

Subject: **Integration Joint Board – Appointments**

Purpose: To appoint (i) the Chief Finance and Transformation Officer as the Integration Joint Board’s Section 95 Finance Officer; (ii) the Chair and Vice Chair of the IJB; (iii) the Chair and Vice Chair of the Performance and Audit Committee and (iv) the Chair and Vice chair of the Strategic Planning Group.

Recommendation:

- (i) To appoint Paul Doak, the Chief Finance and Transformation Officer as the Integration Joint Board’s Section 95 Finance Officer.
- (ii) To appoint Robert Martin as Chair of the IJB and Councillor Robert Foster as Vice Chair.
- (iii) To appoint Councillor Timothy Billings as Chair of the IJB Performance and Audit Committee and Mhairi Kennedy as Vice Chair.
- (iv) To appoint Councillor Robert Foster as Chair of the Strategic Planning Group and Robert Martin as Vice Chair.

Glossary of Terms	
IJB	Integration Joint Board
NAC	North Ayrshire Council
NHS	NHS Ayrshire and Arran
PAC	Performance and Audit Committee
SPG	Strategic Planning Group

1.	EXECUTIVE SUMMARY
1.1	The IJB requires to appoint a proper officer to have responsibility for the administration of its financial affairs, also known as the Section 95 Finance Officer. The report proposes that Paul Doak, recently appointed to the post of Chief Finance and Transformation Officer is appointed as the IJB’s Section 95 Finance Officer.
1.2	The IJB agrees to appoint Robert Martin as Chair of the IJB with effect from 1 st June 2021, and Councillor Robert Foster as Vice Chair.
1.3	The IJB agrees to the appointment of Councillor Timothy Billings as Chair for the IJB Performance and Audit Committee, and Mhairi Kennedy as Vice Chair with effect from 1 st June 2021.
1.4	The IJB agrees to the appoint Councillor Robert Foster as the Chair of the Strategic Planning Group (SPG) and Robert Martin as Vice Chair of SPG with effect from 1 st June 2021.

2.	CURRENT POSITION
2.1	On 11 February 2021 the IJB agreed a process for the recruitment of the post of Chief Finance and Transformation Officer. Paul Doak has been appointed and will take up his post on 7 June 2021
2.2	The IJB is bound by Part VII of the Local Government (Scotland) Act 1973 which deals with Finance. Section 95 of that Act requires the IJB to make arrangements for the proper administration of its financial affairs and to secure that a proper officer of the authority has responsibility for the administration of those affairs. This post is known as the Section 95 Finance Officer. As previously it is it is proposed that the same person would be appointed as Chief Finance and Transformation Officer and as Section 95 Finance Officer of the Integration Joint Board. As a result of this appointment, North Ayrshire Council will require to appoint an Interim Chief Internal Auditor until a new Chief Internal Auditor is appointed. The Interim postholder will be the IJB Chief Auditor.
2.3	The Integration Scheme and IJB Standing Orders for meetings state that the Chair and Vice Chair of IJB is limited to a 2 year period on a rotational basis between the Council and NHS Board members.
2.4	This will result in Councillor Robert Foster stepping down as Chair and Robert Martin assuming the role of Chair with effect from 1 st June 2021.
2.5	The IJB Performance and Audit Terms of Reference also require the Chair and Vice Chair appointments to rotate on a 2 year cycle. This will result in Mhairi Kennedy stepping down as Chair, and Councillor Timothy Billings assuming the Chair with effect from 1 st June 2021.
2.6	In accordance with the Terms of Reference the Chair of the Strategic Planning Group should be the Vice Chair of the IJB. As a result of the IJB Chair and Vice Chair rotation, Councillor Robert Foster will be appointed as Chair of the SPG and Robert Martin appointed as Vice Chair with effect from 1 st June 2021.
3.	PROPOSALS
3.1	It is recommended the IJB agrees to appoint Paul Doak, the recently appointed Chief Finance and Transformation Officer as the Integration Joint Board's Section 95 Finance Officer from 7 June 2021.
3.2	In accordance with the Integration Scheme, IJB Standing Orders, PAC Standing Orders and the SPG Terms of Reference the following appointments are recommended wef 1 st June 2021 :-
	<u>IJB</u>
	Chair Robert Martin
	Vice Chair Councillor Robert Foster
	<u>PAC</u>
	Chair Councillor Timothy Billings
	Vice Chair Mhairi Kennedy
	<u>SPG</u>
	Chair Councillor Robert Foster
	Vice Chair Robert Martin

3.3	<u>Anticipated Outcomes</u>
	The appointment of a Section 95 Finance Officer of the IJB is a statutory requirement, which helps to ensure accountability and proper governance.
3.4	<u>Measuring Impact</u>
	The impact of this post is in terms of accountability, as well as governance.
4.	IMPLICATIONS
Financial:	The post is currently budgeted
Human Resources:	Any implications are set out in the report
Legal:	The appointment of a Section 95 Finance Officer of the IJB is a statutory requirement.
Equality:	There are no significant implications
Children and Young People	There are no significant implications
Environmental & Sustainability:	There are no significant implications
Key Priorities:	Good governance and accountability are essential to the development and implementation of all the key priorities.
Risk Implications:	There are risks in terms of the HSCP and IJB operating without the Section 95 Finance Officer post, but the processes set out in this report are aimed at minimising these risks in the shortest achievable timescale.
Community Benefits:	There are no community benefits.

Direction Required to Council, Health Board or Both	Direction to :-	
	1. No Direction Required	X
	2. North Ayrshire Council	
	3. NHS Ayrshire & Arran	
	4. North Ayrshire Council and NHS Ayrshire & Arran	

5.	CONSULTATION
5.1	The report was prepared in liaison with the Chief Officer of the IJB and NAC's Head of Service (People & ICT).
6.	CONCLUSION
6.1	This report advises the IJB on the appointment of (i) the Chief Finance and Transformation Officer as the Integration Joint Board's Section 95 Finance Officer; (ii) the Chair and Vice Chair of the IJB, (iii) the Chair and Vice Chair of the Performance and Audit Committee and (iv) the Chair and Vice Chair of the Strategic Planning Group.

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