



**North Ayrshire Health and Social Care Partnership
Minute of Integration Joint Board meeting held on
Thursday 21 March 2019
at 10.00 a.m., Council Chambers, Cunninghame House, Irvine**

Present

Bob Martin, NHS Ayrshire and Arran (Chair)
Councillor Robert Foster, North Ayrshire Council (Vice Chair)
Councillor Timothy Billings, North Ayrshire Council
Councillor Dickson, North Ayrshire Council (substitute for Councillor Larsen)
Alistair McKie, NHS Ayrshire and Arran
Dr Janet McKay, NHS Ayrshire and Arran
Councillor John Sweeney, North Ayrshire Council

Stephen Brown, Director of Health and Social Care Partners
Caroline Whyte, Chief Finance and Transformation Officer
David MacRitchie, Chief Social Work Officer
Alistair Reid, Lead Allied Health Professional Adviser
David Thomson, Associate Nurse Director/IJB Lead Nurse
Dr. Louise Wilson, GP Representative

David Donaghey, Staff Representative (NHS Ayrshire and Arran)
Louise McDaid, Staff Representative (North Ayrshire Council)
Marie McWaters, Carers Representative
Graham Searle, Carers Representative (Depute for Marie McWaters)
Fiona Thomson, Service User Representative
Nigel Wanless, Independent Sector Representative
Vicki Yuill, Third Sector Representative
Barbara Connor, Chair, Irvine Locality Forum

In Attendance

Eleanor Currie, Principal Manager (Finance)
Thelma Bowers, Head of Service (Mental Health)
Karen Andrews, Team Manager (Governance)
Diane McCaw, Committee Services Officer

Apologies for Absence

John Rainey, NHS Ayrshire and Arran
Councillor Christina Larsen, North Ayrshire Council
Dr. Calum Morrison, Acute Services Representative
Dr Paul Kerr, Clinical Director
Michelle Sutherland, Partnership Facilitator

1. Apologies

Apologies were noted.

2. Declarations of Interest

In terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies, Vicki Yuill declared an interest in Agenda Item 12: IJB 2019-20 Budget: Appendix E: Point 29: Partnership Enablers.

3. Minutes/Action Note

The accuracy of the Minute of the meeting held on 14 February 2019 was confirmed and the Minute signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3.1 Matters Arising

Adult Support and Protection – Thematic Inspection Improvement Work Plan Update – Strategic Advocacy Plan – Advocacy Strategy report at item 10 on Agenda. Remove action.

Action – B. Walker

4. Director's Report

Submitted report by Stephen Brown, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report highlighted the following:-

- the Ministerial Review with Joe Fitzpatrick, MSP, Minister for Public Health, Sport and Wellbeing which took place on 18 March 2019;
- the visit by Graeme Day, MSP, Minister and Parliamentary Business and Veterans to the Veterans 1st Point offices in Irvine;
- the selection of NHS Ayrshire and Arran to host a visit of delegates from the International Forum on Quality and Safety in Healthcare;
- the Staff Partnership Awards which took place on 28 February 2019;
- the Justice Service Making a Difference (MAD) Group having been short-listed as a finalist for Team of the Year at the Scottish Association of Social Workers Awards;
- the work of the Money Matters Team;
- the commencement in April 2019 of the pilot Attendance Award Scheme;
- the development of the Care Home Commissioning Strategy;
- the 'Integrated Care Matters' webinar held by the International Foundation for Integrated Care;
- the unveiling of the art exhibition by young people from North Ayrshire with experience of the care system; and
- the publication of the final 'What Matters to You? 2018' report, a link to which was provided within the report.

Members asked questions and were provided with information on the following:-

- that details of future Ministerial Visits would be circulated to the NHS Board and published through IJBs;
- a report will be submitted to the IJB on the published outcome of the Ministerial Review;
- that a report on the work of the Money Matters Team be submitted to a future meeting covering referrals, cases which are taken forward and those which are successful; and

- work in connection with Citizens Advice Service to provide assistance to those claiming Universal Credit.

