



**North Ayrshire Council**  
Comhairle Siorrachd Àir a Tuath

**North Ayrshire Council Meeting**

**11 November 2020**

**VOLUME OF MINUTES**

**From 22 June 2020 – 27 October 2020**

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## **AYRSHIRE ECONOMIC PARTNERSHIP BOARD**

### **MINUTES OF MEETING HELD ON MONDAY 22 JUNE 2020 AT 1400 HRS BY VIDEO CONFERENCE**

**MEMBERS PARTICIPATING:** Councillor Joe Cullinane, North Ayrshire Council; Councillors Douglas Reid, Tom Cook and John McGhee, all East Ayrshire Council; Councillor Alex Gallagher, North Ayrshire Council; Councillors Brian Connelly, Peter Henderson and Helen Mooney, all South Ayrshire Council; Fiona Lees, Chief Executive and Alex McPhee, Depute Chief Executive and Chief Financial Officer: Economy and Skills, both East Ayrshire Council; Craig Hatton, Chief Executive and Karen Yeomans, Executive Director of Economy and Communities, both North Ayrshire Council; Eileen Howat, Chief Executive and Donald Gillies, Director - Place, both South Ayrshire Council; Euan Baird, Senior Policy Officer, The Scottish Government; Douglas Cowan, Highlands and Islands Enterprise; Alastair Dobson, Managing Director, Taste of Arran; Simon Foster, Director of Engineering, Spirit Aerosystems; Craig Hume, Managing Director, Utopia Computers; Katie Hutton, Director of National Training Programmes, Skills Development Scotland; Alan McGregor, Professor of Economic Development, University of Glasgow; Mark Newlands, Head of Partnerships, Scottish Enterprise; Marcus Ross, Executive Director of Strategic Planning and Development/Marketing, Recruitment and Engagement and Milan Radosavljevic, Associate Vice Principal, both University of West of Scotland; Malcolm Roughead, Chief Executive, VisitScotland; Val Russell, Chief Executive Officer, Ayrshire Chamber of Commerce and Carol Turnbull, Principal, Ayrshire College.

**OFFICERS PARTICIPATING:** Allison Craig, Programme Manager, Ayrshire Growth Deal, South Ayrshire Council; and Gillian Hamilton, Democratic Services Officer, East Ayrshire Council.

**APOLOGIES:** Councillor Marie Burns, North Ayrshire Council; Councillor Brian McGinley, South Ayrshire Council; and Craig Mahoney, Principal and Vice-Chancellor, University of West of Scotland; and Hisashi Kuboyama, Federation of Small Businesses.

**CHAIR:** Councillor Joe Cullinane, North Ayrshire Council.

#### **EXCLUSION OF PRESS AND PUBLIC**

1. The Board agreed to pass the following Resolution:- “That under Section 50A(3A) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that if members of the public were present, there would a real and substantial risk to public health due to infection or contamination with coronavirus”.

#### **WELCOME AND INTRODUCTIONS**

2. The Chair welcomed everyone to the video conference meeting of the Ayrshire Economic Partnership Board and a roll call was taken to confirm those participating.

#### **MINUTES OF PREVIOUS MEETING**

3. There were submitted and approved as a correct record, the Minutes of the previous meeting of the Ayrshire Economic Partnership Board held on 3 December 2019 (circulated).

### **COVID-19: AYRSHIRE-WIDE BUSINESS SUPPORT - OUR RESPONSE, RECOVERY AND RENEWAL**

4. There was submitted a joint report (circulated) by the Chief Executives of East Ayrshire, North Ayrshire and South Ayrshire Councils which provided an overview of the approach being taken across Ayrshire by the three Councils to support local businesses during the ongoing Coronavirus (COVID-19) pandemic.

During discussion on the report the following points were considered:-

- It was noted that a network was being developed of sector-based support groups in Ayrshire, comprising of cross-sector representation to provide a regional dimension to the recovery process (paragraph 7 below). In this regard, key priority areas had been established. In relation to, but not limited to, the key priority area of Aerospace/space sector recovery and reform, there were particular challenges associated with multi-national companies taking decisions that had a regional impact. This included job losses. A meeting was taking place that day with the Scottish Government Minister for Business, Fair Work and Skills, Jamie Hepburn, to look at preserving manufacturing capability and jobs. Following this meeting, South Ayrshire Council, being represented on the recovery group, would feedback to the Partnership. Ayrshire was well-represented on the Hepburn Review. The local group on Aerospace/space sector recovery and reform would be chaired by Simon Foster, supported by South Ayrshire Council, with the aim of understanding the details of the impact of COVID-19 and pushing forward an Ayrshire-centric agenda;
- Reference was made to The Scottish Government's Higgins Report which made recommendations in relation to the rescue phase for all sizes of firms in financial distress and, other priorities including youth unemployment, rural vulnerability due to the tourism stoppage, skills and the school curriculum and making more of Scotland's universities. The Partnership should be alert to The Scottish Government's investment priorities, for example renewables, in order to maximise investment opportunities in Ayrshire. It was confirmed that work streams would, of necessity, remain agile in order to be aligned with The Scottish Government's investment priorities. The Chief Executives would reflect further on this and report back to the Partnership. Scottish Enterprise, supported by the University Sector was leading, on behalf of the Partnership, on the clean growth work stream;
- Both COVID-19 and BREXIT impacted on the agricultural sector/food supply. Alastair Dobson, supported by East Ayrshire Council, was leading on food and drink. VisitScotland supported by North Ayrshire Council was leading on visitor economy;
- Both agriculture and clean growth were well-defined in the Draft Ayrshire Regional Economic Strategy and the associated strategic actions (paragraph 6 below);
- The Sub-sea cable project, which was very much part of the Ayrshire Growth Deal, was not referenced in the above-referenced Higgins Report. This would be highlighted to The Scottish Government. It was noted that any opportunity

should be taken to advance any aspect of the Ayrshire Growth Deal. The Chief Executives would follow up on this.

It was agreed:

- (i) to note the scale of the economic challenge being set by the Covid-19 pandemic and associated lockdown, as demonstrated by the statistical data presented in the report;
- (ii) to note the developments and emergency actions taken by the three Ayrshire Councils to support our business community in response to the Coronavirus (Covid-19) pandemic;
- (iii) to note the gradual and managed transition from lockdown and the steps being taken by our business support teams to support recovery and renewal;
- (iv) to recommend that the Ayrshire Economic Joint Committee endorse the principles of our approach to recovery and, further, that this should underpin our strategy prior to finalisation; and
- (v) otherwise, to note the contents of this report.

### **COMMUNITY WEALTH BUILDING IN AYRSHIRE**

5. There was submitted a report (circulated) by the Chief Executive, North Ayrshire Council which updated the Board on plans to deliver a Regional Community Wealth Building approach in Ayrshire. This included a proposal to expand the current North Ayrshire Community Wealth Building Commission to become a regional Ayrshire Community Wealth Building Commission.

It was agreed:

- (i) to recommend that the Ayrshire Economic Joint Committee endorse the proposal that the Community Wealth Building Commission membership would be expanded to Anchor Institutions from across the Ayrshire region;
- (ii) to receive a further report on the Community Wealth Building Anchor Charter currently under development; and
- (iii) otherwise to note the report.

### **AYRSHIRE REGIONAL ECONOMIC STRATEGY**

6. There was submitted a report (circulated) by the Director (Growth & Investment), North Ayrshire Council on behalf of the Economic Strategy Sub-Group which presented the work of the Regional Economic Strategy sub-group in the development of an Ayrshire Regional Economic Strategy.

It was agreed:

- (i) to thank the sub-group for the work on the Ayrshire Regional Economic Strategy, recognising that this work had helped to strengthen trust and promote the sharing of a wealth of knowledge, all providing a positive transformational opportunity for Ayrshire;
- (ii) to note that the COVID pandemic had shifted the nature of the work required to support the recovery of the economy since its completion;
- (iii) to note that Community Wealth Building was at the heart of economic recovery and growth within Ayrshire;

- (iv) to note that the themes and sectoral approach set out in the work of the sub-group would be developed into key workstreams as part of a regional approach to economic growth and recovery from the pandemic, with a sharp focus on our own business base; and
- (v) otherwise to note the report.

### **PROPOSED GOVERNANCE ARRANGEMENTS**

7. There was submitted a joint report dated 15 June 2020 (circulated) by the Chief Executives of East Ayrshire Council, North Ayrshire Council and South Ayrshire Council which presented governance arrangements relating to the development of an economic recovery plan, as part of our economic strategy, in response to the profound and unprecedented impact of the Covid-19 pandemic on the economy.

During discussion on the report the following points were considered:-

- A network of sector-based support groups in Ayrshire, comprising cross-sector representation, was being set up to provide a regional dimension to the recovery process. Key priority areas/workstreams had been established, these being aerospace/space sector, clean growth, food and drink, visitor economy, digital and skills, with consideration being given to two additional workstreams for life sciences and advanced manufacturing to support the sector-based recovery. These key priority areas/workstreams were cross-cutting and would not sit in isolation. The proposed Executive Level Group had an oversight role and, would quickly establish a mechanism for sharing cross-cutting data and intelligence across workstreams;
- The approach to the skills investment plan would cover transformation, the impacts of COVID-19 and reskilling for future job opportunities.

It was agreed:

- (i) to note the proposal to set up a network of sector-based groups, to support economic recovery and renewal;
- (ii) to note that Community Wealth Building would be a central feature of our work to support recovery and renewal;
- (iii) to note that the three Council Chief Executives had met with the Chief Executive of Scottish Enterprise and had agreed the establishment of an Executive Level Group;
- (iv) to recommend that the Ayrshire Economic Joint Committee approve the standard terms of reference/remit for the sector-based groups; and
- (v) otherwise, to note the contents of the report.

