



**North Ayrshire Health and Social Care Partnership
Minute of Integration Joint Board Virtual meeting held on
Thursday 27 August 2020 at 10.00 a.m.**

Present

Councillor Robert Foster, North Ayrshire Council (Chair)
Bob Martin, NHS Ayrshire and Arran (Vice-Chair)
Councillor Timothy Billings, North Ayrshire Council
Adrian Carragher, NHS Ayrshire and Arran
Councillor Anthea Dickson, North Ayrshire Council
Councillor John Sweeney, North Ayrshire Council

Stephen Brown, Director of Health and Social Care Partnership
Caroline Cameron, Chief Finance and Transformation Officer
Dr Paul Kerr, Clinical Director
Alistair Reid, Lead Allied Health Professional Adviser
Dr Calum Morrison, Acute Services Representative
David Thomson, Associate Nurse Director/IJB Lead Nurse
David Donaghey, Staff Representative (NHS Ayrshire and Arran)
Louise McDaid, Staff Representative (North Ayrshire Council)
Graham Searle, Carers Representative (Depute for Marie McWaters)
Clive Shepherd, Service User Representative
Vicki Yuill, Third Sector Representative
Jackie Weston, Independent Sector Representative
Janet McKay, Chair (Garnock Valley Locality Forum)

In Attendance

Thelma Bowers, Head of Service (Mental Health)
Alison Sutherland, Head of Service (Children, Families and Criminal Justice)
Michelle Sutherland, Partnership Facilitator
Ruth Betley, Senior Manager (Arran Services)
Karen Andrews, Team Manager Governance
Angela Little, Committee Services Officer
Diane McCaw, Committee Services Officer
Mhari Lindsay, Senior Customer Officer (ICT)

Also in Attendance

Karlyn Watt, Deloitte

Apologies for Absence

John Rainey, NHS Ayrshire and Arran
David MacRitchie, Chief Social Work Officer
Jean Ford, NHS Ayrshire and Arran

Dr. Louise Wilson, GP Representative
Marie McWaters, Carers Representative
Helen McArthur, Principal Manager (Health and Community Care Services)

1. Apologies

Apologies were noted.

2. Declarations of Interest

There were no declarations of interest in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.

3. Minutes/Action Note

The accuracy of the Minutes of the meeting held on 13 February and 16 July 2020 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

The Board discussed the Community Alarm/Telecare and UK Care Home Industry actions and the impact of the pandemic on the timescales for reporting. Whilst work will continue in these areas, full reports would not be available until 2021.

The Board agreed (a) when appropriate, the Director's report provide updates on progress on Community Alarm/Telecare and UK Care Home Industry; and (b) that full reports on these areas would be provided to the IJB in 2021.

4. North Ayrshire Alcohol and Drug Partnership Update

Submitted report by Peter McArthur providing an overview of the activities and actions of the ADP since the Drug Death Summit. Appendix 1 to the report provided details of the £83,726 funding from the Drug Death Task Force (DDTF). The DDTF working Action Plan was outlined at Appendix 2.

Members asked questions and were provided with further information in relation to:-

- Work by North Ayrshire on a potential pan Ayrshire bid for Test of Change for Multiple Complex Needs, but that a local bid would be submitted if a pan Ayrshire bid was not feasible;
- Further work that is being done on information sharing agreements and a meeting that will take place in August between Public Health Scotland and Police Scotland to look at this area;

- Work of the Homelessness Taskforce that will include examining difficulties that can be experienced registering with a GP and securing a same day appointment and information on this that will be provided directly to Councillor Dickson;
- An application to the Home Office for a pilot on the use of Budival to offer a wider range of medication-assisted treatment to individuals and a report from the Specialist Pharmacist that will be provided to Members; and
- That the Chair, in consultation with officers, consider writing to the Scottish Government to encourage inclusion of the interface between services for those leaving prison in their protocol.

Noted.

5. Director's Report

Submitted report by Stephen Brown, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report provided an update on the following areas:-

- Ayrshire and Arran Staff and Wellbeing Listening Service;
- Integrated Mental Health Service;
- IJB Self-Assessment Questionnaire;
- Foundation Apprenticeship success;
- Care Home Clinical and Professional Care Home Oversight Group;

Members asked questions and were provided with further information in relation to:-

- The continuation of the financial support to care homes through the Scottish Government's sustainability payments and the examination of claims to ensure staff are receiving full pay;
- Details of the Ayrshire and Arran Staff and Wellbeing Listening Service that will be recirculated to the Third Sector; and
- Low rates of Covid-19 infection in Ayrshire and Arran and that future Director reports that will include a brief update on Covid-19 related issues.

Noted.

6. 2019/20 Audited Annual Accounts

Submitted report by Caroline Whyte, Chief Finance and Transformation Officer on the Audited Annual Accounts for 2019/20, attached at Appendix 1. Appendix 2 included the ISA260 letter from Deloitte LLP and the letter of representation to be signed by the Chief Finance Officer (NAHSCP).

The IJB's accounts for the year to 31 March 2020 were submitted to Deloitte LPP in accordance with the agreed timetable. Deloitte have given an unqualified opinion that the 2019/20 financial statements give a true and fair view of the financial position and expenditure and income of the IJB for the year, concluding that the accounts have been properly prepared in accordance with relevant legislation, applicable accounting standards and other reporting requirements. No monetary adjustments have been identified and the IJB's position remains as reported to the IJB Performance and Audit Committee on 25 June 2020.

