

**North Ayrshire Health and Social Care Partnership  
Minute of Integration Joint Board meeting held on  
Thursday 12 January 2017  
at 10.00 am, Council Chambers, Cunninghame House, Irvine**

**Present**

Councillor Peter McNamara, (Chair)  
Stephen McKenzie, NHS Ayrshire & Arran (Vice Chair)

Dr Carol Davidson, NHS Ayrshire & Arran  
Bob Martin, NHS Ayrshire & Arran  
Dr Janet McKay, NHS Ayrshire & Arran  
Councillor Anthea Dickson, North Ayrshire Council  
Councillor Robert Steel, North Ayrshire Council

Iona Colvin, Director North Ayrshire Health and Social Care (NAHSCP)  
Stephen Brown, Chief Social Work Officer – North Ayrshire  
Alistair Reid, Lead Allied Health Professional Adviser  
Dr Paul Kerr, Clinical Director  
Nigel Wanless, Independent Sector Representative  
Fiona Thomson, Service User Representative  
Marie McWaters, Carers Representative  
Jim Nichols, Third Sector Representative  
David Donaghey, Staff Representative – NHS Ayrshire and Arran  
Louise McDaid, Staff Representative – North Ayrshire Council

**In Attendance**

David Rowland, Head of Health and Community Care  
Eleanor Currie, Principal Manager (Finance)  
Thelma Bowers, Head of Services (Mental Health)  
Paul Doak, IJB Chief Internal Auditor  
Annie Weir, Project Manager (Social Services Change Team)  
Lynne McNiven, Consultant in Public Health  
Karen Andrews, Team Manager (Governance)  
Angela Little, Committee Services Officer

**Also in Attendance**

Councillor Robert Barr

**Apologies for Absence**

Councillor John Easdale, North Ayrshire Council  
Dr Mark McGregor, Acute Services Representative  
Martin Hunter, Service User Representative  
Sally Powell, Carers Representative  
Kez Khaliq, GP Representative  
Margaret Hogg, Section 95 Officer/Head of Finance

1.	<p><b>Chair's Remarks</b></p> <p>On behalf of the Board, the Chair welcomed Alistair Reid to his first meeting of the IJB in his new role as Lead Allied Health Professional Adviser.</p>	
1.1	<p><b>Apologies</b></p> <p>Apologies were noted.</p>	
2.	<p><b>Declarations of Interest</b></p> <p>In terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies, Nigel Wanless, Independent Sector Representative and Jim Nichols, Third Sector Representative declared an interest in Item 7 - Integrated Care Fund: Funding Extensions and took no part in the discussion on that item of business.</p>	
3.	<p><b>Minutes/Action Note – 15 December 2016</b></p> <p>The accuracy of the Minutes of the meeting held on 15 December 2016 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.</p>	
4.	<p><b>Matters Arising from the Action Note</b></p> <p><u>Development and Implementation of a North Ayrshire Social Enterprise Strategy</u></p> <p>A meeting has been held with Economy and Communities and proposals will be brought to the IJB as soon as possible.</p> <p><u>Volunteering Strategy</u></p> <p>The Board was advised that the national report is still awaited.</p> <p><u>Official opening of Woodland View</u></p> <p>The original plan for the official opening has had to be revisited and details of the arrangements for the opening will be provided to IJB Members as soon as they have been finalised</p>	<p>J. Godwin</p> <p>J. Nicols</p> <p>T. Bowers</p>

	<p><u>Public Partnership Forum</u></p> <p>The Director has raised this with East Ayrshire and will provide an update as soon as possible.</p>	I. Colvin
5.	<p><b>Presentation: Director of Public Health Annual Report</b></p> <p>Dr Carol Davidson, Director of Public Health and Lynne McNiven, Consultant in Public Health gave a presentation on population health information and key health priorities for Ayrshire and Arran. The presentation provided information on:-</p> <ul style="list-style-type: none"> <li>• Population profile;</li> <li>• Public Health Priorities – Alcohol, Tobacco, Obesity and Mental Health and Wellbeing (ATOM) updates;</li> <li>• Health improvement;</li> <li>• Health protection;</li> <li>• Improving health services and disease prevention; and</li> <li>• Recommendations for action</li> </ul> <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> <li>• The link between mental health, smoking, alcohol and obesity;</li> <li>• Work that has been done by the Health Working Lives Team with 63 companies and businesses and 35 workplaces within Ayrshire that have achieved a Health Working Lives Award;</li> <li>• Work that is done locally to promote healthy living and signpost people to services that will help them improve their health; and</li> <li>• The co-ordination of services within the community to improve health and wellbeing.</li> </ul> <p>Noted.</p>	
6.	<p><b>Equipment and Adaptations Project</b></p> <p>Submitted report by David Rowland, Head of Health and Community Care on the work being undertaken by the Equipment and Adaptations Project, presented by Annie Weir, Project Manager (Social Services Change Team), which included:-</p> <ul style="list-style-type: none"> <li>• A short life working group established to review the adaptations process, including the length of time taken to process and fit different adaptations, issues with definitions of complexity and requirements for transparency and reporting around the Housing Revenue Account;</li> </ul>	

