



North Ayrshire Council
Comhairle Siorrachd Àir a Tuath

Audit and Scrutiny Committee

A Meeting of the **Audit and Scrutiny Committee** of North Ayrshire Council will be held in the **Council Chambers, Ground Floor, Cunninghame House, Irvine, KA12 8EE** on **Tuesday, 14 November 2023** at **10:00** to consider the undernoted business.

Meeting Arrangements - Hybrid Meetings

This meeting will be held on a predominantly physical basis but with provision, by prior notification, for remote attendance by Elected Members in accordance with the provisions of the Local Government (Scotland) Act 2003. Where possible, the meeting will be live-streamed and available to view at <https://north-ayrshire.public-i.tv/core/portal/home>

1 Declarations of Interest

Members are requested to give notice of any declarations of interest in respect of items of business on the Agenda.

2 Minutes

The accuracy of the Minutes of (i) the Ordinary Meeting of the Audit and Scrutiny Committee held on 5 September 2023; and (ii) the Special Meeting held on 12 September 2023 will be confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973 (copy enclosed).

3 Elected Member Development

Submit report by the Head of Service (Democratic) providing information and seeking views on the development sessions provided to Elected Members over the 13 months from May 2022 to 30 June 2023, and on future planned developments (copy enclosed).

4 2022/23 Elected Member Requests Report

Submit report by the Head of Service (Democratic) informing of the Council's performance and the volumes and trends of Elected Member

requests handled in Financial Year 2022/23 (copy enclosed).

5 2022/23 Complaint Report

Submit report by the Head of Service (Democratic) informing of the Council's complaint performance and the volumes and trends of complaints received in Financial Year 2022/23 (copy enclosed).

6 Audit and Scrutiny Committee Self-Evaluation 2023

Submit report by the Head of Service (Democratic) on the outcome of the annual self-evaluation of the Audit and Scrutiny Committee (copy enclosed).

7 External Audit Reports on the 2022/23 Audit and Best Value Thematic Work

Submit report by the Head of Service (Finance) inviting Committee to note the annual audit report and the Best Value Thematic Work reports for 2022/23 and to consider verbal reports by the external auditor (copy enclosed).

8 External Audit Report on Best Value Thematic Work 2022-23

Submit report by Audit Scotland on the above (copy enclosed).

9 Internal Audit Annual Update Report - North Ayrshire Integration Joint Board (IJB)

Submit report by the Head of Service (Finance) informing of the IJB's annual report for 2022/23 and the approved internal audit plan for 2023/24 (copy enclosed).

10 Internal Audit Plan 2023/24: Mid-year Update

Submit report by the Head of Service (Finance) providing an update on progress made in delivering the 2023/24 Internal Audit Plan (copy enclosed).

11 Corporate Fraud Team update report

Submit report by the Head of Service (Finance) providing an update report on the work of the Corporate Fraud Team between April and September 2023 (copy enclosed).

12 Internal Audit Reports Issued

Submit report by the Head of Service (Finance) on the findings of Internal Audit work completed between August and October 2023 (copy enclosed).

13 Internal Audit and Corporate Fraud Action Plans: Quarter 2 update

Submit report by the Head of Service (Finance) on the progress made by Council Services in implementing the agreed actions from Internal Audit and Corporate Fraud reports as at 30 September 2023 (copy enclosed).

- 14 Strategic Risk Register 2023/24: Mid-year Update**
Submit report by the Head of Service (Finance) providing an update on progress with actions related to the Strategic Risk Register (copy enclosed).
- 15 Urgent Items**
Any other items which the Chair considers to be urgent.
- 16 Exclusion of the Public - Para 14**
Resolve in terms of Section 50(A)4 of the Local Government (Scotland) Act 1973, to exclude from the Meeting the press and the public for the following item of business on the grounds indicated in terms of Paragraph 14 of Part 1 of Schedule 7A of the Act.
Non Disclosure of Information
In terms of Standing Order 21 (Disclosure of Information), the information contained within the following report is confidential information within the meaning of Section 50A of the 1973 Act and shall not be disclosed to any person by any Member or Officer.
- 17 Briefing on Cyber Security**
There will be a
Briefing on the above by the Senior Manager (ICT).

Webcasting

Please note: this meeting may be filmed/recorded/live-streamed to the Council's internet site and available to view at <https://north-ayrshire.public-i.tv/core/portal/home>, where it will be capable of repeated viewing. At the start of the meeting, the Provost/Chair will confirm if all or part of the meeting is being filmed/recorded/live-streamed.

You should be aware that the Council is a Data Controller under the Data Protection Act 2018. Data collected during the webcast will be retained in accordance with the Council's published policy, including, but not limited to, for the purpose of keeping historical records and making those records available via the Council's internet site.

Generally, the press and public seating areas will not be filmed. However, by entering the Council Chambers, using the press or public seating area or (by invitation) participating remotely in this meeting, you are consenting to being filmed and consenting to the use and storage of those images and sound recordings and any information pertaining to you contained in them for webcasting or training purposes and for the purpose of keeping historical records and making those records available to the public. If you do not wish to participate in a recording, you should leave the meeting. This will constitute your revocation of consent.

If you have any queries regarding this and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact dataprotectionofficer@north-ayrshire.gov.uk.

Audit and Scrutiny Committee Sederunt

John Bell (Chair)
Donald Reid (Vice Chair)
Eleanor Collier
Cameron Inglis
Tom Marshall
Matthew McLean
Davina McTiernan
Donald L. Reid
John Sweeney

Chair:

Apologies:

Attending: