

---

# NORTH AYRSHIRE COUNCIL

8 September 2021

## North Ayrshire Council

---

**Title:** North Ayrshire Community Planning Partnership (CPP)  
Board: Minutes of Meeting held on 11 March 2021

---

**Purpose:** To submit the Minutes of the meeting of the North Ayrshire Community Planning Partnership Board held on 11 March 2021.

---

**Recommendation:** That the Council notes the Minutes contained in Appendix 1.

---

### 1. Executive Summary

- 1.1 It was previously agreed that the Minutes of the Community Planning Partnership (CPP) Board be submitted to North Ayrshire Council for information. The key matters arising from the minutes have been highlighted for the attention of Council and are detailed in Section 2.1.

### 2. Background

- 2.1 Minutes of the meeting of the CPP Board held on 11 March 2021 are appended. Particular matters for the Council's attention include the following: -

#### Agenda Item 3

CPP partners received an update on the Local Police Plan. They noted the engagement process and value of conducting a health inequalities self-assessment workshop on the draft plan.

#### Agenda Item 4

An update on Community Justice Ayrshire was given. This included detail on the partnership strategic plan and ambitions to continue to strengthen work with partners.

#### Agenda Item 5

Partners considered work on the cost of the school day, including the importance of the contributions by young people. It was agreed that partners will consider specific actions following the launch conference.

## **Agenda Item 7**

The Board discussed the Community Food System and its link to community wealth building. Partners discussed the range of local provision, support given to community groups and the mutual support they provide.

## **Agenda Item 8**

Partners received a presentation on CPP Step Change. This included the progress of the CPP since 2009 and the positive impact on local communities. Updates were provided on the four tests of change previously agreed. The Board agreed on a range of areas for focus for the continued development of the partnership and its work.

## **Agenda Item 9**

Board members considered multi-agency locality working and the proposed model for the hub approach, along with the organisational commitments required.

### **3. Proposals**

3.1 That the Council notes the Minutes contained in Appendix 1.

### **4. Implications/Socio-economic Duty**

#### **Financial**

4.1 None

#### **Human Resources**

4.2 None

#### **Legal**

4.3 None

#### **Equality/Socio-economic**

4.4 None

#### **Environmental and Sustainability**

4.5 None

#### **Key Priorities**

4.6 The CPP activities detailed within this report support the Local Outcomes Improvement Plan.

## **Community Wealth Building**

4.7 None

### **5. Consultation**

5.1 No consultation was required.

Caroline Amos  
**Executive Director (Interim), Communities and Education**

For further information please contact **Morna Rae, Senior Manager (Policy, Performance and Community Planning)**, on [mrae@north-ayrshire.gov.uk](mailto:mrae@north-ayrshire.gov.uk).

### **Background Papers**

0

## **Community Planning Partnership Board**

Thursday 11 March 2021 at 11.00 am

Via Microsoft Teams



North Ayrshire  
Community Planning Partnership

### **Present**

#### **North Ayrshire Council**

Joe Cullinane (**Chair**)

John Bell, Elected Member

Marie Burns, Elected Member

Scott Davidson, Elected Member

Alex Gallagher, Elected Member

Tony Gurney, Elected Member

Ellen McMaster, Elected Member

Craig Hatton, Chief Executive

#### **North Ayrshire Health and Social Care Partnership**

Robert Foster, Elected Member (Chair of IJB)

Caroline Cameron, Director NA HSCP

#### **Ayrshire College**

Michael Breen, Vice Principal

#### **DWP**

Tom Gilligan, Work Services Manager

#### **KA Leisure**

Ashley Pringle, KA Leisure Vice Chair

#### **NHS Ayrshire and Arran**

Lesley Bowie, Chair of NHS Board (**Vice Chair**)

#### **Police Scotland**

Superintendent Derek Frew

#### **Scottish Enterprise**

Vikki Kewney, Project Manager (Sub for Theresa Correia)

#### **Scottish Fire and Rescue**

Ian McMeekin, Area Manager

#### **Scottish Government**

Sam Anson, Location Director

#### **Skill Development Scotland**

Claire Tooze, Area Manager (Sub for Katie Hutton)

#### **Scottish Partnership for Transport**

Allan Comrie, Senior Transport Planner

#### **Third Sector Interface**

Barbara Hastings, Ayrshire Community Trust

Kaileigh Brown, Ayrshire Community Trust

### **In Attendance**

Audrey Sutton (NAC), Rhona Arthur (NAC), Morna Rae (NAC), Jacqui Greenlees (NAC), Lauren McMath (NAC), Jennifer McGee (NAC).

