## Claim for reimbursement of mileage and other expenses - Elected Member

MEMBER'S NAME : Jean Highgate

(Forms should be submitted on a monthly basis)

| Col A | Col B | Col C | Col D | Col E | Col F | Col G | Col H | Col I | Col J | Col K | Col L | Col M | Col N | Col O | Col P | Col Q |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Journey Details | | | | | | | | | | | | | | | | |
| Date (Note 1) | Time of Departure (Note 2) | Time of Arrival (Note 2) | Detailed Description of Approved Duty (Note 3) | Expense Items or Details of Journey (Note 4) | Car Mileage Travelled | Car Mileage Claimed (EVN) | Non Reimbursed Miles | Home to Cunninghame House | Boat Mileage | Motorcycle Mileage | Bicycle Mileage | Passenger Mileage (Note 5) | Meals (Note 6) £ (4044) | Accommodation £ (Note 6) 4045/4023) | Other Travel (Note 7) £ (4038) | Other Expenses (Note 8) £ |
| 25/04/2016 | | | Locality Planning Pre Meeting | Beith to Irvine and Return | 26 | 26 | 0 | 26 | | | | | | | | |
| 09/05/2016 | | | Meeting with Building Standards | Beith to Irvine and Return | 26 | 26 | 0 | 26 | | | | | | | | |
| 01/06/2016 | | | Children's Services Plan | Beith to Irvine and Return | 26 | 26 | 0 | 26 | | | | | | | | |
| 15/06/2016 | | | Council Meeting | Beith to Irvine and Return | 26 | 26 | 0 | 26 | | | | | | | | |
| 20/06/2016 | | | Briefing from Chief Executive | Beith to Irvine and Return | 26 | 26 | 0 | 26 | | | | | | | | |
| 20/07/2016 | | | Meeting with [redacted] | Beith to Irvine and Return | 26 | 26 | 0 | 26 | | | | | | | | |
| 15/08/2016 | | | Locality Planning & HSCP Briefing | Beith to Irvine and Return | 26 | 26 | 0 | 26 | | | | | | | | |
| 05/09/2016 | | | Opening Kilbirnie Hub | Beith to Kilbirnie and Return | 8 | 8 | 0 | 8 | | | | | | | | |
| 07/09/2016 | | | Locality Planning Partnership | Beith to Dalry and Return | 12 | 12 | 0 | 12 | | | | | | | | |
| 12/09/2016 | | | Physical Environment Advisory Panel | Beith to Irvine and Return | 26 | 26 | 0 | 26 | | | | | | | | |
| 14/09/2016 | | | Council Meeting | Beith to Irvine and Return | 26 | 26 | 0 | 26 | | | | | | | | |
| | | | | Sub Total | 254 | 254 | 0 | 254 | | | | | | | | |
| | | | | Rate | | £0.450 | | | £2.000 | £0.240 | £0.200 | £0.050 | | | | |
| | | | | Cash Value of Mileage Claim | | £114.30 | | | | | | | | | | |