



**Minutes of North Ayrshire Strategic Planning Group Meeting  
Held on Wednesday 17<sup>th</sup> April 2019, 10.00am  
Andy Murray Room, Greenwood Conference Centre, Dreghorn, Irvine**

**Present:**

Councillor Robert Foster (Chair)  
John Rainey (Vice Chair)  
Caroline Whyte, Chief Finance and Transformation Officer, NAHSCP  
Brenda Knox, Health Improvement Lead, NHS A&A  
Norma Bell, Manager, Planning & Performance, Mental Health, NAHSCP  
Fiona Thomson, Service User Representative  
Jacqui Greenlees, Policy & Community Planning Officer  
Dalene Sinclair, Senior Manager, Universal Years, NAHSCP  
Fiona Comrie, KA Leisure  
David Bonellie, Optical Representative  
Dr Paul Kerr, Clinical Director, NAHSCP  
Sharon Bleakley, Scottish Health Council  
Lorna McGoran, Primary Care Manager, NAHSCP  
Heather Molloy, Independent Sector Representative  
Andrew Keir, GIRFEC Team Manager, Three Towns Locality Planning Representative  
Barbara Conner, Interim Irvine Locality Planning Lead  
Scott Bryan, Strategic Planning, Policy and Inequalities Officer, NAHSCP  
Simon Morrow (Dentist)  
Louise Gibson, Dietetic lead, Integrated Services, NHS A&A  
Eleanor Currie, Principal Finance Manager  
Lynne McNiven, Public Health  
Louise Harvie, Governance Assistant (Minutes) NAHSCP

**In Attendance:**

Gillian Jennings, Health Improvement Officer  
Rebecca Strofton, North Ayrshire Green Health Partnership (GHP)

**Apologies Received:**

Donna McKee, Head of Service, Children & Families and Justice Services, NAHSCP  
Thelma Bowers, Head of Service, Mental Health, NAHSCP  
Councillor John Sweeney, Three Towns Locality Representative  
Michelle Sutherland, Strategic Planning & Transformational Change Lead, NAHSCP  
David MacRitchie, Chief Social Work Officer & Senior Manager, Justice Services, NAHSCP  
David Hammond, Senior Manager, Housing  
David Thomson, Associate Nurse Director/Lead Nurse, NAHSCP  
Betty Saunders, Procurement Manager, NAHSCP  
David Donaghey, Partnership Representative, NAHSCP  
Louise McDaid, Staff Representative  
Laura Barrie, KA Leisure  
Lorna McGoran, Primary Care Development Manager  
Ruth Betley, Senior Manager, Island Services, NAHSCP  
Alistair Reid, Allied Health Professions Lead, NAHSCP  
Christine Speedwell, Care Centre Manager  
Eleanor McCallum, Partnership Communication & Engagement Officer, NAHSCP  
Sam Falconer, Community Pharmacist NHS A&A, Kilwinning Locality Planning Lead  
Dr Janet McKay, Garnock Valley Locality Planning Lead



