



North Ayrshire Council
Comhairle Siorrachd Àir a Tuath

North Ayrshire Council Meeting

2 November 2022

VOLUME OF MINUTES

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Ayrshire Economic Joint Committee

Held on 20 June 2022 at 2:00 pm via Microsoft Teams

Present:

South Ayrshire Council: Councillors Dowey (Chair) and Henderson.
North Ayrshire Council: Councillors Burns, Cullinane and Gurney.
East Ayrshire Council: Councillors Maitland, McKay and Reid.

S. Foster (Spirit AeroSystems); J. Martin (Scottish Enterprise); and P. Zealey (Skills Development Scotland).

Apology:

South Ayrshire Council: Councillor Pollock.

In Attendance:

E. Howat, Chief Executive (SAC); C. Hatton, Chief Executive (NAC); R. McCutcheon, Executive Director – Place (NAC); K. Yeomans, Director of Growth and Investment, (NAC); L. Neill, Senior Manager, Employability and Skills (NAC); E. McMullen, Senior Manager - Economic Policy (NAC); K. Kelly, Depute Chief Executive (EAC); D. McDowall, Head of Economic Growth (EAC); G. Saunders, Ayrshire Growth Deal – Programme Manager (EAC); and A. Gibson, Committee Services Officer (SAC).

1. Welcome and Introductions.

The Chair welcomed everyone to the meeting of the Ayrshire Economic Joint Committee.

2. Minutes of Previous Meeting.

The Minutes of the meeting held on 28 February 2022 (issued) were noted.

3. Ayrshire Growth Deal – Update on Benefits Realisation Plan, Implementation Plan and Financial Plan.

There was submitted a report (issued) of June 2022 by the Head of Economic Growth (EAC) advising on the second iteration of the Benefits Realisation Plan (BRP), the revised Implementation Plan (RIP) 2022-23 and revised Financial Plan (RFP) 2022/23.

The Joint Committee

Decided: following approval from both the UK Government and the Scottish Government

- (1) to approve the second iteration of the Benefits Realisation Plan and associated appendices;
- (2) to approve the Revised Implementation Plan 2022-23;
- (3) to approve the Revised Financial Plan for 2022-23; and
- (4) to note that the monitoring and any proposal in the Plans would be regularly reported to this Joint Committee.

4. Ayrshire Growth Deal – Programme Update.

There was submitted a report (issued) of June 2022 by the Head of Economic Growth (EAC) advising on the progress of the Ayrshire Growth Deal and the development of its component projects, as at 6 June 2022.

After a question was raised by an Elected Member, it was noted that costs as a result of contractual delays were being kept to a minimum.

The Joint Committee

Decided: to note

- (1) the updates provided in the report;
- (2) the progress across the Ayrshire Growth Deal Programme;
- (3) anticipated slippage of business case milestones and risk to financial drawdown; and
- (4) the main strategic and operational risks.

5. Ayrshire Regional Revenue Project: Ayrshire Skills Investment Fund.

There was submitted a report (issued) of June 2022 by the Chief Executive (NAC)

- (1) seeking approval of the Operational Business Case and the governance arrangements for the Ayrshire Skills Investment Fund; and
- (2) advising that this was an Ayrshire Growth Deal Funded Project.

Following a question from an Elected Member, it was noted that this funding would be supplementary to existing regimes and not be a replacement.

The Joint Committee

Decided: to approve

- (a) the Operational Business Case (OBC);
- (b) the creation of the Ayrshire Skills Investment Fund (ASIF);
- (c) the proposed governance structure; and
- (d) the request to create an AEJC Sub-Committee with delegated authority to manage the fund.

Councillor Gurney (NAC) stated that although he was a lecturer at the University of the West of Scotland, he was not declaring an interest in the following item:-

6. Ayrshire Regional Skills Investment Plan.

There was submitted a report (issued) of June 2022 by the Skills Planning Lead, Skills Development Scotland seeking approval for the publication of the Ayrshire Regional Skills Investment Plan.

Following a question from an Elected Member, reassurances were given that there would be equal access for island and rural communities.

The Joint Committee

Decided:

- (1) to note the work carried out in the development of the Ayrshire Regional Skills Investment Plan;
- (2) to approve the text of the Ayrshire Regional Skills Investment Plan; and
- (3) to agree to the online publication of the Ayrshire Regional Skills Investment Plan.

7. UK Government – Shared Prosperity Fund.

There was submitted a report (issued) of June 2022 by the Head of Economic Growth (EAC)

- (1) providing information on the launch of the UK Government's Shared Prosperity Fund; and
- (2) setting out a range of actions that would be undertaken in order to secure investment for the Ayrshire region via the Shared Prosperity Fund.

After an Elected Member enquired if there were any problems envisaged, he was advised that the priorities would be set out and the proposals would be considered by the three Ayrshire Authorities in August.

The Joint Committee

Decided:

- (a) to note the launch of the UK Shared Prosperity Fund, its overarching aim and its three specific priorities;
- (b) to note the funding allocation breakdown, which included totals for the three Councils and the Ayrshire Economic Partnership area;
- (c) to note the governance arrangements for the UKSPF, including the requirement for a lead local authority;
- (d) to note that each of the three Councils was preparing or considering the preparation of individual Investment Plans for financial years 2022/23, 2023/24 and 2024/25, which would set out how UKSPF funding would be used, and that these Plans would require to align with shared, regional objectives including the new Regional Economic Strategy and Action Plan, currently under development;
- (e) to note that all three Councils were in the process of seeking an extension of the deadline period from the UK Government for completing their Investment Plans;
- (f) to note that further technical guidance to assist Councils prepare their Investment Plans would be published by the UK Government in the weeks ahead; and
- (g) to otherwise, note the contents of this report.

The meeting ended at 2.45 p.m.

Ayrshire Economic Joint Committee (Special)
Held on 30 June 2022 at 12:30 pm via Microsoft Teams

Present:

South Ayrshire Council: Councillors Dowey (Chair), Henderson and Pollock.
North Ayrshire Council: Councillors Burns, Cullinane and Gurney.
East Ayrshire Council: Councillors Maitland, McKay and Reid.

C. Turnbull, Ayrshire College; S. Foster (Spirit AeroSystems); J. Martin (Scottish Enterprise); and P. Zealey (Skills Development Scotland).

In Attendance:

E. Howat, Chief Executive (SAC); D. Gillies, Director – Place (SAC); T. Leijser, Service Lead – Economy and Regeneration (SAC); K. Yeomans, Director of Growth and Investment (NAC); D. McDowall, Head of Economic Growth (EAC); J. McLachlan, Chief Financial Officer and Head of Finance and ICT (EAC); and A. Gibson, Committee Services Officer (SAC).

1. Welcome and Introductions.

The Chair welcomed everyone to the special meeting of the Ayrshire Economic Joint Committee.

2. Ayrshire Growth Deal – Commercial Build.

There was submitted a report (Members only) of June 2022 by the Chief Executive (SAC) providing an update on the Ayrshire Growth Deal (AGD) Commercial Build project and a request from Scottish and UK Governments.

The Joint Committee

Decided:

- (1) to agree to the request from the Scottish and UK Governments that the inward investment project was incorporated within the Ayrshire Growth Deal Commercial Build Full Business Case;
- (2) to note that this was a departure from the programme as articulated in the Outline Business Case;
- (3) to note the request from the Scottish and UK Governments that Scottish Enterprise were included as a delivery and investment partner for the Commercial Build and that Scottish Enterprise had been asked to confirm the new Business model, contract structure and governance proposed for this new arrangement;
- (4) to note that the AGD PMO were working to confirm revised governance arrangements for this project; and
- (5) to note that officers would develop the Commercial Build Full Business Case for consideration initially by South Ayrshire Council on 30 August 2022 and thereafter for approval by the Ayrshire Economic Joint Committee.

3. Consideration of Disclosure of the above Confidential Report.

Following advice from the Chief Executive (SAC), the Joint Committee

Decided: not to authorise the disclosure under Standing Order 32.4 of the following report:-

Ayrshire Growth Deal – Commercial Build.

The meeting ended at 12.38 p.m.

Staffing and Recruitment Committee
16 August 2022

At the Meeting of Staffing and Recruitment of North Ayrshire Council at 12 noon involving participation by remote electronic means and physical attendance within the North Coast and Islands Committee Room, Irvine.

Present (Physical Participation)

Marie Burns, Margaret Johnson and Shaun Macauley.

Present (Remote Electronic Participation)

John Bell, Joe Cullinane, Todd Ferguson and Tom Marshall.

In Attendance (Physical Participation)

C. Hatton, Chief Executive, C. Cameron, Director (HSCP) and F. Walker, Head of Service (People and ICT).

Chair

Marie Burns in the Chair.

1. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 11 and Section 5 of the Code of Conduct for Councillors.

2. Exclusion of the Public and Press

The Committee resolved, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude from the Meeting, the press and the public for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act.

3. Heath & Social Care Partnership Update

The Committee considered the report and approved the proposals presented.

The Meeting ended at 12.15pm.



