

**Subject:** Meeting Dates 2020

**Purpose:** To advise members of the draft timetable for meetings of the IJB and IJB PAC for 2020.

**Recommendation:** That IJB agree the dates for meetings of the Integration Joint Board and the Performance and Audit Committee.

<b>Glossary of Terms</b>	
NHS AA	NHS Ayrshire and Arran
HSCP	Health and Social Care Partnership
IJB	Integration Joint Board
PAC	Performance & Audit Committee

<b>1.</b>	<b>EXECUTIVE SUMMARY</b>
1.1	The schedule of meetings for the Integration Joint Board (IJB) and Performance and Audit Committee (PAC) is required for the forthcoming year.
<b>2.</b>	<b>PROPOSALS</b>
2.1	Meetings of the Board have taken place on a monthly basis and it is proposed that this continues. When appropriate, briefing sessions and workshops will utilise existing IJB meeting slots, particularly where these fall within recess periods.
2.2	The IJB Performance and Audit Committee meets on a quarterly basis.
2.3	The timetable of meetings has been created to accommodate budget and performance schedules and avoiding clashes with NHS and Council meetings.

2.4	The proposed dates for the meetings of IJB and IJB PAC are detailed below, and the associated/deadlines attached in Appendix 1.	
	<u>Integration Joint Board</u>	<u>IJB Performance &amp; Audit Committee</u>
	16 <sup>th</sup> January 2020 13 <sup>th</sup> February 2020 19 <sup>th</sup> March 2020 16 <sup>th</sup> April 2020 14 <sup>th</sup> May 2020 18 <sup>th</sup> June 2020 23 <sup>rd</sup> July 2020 27 <sup>th</sup> August 2020 24 <sup>th</sup> September 2020 22 <sup>nd</sup> October 2020 19 <sup>th</sup> November 2020 17 <sup>th</sup> December 2020	6 <sup>th</sup> March 2020 26 <sup>th</sup> June 2020 3 <sup>rd</sup> September 2020 27 <sup>th</sup> November 2020

2.5	<b><u>Anticipated Outcomes</u></b>
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	N/A
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2.6	<b><u>Measuring Impact</u></b>
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	N/A
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<b>3.</b>	<b>IMPLICATIONS</b>
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<b>Financial:</b>	None	
<b>Human Resources:</b>	None	
<b>Legal:</b>	None	
<b>Equality:</b>	None	
<b>Children and Young People</b>	None	
<b>Environmental &amp; Sustainability:</b>	None	
<b>Key Priorities:</b>	None	
<b>Risk Implications:</b>	None	
<b>Community Benefits:</b>	None	
<b>Direction Required to Council, Health Board or Both</b>	Direction to :-	
	1. No Direction Required	X
	2. North Ayrshire Council	
	3. NHS Ayrshire & Arran	
	4. North Ayrshire Council and NHS Ayrshire & Arran	

<b>4.</b>	<b>CONSULTATION</b>
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4.1	The following Members and officers have been consulted on the draft timetable for the IJB and PAC meetings :-  IJB Chair IJB Vice Chair IJB PAC Chair IJB PAC Vice Chair Director/Chief Officer Section 95 Officer
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<b>5.</b>	<b>CONCLUSION</b>
5.1	The agreement of the timetable for meetings in 2020 is required to allow for all necessary arrangements, such as room bookings, diary entries and reporting scheduling to be undertaken.

**For more information please contact [Karen Andrews, Team Manager (Governance)] on 01294 317725 or [kandrews@north-ayrshire.gov.uk]**

**NORTH AYRSHIRE HEALTH & SOCIAL CARE PARTNERSHIP**

**MEETINGS SCHEDULE**

**INTEGRATION JOINT BOARD**

<b>Integration Joint Board Meeting 10.00 a.m.</b>	<b>IJB Pre-Agenda Meeting 9.30 a.m.</b>
16 <sup>th</sup> January 2020	8 <sup>th</sup> January 2020
13 <sup>th</sup> February 2020	30 <sup>th</sup> January 2020
19 <sup>th</sup> March 2020	5 <sup>th</sup> March 2020
16 <sup>th</sup> April 2020	2 <sup>nd</sup> April 2020
14 <sup>th</sup> May 2020	30 <sup>th</sup> April 2020
18 <sup>th</sup> June 2020	4 <sup>th</sup> June 2020
23 <sup>rd</sup> July 2020	9 <sup>th</sup> July 2020
27 <sup>th</sup> August 2020	13 <sup>th</sup> August 2020
24 <sup>th</sup> September 2020	10 <sup>th</sup> September 2020
22 <sup>nd</sup> October 2020	8 <sup>th</sup> October 2020
19 <sup>th</sup> November 2020	5 <sup>th</sup> November 2020
17 <sup>th</sup> December 2020	3 <sup>rd</sup> December 2020

**INTEGRATION JOINT BOARD PERFORMANCE & AUDIT COMMITTEE**

6<sup>th</sup> March 2020

26<sup>th</sup> June 2020

3<sup>rd</sup> September 2020

27<sup>th</sup> November 2020