The Board agreed to (a) note (i) that Deloitte LLP have completed their audit of the annual accounts for 2019-20 and have issued an unqualified independent report auditor's report; and (ii) the recommendations within the Deloitte LLP report; and (b) approve the Audited Annual Accounts to be signed for issue.

7. External Audit Report

Submit report by Deloitte on the External Audit Report 2019/20 for North Ayrshire Integration Joint Board. An Action Plan was appended to the report and detailed recommendations for improvement and follow-up information from the previous year's action plan.

The key messages of the report were:-

- it was expected that an unmodified audit opinion would be issued;
- effective financial planning and management arrangements were in place with a strong and consistent finance team;
- whilst a short-term financial balance had been achieved, the IJB had been unable to repay any of the debt due to North Ayrshire Council;
- the Medium Term Financial Plan had not yet been updated and the IJB was unable to evidence it is financially sustainable in the medium to longer term;
- the IJB had strong leadership and appropriate governance arrangements had been put in place in response to the Covid-19 pandemic; and
- It continues to have an embedded performance management culture.

Noted.

8. Quarter 1 Finance Update

Submit report by Caroline Cameron, Chief Finance & Transformation Officer on the financial position of the North Ayrshire Health and Social Care Partnership.

Appendix A to the report provided the financial overview of the partnership position, with detailed analysis provided in Appendix B. Details of the savings plan were provided at Appendix C. Appendix D outlined the movement in the overall budget position for the partnership following the initial approved budget and the mobilisation plan submission was provided at Appendix E to the report.

Members asked questions and were provided with further information in relation to social care costs, including some growth, that have been projected to March 2021.

The Board agreed to (a) note (i) the overall integrated financial performance report for the financial year 2020-21 and the overall projected year-end overspend of £0.027m at period 3; (ii) the estimated costs of the Covid mobilisation plan of £7.2m, including savings delays, and the associated funding received to date; (iii) the financial risks for 2020-21, including the impact of Covid 19, and that there is no recommendation at this time to implement a formal Financial Recovery Plan for the IJB; and (b) approve the budget changes outlined at section 2.8.

9. ASN Naming of Unit

Submit report by Alison Sutherland, Head of Service (Children, Families and Justice Services) on the outcome of the consultation process undertaken with the community and relevant parties to name the residential and respite houses under construction in Stevenston and scheduled to open in summer 2021.

The Board agreed to name the residential facility, Red Rose House and the respite house, Roslin House.

10. Strategic Plan

Submit report by Michell Sutherland, Partnership Facilitator on the development of a one year 'bridging plan' to be published by March 2021. Details were provided of the challenges identified as a result of the pandemic and discussions with the Scottish Government and other HSCPs that resulted in the 'bridging plan' approach, with the development of a longer-term Strategic Commissioning plan to be published by March 2022.

The Board agreed to (a) the production of a one-year bridging strategic plan covering the period April 2021 to March 2022, to reflect on the current plan, outline the recovery and the 2030 vision; and (b) develop a longer-term detailed strategic commissioning plan, setting out the IJBs direction to 2030, to be published by March 2022.

11. Arran Integrated Island Services – Changes to the Initial Agreement

Submit report by Ruth Betley, Senior Manager (Health and Community Care) on changes to Arran Integrated Island Services Initial Agreement to align to the standard guidance within the Scottish Capital Investment Manual (SCIM).

The changes related to reformatting the order of the document to align specifically to the SCIM guidance, some small changes to link sections appropriately and an addition to address the possible disposal in the future of any existing buildings. An opening section was also added reflecting the changes/accelerated service change and models of delivery and accelerated facility closures that have taken place since the original Initial Agreement was submitted.

Members asked questions and were provided with further information in relation to an engagement exercise that had previously taken place and further engagement that would be arranged and include the community pharmacy and local community.

The Board agreed to (a) note the changes to the Arran Integrated Island Services Initial Agreement; and (b) the re-submission of the Initial Agreement to the Scottish Government.

12. Minutes of Meetings for Discussion

12.1 IJB PAC

Submit the Minutes of the meetings of the IJB PAC held on 6 March and 25 June 2020.

The IJB PAC Vice Chair advised that whilst the minutes related to the previous financial year, some significant areas to highlight included:-

- The Care Home Commissioning Strategy that will continue to be a major area;
- Whilst most performance targets are being met, a review/refresh of targets has been agreed to ensure they are still meaningful and appropriate;
- Disparity between North and the other Ayrshire IJB's in discharging from hospitals;
- Recommendations from the Auditor's report around the availability of PAC agendas and minutes; and
- The future 6-monthly provision of an Alcohol and Drugs report to the PAC.

Noted.

12.2 Strategic Planning Group

Submitted the Minutes of the meeting of the Strategic Planning Group held on 28 January 2020.

Noted.

The meeting ended at 11.50 a.m.

North Ayrshire Integration Joint Board – Action Note

Updated following the meeting on 27 August 2020

No.	Agenda Item	Date of Meeting	Action	Status	Officer
1.	Community Alarm/Telecare Services Transition from Analogue to Digital	26/9/19	That an update report on progress be submitted to a future meeting.	Submit to meeting in 2021	Helen McArthur
2.	UK Care Home Industry	19/12/19 13/2/20	<p>Receive a further report examining the issues raised in the Plugging the Leaks in the UK Care Home Industry report from a North Ayrshire context, including the lessons learned from care home closures and in consultation with both staff, independent and third sectors.</p> <p>Agreed that the Care Home Providers be consulted at an early stage in the work to examine the issues raised in the Plugging the Leaks in the UK Care Home Industry report from a North Ayrshire context.</p>	Submit to meeting in April/May 2020	Stephen Brown