North Ayrshire Health and Social Care Partnership

**Minute of Integration Joint Board meeting held on
Thursday 25 August 2022 at 10.00 a.m.**

**involving participation by remote electronic means and physical attendance
within the Council Chambers, Irvine.**

Present (Physical Participation)

Voting Members

Bob Martin, NHS Ayrshire and Arran (Chair)
Councillor Margaret Johnson, North Ayrshire Council (Vice Chair)
Councillor Anthea Dickson, North Ayrshire Council
Louise McPhater, North Ayrshire Council

Professional Advisers

Caroline Cameron, Director of Health and Social Care Partnership
Paul Doak, Head of Service (HSCP Finance and Transformation)/Section 95 Officer
Darren Fullarton, Associate Nurse Director/IJB Lead Nurse

Stakeholder Representatives

Louise McDaid, Staff Representative (North Ayrshire Council)/Chair, North Coast
Locality Forum

Present (Remote Participation)

Voting Members

Councillor Timothy Billings, North Ayrshire Council
Adrian Carragher, NHS Ayrshire and Arran
Christie Fisher, NHS Ayrshire and Arran
Marc Mazzucco, NHS Ayrshire and Arran

Professional Advisers

Alistair Reid, Lead Allied Health Professional Adviser

Stakeholder Representatives

Pamela Jardine, Carers Representative
Vicki Yuill, Third Sector Representative

In Attendance (Physical Participation)

Alison Sutherland, Head of Service (Children, Families and Criminal Justice)
Thelma Bowers, Head of Service (Mental Health)
David Thomson, Head of Service (Health and Community Care)
Stuart McKenzie, Senior Manager, CAMHS
Karen Andrews, Team Manager

Diane McCaw, Committee Services Officer
Hayley Clancy, Committee Services Officer

In Attendance (Remote Participation)

Michelle Sutherland, Partnership Facilitator, HSCP
Eleanor Currie, Principal Manager – Finance
Peter McArthur, Senior Manager (Addictions)
Scott Bryan, Strategic Planning Policy and Inequalities Officer
Pat Kenny, Deloitte
Ellis Davidson Horne, Deloitte

Apologies

Dr. Louise Wilson, GP Representative
Philip Hodgkinson, Acute Services Representative
Janet Davies, Lead Psychologist
Aileen Craig, IJB Monitoring Officer

1. Apologies and Chair's Remarks

Apologies for absence were noted.

The Chair welcomed Christie Fisher as the new NHS Non-Executive Member of the Integration Joint Board and thanked Jean Ford and Philip Hodgkinson for their valuable contributions to the work of the IJB.

The Chair agreed to vary the order of business to allow consideration of Agenda Item 16: Appointments as the first item to provide an update on current Membership to the Board.

2. Declarations of Interest

There were no declarations of interest in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.

3. Appointments

Submitted report by Caroline Cameron, Director (NAHSCP) which detailed the appointment of Christie Fisher as the new NHS Non-Executive Member of the North Ayrshire Integration Joint Board.

The Board agreed to (a) note the appointment of Christie Fisher as the new NHS Non-Executive Member; and (b) approve the appointment of Christie Fisher to the Performance and Audit Committee.

4. Minutes/Action Note

The accuracy of the Minutes of the meeting held on 16 June 2022 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

4.1 Matters Arising from the Action Note

Updates in terms of the Action Note were detailed as follows:-

- Mental Welfare Commission – report to be brought back to the IJB by October 2022;
- Risk Appetite Statement - recommendation from PAC that report template be amended to incorporate alignment with Risk Appetite and this will be embedded in future reports to IJB where a decision is required;
- Communities Mental Health and Wellbeing – update to be provided to a future IJB;
- Medium-term Financial Outlook – discussion on sharing more information will be incorporated into the IJB Development Workshop in September; and
- Unscheduled Care Performance – verbal update at Agenda Item 14.

Noted.

5. 2021/22 Audited Annual Accounts

Submitted report by Paul Doak, Head of Service (HSCP Finance and Transformation) on the Audited Accounts for 2021-22, attached at Appendix 1 to the report. Appendix 2 included the letter of representation signed by the Chief Finance Officer (NAHSCP).

The IJB's accounts for the year to 31 March 2022 were submitted to Deloitte LPP in accordance with the agreed timetable. Deloitte have given an unqualified opinion that the 2021/22 financial statements give a true and fair view of the financial position and expenditure and income of the IJB for the year, concluding that the accounts have been properly prepared in accordance with relevant legislation, applicable accounting standards and other reporting requirements. During the audit, minor amendments were required around the presentation of the prior year adjustment in respect of the £500 Covid 'thank you' payments which were reported to the IJB through the financial monitoring reports in 2021-22 and in the remuneration report. The overall financial position remains as reported to the Performance and Audit Committee in June 2022.

The Board agreed to (a) note that Deloitte LLP have completed their audit of the annual accounts for 2021-22 and have issued an unqualified independent report auditor's report; (b) approve the Audited Annual Accounts to be signed for issue.

6. External Audit Final Report

Submitted report by Deloitte on the External Audit Final Report on the Audit of Financial Statements.

The key messages of the report were:-

- it was expected that an unmodified audit opinion would be issued;
- effective budget settings and monitoring arrangements were in place supported by an experienced finance team and robust internal audit function;
- a balanced budget had been set for 2022/23, holding unearmarked reserves at a level consistent with its Reserves Strategy and therefore financially sustainable in the short term;
- the IJB continued to have strong leadership with more tailored training being developed for Board Members; and
- there continued to be a clear and robust performance management framework and sufficient arrangements in place to secure best value and in terms of areas requiring further development.

The Chair thanked Deloitte for their work over the years in auditing the IJB and for the valued working relationship.

Noted.

7. Director's Report

Submitted report by Caroline Cameron, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report provided an update on the following areas:-

- National developments that included the National Suicide Statistics, the State of Caring 2022 Survey, the consultation on Mental Health and Wellbeing Strategy and the Call for Views and Your Priorities digital consultation on the National Care Service (Scotland) Bill;
- A future report to be provided to the IJB on suicides, drug and alcohol related deaths;
- Ayrshire wide developments that included Awards from the NHS Scotland Event and an update on MARAC Go Live on 1 August 2022;
- North Ayrshire Developments that included Welfare rights Officers in Schools, the launch of a new Wellbeing Instagram Account, the continued partnership with the National Portrait Gallery and the new support resource for staff affected by the death of a young person by suicide; and
- An update on the Covid vaccination programme alongside the flu vaccination programme.

Louise McPhater left the meeting at this point.

Members asked questions and were provided with further information in relation to:-

- The vaccination programme being delivered by start of December 2022; and
- Whether the vaccination programme would also include those who work privately as carers.

Noted.

8. 2022-23 Month 3 Financial Performance

Submitted report by Paul Doak, Head of Service (HSCP Finance and Transformation) on the financial position of the Health and Social Care Partnership.

Appendix A to the report provided the financial overview of the partnership position, with the full Transformation Plan for 2022/23 provided in Appendix B. Appendix C provided an overview of those service changes with financial savings attached to them and the current BRAG status around the deliverability of each saving. Appendix D outlined the movement in the overall budget position for the Partnership following the initial approved budget. The local finance mobilisation plan submission was provided

at Appendix E to the report with Appendix F showing the IJB reserves position in detail.

Members asked questions and were provided with further information in relation to:-

- the timing of budget revisions in terms of readjustments;
- planning for the future in relation to complex care and delayed discharges;
- the carers underspend figure presented in June being the final position for the last financial year; and
- the projected carers underspend figure for this financial year being lower than last year.

The Board agreed to (a) note the overall integrated financial performance report for the financial year 2022-23 and the current overall projected year-end overspend of £0.050m; (b) note the progress with delivery of agreed savings; (c) note the remaining financial risks for 2022-23, including the impact of remaining Covid-19 estimates and costs; and (d) approve the budget reductions detailed at Paragraph 2.11 of the report.

9. Ayrshire and Arran CAMHS Reform Programme

Submitted report by Stuart McKenzie, Senior Manager on the CAMHS Reform Programme and the actions progressed to continue to implement a programme of significant reform. Appendix 1 detailed hyperlinks in relation to strategic documents mentioned within the report. The report also highlighted areas of redesign and response associated with the Recovery and Renewal plans which evolved through and beyond the Covid-19 Pandemic.

Members asked questions and were provided with further information in relation to:-

- challenges regarding recruitment and any associated delays with commencement of projects;
- opportunities to evolve nursing practice in terms of child and young person mental health;
- work within communities to understand the needs of neurodivergent individuals;
- development of the language and narrative across all aspects of mental health; and
- the commissioning of an 'Extreme Team' approach across Ayrshire and Arran enabling targeted resource allocation to ensure early intervention in relation to children and young people.

Noted.

10. The Promise in North Ayrshire: Update on Progress

Submitted report by Alison Sutherland, Head of Service (Children, Families and Criminal Justice) in relation to ongoing work within North Ayrshire to deliver The Promise to our children and young people. Appendix 1 to the report detailed The Promise Governance Chart. The report outlined progress being made nationally and locally and detailed the key next steps until March 2024.

Members asked questions and were provided with further information in relation to:-

- the levels and trends in relation to children in care;
- the alignment of further services to early intervention and prevention approaches;
- the commitment from the Scottish Government in terms of funding and the allocation to the Family Wellbeing Fund;
- discussions with Children's Services Planning Group partners on the management of progress; and
- engagement with the third sector.

