



**North Ayrshire Health and Social Care Partnership  
Minute of Integration Joint Board meeting held on  
Thursday 13 December 2018  
at 10.00 a.m., Council Chambers, Cunninghame House, Irvine**

**Present**

Bob Martin, NHS Ayrshire and Arran (Chair)  
Councillor Robert Foster, North Ayrshire Council (Vice Chair)  
Councillor Timothy Billings, North Ayrshire Council  
John Rainey, NHS Ayrshire and Arran  
Councillor Christina Larsen, North Ayrshire Council  
Councillor John Sweeney, North Ayrshire Council  
Dr Janet McKay, NHS Ayrshire and Arran

Caroline Whyte, Chief Finance and Transformation Officer  
David MacRitchie, Chief Social Work Officer  
Dr. Calum Morrison, Acute Services Representative  
Alistair Reid, Lead Allied Health Professional Adviser  
Dr. Louise Wilson, GP Representative

David Donaghey, Staff Representative (NHS Ayrshire and Arran)  
Louise McDaid, Staff Representative (North Ayrshire Council)  
Graham Searle, Carers Representative (Depute for Marie McWaters)  
Nigel Wanless, Independent Sector Representative

**In Attendance**

Thelma Bowers, Head of Service, Mental Health  
Michelle Sutherland, Strategic Planning Lead  
Pam Milliken (East Ayrshire Council)  
Peter Omer (East Ayrshire Council)  
Karen Andrews, Team Manager (Governance)  
Hayley Clancy, Committee Services Officer

**Apologies for Absence**

Stephen Brown, Director of Health and Social Care Partners  
Alistair McKie, NHS Ayrshire and Arran  
Dr Paul Kerr, Clinical Director  
Vicki Yuill, Third Sector Representative  
Fiona Thomson, Service User Representative  
Sam Falconer, (Chair) IJB Kilwinning Locality Forum

## **1. Apologies**

Apologies were noted.

## **2. Declarations of Interest**

In terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies there were no declarations of interest.

## **3. Minutes/Action Note**

The accuracy of the Minute of the meeting held on 15 November 2018 was confirmed and the Minute signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

## **4. Director's Report**

Submitted report by Stephen Brown, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report, presented by Caroline Whyte, highlighted the "Charter for Change" sessions that communicate a consistent message to managers about what is planned and to get their valuable input into how to maximize the benefits of staff sessions.

The Board noted the ongoing developments within the North Ayrshire Health and Social Care Partnership.

## **5. Audit Scotland Report: Health and Social Care Integration: Update on Progress**

Submitted report by Caroline Whyte, Chief Finance and Transformation Officer, on the Audit Scotland report on Health and Social Care Integration in Scotland with the report on progress with integration provided at Appendix 1 to the report.

Members asked a question and were provided with clarification on North Ayrshire Council's position in the financial performance 2017/2018 table at Appendix 4.

The Board agreed to note (i) the Audit Scotland report and the findings therein and (ii) an action plan outlining the actions for the North Ayrshire IJB would be presented at a future meeting.

## **6. Budget Monitoring – Month 7 (October 2018)**

Submitted report by Caroline Whyte, Chief Finance and Transformation Officer on the projected financial outturn for the financial year. Appendix A provided a detailed financial overview of the Partnership budgetary position while Appendix B gave a detailed variance analysis. Appendix C presented full detail on savings, with Appendix D detailing progress against the approved recovery plan and Appendix E highlighting the movement in the overall budget position.

Members asked questions and were provided with information on the following:-

- primary care prescribing and general medical services projected to be underspent due to the reduction in drug costs; and
- the projected underspend due to part year vacancies.

The Board agreed to (a) note the projected year-end overspend of £0.481m; (b) approve the changes in funding as detailed in section 2.12 and Appendix E to the report; and (c) note the impact of the financial recovery plan and the progress being made in delivering financial balance.

## **7. Implementation on the Charter for Involvement**

Submitted report by Thelma Bowers, Head of Service (Mental Health) on actions to take forward the 12 statements within the Charter.

Members asked a question and were provided with clarification that review work to be undertaken in the Garnock Valley would be reported back to the IJB.

The Board agreed to support the existing actions outlined and undertake to promote the relevance of the Charter across all aspects of the North Ayrshire Health and Social Care Partnership.

## **8. Primary Care Services Update**

Submitted report by East Ayrshire providing a Primary Care Services update with an appendix for each workstream provided.

The report highlighted the following:-

- the Primary Care and Out of Hours Services strategic direction and implementation of the Ambitious for Ayrshire Programme from 2016-2018;
- the Primary Care Improvement Plan (PCIP) that was signed off on 28 June 2018 by the three Integration Joint Boards (IJBs), GP Sub Committee, and NHS Board in Ayrshire; and
- the progress and future strategic direction of the Public Dental Service (PDS).

Members asked a question and were provided with information on primary dental care fees.

The Board also commended all involved in achieving significant progress with primary care services.

Noted.

## **9. Strategic Planning Group Minutes**

Submitted Minutes of the Strategic Planning Group meeting held on 10 October 2018.

Noted.

The Meeting ended at 10.55 a.m.