



**North Ayrshire Health and Social Care Partnership  
Minute of Integration Joint Board meeting held on  
Thursday 13 September 2018  
at 10.00 a.m., Council Chambers, Cunninghame House, Irvine**

**Present**

Bob Martin, NHS Ayrshire and Arran (Chair)  
Councillor Robert Foster, North Ayrshire Council (Vice Chair)  
Councillor Timothy Billings, North Ayrshire Council  
Alistair McKie, NHS Ayrshire and Arran  
Councillor Christine Larsen, North Ayrshire Council  
John Rainey, NHS Ayrshire and Arran  
Councillor John Sweeney, North Ayrshire Council

Stephen Brown, Director of Health and Social Care Partnership  
Caroline Whyte, Chief Finance and Transformation Officer  
Dr Calum Morrison, Acute Services Representative  
Alistair Reid, Lead Allied Health Professional Adviser

David Donaghey, Staff Representative (NHS Ayrshire and Arran)  
Louise McDaid, Staff Representative (North Ayrshire Council)  
Marie McWaters, Carers Representative  
Graham Searle, Carers Representative (Depute for Marie McWaters)  
Nigel Wanless, Independent Sector Representative  
Vicki Yuill, Third Sector Representative

**Also In Present**

Councillor Anthea Dickson, North Ayrshire Council

**In Attendance**

Pat Kenny, Deloitte  
Eleanor Currie, Principal Manager (Finance)  
Donna McKee, Head of Service (Children, Families and Justice Services)  
Thelma Bowers, Head of Service (Mental Health)  
Michelle Sutherland, Strategic Planning Lead  
Susan Holland, NHS Ayrshire and Arran  
Janet Davies, Professional Lead of Psychological Services  
Karen Andrews, Team Manager (Governance)  
Angela Little, Committee Services Officer

**Apologies for Absence**

Dr Paul Kerr, Clinical Director  
Fiona Thomson, Service User Representative  
Sam Falconer, Chair Kilwinning Locality Forum

## **Chair's Remarks**

The Chair welcomed John Rainey who has replaced Martin Cheyne as NHS Ayrshire and Arran representative.

The Board thanked Martin Cheyne for his involvement in the work of the IJB.

### **1. Apologies**

Apologies were noted.

### **2. Declarations of Interest**

In terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies, John Rainey declared a non-pecuniary interest in Agenda Item 12 – Strategic Planning Group and Vicki Yuill declared an interest in Agenda Item 5 (3.8) Integrated Care Fund - Appendix D.

### **3. Minutes/Action Note**

The accuracy of the Minute of the meeting held on 16 August 2018 was confirmed and the Minute signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

#### **3.1 Matters Arising**

**Volunteering Strategy** - Engagement timeline has been created involving focus groups and H&SC representatives. A Focus Group will be held on 17 September 2018 and a further one will be arranged for those who are unable to attend. Evaluation will be carried out then feedback collated in October. Ongoing Action.

Action - V. Yuill

**Adult Support and Protection** – National report has been published. Report to IJB on key findings and improvements to adult protection services across North Ayrshire to the meeting in October.

Action – B. Walker/S. Brown

The Board was advised that the Care Inspectorate will be in attendance at the IJB meeting in October.

### **4. Director's Report**

Submitted report by Stephen Brown, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report highlighted works underway in the following areas:-

- future national events examining clinical and care governance arrangements;
- an event on palliative and end of life care;
- a public consultation on the development of a mental health strategy for Ayrshire and Arran;

- the development of suicide prevention and crisis intervention training;
- inspection of adult health and social care services in North Ayrshire;
- the visit of the Scottish Government Cabinet to Arran on Monday 27 August 2018;
- streamlining of processes to ensure compliance with General Data Protection Regulations; and
- the award of the Telecare contract to Hanover Scotland.

The IJB noted the ongoing developments within the North Ayrshire Health and Social Care Partnership.

## **5. Budget Monitoring – Month 4 (July 2018)**

Submitted report by the Chief Finance and Transformation Officer on the projected financial outturn for the financial year 2018/19 as at 30 June 2018, including detailed variances from each service. Appendices to the report detailed the budget monitoring and savings position and mitigating actions.

Appendix A to the report provided the financial overview of the partnership position. Detailed analysis was provided in Appendix B. Full details of savings was provided at Appendix C. Appendix D outlined the Integrated Care Funding allocation and Appendix E outlined the delivery of the recovery plan and Appendix F detailed the 2018/19 Budget Reconciliation.

Members asked questions and were provided with information on the following:-

- staffing requirements that were not known at the start of Ward 1 and an overspend in these costs;
- savings of £2.928 at Period 4 that include £1.7m of NHS CRES savings not identified and others not delivered;
- ongoing discussions with Care Homes on the commissioning of services, requirements for respite care and the strategic direction for care at home;
- the Financial Recovery Plan that includes the use of Carers Act funding that is not ring fenced;
- the review of ICF projects that have been mainstreamed via the Performance and Audit Committee and Strategic Planning Group;
- work that will be undertaken to produce a financial model and assess the potential roll out of the Buckreddan GP sessions;
- the examination of alternative community approaches to achieve the proposed actions relating to the dedicated disability review team and sleepovers;
- more work that is required to integrate adult services at primary level;
- an estate plan that will contribute to the CRES savings; and
- the provision of monthly reports to Board members on ICF.

The Board agreed to (a) note (i) the projected year-end overspend of £1.770m; (ii) the remaining unidentified savings balance; (iii) that the financial position will continue to be closely monitored with a further update to the IJB in October; and (b) approve (i) the mainstreaming of services funded from the Integrated Care Fund; and (ii) the financial recovery plan.