The Board agreed to note (a) the progress in North Ayrshire to lay the foundations to deliver on the ambitions of The Promise and on the further areas of work planned during Phase 1 to 2024; and (b) that a further progress report and action plan will be remitted to IJB following The Promise Conference to be held in November 2022.

11. Joint Inspection of Children's Services

Submitted report by Alison Sutherland, Head of Service (Children, Families and Criminal Justice) on the findings of the Joint Inspection of Services for Children and Young People at risk of harm. The full report by the Care Inspectorate, noting key findings, strengths and good practice, was detailed at Appendix 1 to the report.

The Board agreed to note the contents of the report including (i) the publication of the Joint Inspection of Services for Children and Young People at risk of harm in North Ayrshire Community Planning Partnership area in June 2022; (ii) the very positive nature of the report, key findings, strengths and good practice and how it reflects the commitment and dedication of staff working across agencies; and (iii) the identified areas for further improvement.

12. North Ayrshire HSCP and ADP Annual Performance Management Report – Alcohol and Drugs

Submitted report by Peter McArthur, Senior Manager, Addiction detailing annual performance information in relation to alcohol and drugs. The Annual Performance Report was attached at Appendix 1 to the report and provided details of access to treatment waiting times, alcohol brief interventions, Naloxone supply, drug related deaths, training delivery and finance.

Members asked questions and were provided with further information in relation to:-

- financial information on funding streams and the challenge for the Partnership and community groups to deliver supportive interventions;
- individuals with lived experience providing support to others while balancing their own recovery;
- the concern regarding gambling in relation to mental health and wellbeing;
- the number of reported lives saved through the use of Naloxone across North Ayrshire;
- Naloxone kit expiry dates and publicity around replacement kits; and
- a future report from the ADP giving a clearer understanding in terms of drug types which have contributed to drug death statistics.

Noted.

13. North Ayrshire HSCP and ADP Implementing Medication Assisted Treatment (MAT) – Annual Report

Submitted report by Peter McArthur, Senior Manager, Addiction, on the implementation of the new Medication Assisted Treatment (MAT) Standards. The MAT Annual Summary report was detailed in Appendix 1 to the report while Appendix 2 provided detail of the RAG status for each of the MAT Standards 1-5 for each of the ADP areas. Appendix 3 detailed an overview of the MAT Implementation Support Team's (MIST's) assessment of MAT implementation in North Ayrshire including a number of Improvement Actions and Appendix 4 noted to obligations contained within recent correspondence from the Minister for Drugs Policy.

Members were provided with further information in relation to the new governance arrangements in terms of accountability for Chief Officers and Chief Executives.

Noted.

14. Unscheduled Care Update

The Board received a verbal update by Caroline Cameron, Director (NAHSCP) following the report to the last meeting of the IJB on 16 June 2022. The verbal update included information in relation to:-

- ongoing work in terms of rightsizing the bed footprint in acute hospitals;
- no additional bed closures to date;
- a number of focussed 'discharge without delay' events supported by HSCP colleagues across Ayrshire and Arran;
- clear targets in place in relation to future phased additional bed closures prior to the winter period; and
- a key priority for improvements in terms of safe staffing levels and patient care experience.

The Board was also informed of a Pan-Ayrshire agreement to report back to IJBs in September an update in terms of any impact on performance, the position in relation to hospital beds, the learning from 'Discharge Without Delay' events and an outline of the next steps.

Noted.

15. NAHSCP Draft Workforce Plan 2022-25

Submitted report by Scott Bryan, Interim Programme Manager, Strategic Planning on the draft Workforce Plan 2022-25. The draft Workforce Plan was detailed in full at Appendix 1 to the report. Appendix 2 provided information on actions and desired outcomes.

Members asked questions and were provided with further information in relation to:-

- nursing gaps highlighted within the Plan;
- consultation and engagement with professional leads from a range of stakeholders;

- collective discussion in terms of future workforce; and
- the inclusion within the Plan of a further commitment to work with the Third Sector to identify and deliver plans and resources.

The Board was advised to contact Scott Bryan direct with any further feedback in relation to the Plan.

Noted.

16. Clinical and Care Governance Annual Report

Adrian Carragher left the meeting at this point.

Submitted report by Darren Fullarton, Lead Nurse/Associate Nurse Director providing Clinical and Care Governance Group (CCGG) update on governance activity for the period August 2021 – August 2022. The revised Terms of Reference for the CCGG were detailed at Appendix 1 to the report. Appendix 2 detailed action plans in response to recommendations from the Mental Welfare Commission visits across North Ayrshire.

Members asked questions and were provided with further information in relation to:-

- a potential refresh of the staff input to the Group; and
- specific input from the pharmacy professional group.

Noted.

The meeting ended at 12.40 p.m.



North Ayrshire Health and Social Care Partnership
Minute of Integration Joint Board meeting held on
Thursday 22 September 2022 at 10.00 a.m.
involving participation by remote electronic means and physical attendance
within the Council Chambers, Irvine.

Present (Physical Participation)

Voting Members

Bob Martin, NHS Ayrshire and Arran (Chair)
Councillor Margaret Johnson, North Ayrshire Council (Vice Chair)
Councillor Timothy Billings
Councillor Anthea Dickson, North Ayrshire Council

Professional Advisers

Caroline Cameron, Director of Health and Social Care Partnership
Paul Doak, Head of Service (HSCP Finance and Transformation)/Section 95 Officer
Scott Hunter, Chief Social Work Officer – North Ayrshire

Stakeholder Representatives

Louise McDaid, Staff Representative (North Ayrshire Council)/Chair, North Coast Locality Forum
Pamela Jardine, Carers Representative

Present (Remote Participation)

Voting Members

Adrian Carragher, NHS Ayrshire and Arran
Christie Fisher, NHS Ayrshire and Arran
Marc Mazzucco, NHS Ayrshire and Arran

Professional Advisers

Darren Fullarton, Associate Nurse Director/IJB Lead Nurse

Stakeholder Representatives

Louise Gibson, IJB Irvine Locality Forum (Chair)
Vicki Yuill, Third Sector Representative

In Attendance (Physical Participation)

Alison Sutherland, Head of Service (Children, Families and Criminal Justice)
Thelma Bowers, Head of Service (Mental Health)
David Thomson, Head of Service (Health and Community Care)
Peter McArthur, Senior Manager (Addictions)

Raymond Lynch, Senior Manager (Legal Services)
Craig Stewart, Committee Services Officer
Angela Little, Committee Services Officer

In Attendance (Remote Participation)

Michelle Sutherland, Partnership Facilitator, HSCP
Eleanor Currie, Principal Manager – Finance

Apologies

Councillor Louise McPhater, North Ayrshire Council
Alistair Reid, Lead Allied Health Professional Adviser
Aileen Craig, IJB Monitoring Officer

1. Apologies and Chair's Remarks

Apologies for absence were noted.

2. Declarations of Interest

There were no declarations of interest in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.

3. Minutes/Action Note

The accuracy of the Minutes of the meeting held on 25 August 2022 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3.1 Matters Arising from the Action Note

It was noted that matters arising from the action note were on track.

Noted.

4. Chief Social Work Officer Annual Report 2021/22

Submitted report by the Chief Social Work Officer on the Annual Report required by the Scottish Government. The report set out at Appendix 1, highlights the range of Social Work activity throughout the year and places that in the context of the socioeconomic challenges faced locally.

Members asked questions and were provided with further information in relation to:-

- Recruitment of social workers, particularly given the current challenging financial landscape;
- Mental health matters; and
- Child protection arrangements.

The Board agreed to note (a) the contents of the report and, in particular, the successes and challenges detailed therein; and (b) the skilled and compassionate interventions of our practitioners and managers.

5. Director's Report

Submitted report by Caroline Cameron, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report provided an update on the following areas:-

- National developments that included the New mental health and well-being platform for employers, outlined in more detail in the reports;
- Ayrshire wide developments that included Discharge Without Delay – 7 Minute Briefing and Child Health Report 2022;
- North Ayrshire Developments that included 'Near Me' (a video calling service used by many health and public services) based at Kilwinning Library, Respite fund applications open for unpaid carers, Impact Arts opportunities for young people and a recent team-building day involving North Ayrshire Drug & Alcohol Recovery Service (NADARS) through a successful application to the Staff Well-being fund; and
- An update on the Covid vaccination programme including a pause to the remaining asymptomatic testing in place for health and social care staff and in high risk settings and updated guidance in relation to the use of face masks in social care alongside the seasonal flu vaccination programme.

Members asked questions and were provided with further information in relation to:-

- The 'Near Me' service and whether it would be rolled out to other public libraries in North Ayrshire, following evaluation; and
- The current testing arrangements for health and social care staff and whether the test kits were still suitable for any future strains of the Covid-19 virus that might emerge.

Noted.

6. Annual Performance Report 2021-22

Submitted report by Paul Doak, Head of Service (HSCP Finance and Transformation) on the key achievements during 2021-22 and the publication of the Annual Performance Report. The Annual Performance Report was set out at Appendix 1 to the report.

Noted.

7. 2022-23 – Month 4 Financial Performance

Submitted report by Paul Doak, Head of Service (HSCP Finance and Transformation) on the IJB's financial performance. Appendix A to the report provided the financial overview of the partnership position, with the full Transformation Plan for 2022/23 provided in Appendix B. Appendix C provided an overview of those service changes with financial Savings attached to them and the current BRAG status around the deliverability of each saving. Appendix D outlined the movement in the overall budget position for the Partnership following the initial approved budget. The local finance mobilisation plan submission was provided at Appendix E to the report with Appendix F showing the IJB reserves position in detail.

The Board agreed to (a) note (i) the overall integrated financial performance report for the financial year 2022-23 and the current overall projected year-end underspend of £0.389m, (ii) the progress with delivery of agreed savings, (iii) the remaining financial risks for 2022-23, including the impact of remaining Covid-19 estimates and costs; and (b) approve the budget reductions which were detailed at paragraph 2.11 of the report.

8. Reserves Policy

Submitted report by Paul Doak, Head of Service (HSCP Finance and Transformation) on the updated Partnership reserves policy. The updated policy was set out at Appendix A to the report.

The Board agreed to approve the updated reserves policy.

9. North Ayrshire Health and Social Care Partnership and Alcohol and Drug Partnership Implementing Medication Assisted Treatment – update report and Improvement Plan

Submitted report by Peter McArthur, Senior Manager (Addictions), on the implementation of new Medication Assisted Treatment (MAT) Standards and requesting endorsement of the North Ayrshire MAT Improvement Plan. The MAT annual summary report 2021 to 2022; RAG Status - for MAT standards 1 to 5 - July 2022; North Ayrshire MAT Implementation Plan finalised draft - for endorsement & approval 080922; and Correspondence from Minister for Drugs Policy - MAT requirements and accountability 2022 was set out at Appendices 1 – 4 to the report, respectively.

The Board agreed to (a) endorse the MAT Improvement Plan and (b) note the obligations placed on Chief Officers and Chief Executives in relation to governance and accountability.

10. Recovery & Renewal for Mental Health

Submitted report by Thelma Bowers, Head of Mental Health, on the Scottish Government Programme of work for Mental Health Recovery & Renewal investment and service development in alignment with Scottish Government strategic priorities.

Members asked questions and were provided with further information in relation to:-

- Funding arrangements particularly involving the Third Sector.

The Board agreed to (a) note the update on the programme of work for Mental Health Recovery and Renewal; (b) endorse and support the programme as set out in the report; and (c) that a seminar be arranged to give more information to Members in this area.

11. Whistleblowing Report – Quarter 1, April to 30 June 2022

Submitted report by Karen Callaghan, Corporate Governance Co-ordinator, in relation to whistleblowing concerns raised in Quarter 1 (April-30 June 2022).

Noted.

The meeting ended at 11.40 p.m.

Licensing Committee
26 September 2022

At a Meeting of the Licensing Committee of North Ayrshire Council at 2.00 p.m. involving a combination of participation by remote electronic means and physical attendance within the Council Chambers, Irvine

Present (Physical Participation)

Eleanor Collier, Nairn McDonald, John Bell, Christina Larsen, Matthew McLean, Donald L. Reid and Ronnie Stalker.

Present (Remote Participation)

Jean McClung

In Attendance (Physical Participation)

S. McKenzie, Senior Manager (Protective Services), A. Gemmell, Manager (Planning), Robert Robb, Assistant Manager (Waste Strategy & Contracts) and E. Anderson, Team Manager (Housing Strategy & Development) (Place); and R. Lynch, Senior Manager (Legal Services), W. O'Brien, Solicitor (Licensing), C. Pollock, Licensing Administration Officer, A. Toal, Administration Assistant (Licensing) and C. Stewart and A. Little, Committee Services Officers (Democratic Services) Chief Executive's Service).

In Attendance (Remote Participation)

B. Pearcey, Island Officer.

Also in Attendance

Inspector D. Cameron and Sergeant S. Syme.

Chair

Councillor Collier in the Chair.

Apologies

Angela Stephen

1. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 11 and Section 5 of the Code of Conduct for Councillors.

2. Licensing of Short Term Lets - The Civic Government (Scotland) Act 1982 (Licensing of Short Term Lets) Order 2022

Submitted report by the Head of Democratic Services on the legislative changes that introduced a mandatory licensing scheme for Short Term Lets. The Draft Short Term Lets Policy for North Ayrshire Council and consultation response form were set out at Appendices 1 and 2 to the report, respectively. The consultation responses and analysis were provided at Appendices 3 and 4, and officer comments on the responses set out at Appendix 5 to the report.

Members asked questions and were provided with further information in relation to: -

- Occupancy conditions;
- Fees and charges; and
- Temporary Exemptions and Temporary Licences.

The Committee approved the proposal that the Council would establish an 'Existing Hosts Confirmation Scheme' whereby 'Existing Hosts' could seek confirmation from the Council that they benefit from the 'Transitional Provisions' provided for in the legislation, and that if the Council were satisfied that a Host appeared to meet the criteria then such confirmation could be issued. The Committee noted that (a) the Scheme was adopted without legal obligation and was free-of-charge to any Existing Host; (b) if issued, the confirmation would not be a 'licence', but the legislation's provisions mean that Existing Hosts with confirmations would be assisted in continuing to operate without the grant of a Licence until 31 March 2023 (if they did not apply for a Licence by that date); and (c) if they did apply for a Licence by that date, the Existing Host could continue to operate until such time as the Council decide whether to grant or to refuse the application.

The Committee agreed to (a) note the current progress in preparation for implementation for the Short Term Lets scheme; (b) approve the terms of Short Term Lets Policy set out at Appendix 1 to the report , after due consideration of the consultation responses and officers' comments thereon; (c) within 18 months from April 2023, a further report be submitted to the Committee detailing a review of the operation of the Short Term Lets scheme in North Ayrshire, including the level of fee(s) charged and the operation of the conditions in practice; (d) determine the Council's policy on "Temporary Exemptions" (Order, Schedule 2, Paragraph 6:"Temporary exemption from the requirement to have a licence"); (e) delegate authority to the Convenor, in consultation with the Clerk, to revise the draft Licensing Policy Statement on all other matters (other than "Temporary Exemptions") having regard to the Committee's comments on a number of issues; and (f)approve the principle of the proposed 'Existing Hosts Confirmation Scheme', delegating to the Clerk to set the procedures for requesting confirmation, the criteria for issuing confirmation, and all other aspects of the scheme's implementation, and to vary any of these as he considered appropriate.

The meeting ended at 4.30 p.m.

Audit and Scrutiny Committee
27 September 2022

At a Special Meeting of the Audit and Scrutiny Committee of North Ayrshire Council at 10.00 a.m. involving participation by remote electronic means and physical attendance within the Council Chambers, Irvine.

Present (Physical Participation)

John Bell, Donald Reid, Cameron Inglis, Matthew McLean, Davina McTiernan and John Sweeney.

Present (Remote Participation)

Tom Marshall.

In Attendance (Physical Participation)

C. Cameron, Director, A. Sutherland, Head of Service (Children, Families and Justice) and M. Close, Senior Officer (HSCP); A. McClelland, Head of Service (Education); B. Borthwick and W. Turpie, Senior Managers and J. Smith, Senior Officer (Place); F. Ellis, Senior Manager (Place); M. Boyd, Head of Service (Finance), L. Miller, Senior Manager (Audit, Fraud Safety and Insurance), R. Lynch, Senior Manager (Legal Services), A. Little and H. Clancy, Committee Services Officers (Chief Executive's Service).

Also in Attendance (Physical Participation)

L. Kirkland, B. Griffin and D. Jarrett (NHS).

Chair

Councillor Bell in the Chair.

Apologies

Eleanor Collier.

1. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 11 and Section 5 of the Code of Conduct for Councillors.

2. Minutes

The Minutes of (i) the Ordinary Meeting of the Audit and Scrutiny Committee held on 31 May 2022; and (ii) the Special Meeting held on 30 June 2022 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3. External Quality Assessment of Internal Audit by West Dunbartonshire Council

Submitted report by the Head of Service (Finance) on the findings of the recent external review of Internal Audit carried out by West Dunbartonshire Council. The full External Quality Assessment report, including the action plans, was detailed at Appendix 1 to the report.

The Committee agreed to (a) note (i) the findings and action plan from the review of Internal Audit; and (ii) the positive nature of the assessment; and (b) record its thanks to West Dunbartonshire Council Internal Audit for carrying out the review.

4. Accounts Commission's Report: Local Government in Scotland: Overview 2022

Submitted a report by the Head of Service (Finance) on the findings of the Local Government in Scotland Overview 2022 report by the Accounts Commission highlighting key messages and recommendations.

A link to the full report was provided within the Executive Summary which reflected on the evolving and long-term nature of the impact of the Covid-19 pandemic, considered the second year of the pandemic, building on the previous review of the initial response of Councils to the challenges, and assessed the ongoing impact of Covid-19 and Councils' progress towards recovery and renewal.

Members asked questions and were provided with further information in relation to the following:-

- workforce planning that used a variety of tools and techniques, such as career development, succession planning, vacancy management, redeployment and early release schemes to plan the workforce requirements for the future; and
- a six-monthly review of each Service's workforce plan that is undertaken, to ensure service review and redesign of the workforce is on track.

