



North Ayrshire Council
Comhairle Siorrachd Àir a Tuath

Audit and Scrutiny Committee

A Meeting of the **Audit and Scrutiny Committee** of North Ayrshire Council will be held in the **Council Chambers, Ground Floor, Cunninghame House, Irvine, KA12 8EE** on **Thursday, 30 May 2024** at **10:00** to consider the undernoted business.

Meeting Arrangements - Hybrid Meetings

This meeting will be held on a predominantly physical basis but with provision, by prior notification, for remote attendance by Elected Members in accordance with the provisions of the Local Government (Scotland) Act 2003. Where possible, the meeting will be live-streamed and available to view at <https://north-ayrshire.public-i.tv/core/portal/home>.

1 Declarations of Interest

Members are requested to give notice of any declarations of interest in respect of items of business on the Agenda.

2 Minutes

The accuracy of the Minutes of the Meeting of the Audit and Scrutiny Committee held on 21 March 2024 will be confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973 (copy enclosed).

3 Construction Contract Quality Monitoring

Submit report by the Executive Director (Place) providing an update on the Council's approach to Construction Contract delivery (copy enclosed).

4 2023/24 Elected Member Requests Report

Submit report by the Head of Service (Democratic) informing of the Council's performance and the volumes and trends of Elected Member requests handled in Financial Year 2023/24 (copy enclosed).

- 5 2023/24 Complaint Report**
Submit report by the Head of Service (Democratic) informing of the Council's complaint performance and the volumes and trends of complaints received in Financial Year 2023/24 (copy enclosed).
- 6 Code of Corporate Governance Statement 2024/25**
Submit report by the Head of Service (Democratic) seeking approval of the Code of Governance Statement 2024/25 (copy enclosed).
- 7 Accounts Commission's Report: Local Government in Scotland: Financial Bulletin 2022/23**
Submit report by the Head of Service (Finance) informing of the findings of the recently published report (copy enclosed).
- 8 2022/23 External Audit Action Plan Update**
Submit report by the Head of Service (Finance) on the updated actions identified in the 2022/23 External Audit Action Plan (copy enclosed).
- 9 Annual Governance Statement 2023/24**
Submit report by the Head of Service (Finance) on the Council's Annual Governance Statement for 2023/24 which will be included within the draft Annual Accounts (copy enclosed).
- 10 Accounting Policies 2023/24**
Submit report by the Head of Service (Finance) seeking approval of the accounting policies which will be adopted in the preparation of the Council's Annual Accounts for the year to 31 March 2024 (copy enclosed).
- 11 Strategic Risk Register 2024/25**
Submit report by the Head of Service (Finance) on the Council's agreed Strategic Risk Register for 2024/25 (copy enclosed).
- 12 Internal Audit Annual Report 2023/24**
Submit report by the Head of Service (Finance) on the work of Internal Audit during 2023/24 and providing an opinion on the governance, risk management and internal control environment of the Council (copy enclosed).
- 13 Corporate Fraud Team Annual Report 2023/24**
Submit report by the Head of Service (Finance) on the work of the Corporate Fraud Team during 2023/24 (copy enclosed).
- 14 Internal Audit and Corporate Fraud Action Plans: Quarter 4 Update**
Submit report by Head of Service (Finance) on the progress made by Council Services in implementing the agreed actions from Internal Audit and Corporate Fraud reports as at 31 March 2024 (copy enclosed).

15 Internal Audit Reports Issued

Submit report by the Head of Service (Finance) on the findings of Internal Audit work completed between March and April 2024 (copy enclosed).

16 Standing Item of Business: Consideration of future business for scrutiny

17 Urgent Items

Any other items which the Chair considers to be urgent.

Webcasting

Please note: this meeting may be filmed/recorded/live-streamed to the Council's internet site and available to view at <https://north-ayrshire.public-i.tv/core/portal/home>, where it will be capable of repeated viewing. At the start of the meeting, the Provost/Chair will confirm if all or part of the meeting is being filmed/recorded/live-streamed.

You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the webcast will be retained in accordance with the Council's published policy, including, but not limited to, for the purpose of keeping historical records and making those records available via the Council's internet site.

Generally, the press and public seating areas will not be filmed. However, by entering the Council Chambers, using the press or public seating area or (by invitation) participating remotely in this meeting, you are consenting to being filmed and consenting to the use and storage of those images and sound recordings and any information pertaining to you contained in them for webcasting or training purposes and for the purpose of keeping historical records and making those records available to the public. If you do not wish to participate in a recording, you should leave the meeting. This will constitute your revocation of consent.

If you have any queries regarding this and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact dataprotectionofficer@north-ayrshire.gov.uk.

Audit and Scrutiny Committee Sederunt

John Bell (Chair)
Donald Reid (Vice Chair)
Eleanor Collier
Cameron Inglis
Tom Marshall
Matthew McLean
Davina McTiernan
Donald L. Reid
John Sweeney

Chair:

Apologies:

Attending: