



**North Ayrshire Health and Social Care Partnership
Minute of Integration Joint Board meeting held on
Thursday 19 April 2018
at 10.00am, Council Chambers, Cunninghame House, Irvine**

Present

Bob Martin, NHS Ayrshire & Arran (Chair)
Councillor Robert Foster, North Ayrshire Council (Vice Chair)
Councillor Timothy Billings, North Ayrshire Council
Dr Martin Cheyne, NHS Ayrshire and Arran
Councillor Christina Larsen, North Ayrshire Council
Dr Janet McKay, NHS Ayrshire & Arran
Alistair McKie, NHS Ayrshire and Arran
Councillor John Sweeney, North Ayrshire Council

Stephen Brown, Director of Health and Social Care Partnership
Shahid Hanif, Interim Head of Finance
Dr Paul Kerr, Clinical Director
David MacRitchie, Chief Social Work Officer - North Ayrshire
Dr Calum Morrison, Acute Services Representative

David Donaghey, Staff Representative – NHS Ayrshire and Arran
Louise McDaid, Staff Representative – North Ayrshire Council
Marie McWaters, Carers Representative
Robert Steel, Chair Kilwinning Locality Forum
Fiona Thomson, Service User Representative
Nigel Wanless, Independent Sector Representative
Heather Malloy, Independent Sector Representative (Depute for Nigel Wanless)
Vicki Yuill, Third Sector Representatives

In Attendance

David Rowland, Head of Service (Health and Community Care)
Eleanor Currie, Principal Manager (Finance)
Isabel Marr, Senior Manager, Long Term Conditions
Michelle Sutherland, Partnership Facilitator
Karen Andrews, Team Manager (Governance)
Diane McCaw, Committee Services Officer

Also In Attendance

Councillor Anthea Dickson, North Ayrshire Council
John Burns, Chief Executive, NHS Ayrshire and Arran

Apologies for Absence

Alistair Reid, Lead Allied Health Professional Adviser
David Thomson, Lead Nurse/Mental Health Advisor

1. Apologies and Chair's Remarks

Apologies were noted.

The Chair thanked Stephen McKenzie for his hard work and dedication and for the contribution he made to the work of the IJB. He welcomed new voting Member Dr Martin Cheyne, Chairman of NHS Ayrshire and Arran, and congratulated Stephen Brown and Donna McKee on their permanent positions.

2. Declarations of Interest

In terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies there were no declarations of interest.

3. Minutes/Action Note

The accuracy of the Minute of the meeting held on 15 March 2018 was confirmed and the Minute signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3.1 Matters Arising

Volunteering Strategy - The Third Sector and North Ayrshire have developed a Draft Volunteering Strategy which will go out to engagement shortly and look towards publication in June. Ongoing action.

Action - V. Yuill

Public Partnership Forum - Officers met with Fiona Thomson and an update on actions going forward was provided, including an outline of ongoing work with CPPs on joint arrangements, how to work together more effectively and on mapping of existing groups across the HSCP. Once all the ongoing work has been carried out a paper will be brought to the IJB. Fiona Thomson has also identified a Depute for herself and is working on the process to allow the Depute to join IJB. Ongoing action.

Action - F. Thomson

Peer Support Services Specification for People with Mental Health Problems in North Ayrshire - The Recovery College is up and running and has been advertised on social media. Uptake is good and an update report will be submitted to IJB after summer. The tender exercise is now at the shortlist process and a report will be provided to IJB on the outcome of the tender once through due process. Action to be removed.

Action - T. Bowers

Veterans First Point Service - The service is located in North Ayrshire and accessed by South and East. Full agreement has now been reached across the 3 Ayrshires and Ayrshire and Arran and agreement re funding. Veterans First Point Service will continue and so far uptake has been greater than any Veterans Service elsewhere. Ongoing action.

Action - T. Bowers

North Ayrshire Citizen's Advice Service - NACAS wound down on 22 March and the website was taken down as of 28 March. Work is ongoing with Economy and Communities to ensure advice services are available at a local level across North Ayrshire through Better Off North Ayrshire and Money Matters. David advised that he would ensure clinicians are made aware of contacts referral details and that independent advice is available. Currently awaiting information on whether there is a need to re-tender or whether our own services can continue to provide. Ongoing action.

Action - D. Rowland

Meeting of Locality Chairs - Meeting took place and Janet McKay advised on discussion around challenges for Chairs of localities, particularly in relation to demands placed on individuals who have other responsibilities. Sharing good practice, a more targeted approach and ensuring learning is transferred to each of the localities was considered. Also considered links between localities and CPP and how to improve. Louise McDaid has asked for new terms of reference. Action to be removed.

Action - Robert Foster

Strategic Plan - The final Plan on Agenda for today's meeting. Action to be removed.

Action - Michelle Sutherland

HSCP Challenge Fund Update - To receive a presentation to a future meeting on the effective savings model undertaken at Elderbank and Greenwood in relation to reducing the number of accommodated children. Ongoing action - May meeting.

4. Carers

The Board received a presentation from Isabel Marr, Senior Manager (Long Term Conditions) on building a carer community in North Ayrshire which included information on:-

- the national picture;
- preparations for the Carers Scotland Act 2016;
- North Ayrshire carers, including young carers;
- the way forward in supporting our carers through empowerment; and
- Carers Week 2018 with events planned within all 6 localities.

Members asked questions and were provided with information on the following:-

- work with Children and Families and Education colleagues in relation to safeguarding that young carers declare themselves as carers and that assessments are carried out to ensure young carers are protected;
- a young carer representative having been identified in relation to the North Coast Locality;
- financial implications in relation to carer support plans resulting in savings in the long term; and
- the importance of carers having a voice in the community.

The Board congratulated the Team for the work carried out and were encouraged to hear that North Ayrshire appears to be at the forefront in relation to this.

Noted.

5. West of Scotland Transformation Plan

The Board received a presentation from John Burns, Chief Executive of NHS Ayrshire and Arran on proposals for transforming Care Together for the West of Scotland which included:-

- background information on the population within the West of Scotland;
- how health care is currently split across the West of Scotland;
- the inclusive approach to improving the health and well-being of our population;
- empowerment around an individual's experience of care;
- a proposed model of care;
- achieving the best possible value, both financial and for the patient, in all activities;
- supporting and valuing staff; and
- the next steps for developing the regional approach.

Members asked questions and were provided with information on the following:-

- improving individual experiences from a carers point of view, particularly where power of attorney is involved;
- that empowering individuals should also include empowering carers;
- models of care going forward and agreement of key principles to support local areas of priority and delivery;
- that any proposals for West of Scotland would not be directive, only encourage stronger collaboration and sharing of best practice;
- no specific action plans/funding around mental health or any other aspects at present;
- resourcing implications and challenges which will be considered once plans are better developed;
- proposed timescales, scope and status in relation to the Plan and any influence on the work of the IJB;
- that in terms of health and social care, key elements are required to inform or influence transformation; and
- the need to broaden discussions out to third and voluntary sector organisations who play an important role.

Noted.

6. Director's Report

Submitted report by Stephen Brown, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report highlighted works underway in the following areas:-

- West of Scotland Delivery Plan Engagement Event held on 28 March 2018;
- Engagement Event for IJB Voting Members and Chief Officers postponed from 1 March 2018 now to be held on Friday 11 May 2018 at the Golden Jubilee Hotel, Clydebank;
- Emergency Exercise Quattro which took place on 14 March 2018 and simulated a mass casualty event testing resilience to respond;
- North Ayrshire Children's Services Strategic Partnership (NACSSP) development event on 26 March 2018 on progress with Getting it Right for You, North Ayrshire Children's Services Plan (2016-20);
- Corporate Parenting short life working group securing funding for a 12 month full-time co-ordinator Mhari McFadzean to oversee the Family Firm policy and implement the staff "Well Connected" Mentoring Scheme;
- Staff Partnership Awards Event "Breakfast for Champions" which took place on 29 March 2018;
- Progress in North Ayrshire and across Ayrshire and Arran in transforming mental health services; and
- Care Opinion (www.careopinion.org.uk) an independent website about people's personal experiences of registered social services.

The IJB noted the ongoing developments within the North Ayrshire Health and Social Care Partnership.

7. IJB Interim Budget 2018/19 Proposals

Submitted report by Shahid Hanif, Interim Head of Finance on the interim North Ayrshire Health and Social Care Partnership proposals. Appendices A to D provided further detail in connection with the budget proposals, demand pressures, savings and challenge fund projects.

The Board was advised that it would receive a follow-up report with finalised budget proposals once confirmation of the NHS side of the budget is provided. Equality impact assessments have been carried out in respect of all proposed savings.

Martin Cheyne left the meeting at this point.

Members asked questions and were provided with information on the following:-

- concerns raised around savings in terms of items 21, 23 and 24 in order to ensure funding is available to cope with pressures;
- that a presentation on the set-aside element of the budget would be beneficial to the Group;
- identified risks and pressures around both sides commissioned services and on required action plans;
- concern around no engagement with trade unions in relation to fine detail on any impact on staff;
- that savings around item 21 related to all services and would be handled sensitively;
- that some mechanism to extend the 35 day respite cap would be helpful; and
- that in terms of items 23 and 24, there are issues around people in hospital not having appropriate care packages in place and that cutting 25 beds does not help this.

The Board agreed (a) to approve the interim budget for 2018/19 for North Ayrshire Health and Social Care Partnership inclusive of all related pressures and savings; and (b) that a presentation be provided to the next meeting on the set-aside element of the budget.

8. NAHSCP Strategic Plan 2018-2021

Submitted report by Michelle Sutherland, Strategic Planning and Transformation Change Lead on the final version of the Strategic Plan. The full and summary versions of the Plan had been emailed out and hard copies were made available at the meeting.

The Board agreed to (a) approve the Plan for publication, distribution and implementation; and (b) support the implementation of the Plan over its three year life.

9. Organisational Development Strategy 2018-2021

Submitted report by Michelle Sutherland, Strategic Planning and Transformation Change Lead on the Organisational Development Strategy for the Partnership for 2018-2021.

The Board agreed to approve the Organisational Development Strategy 2018-2021.

The Meeting ended at 11.55 a.m.

North Ayrshire Integration Joint Board – Action Note

Updated following the meeting on 19 April 2018

No.	Agenda Item	Date of Meeting	Action	Status	Officer
1.	Volunteering Strategy	15/2/18	Strategy will go out to engagement shortly and look towards publication in June.	Ongoing.	V. Yuill
2.	Public Partnership Forum	15/2/18	Officers will meet with Fiona Thomson and bring forward a paper to a future meeting.	Ongoing.	Officers and F. Thomson
3.	Veterans First Point Service	15/2/18	Full agreement has now been reached across the 3 Ayrshires and Ayrshire and Arran and agreement re funding.	Ongoing.	T. Bowers
4.	North Ayrshire Citizen's Advice Service	15/2/18	NACAS wound down on 22 March – work ongoing with Economy and Communities to ensure advice services are available at a local level across North Ayrshire.	Ongoing.	D. Rowland
5.	HSCP Challenge Fund Update	15/3/18	To receive a presentation to a future meeting on the effective savings model undertaken at Elderbank and Greenwood in relation to reducing the number of accommodated children.	Ongoing - May Meeting.	S. Brown / D. McKee