



North Ayrshire Council  
Comhairle Siorrachd Àir a Tuath

## Staffing and Recruitment Committee

A Meeting of the **Staffing and Recruitment Committee** of North Ayrshire Council will be held in the **Garnock Committee Room, Ground Floor, Cunninghame House, Irvine, KA12 8EE** on **Thursday, 29 February 2024** at **09:00** to consider the undernoted business.

**1 Declarations of Interest**

Members are requested to give notice of any declarations of interest in respect of items of business on the Agenda.

**2 Minutes**

The accuracy of the Minutes of the Meetings of the Staffing and Recruitment Committee held on (a) 8 February 2024 and (b) 13 February 2024 will be confirmed and the minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973 (copy enclosed).

**3 Exclusion of the Public - Para 1**

Resolve in terms of Section 50(A)4 of the Local Government (Scotland) Act 1973, to exclude from the Meeting the press and the public for the following item of business on the grounds indicated in terms of Paragraph 1 of Part 1 of Schedule 7A of the Act.

**Non Disclosure of Information**

In terms of Standing Order 21 (Disclosure of Information), the information contained within the following report is confidential information within the meaning of Section 50A of the 1973 Act and shall not be disclosed to any person by any Member or Officer.

**4 Recruitment: Executive Director (Education)**

Submit details of candidates selected for the post of Executive Director (Education) (copy issued under separate cover).

**5**

**Urgent Items**

Any other items which the Chair considers to be urgent.

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## Staffing and Recruitment Committee Sederunt

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Marie Burns (Chair)  
Shaun Macaulay  
Tom Marshall  
Cameron Inglis  
Joe Cullinane  
John Bell

Chair:

Apologies:

Attending:



**Staffing and Recruitment Committee  
8 February 2024**

**IRVINE, 8 February 2024** - At the Meeting of Staffing and Recruitment of North Ayrshire Council at 9.00am

**Present**

Marie Burns, Shaun Macauley, Tom Marshall, Cameron Inglis, Joe Cullinane, John Bell, A Hill.

**In Attendance**

C. Hatton, Chief Executive and F. Walker, Head of Service (People and ICT).

**Apologies**

A Gurney.

**Chair**

Marie Burns in the Chair.

**1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 11 and Section 5 of the Code of Conduct for Councillors.

**2. Minutes**

The accuracy of the Minutes of the meeting of the Staffing and Recruitment Committee held on 7 February 2024 was confirmed and the Minute and signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

**3. Exclusion of the Public and Press**

The Committee resolved, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude from the Meeting, the press and the public for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act.

**4. Recruitment: Executive Director (Communities & Housing)**

Four candidates were shortlisted for the position of Executive Director (Communities & Housing), however one candidate withdrew. Three candidates were therefore interviewed, and the Committee agreed to appoint David Hammond to the post.

**5. Urgent Items**

An update was provided by Officers on the recruitment of the Executive Director (Education) post. The Committee agreed to re-advertise the post and to progress the two shortlisted candidates to the next stage of the process.

The Meeting ended at 2.30pm

**Staffing and Recruitment Committee**  
13 February 2024

At the Meeting of Staffing and Recruitment of North Ayrshire Council at 9.00am involving participation by remote means.

**Present**

Marie Burns, John Bell, Joe Cullinane, Cameron Inglis, Shaun Macaulay and Tom Marshall.

**In Attendance**

C. Hatton, Chief Executive, R. McCutcheon, Executive Director (Place) and F. Walker, Head of Service (People and ICT).

**Apologies**

A. Gurney

**Chair**

Marie Burns in the Chair.

**1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

**2. Minutes**

The accuracy of the Minutes of the meeting of the Staffing and Recruitment Committee held on 8 February 2024 was confirmed and the Minute and signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

**3. Exclusion of the Public and Press**

The Committee resolved, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude from the Meeting, the press and the public for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act.

**4. Recruitment: Head of Service (Economic Development, Growth & Regeneration) post**

The Committee considered applications for position of Head of Service (Economic Development, Growth & Regeneration) and agreed that 4 candidates would progress to the next stage of the recruitment process.

The Meeting ended at 9.15am.