The Committee agreed to note (i) the findings of the Accounts Commission report; (ii) the recommendations contained in the report; and (iii) North Ayrshire Council's current approach in relation to each recommendation.

5. Internal Audit Annual Update Report: North Ayrshire Integration Joint Board (IJB)

Submitted report by the Head of Service (Finance) on the IJB's Annual Report for 2021/22 and the approved internal audit plan for 2022/23. Substantial assurance was provided over the arrangements in place, and no areas for improvement were identified during the review.

The report also provided details of the Internal Audit Plan 2022/23 and the allocation of 25 audit days from the Internal Audit service of North Ayrshire Council and 10 days from NHS Ayrshire and Arran.

Noted.

6. Strategic Risk Register 2022/23

Submitted report by the Head of Service (Finance) on the Council's agreed Strategic Risk Register for 2022/23. The Strategic Risk Register Report 2022/23, with detailed actions, was provided at Appendix 1 to the report.

Members asked questions and were provided with further information in relation to the following:-

- a range of finance pressures that had been identified, including additional national insurance contributions, energy cost inflation, contractual commitments as well as significant construction inflation;
- Blackstart workshops that would take place to work through a range of scenarios, including the loss of all power and mobile networks; and
- six strategic sites in North Ayrshire identified to house generators which would be used in the event of a national power outage.

Noted.

7. Internal Audit and Corporate Fraud Action Plans: Quarter 1 Update

Submitted report by the Head of Service (Finance) on the progress made by Council Services in implementing the agreed actions from Internal Audit and Corporate Fraud reports as at 30 June 2022. Appendix 1 to the report provided full details of seven Internal Audit actions which were not completed within the agreed timescale.

Members asked questions and were provided with further information in relation to data protection information awareness training arranged for Garnock Academy on 22 November 2022.

The Committee agreed to note (i) the current position with the implementation of the Internal Audit and Corporate Fraud actions; and (ii) challenges which were faced by those services which have not implemented actions within the previously agreed timescales.

8. Internal Audit Plan 2022/23: Mid-Year Update

Submitted report by Head of Service (Finance) on progress made in delivering the 2022/23 Internal Audit Plan, including information on two additional audits for inclusion in the 2022/23 Plan and five audits to be deferred to the 2023/24 Internal Audit Plan. Appendix 1 to the report detailed the full Internal Audit Plan for 2022/23.

Members asked questions and were provided with further information in relation to the following:-

- four audits undertaken to review controls in the Transport Hub in relation to transportation, with a particular focus on the use of taxis; and
- deferral of five audits till 2023/24 to allow audit days to be aligned with available resources.

The Committee agreed to (a) note the current position; (b) approve the inclusion of two additional audit reviews in 2022/23; and (c) approve the deferral of five audits for consideration as part of the 2023/24 Internal Audit Plan.

9. Internal Audit Reports Issued

Submitted report by the Head of Service (Finance) on the findings of Internal Audit work completed between May and August 2022. The findings from eight audit assignments were detailed at Appendix 1 to the report, together with the respective executive summaries and action plans.

Members asked questions and were provided with further information in relation to the following:-

IJB Compliance with the CIPFA Financial Management Code

- compliance information that had been circulated to staff via email and training that would be provided to services if required.

Accounts Payable Transaction Testing Q4

- 100% of all invoices that had been checked within one accounting period to test for duplicate invoices for payments to suppliers; and
- the provision of further information to Members on possible duplicate invoices

Social Media

- work undertaken to ensure social media accounts aligned with the Council's Communication Strategy;
- the preparation of an Education Digital Strategy; and
- that the Head of Service (Education) would liaise directly with the Chair in relation to school Twitter accounts; and
- the provision of further information by the Head of Service (Education) in relation to school Twitter accounts

VAT

- thirty transactions that required further investigation to cross-check the information behind the data.

Off-Payroll Working (IR35)

- the use of agency staff by HSCP, Building Services and Waste Management; and
- no issues had been noted during the review of transactions with five local suppliers whose contract type and company indicated a Personal Service Company (PSC).

The Committee agreed (a) that the Head of Finance provide further information to Members on possible duplicate invoices; (b) that the Head of Service (Education) liaise directly with the Chair in relation to school Twitter accounts; and (c) to note the outcomes from the Internal Audit work completed as set out in the report.

10. Counter Fraud and Corruption Strategy

Submitted report by the Head of Service (Finance) on the refresh of the Council's Counter Fraud and Corruption Strategy. The refreshed Strategy was detailed at Appendix 1 to the report and set out how the Council aimed to address fraud risk.

The Strategy highlighted the areas of the Council's operations that were viewed as being at greatest risk of fraud and corruption and outlined a number of danger signs or 'red flags' to which the Council must be alert in order to maximise the opportunity to identify potential frauds.

Noted.

11. Annual Assurance Statement to the Scottish Housing Regulator 2021/22

Submitted report by the Executive Director (Place) on the Council's Annual return on the Charter 2021/21 submission and endorsement of the Annual Assurance Statement for submission to the Scottish Housing Regulator. The Annual Assurance Statement was detailed at Appendix 1 to the report.

Members asked questions and were provided with further information in relation to the following:-

- an update that would be provided to a future meeting on any links between access not being provided to properties to allow upgrades to be undertaken and the slight increase in tenancy offers being refused;
- a range of information that is held on the Asset Management System, including details of properties with compliant and non-compliant smoke alarms;
- issues with a specific arrangement to upgrade smoke alarms that would be examined by the Senior Manager (Housing Strategy & Development) and an update provided to the local Member;
- upgrades to smoke alarm systems that are now completed when gas safety checks are undertaken;

- improved processes that had been put in place to resolve issues that had been experienced with a contactor's recording system for gas safety checks; and
- the provision of a report to the next meeting on staff absences in the previous 3 years.

The Committee agreed (a) that the Committee Chair sign the Annual Assurance Statement detailed at Appendix 1 to the report; (b) to note (i) the Annual Return on the Charter submission 2021-22; (ii) the supporting evidence provided to demonstrate compliance with the regulatory framework; and (iii) the Council's Covid related non-compliance with its legal gas, electrical and fire safety responsibilities, including that all outstanding gas safety checks for 2021/22, have now been carried out; (c) that the Director (Place) provide an update to a future meeting on whether there had been a link between access not being provided to allow upgrades to be undertaken and the slight increase in tenancy offers being refused; and (d) that the Head of Service (People and ICT) provide a report to the next meeting on staff absences in the previous 3 years.

12. Exclusion of the Public – Para 1

The Committee resolved in terms of Section 50(A)4 of the Local Government (Scotland) Act 1973, to exclude from the Meeting the press and the public for the following item of business on the grounds indicated in terms of Paragraph 1 of Part 1 of Schedule 7A of the Act.

13. Investigation Reports Issued

Submitted report by the Head of Service (Finance) on investigation reports finalised since the last meeting.

The Committee agreed (a) that the Director, Health and Social Care Partnership provide a report to a future meeting on Blue Badges; and (b) to otherwise note the report.

14. Internal Audit and Corporate Fraud Action Plans: Quarter 1 Update (exempted items)

Submitted report by the Head of Service (Finance) on the progress made by Council Services in implementing the agreed actions from Internal Audit and Corporate Fraud reports as at 30 June 2022.

Noted.

The meeting ended at 11.20 a.m.

Cabinet
27 September 2022

IRVINE, 27 September 2022 - At a Meeting of the Cabinet of North Ayrshire Council at 2.30 p.m.

Present

Marie Burns, Scott Davidson, Margaret Johnson, Christina Larsen, Shaun Macaulay, Andrew Bruce, Elizabeth Turbet, Rev Mark Goodman (Church Representatives) and Jackie MacKenzie (Teaching Representative) (Agenda Items 1 – 7).

Also Present

Cameron Inglis, Davina McTiernan and Chloé Robertson.

In Attendance

R. McCutcheon, Executive Director (Place); A. Sutton, Executive Director, C. Amos, Head of Service (Education), Andrew McClelland, (Head of Service (Education) and R. Arthur, Head of Service (Connected Communities) (Communities & Education); C. Cameron, Director (Health and Social Care Partnership), S. Hunter, Chief Social Work Officer and P. McArthur, Senior Manager (Addictions) (Health and Social Care Partnership); M. Boyd, Head of Service (Finance), F. Walker, Head of Service (People & ICT), D. Forbes, Senior Manager (Finance Management), L. Miller, Senior Manager (Audit, Fraud, Safety and Insurance) and J. Walls, Team Manager (Health & Safety) (Chief Executive's Service); R. Lynch, Senior Manager and L. Taylor, Team Manager (Legal Services), M. Sugden, Communications Officer, I. Hardy, Team Manager (Policy and Performance), H. Clancy and A. Little, Committee Services Officers (Democratic Services).

Apologies

Tony Gurney and Alan Hill

Chair

Marie Burns in the Chair.

1. Minutes

The Minutes of the Meeting of the Cabinet held on 23 August 2022 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

2. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 11 and Section 5 of the Code of Conduct for Councillors.

3. Education Service Standards and Quality Report 2021/22

Submitted a report by the Executive Director (Communities and Education) on key progress towards the Education Service Improvement Priorities and the National Improvement Framework Priorities for session 2021-22. The Education Service Standards & Quality Report 2021/22 was attached at Appendix 1 to the report.

