



**Minutes of North Ayrshire Strategic Planning Group Meeting
Held on Tuesday 19 November 2024, 2:00pm
Harbourside Hall, Fullarton Connexions, Irvine**

Present:

Joyce White (Chair)
Paul Doak, Head of Service (Finance and Transformation), NAHSCP
Scott Hunter, Chief Social Work Officer, NAHSCP
Elizabeth Stewart, Head of Service (Children, Families & Justice), NAHSCP
Seony Ross, Team Manager, Strategic Planning, NAHSCP
Billy Brotherson, Independent Chair, NA ADP
Sharon Hackney, Senior Manager, AHP
Lisa Davidson, Assistant Director of Public Health (NHS)
Vicki Yuill, Arran CVS and Arran Locality Lead
David Cooke, Gateway Manager, Unity Enterprises
Roseanne Burns, Senior Manager, Children, Families & Justice
Lee Ballantyne, Senior Manager, Strategic Planning & Transformation, NAHSCP
Sam Hodgkinson, Partnership Engagement Officer, NAHSCP
Rebecca Black, Partnership Engagement Officer
Victoria Jamieson, Partnership Engagement Officer
Jennifer McGhee, Community, NAC
Karen Campbell, Planning Manager, NAHSCP

Apologies Received:

Councillor Margaret Johnson
Councillor Anthea Dickson, Provost, NAC
Caroline Cameron, Director, NAHSCP
Thelma Bowers, Head of Service, Mental Health & Learning Disabilities, NAHSCP
Kerry Logan, Head of Service, Health & Community Care, NAHSCP
Darren Fullarton, Associate Nurse Director/Lead Nurse, NAHSCP
Betty Saunders, Contract and Commissioning Manager, NAHSCP
Nicola Fraser, Interim Programme Manager Transformation
Nicola Teager, Communication & Engagement Officer, NAHSCP
Iain Jamieson, Clinical Director, NAHSCP
Michael McLennan, ADP Lead Officer
Gillian Arnold, Planning & Commissioning, NHS AA
Michelle Sutherland, Interim Senior Manager, Primary Care and Communities, NAHSCP
Fiona Comrie, KA Leisure



Item	Item	Action
1.	Welcome and Introductions	
1.1	<p><u>Update from Chair</u></p> <p>Joyce Whyte, Chair provided an update from the recent IJB meeting, which included an update from the Chief Officer; the meeting is available via CEMIS and group members were encouraged to read the meeting papers.</p> <p>Joyce highlighted key points from the IJB meeting including the annual audited accounts presented by Paul Doak and team, noting the satisfactory audit carried out by auditors.</p> <p>It was recommended that the group read the Director's report presented at IJB, which included details of the recent Wellbeing celebration held in the Redburn centre, amongst the other significant work going on.</p> <p>The IJB Finance Working Group was highlighted, which is allowing an opportunity for a subgroup of the IJB to look in more detail at cost analysis and identify with the leadership team where potential savings can be made. The working group in their next meeting be looking at recommendations following the 4th December budget meeting.</p> <p>The IJB were updated on the work of the Brighter Pathways programme, Chief Social Work Officer's report, and the 6-month financial report. It was noted that the financial report had no significant surprises but is challenging in the lack of detail from Health – though it is hoped that detailed financial analysis will be provided in due course.</p> <p>The next IJB meeting will take place in December 2024, and the Chair encouraged SPG members to attend if possible.</p>	
2.	Minutes of Meeting held September 2024	
2.1	The minutes from the previous meeting dated 19 September 2024 were agreed as an accurate reflection of discussion.	
Focus on: Strategic Planning		
4.	<p><u>2025 Meetings</u></p> <ul style="list-style-type: none"> a. Survey Overview b. 2025 Meeting Planner <p>The meeting plan for 2025, and results of the members survey circulated by Seony Ross in October were presented. It was noted from survey responses that Tuesday afternoon meetings, and the current location of these, may not be the best option, and responses indicate that members would prefer some meetings take place remotely.</p> <p>Seony noted that the survey has highlighted that some statutory membership is missing from the group, including Carers and service user representatives.</p>	



	<p>As previously discussed with the group, and as approved by the Chair, it has been agreed that meetings in 2025 will take place quarterly, and therefore based on survey results, a meeting planner has been agreed as below:</p> <ul style="list-style-type: none"> - Wednesday 5th March, 10am – 12pm; Fullarton Connexions, Irvine - Wednesday 4th June, 10am – 12pm; online via MS Teams - Wednesday 3rd September, 10am – 12pm; Fullarton Connexions - Wednesday 26th November, 10am – 12pm; via MS Teams <p>This meeting plan was agreed by the group.</p>	
<p>5.</p>	<p><u>Strategic Plan Refresh 2025-2028</u></p> <p>Seony Ross gave a presentation on the Strategic Plan Refresh 2025 – 28. The presentation outlined the Strategic Plan’s purposes in legislation and as a guidance document for the Partnership. In the context of the Strategic Plan, legislation outlines the requirements for IJBs in relation to strategic planning, including the establishment of the strategic planning group and the requirement to plan separately for different localities.</p> <p>The legislation outlines that in developing the strategic plan the IJB needs to consider the Integration Delivery Principles outlined in the Act, the national health and wellbeing outcomes, and the views of the Strategic Planning Group.</p> <p>Alongside the updated strategic plan, the team are working on a new Engagement Strategy which will inform the engagement element of the Strategic Plan. Seony noted the huge amount of engagement work undertaken in the last two years which will be collated and analysed. Engagement work has been carried out in localities, with different equalities groups, age groups, specific service user groups and with staff. Through the participation and engagement strategy the aim is to plan a programme of priority groups or services to engage with through the strategy. Seony highlighted the purpose of the annual performance report, which sets out an assessment of performance during the year.</p> <p>The annual performance report will be completed by July, and the final strategic plan should be reported to the IJB meeting in June 2025; therefore the 2026 performance report will report on the first year of the updated Strategic Plan.</p> <p>Seony advised that a final version of the updated Strategic Plan will be brought to a future meeting of the Strategic Planning Group in 2025, before being presented to IJB; and the aim is to have the final draft, delivery and</p>	



