans.
(0.203)	Income This variance mainly reflects additional Parking income (£0.120m) due to a backdated VAT adjustment, a one-off over-recovery of Bus Shelter advertising income due to timing issues (£0.017m), external Street Lighting income relating to M77 maintenance works (£0.010m) and rechargeable ad-hoc maintenance works (£0.054m).
(0.001)	Other Variances This represents other non-material variances within Local Delivery – East Ayrshire
(0.130)	Total reported variance

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LOCAL DELIVERY – SOUTH AYRSHIRE

Actual Expenditure to P9 £m	Actual Expenditure as % of Ann. Est. £m	Detail	Annual Estimate 2016/17 £m	Actual to 31/3/17 £m	Variance (Favourable) / Adverse £m
0.947	54.2%	EMPLOYEE COSTS	1.748	1.555	(0.193)
0.158	86.8%	PREMISES COSTS	0.182	0.190	0.008
0.511	50.2%	TRANSPORT COSTS	1.017	1.020	0.003
1.902	80.3%	SUPPLIES & SERVICES	2.369	3.054	0.685
1.129	80.8%	THIRD PARTY PAYMENTS	1.397	1.580	0.183
0.053	182.8%	DEBT CHARGES	0.029	0.054	0.025
4.700	69.7%	TOTAL EXPENDITURE	6.742	7.453	0.711
-1.666	106.9%	INCOME	-1.559	-2.299	(0.740)
3.034	58.5%	NET EXPENDITURE	5.183	5.154	(0.029)
		EARMARKED FUNDS TO BE CARRIED FORWARD	0.000	0.000	0.000
3.034	58.5%	TOTAL INCLUDING EARMARKED FUNDS	5.183	5.154	(0.029)

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SIGNIFICANT VARIANCES – ANALYSIS & COMMENTS

Projected Variance at 31 March 2017 (£m)	Local Delivery - South Ayrshire
(0.193)	Employee Costs This variance reflects staff turnover and vacancies, particularly within Roads Maintenance and Parking (£0.207m) partly offset by severance costs (£0.007m).
0.685	Supplies & Services This variance relates to additional street lighting materials funded by South Ayrshire Council (£0.647m), validators for parking machines due to the introduction of a new £1 coin (£0.012m), additional payments in respect of weather forecasting service (£0.013m) and additional consultancy costs particularly in relation to shoreline management (£0.018m). This is partly offset by a saving on Street Lighting electricity (£0.012m).
0.183	Third Party Payments This variance reflects additional sub-contractor costs within Roads Maintenance due to a number of vacancies (see Employee costs above).
0.025	Debt Charges This variance reflects departmental debt charges in respect of purchased vehicles within Street Lighting and the repayment of SALIX/CEEF loans
(0.740)	Income This variance reflects additional Parking income (£0.107m) due to a backdated VAT adjustment, a one-off over-recovery of Bus Shelter advertising income due to timing issues (£0.013m), funding for LED street lights (£0.656m), additional traffic income (£0.019m) and additional fee income at Girvan Harbour (£0.025m). This is partly offset by an anticipated shortfall in Roads Maintenance income (£0.095m).
0.011	Other Variances This represents other non-material variances within Local Delivery – South Ayrshire
(0.029)	Total reported variance