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# NORTH AYRSHIRE COUNCIL

8 September 2021

## North Ayrshire Council

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**Title:** Committee Timetable January-May 2022

**Purpose:** To present a proposed committee timetable for the period from January 2022 until the conclusion of the current Administration.

**Recommendation:** That the Council agrees (a) to approve the committee timetable for the period January-May 2022 set out in Appendix 1; (b) to note that the dates for meetings referred to at Section 2 are subject to confirmation separately, in addition to those for any ad hoc committees and Special Meetings which may be required over the course of the year.

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### 1. Executive Summary

- 1.1 The Council generally gives consideration in Autumn each year to its calendar of committee meetings for the following year. The current committee timetable was approved by the Council in September 2020.
- 1.2 The appendix to this report sets out a proposed 2022 timetable for the remainder of the current Administration.

### 2. Background

- 2.1 The proposed committee timetable for 2022 is set out at Appendix 1. The draft has been prepared around the principle of a six-week cycle of meetings, with recess periods for Easter and the Local Government Elections.
- 2.2 Dates for the Integration Joint Board (IJB) and IJB Performance and Audit Committee are indicative as they require to be formally agreed by the IJB.
- 2.3 The undernoted committees/boards set their own meeting dates and these will be the subject of separate notification in due course:
  - Locality Planning Partnerships;
  - Ayrshire Regional Economic Joint Committee (and sub-committee/Partnership Board);
  - Ayrshire Shared Services Joint Committee; and
  - Community Planning Partnership Board.

2.4 In addition, meetings of the Education Appeals Committee, Council (Planning), Local Development Plan Committee and Staffing and Recruitment Committee will take place on an ad hoc basis, as required. From time to time, Special Meetings of the Council or its committees may also require to be called.

2.5 The provisional date of the Special Meeting of Council for the Budget is included in the draft timetable. Arrangements for this meeting will be confirmed when the Scottish Parliament budget-setting timetable is known.

### **3. Proposals**

3.1 The Council is invited to:

- (a) approve the committee timetable for the period January-May 2022 set out in Appendix 1; and
- (b) note that the dates for the committees/boards referred to at Section 2 are subject to confirmation separately, in addition to those for any ad hoc committees and Special Meetings which may be required over the course of the year.

### **4. Implications/Socio-economic Duty**

#### **Financial**

4.1 None arising from this report.

#### **Human Resources**

4.2 None arising from this report.

#### **Legal**

4.3 None arising from this report.

#### **Equality/Socio-economic**

4.4 None arising from this report.

#### **Environmental and Sustainability**

4.5 None arising from this report.

#### **Key Priorities**

4.6 None arising from this report.

#### **Community Wealth Building**

4.7 None arising from this report.

## **5. Consultation**

- 5.1 Political Group Leaders, Independent Members and Executive Directors have been consulted on the proposed timetable of meetings.

Craig Hatton  
Chief Executive

For further information please contact Melanie Anderson, Senior Manager (Committee and Member Services), on Tel: 01294 324131.

## **Background Papers**

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## Draft Committee Timetable January – May 2022

### Meeting Cycle 1

Week Beginning	Week	Monday	Tuesday	Wednesday	Thursday	Friday
3 January		Public Holiday			10.00 a.m. Policy Advisory Panel	
10 January	1		11.00 a.m. Audit & Scrutiny Pre-Agenda	10.00 a.m. Licensing	10.00 a.m. IJB Budget Briefing (private)	
17 January	2		2.30 p.m. Cabinet Pre-Agenda	10.00 a.m. Audit & Scrutiny	10.00 a.m. Appeals (if required)	
24 January	3		2.30 p.m. Cabinet	2.00 p.m. Planning 2.30 p.m. LRB		
31 January	4	NHS Board (for info)	10.00 a.m. IJB Pre-Agenda		10.00 a.m. Policy Advisory Panel	
7 February	5		2.00 p.m. Police & Fire & Rescue	10.00 a.m. Licensing	10.00 a.m. Integration Joint Board TBC	
14 February	6	1.00 p.m. Council Pre-Meeting	2.30 p.m. Cabinet Pre-Agenda	2.00 p.m. Council	10.00 a.m. Appeals (if required)	

### Meeting Cycle 2

Week Beginning	Week	Monday	Tuesday	Wednesday	Thursday	Friday
21 February	1		2.30 p.m. Cabinet (Education)	2.00 p.m. Planning 2.30 p.m. LRB		
28 February	2	1.00 p.m. Council Pre-Meeting	11.00 a.m. Audit & Scrutiny Pre-Agenda	2.00 p.m. Special Council (Budget) TBC		10.00 a.m. IJB PAC TBC
7 March	3		10.00 a.m. Audit and Scrutiny 2.00 p.m. IJB Pre-Agenda	10.00 a.m. Licensing		
14 March	4		2.30 p.m. Cabinet Pre-Agenda		10.00 a.m. Integration Joint Board TBC	
21 March	5		2.30 p.m. Cabinet *	2.00 p.m. Planning 2.30 p.m. LRB	10.00 a.m. Appeals (if required)	
28 March	6	1.00 p.m. Council Pre-Meeting NHS Board (for info)		2.00 p.m. Final Council Meeting		
4 April		Public Holiday	Easter Recess	Easter Recess	Easter Recess	Easter Recess
11 April		Easter Recess	Easter Recess	Easter Recess	Easter Recess	Public Holiday
18 April		Public Holiday	Election Recess	Election Recess	Election Recess	Election Recess
25 April		Election Recess	Election Recess	Election Recess	Election Recess	Election Recess
2 May		Public Holiday	Election Recess	Election Recess	Local Government Elections	

\*Please note that the deadline for any call in from the final Cabinet meeting would be 29 March and the call in would, therefore, be considered as an urgent item at the final Council meeting rather than being submitted to a meeting of the Audit and Scrutiny Committee.

To be added:

- Ayrshire Shared Services Joint Committee (to be agreed in consultation with the other two Ayrshires)
- Ayrshire Regional Economic Joint Committee (to be agreed in consultation with the other two Ayrshires)
- Ayrshire Economic Partnership Board (to be agreed in consultation with the other two Ayrshires)
- Education Appeals (ad hoc)
- Staffing and Recruitment (ad hoc)
- Local Development Plan Committee (ad hoc)
- Council (Planning) (ad hoc)