Members asked a question and were provided with further information in relation to the improvement in attainment and the additional measures put in place to support this-

The Cabinet agreed to (a) note the content of the report and (b) approve the publication of the report.

4. Education Service Improvement Plan 2022-23

Submitted a report by the Executive Director (Communities and Education) seeking approval for the statutory Education Service Improvement Plan for 2022-23, in the context of the National Improvement Framework. The Education Service Improvement Plan 2022/23 was set out at Appendix 1 to the report.

The Cabinet agreed to (a) approve the content of the Educational Service Improvement for 2022–23 plan set out at Appendix 1 to the report; and (b) approve the publication of the plan.

5. South West Educational Improvement Collaborative (SWEIC) Report and Plan 2022-23

Submitted a report by the Executive Director (Communities and Education) on progress made towards the SWEIC Plan in 2021-22 and present an updated SWEIC Plan for 2022. The SWEIC Report 2021/22 and SWEIC Plan 2022/23 were set out at Appendices 1 and 2, respectively, to the report.

The Cabinet agreed to (a) note the progress outlined in the 2021-22 annual SWEIC report set out at Appendix 1 to the report; and (b) approve the draft SWEIC Plan for 2022-23 set out at Appendix 2, for submission to Scottish Ministers.

6. Kilwinning Early Years Centre

Submitted a report by the Executive Director (Communities and Education) to carry out a Statutory Public Consultation on the proposal to close Kilwinning Early Years Centre to allow its incorporation into Pennyburn Primary School as an early years class.

The Cabinet agreed to approve the proposal to carry out a Statutory Public Consultation on the proposal to close Kilwinning Early Years Centre to allow its incorporation into Pennyburn Primary School as an early years class.

7. North Ayrshire Council Strategic Community Learning and Development Plan 2021-2024 Year 1 Progress Report

Submitted a report by the Executive Director (Communities and Education) providing an update on the North Ayrshire Council Strategic Community Learning and Development Plan 2021-2024 through the Year 1 Progress Report. The North Ayrshire CLD Strategic Plan 2021/2024 - Year 1 Progress Report and North Ayrshire CLD Plan (September 2021/24) were set out at Appendices 1 and 2, respectively, to the report.

The Cabinet (a) reviewed the North Ayrshire CLD Strategic Plan 2021-2024 Year 1 Progress Report set out at Appendix 1 to the report; and (b) authorise officers to take forward the second year of the Action Plan, with specific regard to addressing the identified unmet needs.

8. Revenue Budget 2022/23: Financial Performance to 31 July 2022

Submitted a report by the Head of Service (Finance) on the financial performance for Council at 31 July 2022. Detailed explanations of the significant variances in service expenditure compared to the approved budgets, together with information on funding to be carried forward to support expenditure during 2022/23 were provided in Appendices 1-4 of the report. A full list of the proposed carry forward of earmarked funds was set out at Appendix 5 to the report. Information in respect of the Housing Revenue Account (HRA) was set out in Appendices 6 and 6a to the report. Information on the IJB financial performance was set out in Appendix 7 to the report.

Members asked questions and were provided with further information in relation to the impact on rising costs of borrowing and the increase reversal of National Insurance.

The Cabinet agreed to (a) note (i) the information and financial projections outlined in the report and its associated appendices and (ii) the latest financial projection for the Health and Social Care Partnership highlighted at 2.6 of the report; and (b) approve (i) the earmarking of £0.486m identified at section 2.5 of the report to meet future year commitments and (ii) the virements detailed at Appendix 7 to the report.

9. Capital Programme Performance to 31 March 2023

Submitted a report by the Head of Service (Finance) on progress in delivering the Capital Investment Programme for 2022/23.

The Cabinet agreed to note (i) the revisions to budgets outlined in the report, (ii) the General Services and HRA revised budgets at 31 July 2022, and (ii) the forecast expenditure to 31 March 2023.

10. Health and Safety Annual Report 2021/22

Submitted a report by the Head of Service (Finance) providing an update on the Health and Safety performance within Council Services during 2021/22.

The Cabinet agreed to note (i) the Annual Health & Safety Performance update for 2021/22 and the comparison against 2019/20 and 2020/21, and (ii) the response to the COVID Pandemic and the delivery of a COVID safe election.

11. Determination of the Detailed Emergency Planning Zone (DEPZ) for Hunterston A and B Nuclear Power Stations

Submitted a report by the Head of Service (Democratic Services) on the extent of the Detailed Emergency Planning Zone (DEPZ) for Hunterston A and B Nuclear Power Stations, under the Radiation (Emergency Preparedness and Public Information) Regulations 2019 (REPPiR).

The Cabinet agreed to (a) determine the DEPZ for Hunterston A as 0km, recommended by the Operator; and (b) determine the boundary of the DEPZ for Hunterston B to 1.08km and to be extended to utilise the natural roads and topography, as shown delineated in blue on the plan set out at Appendix 4 to the report.

12. Year End Performance Reporting: Council Plan Year End Progress Report 2021-22, Annual Performance Report 2021-22 and Local Government Benchmarking Framework Report 2020-21

Submitted a report by the Head of Service (Democratic Services) on the progress of the Council Plan priorities. The Council Plan Year End Progress Report and supporting performance measures were set out at Appendices 1, 2 and 3 of the report. The Council's Annual Performance report and the 2020-21 Local Government Benchmarking Framework report were set out at Appendices 4 and 5 of the report, respectively.

Members asked questions and were provided with further information in relation to the Care at Home workforce and the intensive recruitment programme.

The Cabinet agreed to (a) approve (i) the Council Plan Year End Progress Report and supporting performance measures as set out at Appendices 1, 2 and 3 to the report, (ii) the Council Plan Annual Performance Report as set out in Appendix 4 to the report; and (b) note (i) the status of the Council's performance indicators with the 2020-21 Local Government Benchmarking Framework report set out at Appendix 5 to the report, and (ii) refer the report to the Audit and Scrutiny Committee for further consideration.

13. North Ayrshire Health and Social Care Partnership and Alcohol and Drug Partnership Implementing Medication Assisted Treatment Improvement Plan

Submitted a report by the Director (HSCP) on the implementation of new Medical Assisted Treatment Standards and to endorse the North Ayrshire Medical Assisted Treatment Standards Improvement Plan.

Members asked questions and were provided with further information in relation to:

- people with lived experience; and
- the pressures within Primary Care and the impact this may have.

The Cabinet agreed to (a) endorse the Medical Assisted Treatment Standards Improvement Plan and (b) note the obligations placed on Chief Officers and Chief Executives in relation to governance and accountability.

14. Chief Social Work Officer Annual Report

Submitted a report by the Director (HSCP) on the Chief Social Work Officer Annual Report, as required by the Scottish Government's Guidance. The Annual Report was set out in the appendix to the report.

Members asked a question and were provided with further information in relation to the health and wellbeing of employees.

The Cabinet agreed to note (i) the contents of the report and its appendix, and in particular the successes and challenges contained therein and, (ii) the skilled and compassionate interventions of practitioners and managers.

15. Community Investment Fund (CIF) Update

Submitted a report by the Executive Director (Communities and Education) on progress in relation to the Community Investment Fund.

The Cabinet agreed to note the achievements to date in terms of the initiatives supported by the Community Investment Fund.

16. Blair Road, Kilwinning (site for former Hazeldene Centre)

Submitted a report by the Executive Director (Place) on the options appraisal carried out on potential development options for the vacant site at 1 Blair Road, Kilwinning. The Site Plan, Options Appraisal, and Site Considerations were set out at Appendices 1, 2 and 3, respectively, to the report.

The Cabinet agreed to (a) approve a feasibility study be undertaken to establish the viability of entering into a partnership to develop an Eco Village on the site, (b) receive a further update report on the findings of the feasibility study at a future meeting; and (c) note (i) the details of the options appraisal carried out, and (ii) that the feasibility study would review potential partnership arrangements, specialist partner interest, most effective financial model, likely timescales and outcomes that would be achieved.

The meeting ended at 4.30 p.m.

**Planning Committee
28 September 2022**

Irvine, 28 September 2022 - At a Meeting of the Planning Committee of North Ayrshire Council at 2.00 p.m. involving a combination of participation by remote electronic means and physical attendance within the Council Chambers, Irvine.

Present (Physical Participation)

Robert Foster, Timothy Billings, Scott Davidson, Stewart Ferguson, Cameron Inglis, Davina McTiernan and Chloé Robertson.

Present (Remote Participation)

Jim Montgomerie.

In Attendance

J. Miller, Chief Planning Officer (Planning); R. Lynch, Senior Manager (Legal Services) and A. Little and H. Clancy, Committee Services Officers (Chief Executive's Service).

Apologies

Amanda Kerr and Ian Murdoch.

Chair

Councillor Foster in the Chair.

1. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 11 and Section 5 of the Code of Conduct for Councillors.

2. Minutes

The Minute of the meeting of the Planning Committee held on 24 August 2022 was confirmed and the Minute signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3. 22/00420/PPM: Site To North Of St Andrews Court, Saltcoats

Persimmon Homes And Land Partners (Scotland) Limited, have applied for planning permission for a residential development comprising of 99 units and associated infrastructure on the site. Seven letters of objection were received and summarised in the report.

