

**North Ayrshire Health and Social Care Partnership
Performance and Audit Committee**

**Thursday 26 September 2019 at 11.40 a.m.
Council Chambers, Cunninghame House, Irvine**

Present

John Rainey, NHS Ayrshire and Arran (Chair)
Councillor Timothy Billings, North Ayrshire Council (Vice-Chair)
Louise McDaid, Staff Representative, North Ayrshire
David Donaghey, Staff Representative, NHS Ayrshire and Arran

In Attendance

Stephen Brown, Director of the North Ayrshire Social Care Partnership
Caroline Whyte, Head of Finance (HSCP)
Paul Doak, IJB Chief Internal Auditor
Eleanor Currie, Principal Manager - Finance
Neil McLaughlin, Manager (Performance and Information Systems), NAHSCP
Angela Little, Committee Services Officer, NAC

Apologies for Absence

Jean Ford, NHS Ayrshire and Arran
Marie McWaters, Carers Representative

1.	Apologies	
	The Committee noted apologies from Jean Ford and Marie McWaters.	
2.	Declarations of Interest	
	There were no declarations of interest in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.	
3.	Minutes/Action Note	
	The accuracy of the Minutes of the meeting held on 27 June 2019 were confirmed and the Minutes signed in accordance with Paragraph 7(a) of Schedule 7 of the Local Government (Scotland) Act 1973.	

4.	2019-20 Performance Report – Quarter 1	
	<p>Submitted report by the Neil McLaughlin, Performance and Information Systems Manager on the reformatting of the IJB Quarterly Performance Report. The Quarter 1 Performance Report was attached at Appendix 1 to the report and provided a high-level overview of the progress being made in delivering the strategic priorities as set out in the HSCP 3-year strategic plan.</p> <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> • Work that continues with the owners of systems and data to support the needs of the Partnership’s reporting requirements; • Data collected from several systems and missing period information as a result of systems not being available or developed to meet the required outputs; • The move away from residential care for young people and the recruitment of new in-house foster carers; • Further development of Self-Directed Support to ensure it is underpinned within the organisation; • Work that has been done to replicate East Ayrshire processes within the acute setting, monitoring and accurately recording delayed discharges and work with East Ayrshire in analysis of interrogated data to better understand the outputs; • A future report to the Committee on completion of the Commissioning Strategy that is being developed with Care Home providers; • Reporting of a number of mental health national indicators that does not reflect the effectiveness of treatment; • Mapping information that will be undertaken in 2020 and the use of ISD data to compare data on drug deaths; and • A planned audit of the Integration Joint Board, in 2020, that will include performance reporting. <p>Noted.</p>	Neil McLaughlin
5.	Internal Audit Reports Issued	
	<p>Submitted report by the IJB Chief Internal Auditor on the findings of relevant Internal Audit work. The findings from audit work carried out within North Ayrshire Council in services areas that fall within the remit of Health and Social Care was attached at Appendix 1 to the report. Appendix 2 detailed the relevant audit work completed within NHS Ayrshire and Arran.</p>	

	<p>The IJB Chief Internal Auditor provided details of the audits which have been carried out:-</p> <p>Limited assurance was obtained around the arrangements for NAC Community Based Support. The audit generated 7 high, 6 medium and 2 low priority actions.</p> <p>A partial level of assurance was provided by the audit of NHS GP Sustainability Arrangements, with 2 medium and one low recommendation ratings.</p> <p>The audit of the Medical Workforce Planning provided a partial assurance rating, with 2 medium and one low recommendation ratings.</p> <p>Members asked questions and were provided with further information in relation to:-</p> <ul style="list-style-type: none"> • A follow up report to the Audit and Scrutiny Committee on the progress of actions to ensure community-based support processes and controls are fit for purpose; • A report to the Health Board's Audit Committee on GP Sustainability Arrangement and difficulties in obtaining financial information on GP contracts. <p>The Committee agreed to (a) receive a follow up report on the progress of community-based support actions; (b) invite Vicky Campbell to the next meeting to discuss implementation of the action plan relating to GP Sustainability; and (c) otherwise note the report.</p>	<p>Stephen Brown and Paul Doak</p>
<p>6.</p>	<p>MSG Review Progress Report</p>	
	<p>Submitted report by Caroline Whyte, Chief Finance and Transformation Officer on the MSG Review of Integration Actions, including Joint Inspection (Adults) Action Plan, highlighting the key actions for each theme, those actions established, the planned timescale, status and comments on progress of those yet to be completed.</p> <p>The Committee agreed to (a) receive an update report to the next meeting; and (b) otherwise note the report.</p>	<p>Caroline Whyte</p>
<p>7.</p>	<p>Finance Improvements Action Plan</p>	
	<p>Submitted report by the Caroline, Whyte, Chief Finance and Transformation Officer on the Financial Projection Improvements Action Plan, which detailed the improvement actions, an update on progress, as at September 2019, action status and the anticipated timescale for completion.</p>	

	<p>Members asked questions and were provided with further information in relation to recruitment that is required to progress accurate and up to date service agreements on care first.</p> <p>The Committee agreed to (a) receive an update report on the care package information for children with disability to the next meeting; and (b) otherwise note the report.</p>	Eleanor Currie
8.	IJB Reserves Policy	
	<p>Submitted report by Caroline Whyte, Chief Finance and Transformation Officer on a review of the Reserves Policy.</p> <p>The Reserves Policy provided information on:</p> <ul style="list-style-type: none"> • the statutory/regulatory framework for reserves; • the operation of reserves; • the role of the Chief Finance Officer; • adequacy of reserves; • reporting framework; and • accounting and disclosure. <p>The Committee agreed to approve the draft Reserves Policy; and (b) remit the Policy to the Integration Joint Board for approval.</p>	Caroline Whyte
9.	Quarterly MSG Finance Return for all Integration Authorities – Q1 2019/20	
	<p>Submitted report by Caroline Whyte, Chief Finance and Transformation Officer on the financial performance for all Integration Authorities for quarter 1 of the financial year 2019/20. The report detailed the financial variances 2019/20 and year-end outturn and year to date, significant factors contributing to the variances reported by Integration Authorities, the impact on funding for 2019/20 and an update on reserves.</p> <p>Noted.</p>	
	The meeting ended at 1.00 p.m.	