### **AYRSHIRE GROWTH DEAL WORK PROGRAMME UPDATE**

8. There was submitted a report (circulated) by East Ayrshire Council's Depute Chief Executive and Chief Financial Officer which provided members with (i) an update on the Ayrshire Growth Deal and the development of its component projects as at 12 May 2020; and (ii) the draft spend profile for the Deal over its lifetime. This was a draft estimate based on current activities and implementation plans and would be subject to review as OBCs were finalised. This profile would also be subject to negotiation with both the UK and Scottish Governments and would form a key part of the Deal

documents which would require to be signed prior to full Deal implementation. It was acknowledged that slippage was highly likely given the number of variables and assumptions involved, but it was not possible to determine at this stage which projects were likely to slip.

It was noted that Sharon Hodgson had stood down as Head of Ayrshire Growth Deal. The Partnership thanked Sharon for her work to date. Allison Craig had now been appointed as strategic lead. The recruitment process was underway for a new PMO staffing structure to support the next phase.

It was agreed:

- (i) to note the updates provided in the report and that both UK and Scottish Governments remained fully committed to the growth deals programme across Scotland;
- (ii) to note the progress across the Ayrshire Growth Deal Programme;
- (iii) to note the ambitions of partners in terms of spend projections for the Ayrshire Growth Deal;
- (iv) to note the key elements of work that would be concluded prior to Growth Deal implementation;
- (v) to note the business case approvals process;
- (vi) to consider whether there might be any scope for the UK Government to release funds quicker, given the shorter timescale for achieving the Ayrshire Growth Deal than that of the Scottish Government; and
- (vii) otherwise to note the report.

#### **DATE OF NEXT MEETING**

- 9. Tuesday, 18 August 2020 at 1300 hours - details to be confirmed.

#### **CLOSING REMARKS**

- 10. The Chair thanked all those who had participated in today's meeting of the Ayrshire Economic Partnership Board and was pleased that it was still possible to meet under such exceptional circumstances to progress activity at regional level.

The meeting terminated at 1458 hrs.

## **AYRSHIRE ECONOMIC JOINT COMMITTEE**

### **MINUTES OF MEETING HELD ON MONDAY 22 JUNE 2020 AT 1530 HRS BY VIDEO CONFERENCE**

**MEMBERS PARTICIPATING:** Councillors Douglas Reid, Tom Cook and John McGhee, all East Ayrshire Council; Councillors Alex Gallagher and Joe Cullinane, both North Ayrshire Council; Councillor Peter Henderson, South Ayrshire Council; Steve Dunlop, Chief Executive, Scottish Enterprise; Eileen Howat, Chief Executive and Donald Gillies, Director - Place, both South Ayrshire Council; Fiona Lees, Chief Executive and Alex McPhee, Depute Chief Executive and Chief Financial Officer: Economy and Skills, both East Ayrshire Council; Simon Foster, Director of Engineering, Spirit Aerosystems; Craig Hatton, Chief Executive and Karen Yeomans, Director of Growth and Investment, both North Ayrshire Council.

**OFFICERS PARTICIPATING:** Allison Craig, Programme Manager, Ayrshire Growth Deal, South Ayrshire Council; and Gillian Hamilton, Democratic Services Officer, both East Ayrshire Council.

**APOLOGIES:** Councillor Marie Burns, North Ayrshire Council; Councillor Douglas Campbell, South Ayrshire Council; and Katie Hutton, Director of National Training Programmes, Skills Development Scotland.

**CHAIR:** Councillor Douglas Reid, East Ayrshire Council (Chair).

#### **EXCLUSION OF PRESS AND PUBLIC**

1. The Board agreed to pass the following Resolution:- "That under Section 50A(3A) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that if members of the public were present, there would a real and substantial risk to public health due to infection or contamination with coronavirus".

#### **WELCOME AND INTRODUCTIONS**

2. The Chair welcomed everyone to the video conference meeting of the Ayrshire Economic Joint Committee and a roll call was taken to confirm those participating.

#### **MINUTES OF PREVIOUS MEETINGS**

3. There were submitted and approved as a correct record, the Minutes of previous meetings of the Ayrshire Economic Joint Committee held on 10 September and 9 December 2019 (both circulated).

#### **MINUTES OF AYRSHIRE ECONOMIC PARTNERSHIP BOARD**

4. There was submitted for information, and noted, Minutes of meeting of the Ayrshire Economic Partnership Board held on 3 December 2019 (circulated).

#### **COVID-19: AYRSHIRE-WIDE BUSINESS SUPPORT - OUR RESPONSE, RECOVERY AND RENEWAL**

5. There was submitted a report (circulated) by the Chief Executives of East Ayrshire, North Ayrshire and South Ayrshire Councils which provided an overview of the



approach being taken across Ayrshire by the three Councils to support local businesses during the ongoing Coronavirus (COVID-19) Pandemic.

It was agreed:

- (i) to note the scale of the economic challenge being set by the Covid-19 pandemic and associated lockdown, as demonstrated by the statistical data presented in the report;
- (ii) to note developments and emergency actions taken by the three Ayrshire Councils to support our business community in response to the Coronavirus (Covid-19) pandemic;
- (iii) to note the gradual and managed transition from lockdown and the steps being taken to support recovery and renewal by our business support teams;
- (iv) to endorse the principles of our approach to recovery and, further, that this should underpin our strategy prior to finalisation; and
- (v) otherwise, to note the contents of this report.

### **COMMUNITY WEALTH BUILDING IN AYRSHIRE**

6. There was submitted a report (circulated) by the Chief Executive, North Ayrshire Council which updated the Joint Committee on plans to deliver a Regional Community Wealth Building approach in Ayrshire. This included a proposal to expand the current North Ayrshire Community Wealth Building Commission to become a regional Ayrshire Community Wealth Building Commission.

It was agreed:

- (i) that the Community Wealth Building Commission membership be expanded to Anchor Institutions from across the Ayrshire region;
- (ii) to note the explanation given at the meeting regarding the rationale for the size and scale of the Commission - that it should not be so big as to be unwieldy;
- (iii) to receive a further report on the Community Wealth Building Anchor Charter currently under development; and
- (iv) otherwise to note the report.

### **AYRSHIRE REGIONAL ECONOMIC STRATEGY**

7. There was submitted a report (circulated) by the Director (Growth & Investment), North Ayrshire Council on behalf of the Economic Strategy Sub-Group which presented work of the Regional Economic Strategy sub-group in the development of an Ayrshire Regional Economic Strategy.

It was agreed:

- (i) to thank the sub-group for the work, recognising that the COVID pandemic had shifted the nature of the work required to support the recovery of the economy since its completion;
- (ii) to note that Community Wealth Building lies at the heart of economic recovery and growth within Ayrshire; and

- (iii) that the themes and sectoral approach set out in the work of the sub-group be developed into key workstreams as part of a regional approach to economic growth and recovery from the pandemic; and
- (iv) otherwise to note the report.

### **ORDER OF BUSINESS**

8. It was agreed at this point to reorder the remaining business to that shown below.

#### **AYRSHIRE GROWTH DEAL WORK PROGRAMME UPDATE**

9. There was submitted a report (circulated) by East Ayrshire Council's Depute Chief Executive and Chief Financial Officer which provided members with an update on the key elements of the regional work programme as agreed by Committee at its inception meeting in April 2019. The update also captured progress of the Ayrshire Growth Deal programme and its component projects.

It was agreed:

- (i) to note the updates provided in the report;
- (ii) to note the progress across the Ayrshire Growth Deal Programme;
- (iii) to note the ambitions of partners in terms of spend projections for the Ayrshire Growth Deal;
- (iv) to note the key elements of work that would be concluded prior to Growth Deal implementation;
- (v) to note the business case approvals process;
- (vi) to note that significant capital spend could not be incurred until the Ayrshire Growth Deal had been signed off by both UK and Scottish Governments and timescales for this had been impacted by the COVID-19 pandemic. It was anticipated that progress would be made in the next few weeks; and
- (vii) otherwise to note the report.

#### **PROPOSED GOVERNANCE ARRANGEMENTS**

10. There was submitted a joint report dated 15 June 2020 (circulated) by the Chief Executives of East Ayrshire Council, North Ayrshire Council and South Ayrshire Council which presented governance arrangements relating to the development of an economic recovery plan, as part of the economic strategy, in response to the profound and unprecedented impact of the Covid-19 pandemic on the economy.

It was agreed:

- (i) to note the proposal to set up a network of sector-based groups, to support economic recovery and renewal;
- (ii) to note that Community Wealth Building would be a central feature of our work to support recovery and renewal;
- (iii) to note that the three Council Chief Executives had met with the Chief Executive of Scottish Enterprise and had agreed the establishment of an Executive Level Group;
- (iv) to approve the standard terms of reference/remit for the sector-based groups,

as follows -

#### Remit

- Lead the development of a recovery and renewal plan for the sector, in support of our economic ambitions.
- Identify, collate and interpret the quantitative and qualitative information required to understand the impact of the Covid-19 Pandemic on the Sector.
- Assess the support that has been provided to the sector in terms of the response to the Covid-19 Pandemic.
- Identify action required to support recovery and renewal within the sector, including financial implications of measures proposed.
- Coordinate with the other recovery and renewal groups to ensure a joined-up approach.
- Encourage engagement and draw upon support from local businesses and the wider community.
- Consider opportunities to support work in respect of the Ayrshire Growth Deal, climate change and community wealth building.
- Monitor progress in respect of actions identified.
- Submit regular updates, including recommendations to the Ayrshire Regional Economic Partnership/Ayrshire Economic Joint Committee that will contribute to economic recovery.

#### Membership

It will be for every subgroup to develop its membership, drawing upon support from the businesses and wider community. The table below sets out lead and support roles for each sector.