The Board agreed (a) that a report be submitted to a future meeting of the IJB on the published outcome of the Ministerial Review; and (b) to note the ongoing developments within the North Ayrshire Health and Social Care Partnership.

5. Health and Social Care Clinical and Care Governance Group Update

Submitted report by David Thomson, Associate Nurse Director/IJB Lead Nurse in relation to governance and assurance of activity reviewed via the Health and Social Care Clinical and Care Governance Group (CCGG) for the period July 2018-January 2019, reflecting the specific issues which have been requested for presentation by the CCGG to ensure appropriate challenge is made and assurance provided.

Members asked a question in relation to the reporting of pharmacy and medicines management through the current structure. An assurance was given that an invitation would be made to the Head of Pharmacy to join the Governance Group and that information on this would then be included within the update reports.

Noted.

6. Performance and Audit Committee: Terms of Reference

Submitted report by Stephen Brown, Director (NAHSCP) on the terms of reference for the Performance and Audit Committee which have been reviewed to make the role of the IJB PAC more defined in terms of the areas of responsibility, including Performance, Audit, Risk and other Governance areas and in terms of Committee Membership roles. The revised Terms of Reference were attached as Appendix 1 to the report.

The Board agreed to (a) approve the revised Terms of Reference for the IJB Performance and Audit Committee as detailed in Appendix 1 to the report; and (b) note that membership of the Committee will require to be confirmed at the IJB meeting in April 2019.

7. Social Care Charging Policy 2019-20

Submitted report by Eleanor Currie, Principal Manager (Finance) on the updated Social Care Charging Policy and approved charges for 2019-20, as detailed in the Appendices to the report.

The Board was advised that the revised charges will not be implemented until after completion of a data cleanse within the service.

Members asked questions and were provided with information on the following:-

- charges in relation to direct payments for personal assistance; and
- that issue of the charging information to providers would be useful.

Noted.

8. Veterans First Point (V1P) Service

Submitted report by Lindsay Kirkwood, Clinical Lead V1P, in consultation with Thelma Bowers, Head of Service (Mental Health), providing information on the

Veterans First Point Ayrshire. Appendix 1 to the report provided details of the Veterans Pathway through the service and Appendix 2 detailed the third sector veteran support organisations operating within Ayrshire. A link to the Scottish Veterans Commissioner's (SVC) report "Veterans' Health and Wellbeing" was also provided within the report.

Members asked questions and were provided with information on the following:-

- difficulties in evaluation of any impact which the service has in relation to veterans;
- the long term sustainability of the model going forward;
- that the service is available to veterans of all Armed Services;
- prevention routes to tackle the psychological issues suffered by veterans; and
- any impact in relation to how veterans have been supported throughout their careers.

The Board agreed (a) that an update report on the long term sustainability plan be provided to a future meeting of the IJB; and (b) otherwise to note the content of the SVC Veterans' Health and Wellbeing report.

9. Community Care Occupational Therapy Report

Submitted report by Stuart Gaw, Senior Manager for Intermediate Care and Rehabilitation / Alistair Reid, Lead Allied Health Professional on (i) the current waiting time position for occupational therapy (OT) assessment within the community care teams in North Ayrshire; (ii) progress made to date to reduce these waiting times; and (iii) actions planned to further improve this position.

Members asked questions and were provided with information on the following:-

- that input from the Trade Unions would be welcomed in relation to the staff roll out of equipment training across professional groups;
- the need for publicity and communication to promote changes to services;
- training in terms of the 'housing options' approach to local housing staff to enable practitioners to have early conversations with regard to long term suitability of homes;
- recruitment in relation to filling OT positions;
- challenges around how skill sets of OTs are managed;
- that the Care Inspectorate and Health Improvement Scotland formal report will be circulated to Members once the embargo is lifted; and
- the need to tackle waiting lists.

The Board agreed (a) to approve the proposed action plan as detailed at Section 3 of the report; (b) that an update report be provided to a future meeting on progress going forward and targets; and (c) otherwise to note the content of the report.