## **6. Audited Annual Accounts**

Submitted report by the Chief Finance and Transformation Officer on Deloitte's final report to the Members of the Board and the Controller of Audit on the 2017/18 audit. The Audited Annual Accounts for 2017/18 were attached at Appendix 1 to the report. Appendix 2 included the ISA260 letter from Deloitte LLP and the letter of representation to be signed by the Chief Finance Officer. A summary of the findings of the audit were attached at Appendix 3 to the report.

A verbal update was provided by the external auditor, Pat Kenny, Deloitte.

The IJB's accounts for the year to 31 March 2018 were submitted to Deloitte LPP in accordance with the agreed timetable. Deloitte have given an unqualified opinion that the 2017/18 financial statements give a true and fair view of the financial position and expenditure and income of the IJB for the year, concluding that the accounts have been properly prepared in accordance with relevant legislation, applicable accounting standards and other reporting requirements. No monetary adjustments have been identified and the IJB's position remains as reported to the IJB on 21 June 2018.

The Board agreed to (a) note that Deloitte LLP have completed their audit of the annual accounts for 2017/18 and have issued an unqualified independent auditor's report; and (b) approve the Audit Annual Accounts to be signed for issue.

## **7. Participation and Engagement Strategy**

Submitted report by Michelle Sutherland, Strategic Planning and Transformational Change Lead, on the process of participation and engagement with stakeholders which has informed the draft NAHSCP Participation and Engagement Strategy. The full Strategy document was attached at Appendix 1 to the report. Appendices 2 and 3 detailed the Strategic Plan Engagement Comparison between 2015 and 2018 and the Membership of the Engagement Development Group respectively. Appendix 4 detailed the feedback from a number of engagement events that had taken place.

The Board agreed to approve the Participation and Engagement Strategy.

## **8. Pan-Ayrshire Enhanced Model for Intermediate Care and Rehabilitation**

Submitted report by Alistair Reid, Lead Allied Health Professional providing an overview of the working being undertaken to meet the Pan-Ayrshire Enhanced Model for Intermediate Care and Rehabilitation as part of New Models of Care for Older People and People with Complex Care Needs. A full copy of the Implementation Plan was provided at Appendix 1 to the report.

Members asked questions and were provided with further information in relation to:-

- recruitment that is underway and matched those in the deployment process at the first phase; and
- disparity between NHS and NAC contracts and further engagement with staff.

Noted.

## **9. Ayrshire and Arran Proposal for Action 15 of the National Mental Health Strategy**

Submitted report by Thelma Bowers, Head of Mental Health, on the high level Action 15 Plan to develop and build capacity of the mental health workforce in key settings in alignment with national commitments for the delivery of the mental health strategy. Appendix 1 to the report outlined the Scottish Government's funding allocations for all Boards. Appendix 2 to the report provided the high level proposal submitted to the Scottish Government by the deadline of 31 July 2018.

The Board agreed to homologate the draft plan and proposal submitted to the Scottish Government.

## **10. Progress Update on the Implementation of the Review of Psychological Services**

Submitted report by Janet Davies, Professional Lead for Psychology Services updating on the progress of the implementation of the Review of Pan-Ayrshire Psychological Services. Information on workforce development and training funding available from NHS Education for Scotland (NES) to increase the capacity within the mental health workforce to deliver evidence-based interventions was appended to the report.

The Board agreed to approve the recommended work plan.

## **11. Mental Health Commission Themed Visits to Community Hospitals Recommendations - Community Hospitals**

Submitted report by Susan Holland, NHS Ayrshire and Arran which provided feedback from the Mental Welfare Commission (MWC) on their announced inspection visits to people with dementia in community hospitals and highlighted areas of good practice and recommendations for areas of improvement.

The Board agreed to note the content of the report and the supporting action plan which has been developed in response to the recommendations of the report.

## **12. Strategic Planning Group Terms of Reference**

Submitted report by Michelle Sutherland, Partnership Facilitator which detailed the revised Terms of Reference for the Strategic Planning Group (SPG), attached at Appendix 1 to the report. The report sought nominations from the voting membership of the IJB for the role of Vice Chair to the SPG.

Members discussed the value of including within the Terms of Reference a reporting mechanism to the IJB Performance and Audit Committee.

The Board agreed to (a) approve the updated Terms of Reference for implementation, with the inclusion of a requirement to report to the IJB Performance and Audit Committee; and (c) nominate John Rainey to the role of Vice Chair of the SPG.

### **13. Locality Planning Forum - Review**

Submitted report by Michelle Sutherland, Partnership Facilitator on the outcome of the Locality Planning Forum (LPF) review with key stakeholders. Revised Terms of Reference were attached at Appendix 1 to the report. Appendix 2 provided information on an engagement pilot project to improve links with communities and develop future engagement activities of LPFs.

The Terms of Reference may require updating following the completion of the Scottish Government's review of progress of integration which is expected in December 2018. The Terms of Reference will be reviewed at both the 18 month period and 3 year planning cycle.

Members asked questions and were provided with further information in relation to the work of Education, the Third Sector and community development with youth groups who do not have links to council services.

The Board agreed to (a) note the outcome of the Review; and (b) approve (i) the new Terms of Reference; and (ii) implementation of the Locality Planning Forum engagement pilot to develop community involvement at locality level.

### **14. Urgent Items**

The Chair agreed that the following item be considered in private as a matter of urgency.

#### **14.1 Care Provision**

The Board was provided with information in respect of care provision in North Ayrshire.

Noted.

The Meeting ended at 12 noon.