## **Apologies**

John Burns (NHS Ayrshire and Arran), Sheila Lynn (DWP), Barbara Hastings (TACT), Katie Hutton (SDS), S Anson (Scottish Government), F Hussain (Police Scotland), Karen Yeomans (NAC), Katie Hutton (SDS), T Correia (Scottish Enterprise)

### **1. Welcome and Apologies**

The Chair welcomed everyone to the meeting and apologies were noted.

### **2. Minute of the Previous Meeting and Action Note**

The minutes of the previous meeting were approved.

### **3. Draft Local Police Plan**

D Frew provided the Board with an update on the draft Local Police Plan for North Ayrshire. He highlighted that the current Local Police Plan was not due for renewal until 2022, however, to fit in with national corporate cycle a 2021-2023 plan was created.

D Frew highlighted that as part of the drafting of the plan, a Health Inequalities Self-Assessment session was facilitated by E Young and M Rae which allowed a wide range of partners to feed in comments. He advised the Board that this was the first CPP plan in North Ayrshire to go through this process.

He advised that at the session one of the matters picked up by those in attendance was the need to engage more with young people in North Ayrshire and this was an area being developed with CPP colleagues.

D Frew also highlighted that in terms of welfare concern, a crisis resolution team has been set up with NHS support for Mental Health. The team are looking at better ways for adult protection referrals.

D Frew offered to have one to one meetings with any partners who would like it.

A Sutton highlighted that the approach to this plan is very welcome and the process has made sure it is embedded in North Ayrshire. She also suggested that it would be useful to have more visibility of Police Scotland in the Childrens Services Plan to promote their role. D Frew confirmed that he was happy to meet with A Sutton or a member of the team to take this forward.

M Rae highlighted that the offer of carrying out a Health Inequalities Self-Assessment is available to other partners should they have plans/policies under development which may benefit from this.

The Chair thanked D Frew for his update and encouraged the Board to participate in the consultation which is available on the CPP Website.

#### **Action:**

**Partners to contribute to consultation.**

**Partners to suggest plans that could be subject to a Health Inequalities Self Assessment.**

**A Sutton to arrange meeting with D Frew regarding the Children's Services Plan.**

### **4. Community Justice Ayrshire**

A Torrance provided the Board with an update on Community Justice Ayrshire (CJA). A Torrance advised Senior Officers that she was appointed Manager of CJA in November 2020.

Community Justice Ayrshire was established following the Community Justice Scotland Act 2026. This placed a duty on statutory partners to deliver their services in a more joined up way to reduce reoffending.

Each Local Authority area produces a Community Justice Outcome Improvement Plan outlining how they will do this annually. Community Justice Ayrshire is a Pan-Ayrshire approach to Community Justice and reports to all three Ayrshire Community Planning Partnerships.

Community Justice are committed to working with the community to identify local priorities to take action to reduce reoffending throughout Ayrshire. While prison remains appropriate for people who commit serious offences, locking people up isn't always the way to stop reoffending. Rehabilitation is part of the Community Justice approach; they want to help people with convictions to gain employment and find stable housing to reduce the chance of reoffending.

A Torrance also provided Senior Officers with some key facts relating to Community Justice;

- The average annual cost to keep someone in prison is over £36k and the average cost of a community payback order is £2.5k. It has been proven that someone serving a custodial sentence is twice as likely to reoffend to someone who has given a community sentence.
- 49% of all Scottish prisoners lose their accommodation and over 30% of prisoners being released don't know where they are going to live.
- 27k children in Scotland are affected by parental imprisonment. 30% of those with a parent in prison develop mental and physical health problems.
- 60% of boys with a convicted parent go on to offend themselves.

The current CJA Outcomes Improvement Plan was due to expire in March 2021, however, this has been extended to December 2021 due to Covid. The new CJA Outcomes Improvement Plan will be published in January 2022 and will be a five-year plan.

A Torrance highlighted that now feels like the best time to re-invigorate the partnership to create stronger links with CPP Partners and improve understanding in participation in Community Justice.

Partners agreed to contribute to the consultation and research that Community Justice Ayrshire are undertaking.

