



Minutes of North Ayrshire Strategic Planning Group Meeting
Held on Wednesday 10th October 2018 at 10.00am
Fullarton Connexions, Irvine

Present:

Councillor Robert Foster (Chair)
John Rainey (Vice Chair)
Michelle Sutherland, Strategic Planning & Transformational Change Lead, NAHSCP
Christine Speedwell, Care Centre Manager
Brenda Knox, Health Improvement Lead, NHS A&A
Louise McDaid, Staff Representative
David Bonellie, Optical Representative
Norma Bell, Manager, Planning & Performance, Mental Health, NAHSCP
Clive Shephard, NA Federation of Community Associations
Sam Falconer, Community Pharmacist NHS A&A
Louise Gibson, Dietetic lead, integrated services, NHS A&A
Gavin Paterson, Engagement Officer, NAHSCP
Marion Gilchrist, Interim Manager/Senior Nurse LD Services
Lynne McNiven, Consultant in Public Health, NHS
Jacqui Greenlees, Policy & Community Planning Officer
Fiona Comrie, KA Leisure
Dr Morag Henderson
Fiona Thomson, Service User Representative, IJB Stakeholder Rep/LPF Lead
Elaine Young, Assistant Director of Public Health, NHS
Sharon Bleakley, Scottish Health Council
Lorna McGoran, Primary Care Manager, NAHSCP
Scott Bryan, Team Manager, Planning, NAHSCP
Louise Harvie, Governance Assistant (Minutes) NAHSCP

In Attendance:

Stephen Rankin, Care Inspectorate Inspector
Sheena McIntosh, Care Inspectorate Inspector
Bruce McMaster, Food Development Officer
Kathleen Cooper, Senior Health Promotion Officer

Apologies Received:

Donna McKee, Head of Service, Children & Families and Justice Services, NAHSCP
David Donaghey, Partnership Representative, NAHSCP
Annie Robertson, Business Planning Manager, NAHSCP
Thelma Bowers, Head of Service, Mental Health, NAHSCP
Eleanor McCallum, Partnership Communication & Engagement Officer, NAHSCP
Laura Barrie, KA Leisure
Elaine Young, Assistant Director of Public Health, NHS
Simon Morrow, Dental Representative
Betty Saunders, Service Design & Procurement Manager
Caroline Whyte, Chief Transformation
Andrew Keir, Manager, Children & Families, GIRFEC, NAHSCP
Vicki Yuill, Operations Manager, Arran CVS
Dr Paul Kerr, Clinical Director, NAHSCP
David Thomson, Associate Nurse Director/Lead Nurse, NAHSCP
Isabel Marr, Senior Manager, Long Term Conditions, NAHSCP
Ruth Betley, Senior Manager, Island Services, NAHSCP



1.	<u>WELCOME & APOLOGIES</u>	
1.1	<p>Councillor Foster welcomed all to the meeting and introduced John Rainey to his first Strategic Planning Group as the new Strategic Planning Group Vice Chair.</p> <p>As part of the Joint Inspection of Adult Health & Social Work, Councillor Foster also introduced to the meeting, Stephen Rankin and Sheena McIntosh who were in attendance to observe the SPG.</p>	
2.	<u>MINUTES/ACTION NOTE OF PREVIOUS MEETING (15.10.18)</u>	
2.1	Minutes of the previous meeting were approved as accurate with no amendments required.	
3.	<u>MATTERS ARISING</u>	
3.1	<p><u>Dates of forthcoming LPF Meetings</u></p> <p>Scott Bryan provided an update on future Locality Planning Forum dates.</p> <p>Scott also provided an update on the Partnerships newsletter; Your Health & Social Care in North Ayrshire. Produced by the Partnerships Communication team, the newsletter is aimed at informing local people of developments and services within the Partnership. It will be available in a number of Partnership buildings and public spaces.</p> <p>SPG members are invited to contribute articles to the newsletter and can do so by contacting Eleanor McCallum, Partnership Communications Officer.</p>	
3.2	<p><u>Planned timelines for the LPF engagement and communication champion pilot</u></p> <p>Gavin Paterson provided an update on the timeline of the phased roll-out of the Locality Engagement Pilot. The first locality will be Kilwinning commencing in November 2018. Localities will come online in two month periods and each Pilot will last for six months.</p>	
Focus on: Working to alleviate inequalities across North Ayrshire		
4.	<u>Community Link Worker Development</u>	
4.1	Lorna McGoran, Primary Care Development Manager attended the meeting to deliver a presentation on the progress and emerging Locality Themes on the developments of the new Community Link Workers.	
4.2	<p>Presentation slides included:-</p> <ul style="list-style-type: none"> • Community Link Worker in General Practice • Patient Details • Activity (Consultations Recorded) • Signposting • Community Link Worker Case Studies • In the Community • Community Link Worker Feedback • The Future 	



4.3	Fairer Food <p>Bruce McMaster, Food Development Officer attended the meeting to deliver a presentation on the progress of Fairer Food across North Ayrshire.</p> <p>Slides included:</p> <ul style="list-style-type: none"> National and Local Context Fair for All Food Pledges and Associated Data Performance Framework Food Forum Evaluations Next Steps <ul style="list-style-type: none"> Continue to use baselines and evidence gathered to support delivery of pledges Support groups to gather information against measures and impact relating to pledges Weekend Food Support Community Food Map and Plan Explore Options for Enhances Summer Scheme for Schools/Communities. 	
4.4	<p>Following the presentations highlighted above, the following question was asked to the group:</p> <p>How might your service or professional group link to or support these approaches?</p> <p>Feedback received:</p> <p><u>Fairer Food</u></p> <ul style="list-style-type: none"> Suggested that Bruce McMaster be invited to future Locality Planning Meetings to progress Fairer Food work at Locality level. Highlighted close possible links with HSCP Gardening/Allotment Projects including Hazeldene, Woodland View and potentially Tarryholme. Discussions ongoing with AHP colleagues. <p><u>Community Link Workers</u></p> <ul style="list-style-type: none"> It was suggested that the Fairer Food identified opportunities could be shared via the Community Link Worker Model and be listed on Carena. Thelma commented on the need to ensure demand is identified appropriately to make best use of the Community Link Worker service. 	
Focus on: Assessing Inequalities		
5.	Health Inequalities Self-Assessment	
5.1	Kathleen Cooper, Senior Health Promotion Officer provided a presentation on the Health Inequalities Self-Assessment.	
5.2	<p>The presentation covered the following areas:-</p> <ul style="list-style-type: none"> An overview of Socioeconomic Inequalities in Health Health Inequalities Causes of Health Inequalities 	

	<ul style="list-style-type: none"> Proportionate Universalism The Role of the HSCP's in reducing Health Inequalities <ul style="list-style-type: none"> Working with Individuals Workforce Learning & Development Quality of Services Provided Working in Partnership 	
5.3	<p>Following the presentation, the group was asked to address the following question: How might your service of professional group roll out this approach across HSCP?</p> <p>Feedback received:</p> <ul style="list-style-type: none"> Discussion on how the tool could be employed, highlighted that some teams have already used the tool and others are keen to do so. The use of this tool will be actively encouraged going forward. 	
Focus on: Locality Profile Information		
6.	Enhancing our Locality Profiles	
6.1	Scott Bryan provided a presentation on the Locality Planning Forums Profile Refresh.	
6.2	<p>The presentation covered the following areas:-</p> <ul style="list-style-type: none"> Background on the Locality Profiles since being produced in January 2016 Validated Data Used Information on the Locality Priorities Profile Refresh & how information has improved since 2016 Demographic Updates New Locality Level information Data Visualisations Poverty Alleviating Grants Index 	
6.3	<p>Following the presentation, Scott put forward the following question to the group: Are there key issues you would want more detail on in the Locality Profile?</p> <p>Feedback received:</p> <ul style="list-style-type: none"> Previous profile useful as it was broken down to sub locality level. It would be good if that could continue The inclusion of more Social Work data would be useful Crisis payment information (highlights inequalities) Hospital discharge information Advise of review of Source dataset, which is national linked Health and Social Care information. Need to ensure information that is shared is done so appropriately Using relevant information is useful when engaging with public. Would be good to include information on travelling communities. This may provide difficult as Equalities Monitoring Information is not always available. 	

Focus on: Service Redesign		
7.	Reconfiguration of Mental Health Wards.	
7.1	<p>William Lauder, General Manager, Mental Health Services, provided a presentation on the Changes in Elderly Mental Health Inpatient Services.</p> <p>The presentation covered areas such as:</p> <ul style="list-style-type: none"> • Background on the current accommodation <ul style="list-style-type: none"> - Poor Standard - Isolated Services - Overspend on supplementary staff - ECT Issues - Low Percentage of Occupancy • Opportunities <ul style="list-style-type: none"> - Maximise use of Woodland View - Increase Staffing Complement/Skill Mix - Align Wards/Models for future provision - Shift Balance of Care - Release Resource for Reinvestment • Proposal <ul style="list-style-type: none"> - Merge Croy and Ward 4 = 'New' Ward 4, 17 bedded functional assessment ward, effectively closing Croy Ward. - Additional Staff - Reduce Bed Numbers to match average % Occupancy - Progress scoping of enabling works to enable • Consultations with staff • Benefits <ul style="list-style-type: none"> - Improve staffing & skill mix - Allow Occupancy of best Inpatient Accommodation (Ailsa & Woodland View) - Release Resource for Alternative Investment - Rationalise number of Wards and Beds making future Re-Provision readily achievable. <p>William highlighted that consultations across all Stakeholder Groups has been high and this has helped ensure a smooth transition to the new site. Families have also been engaged with and been invited to join the group that will have an overview on the process for transparency. Individual meetings will also take place with families around the assessment of their loved one.</p>	
8.	Agenda Items for Future Meetings	
8.1	The next meeting will focus on Prevention and Early Intervention. Any agenda items to be forwarded to Michelle Sutherland or Scott Bryan.	
9.	AOCB	
9.1	<p><u>Future Venues</u> Acknowledged that Fullarton Connexions was not suitable for future meetings, therefore changes will be made to 2019 dates.</p> <p><u>Housing Representative</u> Acknowledged that David Hammond, Senior Manager from Housing has been invited to attend future meetings.</p>	

	<u>Inspectors</u> The Inspectors in attendance held an Inspection Session following the SPG, therefore Members were encouraged to stay behind and attend.	
9.2	There was no other business to be discussed, therefore the meeting was brought to a close.	
10.	Future Meetings	
Date	Time	Venue
Wednesday 23rd January	10.00am - 12.00pm	Fullarton Community Hub, Irvine KA12 8DF
Wednesday 6th March	10.00am - 12.00pm	Fullarton Community Hub, Irvine KA12 8DF
Wednesday 17th April	10.00am - 12.00pm	Greenwood Conference Centre, Dreghorn
Wednesday 29th May	10.00am - 12.00pm	Greenwood Conference Centre, Dreghorn
Wednesday 10th July	10.00am - 12.00pm	Greenwood Conference Centre, Dreghorn
Wednesday 21st August	10.00am - 12.00pm	Fullarton Community Hub, Irvine KA12 8DF
Wednesday 2nd October	10.00am - 12.00pm	Fullarton Community Hub, Irvine KA12 8DF
Wednesday 13th November	10.00am - 12.00pm	Greenwood Conference Centre, Dreghorn
Wednesday 18th December	10.00am - 12.00pm	Greenwood Conference Centre, Dreghorn