<b>Sector</b>	<b>Lead Role</b>	<b>Support Role</b>
Aerospace	Simon Foster Spirit AeroSystems and member of the Ayrshire Economic Partnership	South Ayrshire Council
Clean Growth	Scottish Enterprise	University Sector
Food and Drink	Alastair Dobson Taste of Arran and member of the Ayrshire Economic Partnership	East Ayrshire Council
Visitor Economy	VisitScotland	North Ayrshire Council
Digital	Craig Hume Utopia Computers and member of the Ayrshire Economic Partnership	South Ayrshire Council
Skills	Skills Development Scotland	South West Education Improvement Collaborative and Ayrshire College

#### Support

- All workstream groups will have the support they need and our business support teams will work together in the way we need them to, to respond to challenges in our economy and the impact of the Covid-19 Pandemic.
- The Executive Oversight group will ensure that we bring together our research and analytical capabilities, to make certain that we take the future needs of an Ayrshire economy into account, in our medium to long-term plans

#### Monitoring and Reporting Requirements

Each of the sub groups will be asked to bring forward a report, containing a very clear understanding of the impact of the Pandemic and the steps we need to take to support recovery and renewal, ensuring that this is part of our wider economic ambitions for Ayrshire;

- (v) to note that transport and connectivity (including in particular, access to/from islands; and the A77) were vital to the Ayrshire economy, with key transport routes critical to getting people to training and employment opportunities and getting goods to market. There was a need for vital investment in terms of rail and road infrastructure and public transport connectivity to support the Ayrshire Growth Deal and work was taking place with Transport Scotland on Strategic Transport Appraisal, to assess and prioritise investment. A update report on transport and connectivity would be submitted to the next respective meetings of the Partnership Board and Joint Committee; and
- (vi) otherwise to note the report.

#### **DATE OF NEXT MEETING**

- 11. Wednesday 16 September 2020 at 1430 hours - details to be confirmed.

The meeting terminated at 1555 hrs.



**North Ayrshire Health and Social Care Partnership  
Minute of Integration Joint Board Virtual meeting held on  
Thursday 27 August 2020 at 10.00 a.m.**

**Present**

Councillor Robert Foster, North Ayrshire Council (Chair)  
Bob Martin, NHS Ayrshire and Arran (Vice-Chair)  
Councillor Timothy Billings, North Ayrshire Council  
Adrian Carragher, NHS Ayrshire and Arran  
Councillor Anthea Dickson, North Ayrshire Council  
Councillor John Sweeney, North Ayrshire Council

Stephen Brown, Director of Health and Social Care Partnership  
Caroline Cameron, Chief Finance and Transformation Officer  
Dr Paul Kerr, Clinical Director  
Alistair Reid, Lead Allied Health Professional Adviser  
Dr Calum Morrison, Acute Services Representative  
David Thomson, Associate Nurse Director/IJB Lead Nurse  
David Donaghey, Staff Representative (NHS Ayrshire and Arran)  
Louise McDaid, Staff Representative (North Ayrshire Council)  
Graham Searle, Carers Representative (Depute for Marie McWaters)  
Clive Shepherd, Service User Representative  
Vicki Yuill, Third Sector Representative  
Jackie Weston, Independent Sector Representative  
Janet McKay, Chair (Garnock Valley Locality Forum)

**In Attendance**

Thelma Bowers, Head of Service (Mental Health)  
Alison Sutherland, Head of Service (Children, Families and Criminal Justice)  
Michelle Sutherland, Partnership Facilitator  
Ruth Betley, Senior Manager (Arran Services)  
Karen Andrews, Team Manager Governance  
Angela Little, Committee Services Officer  
Diane McCaw, Committee Services Officer  
Mhari Lindsay, Senior Customer Officer (ICT)

**Also in Attendance**

Karlyn Watt, Deloitte

### **Apologies for Absence**

John Rainey, NHS Ayrshire and Arran  
David MacRitchie, Chief Social Work Officer  
Jean Ford, NHS Ayrshire and Arran

Dr. Louise Wilson, GP Representative  
Marie McWaters, Carers Representative  
Helen McArthur, Principal Manager (Health and Community Care Services)

#### **1. Apologies**

Apologies were noted.

#### **2. Declarations of Interest**

There were no declarations of interest in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.

#### **3. Minutes/Action Note**

The accuracy of the Minutes of the meeting held on 13 February and 16 July 2020 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

The Board discussed the Community Alarm/Telecare and UK Care Home Industry actions and the impact of the pandemic on the timescales for reporting. Whilst work will continue in these area, full reports would not be available until 2021.

The Board agreed (a) when appropriate, the Director's report provide updates on progress on Community Alarm/Telecare and UK Care Home Industry; and (b) that full reports on these areas would be provided to the IJB in 2021.

#### **4. North Ayrshire Alcohol and Drug Partnership Update**

Submitted report by Peter McArthur providing an overview of the activities and actions of the ADP since the Drug Death Summit. Appendix 1 to the report provided details of the £83,726 funding from the Drug Death Task Force (DDTF). The DDTF working Action Plan was outlined at Appendix 2.

Members asked questions and were provided with further information in relation to:-

- Work by North Ayrshire on a potential pan Ayrshire bid for Test of Change for Multiple Complex Needs, but that a local bid would be submitted if a pan Ayrshire bid was not feasible;
- Further work that is being done on information sharing agreements and a meeting that will take place in August between Public Health Scotland and Police Scotland to look at this area;

- Work of the Homelessness Taskforce that will include examining difficulties that can be experienced registering with a GP and securing a same day appointment and information on this that will be provided directly to Councillor Dickson;
- An application to the Home Office for a pilot on the use of Bupropion to offer a wider range of medication-assisted treatment to individuals and a report from the Specialist Pharmacist that will be provided to Members; and
- That the Chair, in consultation with officers, consider writing to the Scottish Government to encourage inclusion of the interface between services for those leaving prison in their protocol.

Noted.

## **5. Director's Report**

Submitted report by Stephen Brown, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report provided an update on the following areas:-

- Ayrshire and Arran Staff and Wellbeing Listening Service;
- Integrated Mental Health Service;
- IJB Self-Assessment Questionnaire;
- Foundation Apprenticeship success;
- Care Home Clinical and Professional Care Home Oversight Group;

Members asked questions and were provided with further information in relation to:-

- The continuation of the financial support to care homes through the Scottish Government's sustainability payments and the examination of claims to ensure staff are receiving full pay;
- Details of the Ayrshire and Arran Staff and Wellbeing Listening Service that will be recirculated to the Third Sector; and
- Low rates of Covid-19 infection in Ayrshire and Arran and that future Director reports that will include a brief update on Covid-19 related issues.

Noted.

## **6. 2019/20 Audited Annual Accounts**

Submitted report by Caroline Whyte, Chief Finance and Transformation Officer on the Audited Annual Accounts for 2019/20, attached at Appendix 1. Appendix 2 included the ISA260 letter from Deloitte LLP and the letter of representation to be signed by the Chief Finance Officer (NAHSCP ).

The IJB's accounts for the year to 31 March 2020 were submitted to Deloitte LPP in accordance with the agreed timetable. Deloitte have given an unqualified opinion that the 2019/20 financial statements give a true and fair view of the financial position and expenditure and income of the IJB for the year, concluding that the accounts have been properly prepared in accordance with relevant legislation, applicable accounting standards and other reporting requirements. No monetary adjustments have been identified and the IJB's position remains as reported to the IJB Performance and Audit Committee on 25 June 2020.

The Board agreed to (a) note (i) that Deloitte LLP have completed their audit of the annual accounts for 2019-20 and have issued an unqualified independent report auditor's report; and (ii) the recommendations within the Deloitte LLP report; and (b) approve the Audited Annual Accounts to be signed for issue.

## **7. External Audit Report**

Submit report by Deloitte on the External Audit Report 2019/20 for North Ayrshire Integration Joint Board. An Action Plan was appended to the report and detailed recommendations for improvement and follow-up information from the previous year's action plan.

The key messages of the report were:-

- it was expected that an unmodified audit opinion would be issued;
- effective financial planning and management arrangements were in place with a strong and consistent finance team;
- whilst a short-term financial balance had been achieved, the IJB had been unable to repay any of the debt due to North Ayrshire Council;
- the Medium Term Financial Plan had not yet been updated and the IJB was unable to evidence it is financially sustainable in the medium to longer term;
- the IJB had strong leadership and appropriate governance arrangements had been put in place in response to the Covid-19 pandemic; and
- It continues to have an embedded performance management culture.

Noted.

## **8. Quarter 1 Finance Update**

Submit report by Caroline Cameron, Chief Finance & Transformation Officer on the financial position of the North Ayrshire Health and Social Care Partnership.

Appendix A to the report provided the financial overview of the partnership position, with detailed analysis provided in Appendix B. Details of the savings plan were provided at Appendix C. Appendix D outlined the movement in the overall budget position for the partnership following the initial approved budget and the mobilisation plan submission was provided at Appendix E to the report.



Members asked questions and were provided with further information in relation to social care costs, including some growth, that have been projected to March 2021.

The Board agreed to (a) note (i) the overall integrated financial performance report for the financial year 2020-21 and the overall projected year-end overspend of £0.027m at period 3; (ii) the estimated costs of the Covid mobilisation plan of £7.2m, including savings delays, and the associated funding received to date; (iii) the financial risks for 2020-21, including the impact of Covid 19, and that there is no recommendation at this time to implement a formal Financial Recovery Plan for the IJB; and (b) approve the budget changes outlined at section 2.8.

## **9. ASN Naming of Unit**

Submit report by Alison Sutherland, Head of Service (Children, Families and Justice Services) on the outcome of the consultation process undertaken with the community and relevant parties to name the residential and respite houses under construction in Stevenston and scheduled to open in summer 2021.

The Board agreed to name the residential facility, Red Rose House and the respite house, Roslin House.

## **10. Strategic Plan**

Submit report by Michell Sutherland, Partnership Facilitator on the development of a one year 'bridging plan' to be published by March 2021. Details were provided of the challenges identified as a result of the pandemic and discussions with the Scottish Government and other HSCPs that resulted in the 'bridging plan' approach, with the development of a longer-term Strategic Commissioning plan to be published by March 2022.

The Board agreed to (a) the production of a one-year bridging strategic plan covering the period April 2021 to March 2022, to reflect on the current plan, outline the recovery and the 2030 vision; and (b) develop a longer-term detailed strategic commissioning plan, setting out the IJBs direction to 2030, to be published by March 2022.

## **11. Arran Integrated Island Services – Changes to the Initial Agreement**

Submit report by Ruth Betley, Senior Manager (Health and Community Care) on changes to Arran Integrated Island Services Initial Agreement to align to the standard guidance within the Scottish Capital Investment Manual (SCIM).

