



**North Ayrshire Health and Social Care Partnership**  
**Minute of Integration Joint Board meeting held on**  
**Thursday 26 August 2021 at 10.00 a.m.**  
**involving participation by remote electronic means**

**Present**

Councillor Robert Foster, North Ayrshire Council (Vice Chair)  
Councillor Timothy Billings, North Ayrshire Council  
Adrian Carragher, NHS Ayrshire and Arran  
Councillor Anthea Dickson, North Ayrshire Council  
Mhairi Kennedy, NHS Ayrshire and Arran  
Councillor John Sweeney, North Ayrshire Council

Caroline Cameron, Director of Health and Social Care Partnership  
Paul Doak, Chief Finance and Transformation Officer  
Alistair Reid, Lead Allied Health Professional Adviser  
Darren Fullarton, Associate Nurse Director/IJB Lead Nurse  
David Donaghey, Staff Representative (NHS Ayrshire and Arran)  
Louise McDaid, Staff Representative (North Ayrshire Council)  
Graham Searle, Carers Representative  
Glenda Hanna, Independent Sector Representative (Depute for Jackie Weston)  
Janet McKay, Chair, Garnock Valley HSCP Locality Forum

**In Attendance**

Dr. Sukhomoy Das, Non-Executive Director, Whistleblowing Champion (NHS)  
Shona McCulloch, Head of Corporate Governance (NHS)  
Pat Kenny, Deloitte  
Coenraad Balfourt, Deloitte  
Thelma Bowers, Head of Mental Health  
Alison Sutherland, Head of Service (Children, Families and Criminal Justice)  
Laura Miller, IJB Internal Auditor  
Kerry Logan, Senior Manager (Health and Community Care)  
Eleanor Currie, Principal Manager (Finance)  
Michelle Sutherland, Partnership Facilitator  
Karen Andrews, Team Manager (Governance)  
Angela Little, Committee Services Officer  
Hayley Clancy, Committee Services Officer

**Apologies for Absence**

Bob Martin, NHS Ayrshire and Arran (Chair)  
John Rainey, NHS Ayrshire and Arran  
Vicki Yuill, Third Sector Representative  
Clive Shephard, Independent Sector Representative  
Elizabeth Stewart, Interim Chief Social Work Officer

## **1. Apologies**

Apologies were noted.

## **2. Declarations of Interest**

There were no declarations of interest in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.

## **3. Minutes/Action Note**

The accuracy of the Minutes of the meeting held on 17 June 2021 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

## **4. National Whistleblowing Standards**

Submitted report by Dr. Sukhomoy Das on the new NHS Scotland National Whistleblowing Standards which came into effect across NHS Scotland on 1 April 2021. The report provided assurance on how whistleblowing is being managed under the existing policy and provided an update on current whistleblowing activity.

Members asked questions and were provided with further information in relation to the standards that were nationally agreed and sit alongside Council's own whistleblowing policies.

Noted.

## **5. Audited Annual Accounts 2020/21**

Submitted report by Paul Doak, Head of Service (HSCP Finance and Transformation) on the Audited Annual Accounts 2020/21, attached at Appendix 1. Appendix 2 included the letter of representation signed by the Chief Finance Officer (NAHSCP).

The IJB's accounts for the year to 31 March 2020 were submitted to Deloitte LLP in accordance with the agreed timetable. Deloitte have given an unqualified opinion that the 2020/21 financial statements give a true and fair view of the financial position and expenditure and income of the IJB for the year, concluding that the accounts have been properly prepared in accordance with relevant legislation, applicable accounting standards and other reporting requirements. One error was identified during the audit, relating to the presentation of the debt repayment of £1.486m to the Council within the Movement in Reserves Statement; there was no impact of the financial statements as it is a presentation point and was amended in the final version of the accounts. The overall financial position remains as reported to the IJB Performance and Audit Committee on 25 June 2021.

The Board agreed to (a) note that Deloitte LLP have completed their audit of the annual accounts for 2020-21 and have issued an unqualified independent report auditor's report; (b) note the recommendations within the Wider Scope Audit Deloitte LLP report; and (c) approve the Audited Annual Accounts to be signed for issue.

## **6. External Audit - Final Report on the Audit of Financial Statements**

Submitted report by Deloitte on the External Audit Final Report on the Audit of the Financial Statements.

The key messages of the report were:-

- it was expected that an unmodified audit opinion would be issued;
- effective financial planning and management arrangements were in place with a strong and consistent finance team;
- a balanced budget had been set for 2021/22, requiring a small draw on reserves in order to achieve a balanced position;
- the IJB continued to have strong leadership and the transition of the new Chief Officer and Head of Service for Health and Community Care during the year went smoothly;
- appropriate arrangements were put in place in response to the Covid-19 pandemic with normal governance arrangements having now returned; and
- it continues to have an embedded performance management culture and sufficient arrangements in place to secure best value with a strong focus on continuous improvement.

Members asked questions and were provide with further information in relation to:-

- future risks, including financial uncertainty, the pandemic and the impact of Brexit that is being kept under review;
- work on the Financial Strategy that will begin late 2021/early 2022; and
- details of transformation progress that is reported to the IJB on a regular basis.

Noted.

## **7. External Audit - Wider Scope Audit Report**

Submitted report by External Auditors Deloitte on the 'Audit Dimensions and Best Value' for the year ended 31 March 2021. The scope of the audit work was risk based and proportionate, and covered the four audit dimensions of Financial Management, Financial Sustainability, Governance and Transparency and Value for Money. Responsibilities in relation to Best Value had been incorporated into the audit work. Appendix 1 to the report outlined the purpose of the report and responsibility statement. The Action Plan with recommendations for improvement was attached at Appendix 2 to the report.

Noted.

## **8. Director's Report**

Submitted report by Caroline Cameron, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report provided an update on the following areas:-

- consultation on a National Care Services for Scotland;

- new regulation to support people caring for people with a terminal or progressive illness that came into force on 31 July 2021;
- drug related deaths statistics;
- the publication of the Frontline health and social care workers' views and experiences of the Covid-19 vaccination programme in Scotland;
- joint inspection of services for children at risk of harm in North Ayrshire;
- new children's respite centre, Roslin House that welcomed its first guests on 9 August 2021;
- additional funding announced by the Scottish Government for Eating Disorder Service; and
- a Covid update, including information on relaxations on restrictions, enhanced clinical and professional oversight arrangements for social care, vaccinations and community and staff testing.

Members asked questions and were provided with further information in relation to:-

- a session on the National Care Service Consultation that will take place on 23 September 2021; and
- recruitment by Public Health Scotland to maintain and increase the Covid vaccination programme and the annual Flu vaccination programme.

Noted.

## **9. Financial Performance - Month 3**

Submitted report by Paul Doak, Head of Service (HSCP Finance and Transformation) on the financial position of the Health and Social Care Partnership.

Appendix A to the report provided the financial overview of the partnership position, with detailed analysis provided in Appendix B. Appendix C(i) showed the full Transformation Plan for 2021/22, which had been agreed by the Transformation Board. An overview of those service changes which do have financial savings attached to them and the current RAG status around the deliverability of each saving was outlined at Appendix C(ii). Appendix D outlined the movement in the overall budget position for the partnership following the initial approved budget and the local finance mobilisation plan submission was provided at Appendix E to the report.

The Board undertook to provide further information to Members on:-

- reductions in training grade funding and respiratory rapid response funding;
- the Carers Centre underspend; and
- the Anam Cara overspend.

The Board agreed to (a) note the overall integrated financial performance report for the financial year 2021-22, the current overall projected year-end overspend of £1.748m and that there is no proposal to implement a Financial Recovery Plan at the current time; (b) note the progress with delivery of agreed savings; (c) agree the budget changes which are detailed at para 2.8 and Appendix D; (d) note the updated estimated costs of the 2021-22 Covid mobilisation plan of £8.279m; and (e) note the remaining financial risks for 2021-22, including the impact of remaining Covid-19 estimates and costs.

## **10. Allied Health Professions Highlight Report**

Submitted report by Alistair Reid, Lead Allied Health Professional Adviser on the activity of the Allied Health Professions(AHP) in North Ayrshire Health and Social Care Partnership during 2020 and the first half of 2021.

The AHP Highlight report was attached at Appendix 1 and provided information on the contribution of AHP services for the people of North Ayrshire, a summary of the challenges faced in 2020 and outlined the objectives for North Ayrshire AHP services for 2021/22.

Members asked questions and were provided with further information in relation to:-

- Health and Therapy Teams (HaTT) based at Brooksby and Ayrshire Central;
- increased referrals in a number of areas and the direct and indirect consequences of Covid;
- use of the quality improvement approach to accessing waiting times in a number of areas; and
- staffing pressures and national conversations around future workforce supply.

The Board agreed to (a) note the content of the AHP Highlight report, attached at Appendix 1; and (b) endorse the AHP Service objectives for 2021/22 outlined within the report

## **11. Strategic Plan 2022-30 Development**

Submitted report by Michelle Sutherland, Partnership Facilitator providing an update on the Strategic Plan development.

The report provided information on a series of stakeholder engagement exercises and policy development that will be undertaken, building on intentions and ambitions outlined in the Bridging Plan. Following the engagement sessions, a more interactive and engaging publication format will be developed, utilising graphical and rich art approaches, as well as short videos and animations.

The Board agreed to approve and support the development and engagement proposals to support the creation of a longer-term Strategic Plan.

## **12. Remobilisation of Day Services for Older People**

Submitted report by Kerry Logan, Senior Manager (Health and Community Care) on the outcome of consultation with staff, service users, families, carers and an external provider on the delivery of day services for older people in North Ayrshire and proposed changes for the remobilisation for both in-house and external day service provision.

Members asked questions and were provided with further information in relation to the cautious approach that will be taken to re-opening day care services and a review that will be undertaken after a 6 month period.

The Board agreed to (a) deliver a blended approach to day service delivery, utilising resources to reduce the building-based day services to allow re-investment in capacity to deliver outreach; (b) approve Option 2 to re-open traditional day services in 4 of the 5 day service buildings, closing one of the in-house day service buildings in the Three Towns locality; (c) approve the continued provision of day services by Alzheimer's Scotland within the Harbour Centre Ardrossan; (d) note that these proposals fully deliver the savings associated with the day services review; and (e) note that the revised model will be formally evaluated after a 6 months period of reopening to determine effectiveness of service delivery and impact on unmet need and to identify any further improvements

### **13. Appointment - IJB Monitoring Officer**

Submitted report by Caroline Cameron, Director of (NAHSCP) on the appointment of an IJB Monitoring Officer.

Andrew Fraser, Head of Service (Democratic Services) and the IJB's Monitoring Officer, retired on 23 July 2021. Aileen Craig was appointed as Head of Service (Democratic Services) on 19 July 2021 and it was recommended that she is appointed as the IJB's Monitoring Officer with immediate effect.

The Board agreed (a) to appoint Aileen Craig, Head of Service (Democratic) as the IJB's Monitoring Officer with immediate effect, in terms of the Ethical Standards in Public Life etc. (Scotland) Act 2000; and (b) that the Chief Officer seek approval of the appointment from the Standards Commission.

### **14. Appointment - IJB Auditor**

Submitted report by Caroline Cameron, Director of (NAHSCP) on the appointment of an IJB Auditor.

Laura Miller, Senior Manager (Audit, Fraud, Safety and Insurance) has been appointed as North Ayrshire Council's Chief Internal Auditor with effect from 19 August 2021. As previously agreed, this role would also undertaken the role of IJB Auditor.

The Board noted the appointment of Laura Miller, Chief Internal Auditor, to the role of IJB Auditor.

### **15. IJB Performance and Audit Committee Minute**

Submitted the Minutes of the IJB Performance and Audit Committee held on 25 June 2021.

Noted.

### **16. Strategic Planning Group Minute**

Submitted the Minutes of the Strategic Planning Group meeting held on 3 August 2021.

Noted.

## **17. Valedictory**

The Board expressed its thanks and appreciation to Marie McWaters and Fiona Thomson, for their involvement in the IJB, as Carer Representatives. It acknowledged their contribution, which started in the shadow year, to the work of the IJB.

The Board was advised that recruitment for a Carer representative is underway.

The meeting ended at 11.40 a.m.

## North Ayrshire Integration Joint Board – Action Note

Updated following the meeting on 26 August 2021

No.	Agenda Item	Date of Meeting	Action	Status	Officer
1.	Community Alarm/Telecare Services Transition from Analogue to Digital	26/9/19	That an update report on progress be submitted to a future meeting.	Submit to meeting in August 2021	Senior Manager
2.	UK Care Home Industry	19/12/19  13/2/20	Receive a further report examining the issues raised in the Plugging the Leaks in the UK Care Home Industry report from a North Ayrshire context, including the lessons learned from care home closures and in consultation with both staff, independent and third sectors.  Agreed that the Care Home Providers be consulted at an early stage in the work to examine the issues raised in the Plugging the Leaks in the UK Care Home Industry report from a North Ayrshire context.	An update on the Commissioning Strategy would now be more appropriate	Director
3.	Director's Report	24/9/20	The Board agreed (a) an update be provided to a future meeting on the National Digital Strategy.	A date will be confirmed in August	David Thomson



4.	Director's Report	22/10/20	The Board agreed to (a) consider a report on the Public Health Scotland Locality Profiles report at a future meeting.	A date will be confirmed before the end of 2021	Director
5.	Distress Brief Intervention Update	17/12/20	The Board agreed to (a) endorse and approve the implementation of the plan to support Distress Brief intervention across Ayrshire; and (b) to receive an update, including case studies, at a future meeting.	It is too soon to agree a date but a report will be provided to a future meeting.	Thelma Bowers
6.	Year End Financial Performance 2020-21	17/6/21	The Board was advised that details of Carers Act Funding will be reported to a future meeting; and an update on vacancy savings will be reported to the IJB Performance and Audit Committee.		
7.	NHS Ayrshire and Arran Remobilisation Plan 3	17/6/21	The Board was advised that a further update on the North Ayrshire specific elements of RMP3 will be reported to a future meeting.		
8.	Financial Performance - Month 3		<p>The Board undertook to provide further information to Members on:-</p> <ul style="list-style-type: none"> <li>• reductions in training grade funding and respiratory rapid response funding;</li> <li>• the Carers Centre underspend; and</li> <li>• the Anam Cara overspend.</li> </ul>		