	<ul style="list-style-type: none"> <li>• The proposed new process to bring together all adaptation processes under one management system and structure, as illustrated in Appendix 1 to the report;</li> <li>• Information on the five key areas of the high level adaptations process (Appendix 2); and</li> <li>• The Housing Adaptations Financial implications (Appendix 3).</li> </ul> <p>The Board asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> <li>• The prioritisation of urgent requests and the creation of a waiting list where the budget cannot meet demand;</li> <li>• The Housing Revenue Account Adaptations budget which can only be used for the benefit of council tenants;</li> <li>• The Single Point of Contact Team that will co-ordinate the screening, triage and case allocation to streamline the process and reduce waiting times and multiple allocations;</li> <li>• Work that will be undertaken with Housing Services to examine the allocation policy in respect of adapted homes;</li> <li>• HRA underspends that have been carried forward from previous years as a result of less adaptations being completed, rather than the budget being excessive;</li> <li>• Discussions with Housing Services and the private sector on future housing needs to meet the demands of the increasing older population.</li> </ul> <p>The Board agreed to (a) support the handover of the adaptations process; and (b) otherwise note the report.</p>	D. Rowlands
7.	<p><b>Integrated Care Fund: Funding Extensions</b></p> <p>Submitted report by Michelle Sutherland, Partnership Facilitator on a range of projects where funding extensions to the 31 March 2018 would be beneficial to NAHSCP in terms of meeting strategic priorities, delivering locality outcomes and providing some security to third and independent sector providers, presented by Eleanor Currie, Principal Manager (Finance).</p> <p>The report provided information on projects requiring funding extensions that included:-</p> <ul style="list-style-type: none"> <li>• Three National Third Sector Projects;</li> <li>• Three local projects which require funding to reduce staff turnover and offer stability to the staff currently employed; and</li> <li>• A Community Connector Project which requires a longer period of testing.</li> </ul>	

	<p>Members asked questions and were provided with further information in relation to the allocation of the remaining ICF 2017/18 funds that will be presented as part of a future report to the IJB.</p> <p>The Board agreed to approve extending ICF Funding to 31 March 2018 to allow the continuation of the projects detailed in the report.</p>	M. Sutherland
5.	<p><b>Director's Report</b></p> <p>Submitted report by Iona Colvin, Director NAHSCP on developments within the North Ayrshire Health and Social Care Partnership.</p> <p>The report highlighted works underway in the following areas:-</p> <ul style="list-style-type: none"> <li>• Transgender Inclusion in Drug and Alcohol Services;</li> <li>• Afternoon Tea with Chat;</li> <li>• Foster Carers Coffee Morning;</li> <li>• Child Protection and Adult Support and Protection Interface Guidance;</li> <li>• Self Directed Support (SDS) Implementation Plan 2016-18;</li> <li>• Partnership Staff Awards; and</li> <li>• Participatory Budgeting – Mental Health.</li> </ul> <p>Noted.</p>	
6.	<p><b>Financial Performance Report as at 30 November 2016</b></p> <p>Submitted report by Eleanor Currie, Principal Manager (Finance) on an overview of the 2016/17 financial position of the North Ayrshire Health and Social Care Partnership at 30 November 2016.</p> <p>Appendix A to the report provided details of the Period 8 Objective Summary. The Period 8 Subjective Summary was provided at Appendix B to the report. Appendix C outlined the Change Programme Financial Summary. The mitigating actions required to bring the budget on-line was provided at Appendix D. Appendix E detailed the 2016/17 Savings Tracker. Movements since the approved budget were provided at Appendix F.</p> <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> <li>• Overspends in East and South Ayrshire HSCPs that will be offset by recovery plans;</li> <li>• Section 3.1 of the report which highlighted some over and underspends within Community Care and Health Services;</li> </ul>	

	<ul style="list-style-type: none"> <li>• Management of the Allied Health Professional (AHP) budget by the lead partner, South Ayrshire HSCP;</li> <li>• Discussions that will take place with South Ayrshire HSCP in relation to the non-filling of AHP vacancies;</li> <li>• The demand for services within North Ayrshire that almost equates to the levels of South and East Ayrshire added together;</li> </ul> <p>The Board agreed to (a) note (i) the content of the report and the projected overspend of £5.351m for 2016/17; (ii) the update on mitigating action; (iii) that the Mental Health Lead Partnership recovery plan is being developed and will be presented to a future IJB; (b) approve (i) the recovery plan for East Ayrshire HSCP Lead Partnership services as outlined in section 9.3 of the report; and (ii) the recovery plan for South Ayrshire HSCP Lead Partnership services as outlined in section 9.4 of the report; and (c) note discussions are underway with partner bodies.</p>	E. Currie
	The meeting ended at 11.55 a.m.	

Signed in terms of the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2015

Signed by

Date