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| <b>1.</b>                                 | <b>WELCOME &amp; APOLOGIES</b>  |  |
| 1.1                                       | Councillor Foster welcomed all to the meeting.<br>Apologies were noted and accepted.  |  |
| <b>2.</b>                                 | <b>MINUTES/ACTION NOTE OF PREVIOUS MEETING (05 March 10)</b>  |  |
| 2.1                                       | Minutes of the previous meeting dated 05 March 2019 were approved as accurate with no amendments required.  |  |
| <b>3.</b>                                 | <b>MATTERS ARISING</b>  |  |
| 3.1                                       | <u>Change of Chair</u><br>Councillor Foster reported that he takes over as Chair of the IJB from June 2019, meaning he will no longer chair the SPG. Following appointment of the new SPG Chair, they will take this role forward in June 2019.   |  |
| <b>4.</b>                                 | <b>Integration Joint Board (IJB) - Feedback</b>   |  |
| 4.1                                       | Agreed that relevant items from IJB meetings would be shared with group on future basis.<br><br><u>Budget</u><br>Item covered within agenda.  |  |
| <b>Focus on: Budget 2019/20</b>           |   |  |
| <b>5.</b>                                 | <b>Partnership Budget 2019/20</b>   |  |
| 5.1                                       | Caroline Whyte provided a presentation on the Budget for 2019/20. This involved an update on the financial settlement implications for the Partnership and outlining the approved budget.   |  |
| 5.2                                       | Presentation slides included: - <ul style="list-style-type: none"> <li>o Strategic Plan Priorities</li> <li>o Risks and Challenges</li> <li>o Scottish Government Finance Settlements</li> <li>o 19/20 Pressures</li> <li>o Budget Gaps</li> <li>o 19/20 Savings/Highlights</li> <li>o Budget Risks</li> <li>o Next Steps</li> <li>o Transformation and Delivery</li> <li>o Medium Term Financial Plan</li> </ul>   |  |
| 5.3                                       | Following Caroline's presentation, the group had the opportunity to ask questions pertaining to the 19/20 Budget.<br><br>A lively group discussion took place: <ul style="list-style-type: none"> <li>▪ Agreed that the Medium Term Financial Plan would be tabled at SPG before presenting at IJB</li> <li>▪ Acknowledged identified savings are on target</li> <li>▪ Recognised benefits and importance of Objectives Report tabled at IJB monthly as opposed to quarterly – meaning able to act quicker</li> <li>▪ Acknowledged Social Work side is more demand driven – massive risks attached to this e.g. Secure Care/Residential Care for Young People. Fluctuation of risks discussed.</li> <li>▪ Recognised benefits of Social Work Finance Team sitting within Partnership (closer working) - Improvement Plans identified for certain areas of risk.</li> <li>▪ Acknowledged role of LPF's in terms of reinforcing budget situation within Communities.</li> </ul> |  |
| <b>Focus on: Locality Planning Forums</b> |   |  |
| <b>6.</b>                                 | <b>Actioning Priorities</b>   |  |



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| 6.1                               | Scott Bryan provided a presentation on the purpose of Locality Planning Forums and methods to implement change.   |                              |
| 6.2                               | The presentation covered the following areas: - <ul style="list-style-type: none"> <li>o Governance Structure</li> <li>o Progressing a Priority</li> <li>o Legislation</li> <li>o LPF Locality Priorities</li> <li>o Review Opportunities</li> <li>o Progressing Actions</li> <li>o IJB Considerations</li> <li>o Action Process</li> <li>o Next Steps</li> </ul>   |                              |
| 6.3                               | A group discussion took place:- <ul style="list-style-type: none"> <li>▪ Work is ongoing to look at the format of LPF meetings and how these should look – Template currently in draft format.</li> <li>▪ Acknowledged LPF meetings are not public events although recognised we need to raise profile to receive feedback.</li> <li>▪ CPP are working on 'promoting community' stage – agreed it would be useful for SPG to receive an input on CPP Activity. Jacqui Greenless will take this forward.</li> </ul>  | Future Agenda<br>J Greenlees |
| <b>Focus on: Locality Updates</b> |   |                              |
| 7.                                | <b>Update from LPF Leads</b>  |                              |
| 7.1                               | <u>North Coast</u><br><br>No update from North Coast locality as no representative in attendance. Update required at next meeting.  | L McDaid                     |
| 7.2                               | <u>Irvine</u><br>Barbara Conner provided an update on the Irvine Locality Planning Forum. The first Engagement Plan meeting was held last week (week commencing 08/04), where the initial stages of the plan were established. Barbara reiterated, to avoid duplication of conversations/questions, the Irvine LPF will link in with the 'Chit Chat Sessions' hosted within the area. Hoping to organise meeting with Elaine Baxter, Irvine Locality Coordinator, to consider how health data is obtained from these sessions. The forum is also looking at the scheduled 'What Matters to You' day as a way of engaging with the Irvine Community. |                              |
| 7.3                               | The group recognised the importance of engaging with vulnerable members of the Community. Barbara noted that services including the District Nursing service and Care at Home Service etc, have a role in targeting these individuals. These existing services support these conversations due to already established relationships. Elaine Young highlighted that the 'Thinking Different' sessions will support this aim by inviting staff to rethink these particular conversations. Scott Bryan to assist in capturing these discussions and collating feedback.  | S Bryan                      |
| 7.4                               | <u>Arran</u><br>No update from Arran locality as no representative in attendance. Update required at next meeting.  | V Yuill                      |
| 7.5                               | <u>Garnock Valley</u><br>No update from Garnock Valley locality as no representative in attendance. Update required at next meeting.  | J McKay                      |
| 7.6                               | <u>Three Towns</u><br>No update from Three Towns locality as no representative in attendance. Update required at next meeting.  | J Sweeney/<br>A Keir         |



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| 7.7   | <u>Kilwinning</u><br>No update from Kilwinning locality as no representative in attendance.<br>Update required at next meeting.   | S Falconer    |
| <b>Focus on: Public Health</b>                      |   |               |
| 8.  | <b>Green Partnership</b>  |               |
| 8.1   | Rebecca Strofton, North Ayrshire Green Health Partnership (GHP) Team Leader and Gillian Jennings, Health Improvement Officer attended the SPG to promote North Ayrshire's Natural Health Service.   |               |
| 8.2   | <p>Rebecca and Gillian provided a presentation and short video, covering the following:-</p> <ul style="list-style-type: none"> <li>○ Short clip on Natural Health Service</li> <li>○ Scotland's natural environment as a valuable health-promoting asset</li> <li>○ Responding to the pressures of an ageing population, widespread chronic illnesses, multiple conditions via nature-based solutions to deliver health outcomes</li> <li>○ Increase public awareness of the use and benefits of green exercise</li> <li>○ Links between Public Health and Health &amp; Social Care</li> <li>○ Strategic Interventions</li> <li>○ The Vision of 'Green Health Partnership'</li> <li>○ Supports</li> <li>○ Evidence &amp; Research</li> <li>○ Knowledge Exchange</li> <li>○ Funding &amp; Expectation of local contribution</li> <li>○ Organisations involved</li> <li>○ KA Leisure</li> <li>○ Ayrshire College</li> <li>○ Ayrshire Community Trust</li> <li>○ Public Health</li> <li>○ Scottish National Heritage</li> <li>○ Scottish Wildlife Trust</li> <li>○ GHP and Public Health Priorities</li> <li>○ GHP so far ...</li> <li>○ GH Activity</li> <li>○ Developing Referral Pathways/Signposting</li> <li>○ Building Capacity – Development Fund</li> <li>○ Information &amp; Communication</li> <li>○ Monitoring &amp; Evaluation</li> </ul> |               |
| 9.  | <b>Question &amp; Answer</b>  |               |
| 9.1   | <p>Following the presentation, the group had the opportunity to ask questions.</p> <p>A lively group discussion took place:</p> <ul style="list-style-type: none"> <li>▪ Agreed it would be beneficial to brief LPF's on the mapping and work involved in GHP</li> <li>▪ Acknowledged positive links with Fairer Food</li> <li>▪ Recognised the need for potential opportunities in developing green space within scheme areas and how this can be influenced.</li> </ul>   |               |
| 9.2   | Overall, the group praised the work involved in the Natural Health Service and North Ayrshire Green Health Partnership.   |               |
| <b>Focus on: Joint Inspection of Adult Services</b> |   |               |
| 10.   | Review of published report Care Inspectorate and Health Improvement Scotland  |               |
| 10.1  | Item tabled at IJB meeting on 18 <sup>th</sup> April 2019, therefore defer to future SPG agenda.  | Future Agenda |



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| <b>11.</b> | <b>AOCB</b>   |  |
| 11.1       | There was no other business to be discussed, therefore the meeting was closed.  |  |
| 11.2       | <p><u>Future Agenda Items</u></p> <p>Any agenda items to be forwarded to Scott Bryan or Louise Harvie for inclusion within future agenda.</p> <p>Agenda items received to date:</p> <ul style="list-style-type: none"> <li>• Performance Review 2018/19</li> <li>• Social Enterprise and Community Benefits</li> <li>• Input from Gamblers Anonymous</li> <li>• Community Planning Partnership</li> </ul> |  |
| 11.3       | There was no other business to be discussed, therefore the meeting was closed.  |  |
| <b>12.</b> | <b>Future Meetings</b>  |  |
| 12.1       | Wednesday 29 <sup>th</sup> May 2019, at 10:00am within Greenwood Conference Centre, Dreghorn, Irvine.   |  |