The Committee discussed the provision of pedestrian crossings in the local area and were advised that whilst there was no requirement for a further pedestrian crossing at the main road, further consultation would be undertaken with Roads.

Councillor Billings, seconded by Councillor McTiernan, moved that the application be granted, subject to conditions, and that further consultation be undertaken with Roads in respect of pedestrian crossing requirements. There being no amendment, the motion was declared carried.

The Committee agreed to grant the application, subject to the following conditions:-

1. That prior to the commencement of the development hereby approved, the developer shall provide full details of the proposed finishing materials for the written approval of North Ayrshire Council as Planning Authority. Thereafter, the development shall progress in accordance with such details as may be approved.
2. That no development shall take place until there has been submitted to and approved by North Ayrshire Council as Planning Authority a scheme of landscaping, which shall include details of species, planting densities, soil treatment and aftercare and shall include indications of all existing trees and hedgerows on the land and details of any to be retained together with measures for their protection in the course of the development.
3. That all planting, seeding or turfing comprised in the approved details of landscaping shall be carried out in the first planting season and seeding seasons following the occupation of the buildings or the completion of the development, whichever is the sooner; and any trees or plants which, within a period of five years from the completion of the development die, are removed or become seriously damaged or diseased shall be replaced in the next planting season with others of a similar size and species, unless North Ayrshire Council as Planning Authority gives written consent to any variation.
4. That prior to the commencement of the development, hereby approved, the developer shall provide a proposed topographical plan displaying full details of Finished Floor Levels, any ground works, cut and fill and site levelling for the written approval of North Ayrshire Council as Planning Authority. Thereafter, the development shall progress in accordance with such details as may be approved by North Ayrshire Council as Planning Authority.
5. Site clearance or similar works shall not take place during the nesting bird period (March to August, inclusive). If works cannot be undertaken outside this period, then a breeding bird survey shall be undertaken to determine which nests are active, and no section of the site within 10m of an active nest shall be cleared until the bird nesting season is over. All to the satisfaction of North Ayrshire Council as Planning Authority.
6. If any trees are scheduled to be felled as part of the development, a Preliminary Roost Assessment shall be undertaken on the trees scheduled to be felled, and the results shall be submitted to North Ayrshire Council as Planning Authority. Thereafter, if any remediation works are required, they shall be undertaken as agreed, in writing by North Ayrshire Council as Planning Authority.

7. That prior to any development commencing the applicant shall submit a Remediation Strategy for the written approval of North Ayrshire Council as Planning Authority as recommended the in the Ground Investigation Report by JPB June 2020, UG537-14/MAK. Thereafter, the development shall progress in accordance with the approved Remediation Strategy.
8. That the applicant shall submit a Construction Environmental Management Plan (CEMP) for the written approval of North Ayrshire Council as Planning Authority prior to the commencement of any works, as recommended within the submitted Air Quality Impact Assessment report by ITP Energised, May 2022, Project No 5272. Thereafter, the development shall progress in accordance with the approved CEMP.
9. The rated noise level, as defined in BS4142:2014 +A1:2019, from the operation of the proposed pumping station must not exceed the existing background noise level at the curtilage of any noise sensitive property, to the satisfaction of North Ayrshire Council as Planning Authority.
10. That prior to the commencement of the development hereby approved, the full details of the proposed improvements or alterations to the existing ditches and the detail of the proposed ditch both within and outwith the application site shall be submitted for the written approval of North Ayrshire Council as Planning Authority. For the avoidance of doubt, this shall include details of culverts (road crossings) and a '1 in 200' year critical storm resilience check on the proposed drainage system, including identification and design of any necessary flood flow-paths, together with maintenance of these flow-paths. Thereafter, the approved details should be implemented prior to the completion of the development and maintained in perpetuity.
11. That no development shall take place within the development site as outlined in red on the approved plan until the developer has secured the implementation of a programme of archaeological works in accordance with a written scheme of investigation which has been submitted by the applicant, agreed by the West of Scotland Archaeology Service, and approved by North Ayrshire Council as Planning Authority. Thereafter the developer shall ensure that the programme of archaeological works is fully implemented and that all recording and recovery of archaeological resources within the development site is undertaken to the satisfaction of the Planning Authority in agreement with the West of Scotland Archaeology Service.
12. That prior to the commencement of the development hereby approved, the developer shall provide full details of the vehicular link to Barga Gardens for the written approval of North Ayrshire Council as Planning Authority. This shall include an updated Transportation Assessment which shall include a traffic impact analysis of the development including the Barga Gardens Road link. Thereafter, the development shall progress in accordance with such details as may be approved.

4 Provisional Tree Preservation Order: Grouping of Trees adjacent to Wildcat Road and Summerlea Road, West Kilbride

Submitted report by the Chief Planning officer seeking authority to serve a Provisional Tree Preservation Order (TPO) to protect a group of trees at Wildcat Road and Summerlea Road, West Kilbride. An independent survey of the trees had been undertaken and was attached at Appendix 1 to the report.

Concerns had been raised by members of the public that trees located in West Kilbride were under threat from a proposed development. The independent survey of the trees, undertaken in August 2022, considered that the grouping of trees met the criteria contained within Section 160 of the Town and Country Planning (Scotland) Act 1997, insofar as it was expedient in the interests of amenity to make that provision.

Councillor Davidson, seconded by Councillor Robertson, moved to grant authority to serve a TPO to protect the group of trees at Wildcat Road and Summerlea Road, West Kilbride. There being no amendment, the motion was declared carried.

The Committee unanimously agreed to grant authority to serve notice of a Tree Preservation Order (TPO) under Section 160 of the Town and Country Planning (Scotland) Act 1997 and undertake consultation with all relevant stakeholders.

5 Notice under Section 179 of the Town and Country Planning (Scotland) Act 1997: former dental surgery, Fergushill Road, Kilwinning

Submitted report by the Chief Planning officer seeking authority to serve a notice under Section 179 of the Town and Country Planning (Scotland) Act 1997 to both secure the building and to maintain the curtilage of the former dental surgery building on Fergushill Road, Kilwinning.

The former vacant dental surgery building had been subject to break-ins and had deteriorated in appearance in recent years. Complaints received by Planning Services raised concerns about the condition of the building and site. Officers had inspected the site and contacted the owner to raise these concerns, however no response had been received.

Councillor Davidson, seconded by Councillor McTiernan, moved to grant authority to serve a notice in the interests of the amenity of the area. There being no amendment, the motion was declared carried.

The Committee unanimously agreed to grant authority for the service of a Notice under Section 179 of the Town and Country Planning (Scotland) Act 1997, in the interests of the amenity of the area

The meeting ended at 2.35 p.m.

**Local Review Body Committee
28 September 2022**

Irvine, 28 September 2022 - At a Meeting of the Local Review Body of North Ayrshire Council at 2.40 p.m. involving a combination of participation by remote electronic means and physical attendance within the Council Chambers, Irvine.

Present (Physical Participation)

Robert Foster, Timothy Billings, Scott Davidson, Stewart Ferguson, Cameron Inglis, Davina McTiernan and Chloé Robertson.

Present (Remote Participation)

Jim Montgomerie.

In Attendance (Physical Participation)

A. Gemmell, Strategic Planning Manager (Planning); R. Lynch, Senior Manager (Legal Services) and A. Little and H. Clancy, Committee Services Officers (Chief Executive's Service).

Apologies

Amanda Kerr and Ian Murdoch.

Chair

Councillor Foster in the Chair.

1. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 11 and Section 5 of the Code of Conduct for Councillors.

2. Minutes

The Minute of the meeting of the Local Review Body held on 8 June 2022 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3. 22/00063/PP - Jarvie Plant, Corsehill Mount Road, Dreghorn

Submitted report by the Head of Democratic Services on a Notice of Review by the applicant in respect of a planning application refused by officers under delegated powers. The Notice of Review documentation, Planning Officer's Report of Handling, Location Plan and Planning Decision Notice, were provided as appendices to the report.

The Planning Adviser to the Local Review Body summarised the Notice of Review submitted by the applicant, the Report of Handling submitted by the appointed officer, the representations received and policies affecting the application. Photographs and plans of the site were displayed. The Planning Adviser referred to the applicant's request for a site visit and hearing.

The Local Review Body unanimously agreed that (a) a site visit was not required; (b) a hearing be held before the review request was determined, to provide the applicant an opportunity to explain their views and provide information on why (i) the application would not be contrary to the Towns and Villages Objective of Strategic Policy 1 (Spatial Strategy) and Policy 3 (Town Centres and Retail) of the adopted North Ayrshire Local Development Plan; and (ii) the proposal would not undermine the Council's town centre first principle which gives priority to supporting the social and economic functions of town centres.

4. 22/00292/PP: 15 Pathfoot, Kilwinning

Submitted report by the Head of Democratic Services on a Notice of Review by the applicant in respect of a planning application refused by officers under delegated powers. The Notice of Review documentation, Planning Officer's Report of Handling, Location Plan and Planning Decision Notice were provided as appendices to the report.

The Planning Adviser to the Local Review Body summarised the Notice of Review submitted by the applicant, the Report of Handling submitted by the appointed officer, the representations received and policies affecting the application. Photographs and plans of the site were displayed. No site visit or hearing had been requested.