The changes related to reformatting the order of the document to align specifically to the SCIM guidance, some small changes to link sections appropriately and an addition to address the possible disposal in the future of any existing buildings. An opening section was also added reflecting the changes/accelerated service change and models of delivery and accelerated facility closures that have taken place since the original Initial Agreement was submitted.

Members asked questions and were provided with further information in relation to an engagement exercise that had previously taken place and further engagement that would be arranged and include the community pharmacy and local community.

The Board agreed to (a) note the changes to the Arran Integrated Island Services Initial Agreement; and (b) the re-submission of the Initial Agreement to the Scottish Government.

## **12. Minutes of Meetings for Discussion**

### **12.1 IJB PAC**

Submit the Minutes of the meetings of the IJB PAC held on 6 March and 25 June 2020.

The IJB PAC Vice Chair advised that whilst the minutes related to the previous financial year, some significant areas to highlight included:-

- The Care Home Commissioning Strategy that will continue to be a major area;
- Whilst most performance targets are being met, a review/refresh of targets has been agreed to ensure they are still meaningful and appropriate;
- Disparity between North and the other Ayrshire IJB's in discharging from hospitals;
- Recommendations from the Auditor's report around the availability of PAC agendas and minutes; and
- The future 6-monthly provision of an Alcohol and Drugs report to the PAC.

Noted.

### **12.2 Strategic Planning Group**

Submitted the Minutes of the meeting of the Strategic Planning Group held on 28 January 2020.

Noted.

The meeting ended at 11.50 a.m.

Appeals Committee  
17 September 2020

A Meeting of the Appeals Committee of North Ayrshire Council at 10.30 a.m. participation by remote electronic means.

**Present**

Councillors Timothy Billings, John Glover and Davina McTiernan.

**In Attendance**

J. Smillie, Senior Manager (Human Resources & Organisational Development) (People and ICT); D. Grier, Solicitor (Litigation) and E. Gray, Committee Services Officer (Democratic Services).

**Also In Attendance**

A. McClelland, Head of Service, (Education) (Communities); R. Lightfoot, HR Adviser (Finance and Corporate Support); the appellant; and the appellant's representative.

**Chair**

Councillor Timothy Billings in the Chair.

**1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

**2. Minutes**

The accuracy of the Minutes of the meeting of the Cabinet held on 25 June 2019 was confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

**3. Exclusion of the Public**

The Committee resolved in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude from the Meeting the press and the public for the following item of business on the grounds indicated in terms of Paragraph 1 of Part 1 of Schedule 7A of the Act.

**4. Disciplinary Procedure: Appeal Against Dismissal**

Submitted report by the Chief Executive on the background to an appeal against dismissal by a former employee within Communities.

The service representative presented the grounds for dismissal as previously advised to the appellant in writing.

The appellant was given the opportunity to respond to the issues raised and to ask questions of the service representative. Members of the Committee were also given the opportunity to ask questions.

Thereafter the appellant presented the grounds of appeal. The service representative was given the opportunity to respond to the issues raised and to ask questions of the appellant. Members of the Committee were also given the opportunity to ask questions of the appellant.

After summing up their respective cases, the service representative and the appellant withdrew from the hearing to allow the Committee to deliberate.

Following deliberation, the Committee agreed (a) that the grounds of appeal had not been upheld; (b) to confirm the decision previously imposed on the appellant; and (c) that the appellant be so advised within 14 days.

The Meeting ended at 2.20 p.m.



**North Ayrshire Health and Social Care Partnership  
Minute of Integration Joint Board Virtual meeting held on  
Thursday 24 September 2020 at 10.00 a.m.**

**Present**

Councillor Robert Foster, North Ayrshire Council (Chair)  
Bob Martin, NHS Ayrshire and Arran (Vice-Chair)  
Councillor Timothy Billings, North Ayrshire Council  
Adrian Carragher, NHS Ayrshire and Arran  
Councillor Anthea Dickson, North Ayrshire Council  
Jean Ford, NHS Ayrshire and Arran  
Councillor John Sweeney, North Ayrshire Council

Caroline Cameron, Chief Finance and Transformation Officer  
Dr Paul Kerr, Clinical Director  
Alistair Reid, Lead Allied Health Professional Adviser  
Dr Calum Morrison, Acute Services Representative  
David Thomson, Associate Nurse Director/IJB Lead Nurse  
Dr. Louise Wilson, GP Representative  
David Donaghey, Staff Representative (NHS Ayrshire and Arran)  
Louise McDaid, Staff Representative (North Ayrshire Council)  
Graham Searle, Carers Representative (Depute for Marie McWaters)  
Clive Shepherd, Service User Representative  
Vicki Yuill, Third Sector Representative  
Janet McKay, Chair (Garnock Valley Locality Forum)

**In Attendance**

Thelma Bowers, Head of Service (Mental Health)  
Alison Sutherland, Head of Service (Children, Families and Criminal Justice)  
Michelle Sutherland, Partnership Facilitator  
Neil McLaughlin, Manager (Performance and Information Systems)  
Eleanor Currie, Manager (HSC Finance and Transformation)  
Betty Saunders, Contract and Commissioning Manager  
Karen Andrews, Team Manager Governance  
Angela Little, Committee Services Officer  
Diane McCaw, Committee Services Officer

**Apologies for Absence**

John Rainey, NHS Ayrshire and Arran  
Stephen Brown, Director of Health and Social Care Partnership  
David MacRitchie, Chief Social Work Officer  
Marie McWaters, Carers Representative

## **1. Apologies**

Apologies were noted.

### **1.1 Chair's Remarks**

On behalf of the IJB, the Chair welcomed David Thomson to the meeting in his new role as Interim Head of Service, Health and Community Care.

## **2. Declarations of Interest**

There were no declarations of interest in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.

## **3. Minutes/Action Note**

The accuracy of the Minutes of the meeting held on 27 August 2020 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

## **4. Director's Report**

Submitted report by Stephen Brown, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report provided an update on the following areas:-

- The launch of the Scottish Government's Programme for Government on 1 September;
- Ayrshire wide developments that included the launch of the Learning Disability Information App and Suicide Prevention Week from 7 – 14 September 2020; and
- A Covid update, which provided information on support for Commissioned Care Providers via Social Care Staff Support Fund and Social Care Sustainability Payments and Care Homes.

Members asked questions and were provided with further information in relation to:-

- Testing for care at home staff, including prioritisation of those who are showing symptoms and stringent PPE that is in place;
- The Chief Officers' Integration Group that will feed into the Independent Review of Adult Social Care and an update that will be provided to a future meeting;
- Equality assessments that are undertaken to ascertain individual's' circumstances, including how to support them in accessing digital care and the provision of a further update to a future meeting on the National Digital Strategy to a future meeting; and
- The welcomed addition of the Covid update as part of the Director's report and that this includes any specific areas that require further assistance from the UK or Scottish Governments.

The Board agreed (a) an update be provided to a future meeting on the National Digital Strategy; and (b) to otherwise note the report.

## 5. Financial Performance: Period 4

Submit report by Caroline Cameron, Chief Finance & Transformation Officer on the financial position of the North Ayrshire Health and Social Care Partnership.

Appendix A to the report provided the financial overview of the partnership position, with detailed analysis provided in Appendix B. Details of the savings plan were provided at Appendix C. Appendix D outlined the movement in the overall budget position for the partnership following the initial approved budget and the mobilisation plan submission was provided at Appendix E to the report.

The Board was advised of typographical error at 2.4 of the report, first paragraph, relating to Mental Health Services - Against the full-year budget of £77.324m there is a projected ~~underspend~~ **overspend** of £0.202m (0.3%) which is an adverse movement of £0.558m.

Members asked questions and were provided with further information in relation to:-

- The underspend in Care Homes as a result of a reduction in occupancy;
- Advice and support that is provided by the Commissioning Team to Care Homes, including payments for under-occupancy, staffing and PPE;
- The delay in achieving some savings and transformation targets as a result of Covid and a Budget Update report in October/November that will identify these and recurring Covid costs;
- The transfer of the Douglas Grant and Redburn rehab wards to the HSCP, work done to reduce the historical overspends and agreement with the NHS that the HSCP are not liable for these overspends; and
- Guidance relating to home working that is updated to reflect any changes from the Scottish Government and protocols and risk assessments that are in place for staff working from the office and undertaking home visits.

The Board agreed to (a) note the overall integrated financial performance report for the financial year 2020-21 and the overall projected year-end overspend of £0.066m at period 4; (b) notes the estimated costs of the Covid mobilisation plan of £7.2m, including savings delays, and the associated funding received to date; (c) note the financial risks for 2020-21, including the impact of Covid 19, and that there is no recommendation at this time to implement a formal Financial Recovery Plan for the IJB; (d) approve the budget changes outlined at section 2.8; and (e) receive a Budget Update report to the October/November meeting that will include (i) details of any delays in achieving savings and transformation targets as a result of Covid; and (ii) identify recurring Covid costs.

## **6. Annual Performance Report 2019-20**

Submit report by Neil McLaughlin, Performance and Information Systems Manager on the North Ayrshire Health and Social Care Partnership Annual Performance Report 2019-20.

Members asked questions and were provided with further information in relation to:

- The Community Link Worker Service that is a successful example of partnership working between the third and public sector and that the report highlight the partnership makeup of this service; and
- The benefits of a communications strategy to highlight and publicise the wide range of work being undertaken.

The Board agreed to approve the publication of the Partnership's 2019-20 Annual Performance Report, with the addition of information on the partnership makeup of the Community Link Worker Service.

Clive Shepherd left the meeting at this point.

## **7. IJB PAC - Quarter 1 Performance Monitoring**

Submitted report by Neil McLaughlin, Performance and Information Systems Manager on the progress being made by the Health and Social Care Partnership in delivering the strategic priorities set out in the 3-year strategic plan, attached at Appendix 1 to the report.

It was noted that the report would have been reported to the IJB PAC meeting, but that the schedule meeting would have been inquorate and had not therefore taken place.

Members asked questions and were provided with further information in relation to:-

- A change in data recording guidance for CAMHS;
- Work that is ongoing on KPIs for learning disabilities and social care;
- Significant absence levels within a HSCP small team that were attributable to one individual and a proactive programme to support those absent from work and help them return to work;
- Work that continues around the development of the Drug Brief Interventions programme; and
- The Pan Ayrshire Hospitals Transition Group and Delayed Discharge Working Group put in place to manage delayed discharges and the removal of financial restraints for those referred to a care home.

The Board agreed to note the content of the report.



## **8. Meetings for 2021**

Submitted report by Karen Andrews, Team Manager (Governance) on proposed dates for meetings of the IJB and IJB PAC for 2021 that had accounted for budgeting reporting and performance schedules and, where possible, avoided clashes with other NHS and Council meetings and recess periods. Appendix 1 to the report detailed the proposed dates for the IJB meeting, its Pre Agenda meetings and dates for the Performance and Audit Committee in 2021.

The Board agreed to approve the dates relating to the IJB and IJB PAC meetings for 2021, as outlined in Appendix 1 to the report.

The meeting ended at 11.30 a.m.

Audit and Scrutiny Committee  
29 September 2020

At a Meeting of the Audit and Scrutiny Committee of North Ayrshire Council at 10.00 a.m. involving participation by remote electronic means.

**Present**

Marie Burns, Joy Brahim, Alan Hill, Tom Marshall and John Sweeney.

**In Attendance**

Audrey Sutton, Interim Executive Director (Communities), M. Boyd, Head of Finance, D. Forbes, Senior Manager (Financial Services) and P. Doak, Senior Manager (Internal Audit, Risk and Fraud) (Finance and Corporate Support); Y. Baulk, Head of Service (Physical Environment) and J. Cameron, Senior Manager (Housing Strategy and Development) (Place); C. Cameron, Chief Finance and Transformation Officer (Health and Social Care Partnership); A. Fraser, Head of Democratic Services, F. Walker, Head of Service (People and ICT); B. Quigley, Senior Manager (ICT); and A. Little and D. McCaw and Committee Services Officers (Chief Executive's Service).

**Also in Attendance**

Karlyn Watt (Deloitte).

**Chair**

Councillor Burns in the Chair.

**Apologies**

Margaret George and Donald Reid.

**1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

**2. Minutes**

The Minutes of the Special Meeting of the Audit and Scrutiny Committee held on 24 August 2020 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

**3. Annual Report on the 2019/20 Audit**

Submitted report by the Head of Finance on the annual audit report for 2019/20 and received a verbal update by the External Auditor. The External Auditor's report on Audit Dimensions and Best Value, covering wider scope issues, was attached as Appendix 1 to the report. Appendix 2 detailed letters of representation to be signed by the Head of Finance as the responsible officer for North Ayrshire Council. The External Auditor's Annual Report was detailed at Appendix 3 and included the findings of the 2019/20 audit and agreed action plan.

Karlyn Watt of Deloitte provided a verbal report on the appendices to the report, including additional information on the impact of Covid-19 on the financial statements and audit process and highlighting the uncertainties and changes in ways of working during recent months and noting that consideration of these impacts has been included as part of the report where appropriate. The testing in relation to the Council's charitable trusts has also now been concluded.

Members asked questions and were provided with further information in relation to the following:-

- the significance of the transformation work and the priority which this now has;
- any anticipated impact and uncertainty on Council budget setting for next year given that there will be no UK Parliament Autumn budget;
- that the Scottish Government may require to consider setting a provisional budget;
- that the Council still faces a significant shortfall, with detailed plans not yet in place regarding transformation;
- 2021/2022 budget processes have commenced and will be presented to Members in the coming weeks and months with provisional budget setting in December;
- transformation and development plans will be shared with Members in alignment with the budget process; and
- new requirements in relation to the Islands Act.

The Committee agreed (a) to note (i) the audit findings contained in the External Auditor's report on Audit Dimensions and Best Value at Appendix 1; (ii) the findings of the 2019/20 audit of the financial statements as contained in the External Auditor's final report at Appendix 3; and (iii) the agreed Action Plan as outlined on page 25 of the final report; and (b) to approve the audited Annual Accounts for signature.

#### **4. Health and Social Care Partnership: Budget Monitoring Report**

Submitted report by the Director, Health and Social Care Partnership on the financial position for the partnership and outlining the projected year-end outturn position. The budget monitoring report and Appendices, which were presented to the IJB on 24 September 2020, were attached as an Appendix to the report and provided information on the financial overview of the partnership position, details of the savings plan, the movement in the overall budget position for the partnership and the mobilisation plan submission.

Members asked questions and were provided with further information in relation to the following:-

- any savings to general running costs as a result of the Covid-19 pandemic;
- that care home placements and occupancy levels for older people have generated significant underspends;
- the potential to revisit the need for a recovery plan depending on how the financial year progresses;

- the expectation of an announcement from the Scottish Government on Covid related funding for both NHS and HSCP; and
- that financial updates will continue to be submitted to Audit and Scrutiny Committee meetings.

The Committee agreed to note (i) the financial position with regard to the Health and Social Care Partnership; (ii) the estimated costs of the Covid mobilisation plan of £7.2m, including savings delays, and the associated funding to date; and (iii) the financial risks for 2020-21, including the impact of Covid-19 and that there is no recommendation at this time to implement a formal Financial Recovery Plan for the IJB.

## **5. UK Withdrawal from the European Union (Brexit) Update Report**

Submitted report by the Head of Democratic Services on the current position regarding the UK's withdrawal from the European Union on 31 December 2020, including the current state of negotiations and how Council planning is progressing.

Alan Hill joined the meeting at this point.

Members asked questions and were provided with further information in relation to:-

- current information with regard to EU citizens applying for settled status;
- figures for the number of people who have applied for settled status in Ayrshire to be forwarded to Members for information when available; and
- the status of the EU Preparedness Group as an officer only group.

The Committee agreed to note (i) the current position in respect of the UK's withdrawal from the European Union; and (ii) proposals to step-up the Council's EU Preparedness Group.

## **6. Council Plan Progress Update – Year End 2019-20**

Submitted report by the Head of Democratic Services on the progress of performance against the Council Plan 2019-24 as at Year End 2019-20. The year end progress update, providing details of progress for each of the priorities, was set out at Appendix 1 to the report. Appendices 2 and 3 detailed the performance indicators from the Council Plan Performance Framework and the full set of actions aligned to the Council Plan 2019-24.

Members asked questions and were provided with further information in relation to:-

- experiences and learning from the Council's response to the Covid-19 pandemic being incorporated into our transformation programme and fed into recovery and renewal planning, including new ways of working going forward;
- further development of existing transformation themes with a view to a fresh look at developing projects and delivering services;
- work in terms of preparedness around schools over the next few months;
- local phasing delivery plans for continuation of education throughout the pandemic focussing on health and well-being and safety;

- Insight data reflecting the Scottish Qualifications results not being published in September this year;
- how educational progress and attainment will be reported to Members; and
- clear direction and guidance being provided to schools around ongoing assessment of pupils and a consistent approach adopted.

The Committee agreed to note the performance of the Council Plan as at 31 March 2020.

## **7. 2019/20 Complaint Report**

Submitted report by the Head of Democratic Services on the Council's complaint performance and the volumes and trends of complaints received in financial year 2019/20. The report detailed the volume of complaints received and closed, complaints closed at each stage, complaint outcomes, the average time in working days for a full response at each stage, complaints closed within timescale, complaint timescale extensions, trends identified from upheld/partially upheld complaints and changes or improvements made as a result of complaints. The Complaint Report 2019/20 was attached as an Appendix to the report.

The Committee agreed to note the information contained within the report.

## **8. Annual Assurance Statement to the Scottish Housing Regulator 2019/20**

Submitted report by the Executive Director (Place) on the Council's Annual Return on the Charter 2019-20 submission and endorsement of the Annual Assurance Statement for submission to the Scottish Housing Regulator. The Annual Assurance Statement was detailed at Appendix 1 to the report.

The Committee agreed (a) that the Committee Chair sign the Annual Assurance Statement detailed at Appendix 1 to the report; and (b) to note (i) the Annual Return on the Charter submission 2019-20; and (ii) the supporting evidence provided to demonstrate compliance with the regulatory framework and relevant legislation.

## **9. Audit Scotland Report on Affordable Housing**

Submitted report by the Executive Director (Place) on the key findings of, and recommendations from, Audit Scotland's review of Scottish Government's affordable housing supply target published in April 2020. The report also noted North Ayrshire's position in relation to each of the areas under consideration and contribution to achieving the national housing supply target to date.

Members asked a question and were provided with further information in relation to any slippage in the Council programme and ensuring this would not affect the amount of grant subsidy able to be claimed.

The Committee agreed to note (i) the key findings and recommendations from Audit Scotland's review of Affordable Housing; and (ii) North Ayrshire's position in relation to these areas and contribution to achieving the supply target to date.

## **10. Internal Audit Charter 2020-2022**

Submitted report by the Head of Finance seeking approval of the updated Internal Audit Charter which has been revised to ensure it continues to reflect the organisational structure of the Council and the requirements of the Public Sector Internal Audit Standards (PSIAS). The revised Charter was detailed in full at Appendix 1 to the report.

The Committee agreed to approve the Internal Audit Charter detailed at Appendix 1 to the report.

## **11. Internal Audit and Corporate Fraud Action Plans: Q1 Update**

Submitted report by the Head of Finance on the progress made by Council Services in implementing the agreed actions from Internal Audit and Corporate Fraud reports as at 30 June 2020. Appendix 1 to the report provided full details of 16 Internal Audit actions which were not completed within the agreed timescales, together with 2 actions which were considerably overdue.

Members asked questions and were provided with further information in relation to:-

- data protection awareness training for existing and new school staff;
- how staff working from home are informed of Government guidance and changes to working practices through the workforce FAQs; and
- complaints not being an area audited in past, although this could be included in the audit planning process for next year.

The Committee agreed to note (i) the current position with the implementation of the Internal Audit and Corporate Fraud actions; and (ii) challenges which were faced by those services which have not implemented actions within the previously agreed timescales.