10. Advocacy Strategy

Submitted report by Thelma Bowers, Head of Service (Mental Health) on progress in developing the Advocacy Strategy and Action Plan to meet the recommendations of the Mental Welfare Commission for Scotland. The Independent Advocacy Strategic Plan 2019-2021 was set out at Appendix 1 to the report and Appendix 2 detailed the Equality and Children's Rights Integrated Screening Form. Appendices 3 and 4 to the report detailed the Advocacy Consultation Results and the Action Plan 2019-2021, respectively.

The Board agreed to (a) approve the Advocacy Strategy and Action plan as detailed at Appendices 1 and 4 to the report; and (b) support further stakeholder engagement to develop a detailed delivery plan.

11. Budget Monitoring – Period 10 (January 2019)

Submitted report by Caroline Whyte, Chief Finance and Transformation Officer providing an update on the projected financial outturn for the financial year as at January 2019. Appendix A provided a detailed financial overview of the Partnership budgetary position while Appendix B gave a detailed variance analysis. Appendix C presented full detail on savings, with Appendix D detailing progress against the approved recovery plan and Appendix E highlighting the movement in the overall budget position.

Members asked questions and were provided with information on the following:-

- the position in relation to care home placements; and
- an assurance in terms of filling the vacant District Nursing posts urgently.

The Board agreed to (a) note the projected year-end overspend of £0.332m; (b) approve the changes in funding as detailed at section 2.11 and Appendix E to the report; and (c) note (i) the impact of the financial recovery plan and the progress being made in delivering financial balance; and (ii) the potential impact of the Lead Partnerships.

12. Budget 2019-20

Submitted report by Caroline Whyte, Chief Finance and Transformation Officer on the financial position for the Partnership for 2019-20, including the proposed delegated funding, service budget pressures and plans developed to set a balanced budget. Appendix A provided a summary of the 2019-20 budget and net budget increase while Appendices B and C detailed finance settlement funding letters issued to NHS Boards and Councils by the Scottish Government on levels of funding to be delegated to IJBs in 2019-20. Appendix D provided information on proposed service pressures and Appendix E detailed proposed savings.

Members asked questions and were provided with information on the following:-

- the increased care at home hourly rate detailed within section 3.2 of the report; and
- concern around the savings indicated in terms of the ICF project at Buckreddan Care Home.

The Board agreed to approve the budget for 2019-20 for North Ayrshire Health and Social Care Partnership, inclusive of all related pressures and savings, while noting that the funding position is subject to confirmation by NHS Ayrshire and Arran.

13. Strategic Planning Group Minutes

Submitted the minutes of the Strategic Planning Group meetings held on (i) 5 December 2018; and (ii) 23 January 2019.

Noted.

14. Chair's Remarks

The Chair indicated that Heather Malloy had resigned from her role with the IJB and thanked her for the contribution she had made to the work of the IJB

He further indicated that Alistair McKie's role as a Non Executive with the Health Service and NHS was coming to the end and thanked him for his contribution to the work of the IJB.

The Board wished both every success for the future.

15. Urgent Item

The Chair agreed that the following item be considered as a matter of urgency to allow the Board to receive up-to-date information.

16. GP Situation on Arran

Councillor Billings indicated that the Arran Strategic Group were looking at issues around the impact of new GP contracts in relation to rural practices.

Dr. Hogg, GP on Arran and Vice-Chair of the Ayrshire Rural GPs, has now resigned from the Group.

The Board agreed to investigate any implications in terms of this.

The Meeting ended at 11.35 a.m.

North Ayrshire Integration Joint Board – Action Note

Updated following the meeting on 21 March 2019

No.	Agenda Item	Date of Meeting	Action	Status	Officer
1.	Director's Report: Ministerial Review Outcome	21/3/19	That a report on the published outcome of the Ministerial Review be submitted to a future IJB Meeting.	Ongoing	Stephen Brown
2.	Veterans First Point (V1P) Service	21/3/19	That an update report on the long term sustainability plan be submitted to a future IJB Meeting.	Ongoing	Thelma Bowers
3.	Community Care Occupational Therapy Report	21/3/19	That an update report on progress be submitted to a future IJB Meeting.	Ongoing	Alistair Reid