Councillor Foster, seconded by Councillor Davidson, moved that the Local Review Body uphold the officer's decision and refuse planning permission. There being no amendment, the motion was declared carried.

The meeting ended at 3.00 p.m.

IRVINE, 29 September - At a Meeting of the Appeals Committee of North Ayrshire Council at 10.30 a.m

Present

John Bell, Todd Ferguson and Robert Foster.

In Attendance

J. Smillie, Senior Manager (HR & OD) (People and ICT) and J. Niven, Solicitor (Litigation) (Democratic Services).

Also In Attendance

C. Cameron, Director (Health and Social Care Partnership); J. Leonard, HR Adviser (HR & OD); and the appellant.

Chair

Councillor Foster in the Chair.

1. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 11 and Section 5 of the Code of Conduct for Councillors.

2. Exclusion of the Public

The Committee resolved in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude from the Meeting the press and the public for the following item of business on the grounds indicated in terms of Paragraph 1 of Part 1 of Schedule 7A of the Act.

3. Minutes

The accuracy of the Minutes of the meeting of the Cabinet held on 9 June 2022 was confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

4. Grievance Procedure: Appeal Against Grievance Outcome

Submitted report by the Chief Executive on the background to an appeal against a grievance outcome by an employee within the Health and Social Care Partnership.

The service representative presented the grounds for the grievance outcome as previously advised to the appellant in writing. The appellant was given the opportunity to respond to the issues raised and to ask questions of the service representative. Members of the Committee were also given the opportunity to ask questions.

The appellant presented the grounds of appeal. The service representative was given the opportunity to respond to the issues raised and to ask questions of the appellant. Members of the Committee were also given the opportunity to ask questions of the appellant.

After summing up their respective cases, the service representative together with the appellant, and his representative withdrew from the hearing to allow the Committee to deliberate.

Following deliberation, the Committee agreed (a) that the grounds of appeal had not been upheld; and (b) that the appellant be so advised within 14 days.

The Meeting ended at 12.30 p.m.

Licensing Committee
3 October 2022

IRVINE, 3 October 2022 - At a Special Meeting of the Licensing Committee of North Ayrshire Council at 2.00 p.m.

Present

Nairn McDonald, John Bell, Stewart Ferguson, Christina Larsen, Jean McClung, Donald L. Reid and Ronnie Stalker.

Also Present

C. Inglis.

In Attendance

R. Lynch, Senior Manager (Legal Services), W. O'Brien, Solicitor (Licensing), A. Toal, Administration Assistant (Licensing) and H. Clancy, Committee Services Officer (Chief Executive's Service) (Democratic Services).

Also in Attendance

Inspector D. Cameron

Chair

Councillor McDonald, Vice Chair, in the Chair.

Apologies

Eleanor Collier, Matthew McLean and Angela Stephen.

1. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 11 and Section 5 of the Code of Conduct for Councillors.

2. Exclusion of the Public

The Committee resolved, under Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude from the Meeting the press and the public, for Agenda Item 3 (Civic Government (Scotland) Act 1982 and other Licensing Statutes: Licensing Matters) on the grounds that they involved the likely disclosure of Exempt Information as defined in Section 50J of, and Schedule 7A to, the Local Government (Scotland) Act 1973.

The 'Exempt Information' concerned is information of the type described in one or more of Paragraphs 3, 6, 14 and 15 of Part 1 of Schedule 7A to the Act:

3. "Information relating to any particular applicant for, or recipient or former recipient of, any service provided by the authority."
6. "Information relating to the financial or business affairs of any particular person (other than the authority)."
14. "Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime."

15. "The identity of a Protected Informant" - where "Protected Informant" is defined in Part III as a person who informs the Local Authority about a past, present or future crime, breach of statutory duty, breach of planning control, or nuisance."

3. Civic Government (Scotland) Act 1982 and other Licensing Statutes: Licensing Matters

Submitted report by the Head of Democratic Services on hearings to be determined and applications for the grant or renewal of licences, consents and permits, on hearings and on other matters, under the Civic Government (Scotland) Act 1982 and other Licensing legislation.

Appendix A: Hearings

3.1 Public Entertainment Licence: PEL/5667 (New): Bouncestation

At a previous meeting on 28 March 2022, the Committee agreed to continue consideration of this application.

The applicant, having been duly cited to attend, was present. A representative from Police Scotland was also in attendance.

The Solicitor (Licensing) set out the background to the Hearing as previously intimated in writing to the applicant. A representative from Police Scotland then addressed the Committee on the terms of a letter setting out their representation in respect of the application.

Thereafter the applicant addressed the Committee on the issues raised and responded to questions.

The applicant and representative from Police Scotland then withdrew to allow the Committee to deliberate. Thereafter the applicant and representative from Police Scotland re-joined the meeting, with the same Members and Officers present and in attendance to hear the Committee's decision.

Decision

The Committee unanimously agreed to grant the application for the period of one year until 30 September 2023, subject to (a) the Council's standard conditions in terms of Paragraph 5(1)(a) of Schedule 1 of the Civic Government (Scotland) Act 1982 and (b) the following additional conditions (i) no customers will be admitted to the Premises after 23.00; (ii) the Capacity Limit for customers is to be 650, and there should be a method for monitoring capacity and limiting access to the Premises accordingly; (iii) CCTV cameras viewing - all public areas of the Premises, other than toilets, - the exterior of the Premises including all exits shall be maintained with onsite and remote access; the system shall have the ability to record images and recordings shall be available to the Police; (iv) at least one staff-member qualified to give First Aid shall be on the Premises at all times that they are open to the public; (v) all drinks, alcoholic or not, shall be served to customers in paper or plastic containers, and no glasses or glass bottles shall be used; (vi) no customers will be admitted to the Premises, or served with alcohol when clearly under the

influence of alcohol and/or drugs; (vii) no customer will be admitted to the Premises unless the door stewards have checked ID and are satisfied that the customer is at least 18 years old; and (viii) 6-week notice given to Police Scotland of all events.

The applicant and representative from Police Scotland left the meeting at this point.

3.2 Street Trader Operator's Licence: STL/O/526 (New): Natalie Harkin

The applicant, having been duly cited to attend, was not present.

The Solicitor (Licensing) set out for the Committee the additional information received from the applicant.

Decision

The Committee unanimously agreed to grant the application subject to the Council's standard conditions in terms of Paragraph 5(1)(a) of Schedule 1 of the Civic Government (Scotland) Act 1982, with the amendment of Standard Condition C.3 ("Movement") to refer to "60 minutes" instead of "20 minutes".

Appendix B: Applications for Licences/Renewal of Licences

3.3 TL/436 (New): Calvin Smith, Gordon Smith and Hugh O'Neill

The Committee agreed to (a) treat the application as an exception to the Council's Vehicle Specification Policy for the purposes of Section 10(2) of the Civic Government (Scotland) Act 1982; (b) treat the case as an exception to the part of the Policy requiring the use of a Wheelchair Accessible Vehicle; and (c) delegate authority to the Solicitor (Licensing) to grant the application.

3.4 TL/437 (New): Alexander Davidson

The Committee agreed to (a) treat the application as an exception to the Council's Vehicle Specification Policy for the purposes of Section 10(2) of the Civic Government (Scotland) Act 1982; (b) treat the case as an exception to the part of the Policy requiring the use of a Wheelchair Accessible Vehicle; and (c) delegate authority to the Solicitor (Licensing) to grant the application.

4. Urgent Item

4.1 SHDL/187 (Renewal): Zex Yorkshire Ltd

The Committee (a) noted that the application had been lodged after the Licence had expired; (b) agreed to the request to treat the application as seeking the renewal of an existing Licence, in terms of Paragraph 8(5A) of Schedule 1 to the Civic Government (Scotland) Act 1982; and (c) delegate authority to the Solicitor (Licensing) to grant the application.

The meeting ended at 3.45 p.m.

Staffing and Recruitment Committee

19 October 2022

At a Meeting of Staffing and Recruitment of North Ayrshire Council at 2.30 p.m. involving a combination of participation by remote electronic means and physical attendance within the Garnock Committee Room, Irvine

Present (Physical Participation)

Marie Burns.

Present (Remote Electronic Participation)

John Bell, Todd Ferguson, Alan Hill, Shaun Macauley and Tom Marshall.

In Attendance (Physical Participation)

C. Hatton, Chief Executive, A. Sutton, Executive Director (Communities & Education) and F. Walker, Head of Service (People and ICT).

Apologies

Joe Cullinane.

Chair

Marie Burns in the Chair.

1. Declarations of Interest

There were no declarations of interest by Members in terms of Standing Order 11 and Section 5 of the Code of Conduct for Councillors.

2. Minutes

The accuracy of the Minutes of the meeting of the Staffing and Recruitment Committee held on 16 August 2022 was confirmed and the Minute signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3. Exclusion of the Public and Press

The Committee resolved, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude from the Meeting, the press and the public for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act.

4. Head of Service (Connected Communities)

The Committee considered applications for the position of Head of Service (Connected Communities) and agreed that 5 candidates would progress to the next stage of the recruitment process.

The meeting ended at 2.50 p.m.