## **12. Internal Audit Reports Issued**

Submitted report by the Head of Finance on the findings of Internal Audit work completed since the last meeting in January 2020. The findings from 5 separate audit assignments were detailed at Appendix 1 to the report, together with their respective executive summary and action plans.

The Committee agreed to note the outcomes from the Internal Audit work completed as set out in the report.

## **13. Exclusion of the Public – Para 1**

The Committee resolved in terms of Section 50(A)4 of the Local Government (Scotland) Act 1973, to exclude from the Meeting the press and the public for the following item of business on the grounds indicated in terms of Paragraph 1 of Part 1 of Schedule 7A of the Act.

#### **14. Corporate Fraud Reports Issued**

Submitted report by the Head of Finance on the findings of the corporate fraud investigation reports finalised since the last meeting in January 2020 and the latest update on previously agreed actions which remain outstanding

Noted.

The meeting ended at 11.55 a.m.

## **Planning Committee 30 September 2020**

At a Meeting of the Planning Committee of North Ayrshire Council at 2.00 p.m. involving participation by remote electronic means.

### **Present**

Tom Marshall, Timothy Billings, Robert Barr, Ian Clarkson, Robert Foster, Christina Larsen, Shaun Macaulay, Ellen McMaster, Ronnie McNicol and Donald Reid.

### **In Attendance**

J. Miller, Chief Planning Officer (Planning), A. Craig, Senior Manager, J. Law; Solicitor (Legal Services); S. Paterson, Customer Solutions Technician (ICT); and A. Little and H. Clancy, Committee Services Officers (Chief Executive's Service).

### **Also In Attendance**

A. Gemmell, Strategic Planning Manager, A. Hume, Senior Development Management Officer, I. Davies, Senior Development Management Officer, J. Thompson, Assistant Planning Officer, K. Gee, Technician and L. Dempster, Technician (Planning).

### **Chair**

Councillor Marshall in the Chair.

### **1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

### **2. Minutes**

The Minutes of the meeting of the Planning Committee held on 2 September 2020 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

### **3 20/00676/PP: Site To South And West Of 10 Crompton Way, Irvine**

Persimmon Homes have submitted a Section 42 application to amend condition 3 of planning application 19/00908/PPM in respect of the specification for thermal double glazing and acoustic ventilation. No representations were received.

Councillor Marshall seconded by Councillor Foster, moved to approve planning permission to vary a condition under Section 42 of the Town and Country Planning (Scotland) Act 1997 subject to conditions.

There being no amendment, the motion was declared carried.



Accordingly, the Committee agreed to grant the application subject to the following conditions:

1. That, prior to the commencement of any building operations, the applicant shall submit for the written approval of North Ayrshire Council as Planning Authority a detailed schedule of the proposed external finishes. Thereafter, the development shall be implemented only in accordance with such details as may be approved, unless otherwise agreed in writing with North Ayrshire Council as Planning Authority.
2. That prior to the commencement of the development hereby approved, the applicant shall submit:
  - Full details of the proposed acoustic barriers,
  - Full details of the proposed noise bund, and
  - A scheme of maintenance for the acoustic barriers and noise bund for the written approval of North Ayrshire as Planning Authority. For the avoidance of doubt the barrier requires to be effective acoustically, such as a close boarded timber fence with a mass per unit of area in excess of 12kg/m<sup>2</sup> and with no gaps at the joints, or alternatively, a continuous masonry wall. The acoustic barriers shall thereafter be erected in accordance with such details as may be approved and maintained in accordance with such a scheme as may be approved, all to the satisfaction of north Ayrshire Council as Planning Authority.
3. That prior to the commencement of the development hereby approved, the applicant shall provide details of which houses will be provided with thermal double glazing and acoustic ventilation providing sound reduction of a minimum of 29dB<sub>Rw</sub> for the written approval of North Ayrshire Council as Planning Authority. The applicant shall also provide full details of the proposed thermal double glazing and acoustic ventilation for the written approval of North Ayrshire Council as Planning Authority. Thereafter, the development shall be implemented only in accordance with such details as may be approved, unless otherwise agreed in writing with North Ayrshire Council as Planning Authority.
4. That the rated noise level, as defined in BS4142, from the commercial activities must not exceed the background noise level at the curtilage of any proposed residential property by 5dB(A) or more.
5. That prior to the commencement of the development, hereby approved, the applicant shall undertake a desk study of the application site, (including the review of any previous site investigations) to assess the likelihood of contamination and assist in the design of an appropriate site investigation and subsequent suitable quantitative risk assessment. Remediation proposals shall also be presented in relation to any significant findings.  
All documentation shall be verified by a suitably qualified Environmental Consultant and submitted to the satisfaction of North Ayrshire Council as Planning Authority. Thereafter the presence of any significant unsuspected contamination, which becomes evident during the development of the site, shall be reported to North Ayrshire Council and treated in accordance with an agreed remediation scheme.

The presence of any significant unsuspected contamination that becomes evident during the development of the site shall be brought to the attention of Environmental Health. Thereafter a suitable investigation strategy as agreed with North Ayrshire Council shall be implemented and any necessary remediation works carried out prior to any further development taking place on the site, all to the satisfaction of North Ayrshire Council as Planning Authority.

On completion of the proposed works written verification, detailing what was done by way of any remediation, shall also be submitted, all to the satisfaction of North Ayrshire Council as Planning Authority.

6. That prior to the commencement of the development the applicant shall assess if a Detailed Air Quality Assessment is required to ensure that the development will not impact ambient air quality at any sensitive receptors and submit the findings to North Ayrshire Council. If required, a Detailed Air Quality Assessment will be submitted to the satisfaction of North Ayrshire Council.
7. That prior to the commencement of the development hereby approved, full details of the drainage arrangements including:
  - post development overland flow paths, attenuation measures and overflow devices,
  - porous paving or linear filter trenches adjacent to car areas/driveways,
  - a maintenance schedule for the proposed drainage assets,
  - a land drainage strategy shall be provided for the written approval of North Ayrshire Council as Planning Authority. The development shall then progress in accordance with such details as may be approved.
8. That, prior to the commencement of the development hereby approved, a scheme of further intrusive site investigations for mine entries and adits shall be undertaken by appropriately qualified persons, the scope of which shall be adequate to fully assess the ground conditions below the site and inform any required remedial works. Thereafter, the applicant or their representative shall prepare and submit a report of findings arising from the intrusive site investigations for the approval of North Ayrshire Council as Planning Authority. Any remediation works which are approved shall then be carried out prior to the commencement of the development.
9. No development shall take place within the development site as outlined in red on the approved plan until the developer has secured the implementation of a programme of archaeological works in accordance with a written scheme of investigation which has been submitted by the applicant, agreed by North Ayrshire Council as Planning Authority. Thereafter the developer shall ensure that the programme of archaeological works is fully implemented and that all recording and recovery of archaeological resources within the development site is undertaken to the satisfaction of the Planning Authority in agreement with the West of Scotland Archaeology Service.
10. That immediately prior to the commencement of the development hereby approved, a pre-construction badger survey shall be undertaken in order to determine whether any new setts have been established on the site and submitted for the approval of North Ayrshire Council as Planning Authority.

If any setts are discovered, the development shall not progress until a scheme of mitigation has been approved and undertaken, all to the satisfaction of North Ayrshire Council as Planning Authority.

11. That prior to the commencement of the development hereby approved, the applicant shall submit full details of the proposed boundary treatments for the written approval of North Ayrshire as Planning Authority. The development shall then progress in accordance with such details as may be approved to the satisfaction of north Ayrshire Council as Planning Authority.
12. That no development shall take place until there has been submitted to and approved by North Ayrshire Council as Planning Authority a scheme of landscaping, which shall include details of species, planting densities, soil treatment and aftercare and shall include indications of all existing trees and hedgerows on the land and details of any to be retained together with measures for their protection in the course of the development.
13. That all planting, seeding or turfing comprised in the approved details of landscaping shall be carried out in the first planting season and seeding seasons following the occupation of the buildings or the completion of the development, whichever is the sooner; and any trees or plants which, within a period of five years from the completion of the development die, are removed or become seriously damaged or diseased shall be replaced in the next planting season with others of a similar size and species, unless North Ayrshire Council as Planning Authority gives written consent to any variation.
14. That during construction, a 30m buffer shall be established around the four trees identified in the Phase One Habitat Survey (EDI\_1952) as being within 30m of the site and having potential for bat roosts. If this cannot be achieved a further tree climbing assessment shall be carried out and If any roosts are discovered, the development shall not progress until a scheme of mitigation has been approved and undertaken, all to the satisfaction of North Ayrshire Council as Planning Authority.

#### **4. The Scottish Planning Policy and Housing – Technical Consultation on Proposed Policy Amendments**

Submitted report by Executive Director (Place) on a consultation response on the proposed interim changes to Scottish Planning Policy regarding housing with the response to the consultation set out at Appendix 1 to the report.

The Committee agreed to (a) note the detail of the consultation on proposed policy amendments to Scottish Planning Policy; and (b) approve the consultation response set out at Appendix 1 to the report.

## **5. Short-term Lets – Consultation a Licensing Scheme and Planning Control Areas in Scotland**

Submitted a report by the Executive Director (Place) on proposals for the regulation of short-term lets in Scotland, including through the introduction of planning control areas. Members were advised that the report related to Planning and that the Licensing aspects of the consultation document would be addressed separately.

Members asked questions and were provided with further information in relation to:

- all short-term lets where the host does not normally live will be in the scope of the proposed definition of a short-term let; and
- accommodation requires to be a residential property.

The Committee agreed to add the following to paragraph 2.16 “every short-term let, including those in tenements and flatted accommodation, will be considered on a case-by-case basis as to the requirement for planning permission for change of use”.

The Committee agreed that the observations set out in paragraphs 2.15 to 2.17 of the report form the basis of a response to the Scottish Government on the proposed regulations introducing control areas for short-term lets.

## **6. Conservation Area Assessments**

Submitted report by Executive Director (Place) on the production of 10 Conservation Area Assessments and recommending appropriate actions.