The Chair thanked A Torrance for her presentation.

**Action: CPP Partners to contribute to the consultation and research**

## **5. Cost of the School Day**

A Sutton and L McMath provided the Board with an update on the work on the cost of the school day (CoSD).

A Sutton advised the Board that the final meeting of the CoSD Working Group will be held on 17 March 2021. A Sutton highlighted that a number of CP partners have contributed to the work significantly. At this meeting, the policy commitment will be finalised, and the high-level action plan will be shared. There will also be a conference to launch the policy. The proposal will go to Cabinet on 23 March 2021 for approval.

A Sutton also highlighted that at a recent Budget meeting, the Council made a contribution to the CoSD work with a recurring £500k annual funding to support, digital and home learning, food and eating in school and beyond, school uniform, outdoor clothing, sports kits etc in schools.

A Sutton advised that she would bring back a further update to the CPP Board in June regarding the individual actions both for schools and CP Partners. CP Partners will also be invited to the launch conference to help identify actions for the forthcoming year.

L McMath advised that the CoSD Working Group has been a collaborative process and noted that the input in particular from our young people and our school representatives has been extremely valuable in shaping the overall policy.

Cllr Foster highlighted that having people with lived experiences feeding into this work has been brilliant. Their ideas and drivers have helped build this policy.

Cllr Burns highlighted that it has been a joy to be part of the Working Group and that everyone has a part to play in this. Cllr Burns commended everyone involved in this work.

A Sutton also highlighted that Child Poverty Action Group (CPAG) lead this work nationally and have been part of the Working Group. The feedback from CPAG has been that they view this work as national best practice and would like to promote this nationally, which is very exciting.

The Chair thanked A Sutton and L McMath for their update.

**Action: A Sutton to provide further update at June CPP Board.**

## **6. Children Services Planning**

A Sutton and L McMath provided the Board with an update on the work of the Children's Services Strategic Partnership (CSSP).

L McMath highlighted that the CSSP are responsible for delivering Thriving North Ayrshire action of the LOIP. The Group meet quarterly and has representatives from:

- North Ayrshire Council
- North Ayrshire HSCP
- Police Scotland
- Scottish Fire and Rescue Service
- KA Leisure
- Scottish Children's Reporter
- Children Panel.
- Third Sector Interface.

L McMath advised that to align with the new Children's Services Plan 2020-23 the format of the CSSP meetings have been revised. Each meeting will now focus on a priority of the Children's services Plan for in depth discussion and challenge. Cllrs Bell and Foster attend two meetings per year in their portfolio holder capacities.

A Sutton advised that Children's Services Executive Group (CSEG) has been formed which brings together Heads of Service from the Communities & Education and the North Ayrshire HSCP. The Group is co-chaired by the Executive Director for Communities & Education and the Director of the North Ayrshire HSCP to ensure links are being made regularly. The Group have agreed that five workstreams have been set up, each chaired by a Senior Manager from Education, Communities or the Health and Social Care Partnership. The workstream groups will

take forward specific pieces of work and report progress to the Children's Services Executive Group.

L McMath reported that the CSEG and the CSSP have agreed that due to the Covid-19 pandemic it will no longer be appropriate to carry out the ChildrenCount pupil survey that was due to be undertaken by the Dartington Service Design Lab in April 2020. The Dartington Service Design Lab have agreed to scope a different proposal to best use their expertise to inform the CSSP's response to The Promise.

Partners noted this approach to delivering on the Thriving North Ayrshire priority. The Chair thanked A Sutton and L McMath for their update.

## **7. Food System**

A Morrell provided the Board with a presentation on the Community Food System. A Morrell highlighted that the update would cover:

- Food system in context of community wealth building
- Information on models
- Each locality's current food system

A Morrell advised that the vision is that demand for emergency food provision is reduced as North Ayrshire residents can afford and access good food. The Community Support Hubs act as brokers who can signpost to local food provision. Using a community wealth building approach, local businesses and third sector organisations provide low cost or free food to local people who need it.

A Morrell highlighted that:

- 10 local food anchor organisations are meeting on a fortnightly basis;
- Operating as stakeholder reference group;
- There is a huge focus on co production of materials and support for each other, this is evident in how the organisations are coming together outwith the meetings;
- The plan is to reduce officer input as the groups progress;
- Sub-Group has been created for digital presence to help promote the organisations online.

A Morrell also that a toolkit has been produced to support community food providers and covers:

- Access to training
- Stock supply
- Covid guidance
- Volunteer recruitment and training
- Environmental Health
- Insurance
- Communications strategy uniformed approach which can be personalised to Localities

A plan on a page has also been created to help support newer groups who want to set up larders/shops etc.

A Morrell highlighted that to date the following provision have been set up:

- Quaint Larder at Whitlees Community Centre, Ardrossan
- Dalry Sports Club Community Fridge
- Wee Shoap, Woodywynd, Kilwinning
- Cranberry Moss Larder, Kilwinning

A Morrell noted that there are a number other providers in the pipeline across the localities.

Cllr Gallagher commented that this work is fantastic, and the organisations seem to be focussing on the right things and getting things done. Cllr Gallagher asked how this work fits in in the North Coast. A Morrell highlighted that the team have been working closely with the organisations who came forward during the pandemic to support the community and conversations are taking place with some of them.

L Bowie asked A Morrell how the larders/shops are marketed. A Morrell advised that it was key to get branding right, so it was something of interest to people and not seen as a lesser option. In terms of promotion, the teams are keeping HSCP colleagues up to date for targeted work, posting details on the locality virtual community centres and the Council's Communications Team use their social media platforms to promote new premises when they open.

The Chair thanked A Morrell for her presentation.

## **8. Step Change**

M Rae and I McMeekin provided the Board with a presentation on the work in relation to CPP Step Change.

M Rae advised that the purpose of the update is:

- To carry out a health check of the CPP at a strategic level,
- Provide an update on CPP Step Change previously committed to,
- Confirm what recovery and renewal means for the CPP, and
- Agree what's next for 2021.

In terms of carrying out the health check, M Rae shared a timeline from July 2009 where the first Single Outcome Agreement was signed. The timeline also displayed the strategy and governance work that the CPP has undertaken to date.

M Rae also shared some North Ayrshire Peoples Panel statistics to show the impact over the last 10 years. From surveys taken in 2009 and 2019 there was an increase in:

- Residents feeling fairly safe or very safe when outdoors in their neighbourhood after dark;
- Rating neighbourhood as a very or fairly good place to live;
- Spending time as a volunteer or attend local organisations;
- People from different backgrounds get on well in their local area ;
- Mental health and wellbeing scores.

In terms of CPP Step Change the four tests of changes agreed in December 2019 were:

- Early adopter site for whole systems approach to diet and healthy weight,
- Community book,
- Unintentional harm, and
- Health inequalities self-assessment and health in all policies.

It was highlighted that due to the pandemic, the responses to the tests of change have had to adapt but that significant progress had been made against each test.

M Rae advised she was invited to feed into a report for the national Community Planning Improvement Board. Some of the suggested key themes in terms of learning and direction of travel are:

- Empowering communities,
- Re-focusing priorities - inequalities, wellbeing, economic and social renewal,
- Influencing evolving national policy, and
- Delivery models and structures.

The Board agreed that these are key areas of focus for North Ayrshire CPP.

I McMeekin highlighted that the pandemic has identified a number of lessons about how we work and the culture in which we work. He also highlighted the importance of having staff aligned to key themes of wellbeing, empowerment, tackling inequalities, localism and whole systems working. He suggested that the areas of focus for the CPP are:

- Multi Agency Locality Working
- New Local Outcomes Improvement Plan from 2022
- Locality Priorities Refresh
- Updated OD/Learning and Development Plan
- Health Inequalities Self Assessments
- Communication and Governance Improvements
- Community Wealth Building
- CPP approach to climate change

The Board agreed with this approach.

The Chair thanked M Rae and I McMeekin for their update.

## **9. Multi-Agency Locality Working**

A Sutton provided the Board with a presentation on multi-agency locality working.

A Sutton highlighted the importance on how as we deliver together as a CPP and how we operationalise some of the discussions that have been taking place.

A Sutton advised the Board that in terms of collective impact it is important to have a shared agenda, coordinate action, have effective communication and measurement, along with a broker who can facilitate relationships by having a backbone organisation at its centre.

As part of the Council's Recovery and Renewal Plan, service delivery to citizens and property footprint is one of the emerging themes. This focuses on the citizen to customer whole systems approach work and the locality hub model and how these are related.

