



North Ayrshire Council
Comhairle Siorrachd Àir a Tuath

Audit and Scrutiny Committee

A Meeting of the **Audit and Scrutiny Committee** of North Ayrshire Council will be held in the **Council Chambers, Ground Floor, Cunninghame House, Irvine, KA12 8EE** on **Thursday, 21 March 2024** at **10:00** to consider the undernoted business.

Meeting Arrangements - Hybrid Meetings

This meeting will be held on a predominantly physical basis but with provision, by prior notification, for remote attendance by Elected Members in accordance with the provisions of the Local Government (Scotland) Act 2003. Where possible, the meeting will be live-streamed and available to view at <https://north-ayrshire.public-i.tv/core/portal/home>.

1 **Declarations of Interest**

Members are requested to give notice of any declarations of interest in respect of items of business on the Agenda.

2 **Minutes**

The accuracy of the Minutes of the Meeting of the Audit and Scrutiny Committee held on 25 January 2024 will be confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973 (copy enclosed).

3 **Participatory Budgeting**

Submit report by the Executive Director (Communities & Education) on the ongoing development of small grants Participatory Budgeting (copy enclosed).

4 **Council Plan Mid-Year Progress Report**

Submit report by the Head of Service (Democratic) on the Council Plan Mid-Year Progress Report 2023-24 (copy enclosed).

- 5 2023/2024 Half Yearly Complaint Report**
Submit report by the Head of Service (Democratic) on the Council's complaint performance and the volumes and trends of complaints received in the first six months of Financial Year 2023/24 (copy enclosed).
- 6 External Audit Plan 2023/24**
Submit report by the Head of Service (Finance) to inform the Committee of the External Audit Plan for 2023/24 (copy enclosed).
- 7 Internal Audit Plan 2024/25**
Submit report by the Head of Service (Finance) on the proposed internal audit plan for 2024/25 (copy enclosed).
- 8 Internal Audit Reports Issued**
Submit report by the Head of Service (Finance) on the findings of Internal Audit work completed between January and February 2024 (copy enclosed).
- 9 Internal Audit and Corporate Fraud Action Plans: Quarter 3 update**
Submit report by the Head of Service (Finance) on the progress made by Council Services in implementing the agreed actions from Internal Audit and Corporate Fraud reports as at 31 December 2023 (copy enclosed).
- 10 Standing Item of Business: Consideration of future business for scrutiny**
- 11 Urgent Items**
Any other items which the Chair considers to be urgent.
- 12 Exclusion of the Public - Para 1**
Resolve in terms of Section 50(A)4 of the Local Government (Scotland) Act 1973, to exclude from the Meeting the press and the public for the following item of business on the grounds indicated in terms of Paragraph 1 of Part 1 of Schedule 7A of the Act.

Non Disclosure of Information

In terms of Standing Order 21 (Disclosure of Information), the information contained within the following report is confidential information within the meaning of Section 50A of the 1973 Act and shall not be disclosed to any person by any Member or Officer.

Webcasting

Please note: this meeting may be filmed/recorded/live-streamed to the Council's internet site and available to view at <https://north-ayrshire.public-i.tv/core/portal/home>, where it will be capable of repeated viewing. At the start of the meeting, the Provost/Chair will confirm if all or part of the meeting is being filmed/recorded/live-streamed.

You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the webcast will be retained in accordance with the Council's published policy, including, but not limited to, for the purpose of keeping historical records and making those records available via the Council's internet site.

Generally, the press and public seating areas will not be filmed. However, by entering the Council Chambers, using the press or public seating area or (by invitation) participating remotely in this meeting, you are consenting to being filmed and consenting to the use and storage of those images and sound recordings and any information pertaining to you contained in them for webcasting or training purposes and for the purpose of keeping historical records and making those records available to the public. If you do not wish to participate in a recording, you should leave the meeting. This will constitute your revocation of consent.

If you have any queries regarding this and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact dataprotectionofficer@north-ayrshire.gov.uk.

Audit and Scrutiny Committee Sederunt

John Bell (Chair)
Donald Reid (Vice Chair)
Eleanor Collier
Cameron Inglis
Tom Marshall
Matthew McLean
Davina McTiernan
Donald L. Reid
John Sweeney

Chair:

Apologies:

Attending: