



**Minutes of North Ayrshire Strategic Planning Group Meeting
Held on Wednesday 13th November 2019, 10:00am
Greenwood Conference Centre, Dreghorn, Irvine**

Present:

Councillor Anthea Dickson (Vice Chair)
Caroline Cameron, Chief Finance and Transformation Officer, NAHSCP
Michelle Sutherland, Strategic Planning & Transformational Change Lead, NAHSCP
Elaine Young, Public Health Representative
Louise McDaid, Staff Representative
Val Allen, Independent Sector Lead
Lynne McNiven, Public Health
Clive Shephard, Confederation of North Ayrshire Community Associations
Theresa Potter, Engagement Officer, NAHSCP with Alannah ?
Louise Gibson, Dietetic lead, Integrated Services, NHS A&A
Scott Bryan, Strategic Planning, Policy and Inequalities Officer, NAHSCP
Lawrence McMahon, Governance Assistant (Minutes) NAHSCP
Val Allan, Independent Sector Lead
Christine Speedwell, Carers Centre
David MacRitchie, Chief Social Work Officer & Senior Manager, Justice Services, NAHSCP
Dr Paul Kerr, Clinical Director, NAHSCP
Sharon Bleakley, Scottish Health Council
David Bonnellie, Optometry Representative
Sam Falconer, Pharmacy Representative
Fiona Comrie, KA Leisure

In Attendance:

Russell Scott, NHS Ayrshire and Arran

Apologies Received:

Bob Martin (Chair)
Alison Sutherland, Head of Service, Children and Families & Justice Services, NAHSCP
Thelma Bowers, Head of Service, Mental Health Services, NAHSCP
David Thomson, Associate Nurse Director/Lead Nurse, NAHSCP
Lorna McGoran, Primary Care Development Manager
Vicki Yuill, Arran CVS & Arran Locality Lead
Andrew Keir, GIRFEC MANAGER
Gerard Clancy, GA Representative



1.	WELCOME & APOLOGIES	
1.1	Councillor Anthea Dickson welcomed all to the Strategic Planning Group and thanked all for attending. Apologies were noted and accepted.	
2.	MINUTES/ACTION NOTE OF PREVIOUS MEETING (02 October 2019)	
2.1	Minutes of the previous meeting dated 02 October 2019 were approved as accurate with no amendments required.	
3.	MATTERS ARISING	
3.1	All matters arising actioned.	
Focus on: Strategic Planning		
4.	Caring for Ayrshire – 10-year strategy	
4.1	Russel Scott, Senior Programme Manager, provided an overview of the Caring for Ayrshire 10-year strategy.	
4.2	<p>The presentation covered the following areas:</p> <ul style="list-style-type: none"> - Initiation - Scoping - Planning & Development - Implementation - Process - Organisation - Technology - Information - Stakeholder Engagement - Caring for Ayrshire- Models of Care - Key milestones and Indicative Timescales <p>Russell agreed to share the stakeholder engagement paper with the group for their information.</p>	R.Scott
4.3	<p>A group discussion took place following the presentation:</p> <ul style="list-style-type: none"> • Louise McDaid raised concern regarding the suitability and the availability to the public highlighting that a large proportion of North Ayrshire residents do not have access to the internet at home. Acknowledge the importance of understanding the needs & environment of North Ayrshire residents. • Sharon Bleakley highlighted the engagement plan has a potential impact on whole population of Ayrshire and questioned the plan to maximise figures. Russel advised the stakeholder engagement group will review this to ensure a plan is developed. • Dr Paul Kerr emphasised the importance in creating awareness to all GP's and health care employees. 	
Focus on: Gambling		
5.	Understanding Gambling Addiction	
5.1	<p>The representative from Gamblers anonymous was unable to attend the meeting therefore presentation was not delivered.</p> <p>Suggestion that a small group attend a meeting with Gamblers Anonymous and feedback information to the stakeholders of the SPG. SPG members that have an interest to attend the meeting with Gamblers Anonymous to inform Michelle Sutherland or Scott Bryan.</p>	
6.	Strategic plan 2018-21- Actions Update	
6.1	Scott Bryan provided a brief update on progress of actions for the Strategic Plan 2018-21.	



	<p>The presentation covered the following areas:</p> <ul style="list-style-type: none"> - Current Status - By Strategic Priority - Tackling inequalities - Engaging communities - Prevention & Early intervention - Improving Mental Health & Wellbeing - Bringing Services Together - Action Timescales 2018-19 & 2019-2021 	
	<p>A group discussion took place following the presentation:</p> <ul style="list-style-type: none"> • Scott Bryan to compile a report to highlight ongoing actions including those that are progressing and those with delays identified. Scott to provide updated report and disseminate to group for reading. 	S.Bryan
Focus on: Community Engagement		
6.	What Matters to You? 2019	
6.1	Alannah provided a brief update on the outcome of the 'What Matters to You?' engagement for 2019.	
6.2	<p>The presentation covered the following areas:</p> <ul style="list-style-type: none"> - Number of responses per locality - Comments generated per locality - Sentiment scale - Content analysis - Primary Themes - Social & Community - Accessibility - Availability - Active Healthy Lifestyle - Outdoor/ Green Space - Supporting the most vulnerable - Next steps <p>Next steps report to be sent out to group for information.</p>	
6.3	<p>A group discussion took place following the presentation:</p> <ul style="list-style-type: none"> • Michelle Sutherland advised the 'What Matters to You?' team have requested commitment from the Garnock Valley LPF area to review the planning for next year's project to ensure its success. • Val Allan emphasised staff must take responsibility of asking the public what matters to them and in their community. • Sharon Bleakley questioned if there is anything in place to consider feedback provided and what is being done differently to address feedback. 	



	Theresa Potter- Creating a 20/20 Vision	
	<p>The presentation covered the following areas:</p> <ul style="list-style-type: none"> - Review membership and structure of the Local Planning Forums - Typology of Engagement - Balance - Methods & Techniques - Partnerships - Impact - Asset Based Community Development Approach to Public Engagement 	
	<p>A group discussion took place following the presentation:</p> <ul style="list-style-type: none"> • Theresa highlighted there will be a networking event taking place on the 2nd December 2019 for each Locality Planning Forum to come together to provide progress updates, review membership of their forums and review their structures. 	
Focus on: Locality Updates		
7.	Update from LPF Leads	
7.1	<p>Arran Vicki Yuill not in attendance – advised there has been no meeting held since last SPG meeting, therefore no update to provide.</p>	
7.2	<p>Garnock Valley Theresa Potter provided a brief update on current work ongoing in the Garnock Valley area. Theresa informed the group the Garnock Valley Locality Planning Forum have established a sub group to target social isolation and loneliness within the community. Theresa advised the forum group has organised a Christmas gathering which will be held on the 4th December 2019 for individuals living within the Garnock Valley. Christmas lunch will be provided which has been sponsored by a local entrepreneur. Mental & Physical wellbeing of those who attend will be reviewed. A mini impact assessment, social action and research will be undertaken.</p>	
7.3	<p>Kilwinning Sam Falconer provided a brief update on current work ongoing in the Kilwinning area.</p> <p>Sam informed the group the Kilwinning Locality Planning Forums priorities were recently discussed, and the following priorities were agreed to be taken forward:</p> <ul style="list-style-type: none"> • Improving local knowledge of HSCP services • Addressing mental health • Promoting physical activity <p>Sub group has been created to host an event for the local community to come together to address mental health concerns.</p> <p>Sam highlighted an issue that was raised at a recent Locality Planning Forum regarding the Eglinton garden project. Sam advised there are</p>	



	<p>current funding issues, ongoing concerns regarding the future of this project. Michelle Sutherland has met with Ann Wilson from TACT and advised Ann of persons to link with in the Mental Health management team. Ann is looking at other options in terms of resources that could bring forward further volunteering. Issue has been flagged and work is ongoing to address this.</p>	
7.4	<p><u>Irvine</u> No replacement for Barbara Conner as Irvine Locality Chair has yet been identified. Further update pending.</p> <p>Theresa Potter advised the Irvine Locality Planning Forum have created a working sub group to target mental health and wellbeing within the community. On Friday 10th October 2019 (Mental Health day) there was an open day held at the portal which involved recovery work , gyms, Mental Health wellbeing. Elderly forums programme of activities to enhance wellbeing with KA leisure.</p> <p>Scott Bryan advised Irvine are currently without a chair therefore a request will be tabled at future IJB to appoint a new chair. The Irvine Locality Planning Forum members have advised they are happy for the Community link workers to share the role of chair as suggested at a recent meeting. Scott noted this is a potential short-term solution however agreement is required from the IJB, to establish permanent solution.</p> <p>Theresa Potter conveyed she is happy to carry out a capacity session with the community link workers on how to chair meetings etc if this short-term solution is agreed by the IJB.</p>	
7.5	<p><u>North Coast</u> Louise McDaid provided a detailed update in regards to ongoing work within the North Coast community.</p> <ul style="list-style-type: none"> • Ongoing work involving the Mental Health ambassadors based at Largs Academy. They are working to produce an information leaflet on Mental Health Supports to go to all P7 and High School pupils in the North Coast. <p>A number of groups have been created to address the following:</p> <ul style="list-style-type: none"> • Social Isolation and Mental Health. • Bereavement • Bullying • Breathing choir • Health and Wellbeing for elderly (Cycling with age) • Addictions recovery • Anxiety <p>Louise conveyed the Minister from Cumbrae has suggested the Locality Planning Forum create and share a calendar of events being held within the North Coast.</p>	



7.6	Three Towns	
	Three towns have a working sub group also looking at social isolation and loneliness. Mental & Physical Wellbeing event being held in January 2020 on an intergenerational basis. Purpose of the event is to capture voices of the young people within the community as well as the elderly.	
8.	AOCB	
8.1	<p>Group informed that next month's SPG meeting is cancelled due to anticipated apologies on the lead up to festive period.</p> <p>Scott Bryan to send group the link for the partnership awards for nomination requests.</p> <p><u>Future Agenda Items</u> Any agenda items to be forwarded to Scott Bryan or Louise Harvie for inclusion within future agenda.</p>	
8.2	There was no other business to be discussed, therefore the meeting was closed.	
9.	Next Meeting	
9.1	Tuesday 28 th January 2019, Greenwood Conference Centre at 10am.	

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