A Sutton provided a brief overview of the reality of how we as a CPP have operationalised multi-agency working during the pandemic and highlighted the range of partners involved.

A Sutton provided the Board with some examples on how the locality hubs have supported the community during the pandemic, such as:

- 51,00 hot meals provided to the community
- 12,500 prescription deliveries
- 5,800 food parcels
- 8,000 health advice interactions

A Sutton shared information on the proposed model for the multi-agency hub, including:

- Access to services and support – Council and partners.
- Face to face contact and via the Contact Centre
- Community hubs will be coordinated by Connected Communities staff and/or community organisations
- Broker role for the Council
- Co-location, touchdown spaces activity & meeting space for partners & groups
- Local services retained in communities via hub network and with partner organisations
- Connected Communities services, including library and digital, in all communities, with partners

In terms of taking forward the Customer to Citizen work the key themes are:

- Single point of contact. Ensuring there is a streamlined customer journey;
- Collaborate responsive Service
- Permission driven decisions - increased customer / staff satisfaction
- Local knowledge and partners = stronger relationships to support citizens
- Information sharing – helps with getting informed decisions and better outcomes
- Less red tape, means improved response time for citizens
- Seeing the whole picture and empowerment will improve customer service

A Sutton highlighted that the next steps are to develop organisational commitments to locality and multi-agency approach, CPP leadership development for multi-agency locality working, support staff empowerment and training and measurement of impact.

A Sutton advised the Board that a further update will be brought to a future Board meeting.

The Chair thanked Audrey for her presentation.

**Action: A Sutton to bring an update to future Board meeting.**

## **10. Locality Hubs, Centres and Libraries consultation**

R Arthur provided the Board with a presentation on the Locality Hub, Centres and Libraries Consultation.

R Arthur highlighted that this key aim of this consultation is the opportunity to redevelop and deliver enhanced, sustainable and realistic services delivered through halls, centres and libraries.

R Arthur also highlighted that this work has been taking place since 2018. In terms of community/public engagement, the team have held face to face public sessions during 2019, engagement online via Consul, direct with stakeholders, written communication and held conversation cafes. From the discussions held with our communities, it was noted that having community facilities in the local area that were accessible and affordable was important to the community and highly valued.

Following on from the discussions held in 2019, the following work was carried out:

- Options developed for each building
- Ensuring services are accessible but more affordable and sustainable
- Continue to work with The Consultation Institute
- Continue to progress Community Asset Transfer requests
- Stakeholders Reference Group
- Consultation mandate

- Consultation with a mixed methodology

R Arthur advised that the consultation launched on Consul on 5 March 2021 and will run for 9 weeks. There is also an option to discuss and contribute by phone. arrangements were made for information to be distributed with annual council tax letters, as well as promotion through social media.

Once the consultation has closed, the team will collate and analyse feedback and a report will then be prepared report for the 9 June 2021 Council Meeting.

The Chair thanked R Arthur for her presentation and encouraged the Board to have a look at the consultation on Consul.

## **11. Locality Partnership Priority Refresh**

M Rae provided the Board with an update on the Locality Partnership Priority Refresh.

M Rae advised that the March Locality Partnership meetings were originally targeted for these discussions, however this has been extended to June to get more reach in to communities.

The priority refresh discussions have been uploaded on to Consul and Locality Partnership and CPP Partners have been encouraged to share this information.

M Rae highlighted that she will be contacting schools and asking them to share the priority refresh information with school communities and also to the all Parent Councils. Staff from the Connected Communities Team have also been contacting community groups and organisation over the telephone.

The Chair thanked M Rae for her update.

## **12. LOIP and Q3 Performance Update**

J Greenlees provided the Board with an update on the LOIP Q3 Performance.

J Greenlees highlighted that that the delivery of the Local Outcomes Improvement Plan (LOIP) is supported by the Children's Services Plan, the Safer North Ayrshire Strategy, and the HSCP Strategic Plan amongst other key thematic plans.

An overview of the report was provided and J Greenlees asked any members of the Senior Officer Group to contact her directly should they require anything further.

J Greenlees asked the Board to forward any feedback regarding the layout of the report at Appendix 1.

## **13. Any Other Business**

No other business was discussed.

## **14. Date of next Meeting**

The next meeting of the North Ayrshire CPP Board will be held on **Thursday 10 June 2021 at 11.00 am via Microsoft Teams.**