Members asked questions and were provided with further information in relation to:

- the consultation process for the Dreghorn area;
- the inclusion of the old Gate Lodge of Whitehouse within Lamplash Conservation Area; and
- the old police station in Dalry being modern in terms of historic interest and doesn't merit inclusion in the conservation area.

The Committee agreed (a) to note the Assessments and their findings; (b) to approve the recommended alteration of the Conservation Area boundaries at Dalry, Lamplash and Dreghorn; (c) that the Council proceed with the legal process to designate the revised Conservation Areas; and (d) that the Conservation Areas Appraisals be adopted as non-statutory Supplementary Guidance.

The meeting ended at 2.55 p.m.

**Local Review Body  
30 September 2020**

At a Meeting of the Local Review Body of North Ayrshire Council at 11.30 a.m. involving participation by remote electronic means.

**Present**

Tom Marshall, Timothy Billings, Robert Barr, Ian Clarkson, Robert Foster, Christina Larsen, Shaun Macaulay, Ellen McMaster, Ronnie McNicol and Donald Reid.

**In Attendance**

A. Hume, Planning Adviser to the LRB (Place); A. Craig, Legal Adviser to the LRB, J. Law, Legal Adviser to the LRB (Legal Services); S. Paterson, Customer Solutions Technician (ICT); and A. Little and H. Clancy, Committee Services Officers (Chief Executive's Service).

**Chair**

Councillor Marshall in the Chair.

**1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

**2. Minutes**

The Minutes of the meeting of the Local Review Body held on 2 September 2020 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

**3. Notice of Review: 20/00232/PP – North East of Wee Minnemoer, Millport, Isle of Cumbrae**

Submitted report by the Head of Service (Democratic Services) on a Notice of Review submitted by the applicant in respect of conditions applied to a planning permission granted by officers under delegated powers

The Notice of Review documentation, Planning Officer's Report of Handling, Location Plan and Planning decision notice were provided as appendices to the report.

The Planning Adviser to the Local Review Body summarised the Notice of Review submitted by the applicant, the Report of Handling submitted by the appointed officer, the representations received and policies affecting the application. Photographs and plans of the site were displayed.

The Local Review Body unanimously agreed that enough information had been provided to determine the review request.

Councillor McNicol seconded by Councillor Billings, moved that the Local Review Body uphold the officer's decision to refuse planning permission for the reasons set out in the officer's report of handling.

There being no amendment, the motion was declared carried.

The Meeting ended at 2.55 p.m.

**Local Review Body  
5 October 2020**

At a Pre-Examination Meeting of the Local Review Body of North Ayrshire Council at 2.00 p.m. involving participation by remote electronic means.

**Present**

Tom Marshall, Timothy Billings, Robert Barr, Ian Clarkson, Robert Foster, Christina Larsen, Shaun Macaulay, Ellen McMaster, Ronnie McNicol and Donald Reid.

**In Attendance**

N. McIlvanney, Planning Adviser to the LRB (Growth & Investment); J. Law, Legal Adviser to the LRB (Legal Services); and A. Little and H. Clancy, Committee Services Officers (Chief Executive's Service).

**Chair**

Councillor Marshall in the Chair.

**1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

**2. Notice of Review: 19/00882/PP – Sorbie Farm, Ardrossan, Ayrshire  
KA22 7NP**

Submitted report by the Head of Service (Democratic Services) on a Notice of Review submitted by the applicant in respect of conditions applied to a planning permission granted by officers under delegated powers

The Notice of Review documentation, Planning Officer's Report of Handling, Location Plan, Planning decision notice and further representations by interested parties were provided as appendices to the report.

The Legal Advisor to the Local Review Body addressed the Committee on a Preliminary matter, advising Legal advice had been sought on the competency of the application. As the height of the turbines was not specified in the description of the existing permission, the application was competent and could therefore be determined by the Local Review Body.

The Planning Adviser to the Local Review Body summarised the Notice of Review submitted by the applicant, the Report of Handling submitted by the appointed officer, the representations received and policies affecting the application. Photographs and plans of the site were displayed. The applicant's request for a hearing and site visit were noted and Local Review Body was advised of the applicant's request to withdraw a site visit.

Councillor Barr, seconded by Councillor McNicol, moved that a site visit should be undertaken before the review request was determined.

As an amendment, Councillor Reid, seconded by Councillor Foster, moved that a site visit was not required, and the review request be determined.

On a division there voted for the amendment seven and for the motion three, and the amendment was declared carried.

The Local Review Body requested further written submissions on noise assessments. Clarification was sought regarding the assessment in the original application, as required by the Reporter, which was around cumulative noise whereas the Environmental Assessment provided by the applicant stated that background noise had been excluded.

The Local Review Body unanimously agreed to continue the application to a Hearing to be determined.

Accordingly, the Local Review Body agreed (a) to continue consideration of the Notice of Review to a future meeting for a hearing to be conducted in terms of the Hearing Session Rules set out in Schedule 1 of the Town and Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013, to consider the application for review and hear on the following specified matters from the applicant, officers of the Council's Planning Service, any interested party who made representations in relation thereto and in relation to (i) below the Council's Environmental Health team (noise); (i) noise assessment and how it had been appropriately dealt with (ii) flickering and shadowing and differences between both applications (iii) landscape impact assessment and how it fitted with LDP2 Policy 29; (b) undertake all necessary notifications and any further procedure in terms of the said Rules.

The Meeting ended at 3.10 p.m.



## Cabinet (Education)

6 October 2020

At a Meeting of the Cabinet of North Ayrshire Council at 2.30 p.m. involving participation by remote electronic means.

### **Present**

Joe Cullinane, John Bell, Robert Foster, Alex Gallagher, Louise McPhater and Jim Montgomerie.

### **In Attendance**

C. Hatton (Chief Executive), M. Boyd, Head of Service (Finance), F. Walker, Head of Service (People and ICT) (Chief Executive's); R. McCutcheon, Executive Director, Y. Baulk, Head of Service (Physical Environment), C. McAuley, Head of Service (Economic Development and Regeneration), J. Barrett, Senior Manager (Homelessness and Community Safety), G. Robson, Senior Manager (Employability) (Place); A. Sutton, Executive Director (Interim), and R. Arthur, Head of Service (Interim) (Connected Communities) (Communities); A. Sutherland, Head of Service (Children Families and Criminal Justice) (HSCP); and M. McColm, Senior Manager (Communications), E. Gray and D. McCaw, Committee Services Officers (Democratic Services).

### **Also in Attendance**

G. Johnstone, Arran Youth Foundations, S. Dick, Arran High School, J. McNeish, N. Provan and A. Traill, Arran Highschool Pupils (Agenda Items 1-3).

### **Chair**

Joe Cullinane in the Chair.

## **1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

## **2. Minutes**

The accuracy of the Minutes of the Meeting of the Cabinet held on 8 September 2020 was confirmed and the Minutes authorised to be signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

## **3. Proposals for Community Investment Fund (CIF) Expenditure**

Submitted a report by the Executive Director (Interim) (Communities) on an application by the Arran Locality Partnership to allocate CIF funding to proposed projects. A summary of the application was set out at Appendix 1 to the report.

The Cabinet received a summary of the proposed project from the applicants, which provided details of the type of mental health support which would be funded should the application be successful, along with information on the work which has already been undertaken in this area.

The Cabinet thanked the young people and the Arran Youth Foundation for their presentation and unanimously agreed to approve the application for CIF funding in the amount of £42,226.

#### **4. Rapid Rehousing and Homeless Temporary Accommodation**

Submitted a report by the Executive Director (Place) on the implementation of the North Ayrshire Rapid Rehousing Transition Plan (RRTP) which sought approval to move to the next phase of the RRTP by reducing the use of hostel accommodation in North Ayrshire.

The Cabinet unanimously agreed to (a) note the progress made to date in the implementation of the RRTP; and (b) approve (i) the move to the next phase of the RRTP by further reducing hostel accommodation; (ii) Option 4 detailed at Section 2.14 of the report, which would see the termination of the Housing Support contract with Cunninghame Housing Association for Victoria House hostel; and (iii) the undertaking of renovations to the hostel at Princes Street Ardrossan.

#### **5. Proposal for a “Better Off Hub” – Demonstrator Project**

Submitted a report by the Executive Director (Place) on the development of a demonstrator Better Off Hub, which would seek to test the effectiveness of a more holistic approach to the delivery of financial inclusion services.

Members asked questions and were provided with further information in relation to the arrangements which would be put in place to facilitate safe face-to-face meetings during the ongoing Covid-19 pandemic and the contingency plans in place should this not be possible.

The Cabinet unanimously agreed to approve (a) the proposals for a 2-year financial inclusion demonstrator project – Better Off Hub; (b) the use of new income recovered for the BONA project to fund the demonstrator, subject to receipt of the final payment from the National Lottery Fund Scotland related to BONA; and (c) the creation of a Public Social Partnership, in order to develop a new model through co-production with the 3rd sector.

#### **6. Islands Renewal Best Practice Pilot**

Submitted a report by the Executive Director (Place) on an Islands Recovery and Renewal pilot project developed in partnership with the Scottish Government and Highlands and Islands Enterprise.

The Cabinet unanimously agreed to (a) approve the Council’s participation in a pilot project focused on the recovery and renewal of islands aligned to the Islands (Scotland) Act 2018 and the National Islands Plan; and (b) receive annual reports on the progress and outputs of the pilot.

## **7. North Ayrshire Children's Services Plan 2020-23**

Submitted a joint report by the Executive Director (Interim) (Communities) and the Director (Health and Social Care Partnership) on the North Ayrshire Children's Services Plan 2020-23 and the Children's Rights Report 2020-23. The Children's Services Plan 2020-23 was set out at Appendix 1 to the report, the Children's Rights Report 2020-23 at Appendix 2, and the CSP Performance Report 2019-20 at Appendix 3.

Members asked questions and were provided with further information in relation to the progress made by North Ayrshire in comparison with other Councils.

The Cabinet unanimously agreed (a) to approve the North Ayrshire Children's Services Plan 2020-23 and the Children's Rights Report; and (b) to submit these reports to the Scottish Government.

## **8. North Ayrshire Local Child Poverty Action Plan and Report 2019/20**

Submitted a report by the Executive Director (Interim) (Communities) on the North Ayrshire Local Child Poverty Action Plan and Report 2019/20. The Action Plan and Report were set out at Appendix 1 to the report.

The Cabinet unanimously agreed (a) to approve the Local Child Poverty Action Plan and Report 2019/20; (b) that the report be submitted to the Scottish Government and published on the North Ayrshire Community Planning Partnership website; (c) to the establishment of a short life cross party member/officer/CPP partner working group to continue to reduce the cost of the school day; and (d) to accept a report from the working group on approaches which have been co-produced with communities and partners as a result of the working group.

## **9. Revenue Budget 2020/21: Financial Performance to 30 June 2020**

Submitted a report by the Director (Health and Social Care Partnership) on the projected HSCP financial outturn for the financial year as at July 2020. The report on the Period 4 Financial Performance which was submitted to the IJB was set out at Appendix 1 to the report.

Noted.

The Meeting ended at 3.50 p.m.

**Local Review Body  
7 October 2020**

At a Pre-Examination Meeting of the Local Review Body of North Ayrshire Council at 2.00 p.m. involving participation by remote electronic means.

**Present**

Tom Marshall, Timothy Billings, Robert Barr, Ian Clarkson, Robert Foster, Christina Larsen, Ellen McMaster and Donald Reid.

**In Attendance**

N. McIlvanney, Planning Adviser to the LRB (Growth & Investment); J. Law, Legal Adviser to the LRB (Legal Services); and E. Gray and H. Clancy, Committee Services Officers (Chief Executive's Service).

**Apologies**

Shaun Macaulay and Ronnie McNicol.

**Chair**

Councillor Marshall in the Chair.

**1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

**2. Notice of Review: 19/00752/PP – Site To North West Of 10 Crompton Way North Newmoor Irvine**

The Legal Advisor to the Local Review Body addressed the Committee, advising the applicant had requested that the meeting be postponed until the live broadcast facility was available.

The Local Review Body agreed to continue the application to a future meeting.

The Meeting ended at 2.05 p.m.

**Local Review Body  
26 October 2020**

At a Pre-Examination Meeting of the Local Review Body of North Ayrshire Council at 2.00 p.m. involving participation by remote electronic means.

**Present**

Tom Marshall, Timothy Billings, Robert Barr, Ian Clarkson, Robert Foster, Christina Larsen, Ellen McMaster and Donald Reid.

**In Attendance**

N. McIlvanney, Planning Adviser to the LRB (Growth & Investment); J. Law, Legal Adviser to the LRB (Legal Services); and A. Little and H. Clancy, Committee Services Officers (Chief Executive's Service).

**Apologies**

Shaun Macaulay and Ronnie McNicol.

**Chair**

Councillor Marshall in the Chair.

**1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

**2. Notice of Review: 19/00752/PP – Site To North West Of 10 Crompton Way North Newmoor Irvine**

Submitted report by the Head of Service (Democratic Services) on a Notice of Review submitted by the applicant in respect of conditions applied to a planning permission granted by officers under delegated powers

The Notice of Review documentation, Planning Officer's Report of Handling, Location Plan, Planning decision notice, further representations by interested parties and the applicant's response to the further representations were provided as appendices to the report.

The Planning Adviser to the Local Review Body summarised the Notice of Review submitted by the applicant, the Report of Handling submitted by the appointed officer, the representations received and policies affecting the application. Photographs and plans of the site were displayed. The applicant's request for a hearing, further written submissions and site visit were noted.

Councillor Larsen, seconded by Councillor Clarkson, moved that a site visit should be undertaken before the review request was determined.

As an amendment, Councillor Foster, seconded by Councillor McMaster, moved that a site visit was not required prior to the review request being determined.

On a division there voted for the amendment four and for the motion four, and on the casting vote of the chair the motion was declared carried.

Accordingly, the Local Review Body agreed that a site visit should be undertaken before the review request was determined.

The Local Review Body then requested further written submissions from the Council's Planning Service and the applicant on a number of matters: -

- the reasons for alternative locations, including site size and map;
- SEPA's comments on flooding in respect of the Ayrshire Metals site;
- the impact on other supermarkets in the Town Centre;
- the impact on the 'health' of the Town Centre;
- a summary document setting out concisely the various reasons for/against the proposal as contained in the representations by interested parties;
- feedback from the Council's Legal Service on the QC's report;
- further information on points 4.9 to 4.12 of the applicant's supporting statement;
- more detail in respect of point 5.8 of the applicant's statement in relation to paragraph 9.20;
- the application of the Town Centre 1st Policy;
- the Green Policy and why only two charging spaces is deemed to be acceptable; and
- clarification on "edge of Town Centre".

Councillor Foster, seconded by Councillor Larsen, moved to continue the application to a Hearing to be determined.

There being no amendment the motion was declared carried.

Accordingly, the Local Review Body agreed:

- (a) to continue consideration of the Notice of Review to a future meeting to allow (i) a site visit to be undertaken, (ii) further written submissions to be provided, as set out above and (iii) for a hearing to be conducted in terms of the Hearing Session Rules set out in Schedule 1 of the Town and Country Planning (Schemes of Delegation and Local Review Procedure) (Scotland) Regulations 2013;
- (b) that, the hearing hear on the following specified matters from the applicant, officers of the Council's Planning Service, any interested party who made representations in relation thereto and in relation to: (i) the reasons for refusal of the Planning and (ii) an up to date view on the Retail Impact Assessment due to the current Covid-19 situation; and
- (c) that officers undertake all necessary notifications and any further procedure in terms of the said Rules.

The Meeting ended at 3.15 p.m.

**Police and Fire and Rescue Committee**  
**27 October 2020**

**27 October 2020** - At a Meeting of the Police and Fire and Rescue Committee of North Ayrshire Council at 2.00 p.m. involving participation by remote electronic means.

**Present**

John Glover, Jimmy Miller, Davina McTiernan, Donald L. Reid and Angela Stephen.

**In Attendance**

A. Craig, Senior Manager (Legal Services), A. Little, D. McCaw and E Gray, Committee Services Officers (Chief Executive's Service)..

**Also In Attendance**

Chief Superintendent Hussain, Chief Inspector B. Shaw (Police Scotland); K. Hankinson and C. McFie (Scottish Fire and Rescue Service).

**Chair**

Councillor Glover in the Chair.

**Apologies**

Todd Ferguson, Ellen McMaster, and Area Commander I. McMeekin (Scottish Fire and Rescue Service).

**1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

**2. Minutes**

The Minutes of the Meeting of the Committee held on 25 August 2020 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

**3. Welcome and Introductions**

The Chair welcomed everyone to the meeting.

**4. Chair and Vice Chair Verbal Updates**

The Chair advised of information that had been published recently on new fire regulations for domestic dwellings and sought an update from Scottish Fire and Rescue Service.

Group Manager Hankinson reported that the leaflet distributed to homes was premature and the regulations would not come into effect until February 2022.

## **5. Scottish Fire and Rescue Service Performance Report**

Submitted report by the Scottish Fire and Rescue Service (SFRS) which provided information on the progress against the North Ayrshire Local Fire and Rescue Plan for the period 1 April 2019 – 30 September 2020. Appendix A to the report provided analysis of the performance and Appendix B examined how the Covid19 pandemic had impacted on local operational activity.

Review of performance against the six indicators identified three indicators were below, one indicator remained unchanged and two were above the three-year average. One indicator had seen a reduction in the three-year average by more than 20% and three others had reduced by 8% and 4%. Statistical information provided, illustrated reductions in the total number of incidents by 8%, which included primary and secondary fires decreasing by (22%) and false alarms by (4%). Data on Home Fire Safety Visits, Fire Safety Audits and the retained duty system was also provided within the report.

The Committee was provided with further information in relation to the low rate of 2 fire casualties in 2019/20 and the rise to 11 in 2020 that accounted for the 450% rise in this category and advised that a more meaningful comparison could be seen over a longer period. In particular, the rate of fire casualties was down 16% over a 5-year period.

Noted.

## **7. Police Scotland Performance Report**

Submitted report by Police Scotland on performance in relation to the North Ayrshire Local Police Plan for the period from 1 April 2019 to 31 March 2020.

The report provided details of North Ayrshire's performance including a 1.6% rise in the total number of crimes. The executive summary outlined progress in the priority areas of drug supply and misuse, violence and anti-social behaviour, dishonesty and road safety. Statistical and contextual information was provided in respect of recorded incidents that included: -

- Operation TALLA, Police Scotland's operational response to the pandemic and the use of the four Es approach – Engage, Explain, Encourage and Enforcement;
- the issue of 117 Fixed Penalty Notices for not adhering to COVID restrictions;
- a reduction in sexual crimes, fire-raising/vandalism, shoplifting and speeding;
- an increase in motor vehicle crimes, fraud, driving without insurance or licence and drink/drug driving; and
- the Your Police Survey that was being undertaken to gather views on the policing response to the coronavirus, public confidence and perception of crime in local areas and assist in revising policing plans.



Committee was provided with further information in relation to:

- the stringent criteria that required to be met for any firearms operations in Scotland, scrutiny of operations to ensure the use of firearms had been appropriate and that only specially trained officers carry and used tasers;
- the recent recovery of firearms in North Ayrshire;
- compliance by the majority of the population with Covid restrictions and Operation TALLA which was used to engage, explain, encourage and then enforce restrictions where required;
- fixed Penalty Notices issued for non-compliance with Covid restrictions and, where appropriate, engagement with partner agencies to assist repeat offenders when it was identified they were unable to comply with current restrictions;
- a change in the recording process of missing people data that now included young people from looked after accommodation; and
- the targeting of speeding that would be undertaken in specific areas within North Ayrshire over the next few days.

The Committee expressed its appreciation of the work of Police Scotland and highlighted the efforts of Inspector Alison Wilson and her team in addressing the anti-social behaviour at Ardeer Rec and keeping the local community and Elected Members advised.

Noted.

The meeting ended at 2.55 p.m.