	<p>monitoring plan and participation and engagement strategy completed later in 2025.</p>	
	<p>Joyce, Chair, thanked Seony for providing an update on the progress on the review, and for the work done in creating the new updated Strategic Plan. The group discussed the scope for creating a new strategic plan, noting that the circumstances in 2022 were very different from 2024, and the fundamental strategic priorities are very different. It was discussed that the team looked at a longer term strategy last time, and the broad ambition at that time was long term; but in terms of the way budgets and demands are changing, shorter term plans are needed. Along with a Participation and Engagement strategy, an engagement plan identifying shorter term strategies of what can be achieved over the next couple of years would also form part of the strategic plan.</p> <p>A further update will be brought to the next SPG meeting in March 2025.</p>	

Focus on: Enabling Communities

<p>7.</p>	<p><u>Engagement Overview</u></p> <p>Sam Hodkinson, Rebecca Black and Victoria Jamieson provided a presentation to update on the engagement work being done by the Strategic Planning team, which included Mental Health, Neurodevelopmental services and Learning Disability engagement.</p> <p>The engagement process involves individuals, groups, and organisations participating and collaborating to address issues, solve problems, and enhance the overall service user experience.</p> <p>The Partnership runs engagement processes to check the services and supports we provide are of a high standard and ensure the voices of services users are listened to and are involved in all stages of delivery.</p> <p>Since Jan 2023, the Partnership have engaged with more than 2,000 service users through a range of consultation and engagement opportunities relating to mental health and wellbeing across Ayrshire.</p> <p>The Aims and Results of the consultations undertaken are detailed in the presentation slides attached, and outline the Consultation work undertaken with Mental Health in Primary Care; Mental Health Wellbeing Digital Resources, Neurodevelopmental supports, assessments and pan-Ayrshire services; Infant Mental Health focus groups, Gypsy traveller engagement and a consultation on Adult Community Mental Health services.</p> <p>The presentation also highlighted the success of the Mental Health Arts Festival, now in it's second year, and engaging with over 250 people this year.</p>	
-----------	--	--



	<p>The team also updated on the Strategic Planning Engagement undertaken to develop and review our strategic priorities, which is our legislative duty as a Partnership.</p> <p>This included an update on the internal ‘What Matters To You’ consultation, which included an online and paper survey for staff to complete. It was noted that 51 responses have been received so far, and the survey closes on 6th December – members of the group were encouraged to complete this if not already done.</p> <p>The team also highlighted the Locality Conversation work being done this year, which up to September this year have involved 238 participants across 5 localities; and have allowed for priorities to be identified in each locality area.</p>	
<p>8.</p>	<p><u>Service Access Review</u></p> <p>Karen Campbell, Planning Manager, provided an update on the learning review currently being undertaken in Accessing Health and Social Care, which began in January 2024.</p> <p>Karen noted the progress that had been made since previously updating the Group earlier in the year, and this included Board Meetings, Reference Group meetings and the monthly Workstream meetings that have taken place in this time.</p> <p>The aims of the review have been identified as a result of uncertainty among communities; identifying a need to create a more person-centred approach to accessing services in the Partnership, and to move away from a transactional model approach. Karen advised this had also identified the value demand v failure demand, eg service users passed between services, not being directed to the correct services, services users having to chase waiting lists, etc.</p> <p>A snapshot of contacts received by frontline services in the week beginning 21st August 2024 highlighted that of 12,037 contacts made, 9,878 of these were relating to cases already open to service. The review aims to look at ways these numbers can be reduced, though it was noted that the reasons for these contacts were not recorded,</p> <p>As an outcome of the review taking place, decisions from the Board have suggested:</p> <ul style="list-style-type: none"> - Establishment of a multi-disciplinary Team – the Service Access team currently in place, but it was noted that not all cases at the front door a social work cases, eg many passed from Social Work to OT waiting lists; - Creation of Community Touch Points – raising awareness in communities with regards to community support and the potential to link people to services - Developing the use of AI and automation – eg transcription tools and automation tools 	



	<p>- Development of the HSCP website, to be more responsive to peoples needs, links to support and encouraging self- management.</p> <p>Recommendations will be made to the Board at the next meeting on 25th November, and an update will be provided to PSMT on 30th January 2025. A further update can be brought to the Strategic Planning Group following the conclusion of the Accessing Services review in early 2025.</p>	
Future Meetings:		
8.	<p><u>Date of Meetings – 2025</u></p> <ul style="list-style-type: none"> - Wednesday 5th March, 10am – 12pm; Fullarton Connexions, Irvine - Wednesday 4th June, 10am – 12pm; online via MS Teams - Wednesday 3rd September, 10am – 12pm; Fullarton Connexions - Wednesday 26th November, 10am – 12pm; via MS Teams 	
9.	<p><u>AOCB</u></p> <p>There was no other business raised, and therefore the meeting was closed. Next meeting is scheduled for Wednesday 5th March, 10am – 12pm, within Fullarton Connexions.</p>	