



**North Ayrshire Council**

Comhairle Siorrachd Àir a Tuath

**North Ayrshire Council Meeting**

**27 October 2021**

**VOLUME OF MINUTES**

**From 24 May 2021 – 1 October 2021**

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**Ayrshire Economic Joint Committee**  
**24 May 2021**

At a Meeting of the Ayrshire Economic Partnership Board at 2.00 p.m. involving participation by remote electronic means.

**Present**

Councillors Joe Cullinane, Marie Burns and Alex Gallagher (North Ayrshire Council); Peter Henderson and Brian Connolly (South Ayrshire Council); and Tom Cook, John McGhee and Douglas Reid (East Ayrshire Council).

**In Attendance**

C. Hatton and K. Yeomans (North Ayrshire Council); E. Fraser, D. McDowall and A. Craig, J. McLachlan (East Ayrshire Council); E. Howat and D. Gillies (South Ayrshire Council); A. Glass (Skills Development Scotland); C. Turnbull (Ayrshire College); J. Martin (Scottish Enterprise); and H. Clancy (North Ayrshire Council).

**Apologies**

Katie Hutton (Skills Development Scotland), Simon Foster (Spirit AeroSystems) and Caitriona McAuley (North Ayrshire Council)

**Chair**

Councillor Joe Cullinane in the Chair.

**1. Minutes**

The Minutes of the meeting of the Joint Committee held on 22 February 2021 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

**2. Ayrshire Growth Deal Programme Update**

Submitted report by David McDowall, Interim Head of Planning and Economic Development East Ayrshire Council on the Ayrshire Growth Deal. The Ayrshire Growth Deal and development of its component projects as at 21 April 2021 were set out at Appendix 1 to the report; the draft Financial Plan set out at Appendix 2; final version of the suite of deal documents set out at Appendices 3 – 6; and the finalised agreement set out at Appendix 7 to the report.

It was highlighted the draft spend profile for the Deal over 10 years was an estimate based on compression of UK Government's funding from 15 years to 10 years, took into account current activities and implementation plans and was subject to review pending finalisation of the Outline Business Cases. The profile was subject to discussion with both the UK and Scottish Governments and formed part of the suite of Deal documents which had been revised to reflect these changes.

The Joint Committee asked a question regarding strategic transport projects across Ayrshire and opportunities thought the levelling up fund and was provided with further information in relation to the North Ayrshire Council bid for the A737 relief road works to improve links to two Ayrshire Growth Deal project sites at Ardrossan North Shore and Hunterston.

Noted.

### **3 i3 Advanced Manufacturing Space Project, Irvine**

Submitted report by Craig Hatton, Chief Executive, North Ayrshire Council on the i3 Advanced Manufacturing Space programme at i3, Irvine Enterprise Area and the delivery of the first phase of the programme. The Digital Processing Manufacturing Centre (DPMC) i3 masterplan image was set out at Appendix 1; the proposed Phase 1 of Advanced Manufacturing Space i3 initial sketches set out at Appendix 2; and i3 Flex Space Outline Business Case set out at Appendix 3 to the report.

It was highlighted the Ayrshire Growth Deal allocation included £21M for i3, comprising £15M towards the delivery of advanced manufacturing floorspace (flexible space) and £6M towards a Digital Processing Manufacturing Centre (DPMC) supporting economic infrastructure and engineering and manufacturing sectors.

Noted.

### **4. Great Harbour, Irvine**

Submitted report by Craig Hatton, Chief Executive, North Ayrshire Council on the development of proposals for Ayrshire Growth Deal investment in the Great Harbour, Irvine. The Maritime Mile Concept Plan was set out at Appendix 1 and the Great Harbour Outline Business Case set out at Appendix 2 to the report.

It was highlighted the Maritime Mile proposals involved an investment in placemaking, destination development and tourism through three activity hubs, including:

- the development of a maritime hub including the creation of event and exhibition space alongside new slip ways and moorings.
- the development/promotion of an events/arts/leisure/commercial activity zone; and
- a major new play/park facility at Irvine Beach Park.

The Joint Committee was invited to note that the proposals supported the wider development of Irvine Harbourside, with the wider project to be known as the Great Harbour. The area would be developed as a visitor destination and would enable a step change in the number of visitors attracted to Irvine, supporting additional business investment and employment.

Noted.

### **5. Ayrshire Economic Partnership Board Minutes**

Submitted, for information, the Minutes of the meeting of the Ayrshire Economic Partnership Board held on 29 April 2021.

Noted.

The meeting ended at 2.25 p.m.



**North Ayrshire Health and Social Care Partnership**  
**Minute of Integration Joint Board meeting held on**  
**Thursday 26 August 2021 at 10.00 a.m.**  
**involving participation by remote electronic means**

**Present**

Councillor Robert Foster, North Ayrshire Council (Vice Chair)  
Councillor Timothy Billings, North Ayrshire Council  
Adrian Carragher, NHS Ayrshire and Arran  
Councillor Anthea Dickson, North Ayrshire Council  
Mhairi Kennedy, NHS Ayrshire and Arran  
Councillor John Sweeney, North Ayrshire Council

Caroline Cameron, Director of Health and Social Care Partnership  
Paul Doak, Chief Finance and Transformation Officer  
Alistair Reid, Lead Allied Health Professional Adviser  
Darren Fullarton, Associate Nurse Director/IJB Lead Nurse  
David Donaghey, Staff Representative (NHS Ayrshire and Arran)  
Louise McDaid, Staff Representative (North Ayrshire Council)  
Graham Searle, Carers Representative  
Glenda Hanna, Independent Sector Representative (Depute for Jackie Weston)  
Janet McKay, Chair, Garnock Valley HSCP Locality Forum

**In Attendance**

Dr. Sukhomoy Das, Non-Executive Director, Whistleblowing Champion (NHS)  
Shona McCulloch, Head of Corporate Governance (NHS)  
Pat Kenny, Deloitte  
Coenraad Balfourt, Deloitte  
Thelma Bowers, Head of Mental Health  
Alison Sutherland, Head of Service (Children, Families and Criminal Justice)  
Laura Miller, IJB Internal Auditor  
Kerry Logan, Senior Manager (Health and Community Care)  
Eleanor Currie, Principal Manager (Finance)  
Michelle Sutherland, Partnership Facilitator  
Karen Andrews, Team Manager (Governance)  
Angela Little, Committee Services Officer  
Hayley Clancy, Committee Services Officer

**Apologies for Absence**

Bob Martin, NHS Ayrshire and Arran (Chair)  
John Rainey, NHS Ayrshire and Arran  
Vicki Yuill, Third Sector Representative  
Clive Shephard, Independent Sector Representative  
Elizabeth Stewart, Interim Chief Social Work Officer

## **1. Apologies**

Apologies were noted.

## **2. Declarations of Interest**

There were no declarations of interest in terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies.

## **3. Minutes/Action Note**

The accuracy of the Minutes of the meeting held on 17 June 2021 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

## **4. National Whistleblowing Standards**

Submitted report by Dr. Sukhomoy Das on the new NHS Scotland National Whistleblowing Standards which came into effect across NHS Scotland on 1 April 2021. The report provided assurance on how whistleblowing is being managed under the existing policy and provided an update on current whistleblowing activity.

Members asked questions and were provided with further information in relation to the standards that were nationally agreed and sit alongside Council's own whistleblowing policies.

Noted.

## **5. Audited Annual Accounts 2020/21**

Submitted report by Paul Doak, Head of Service (HSCP Finance and Transformation) on the Audited Annual Accounts 2020/21, attached at Appendix 1. Appendix 2 included the letter of representation signed by the Chief Finance Officer (NAHSCP).

The IJB's accounts for the year to 31 March 2020 were submitted to Deloitte LPP in accordance with the agreed timetable. Deloitte have given an unqualified opinion that the 2020/21 financial statements give a true and fair view of the financial position and expenditure and income of the IJB for the year, concluding that the accounts have been properly prepared in accordance with relevant legislation, applicable accounting standards and other reporting requirements. One error was identified during the audit, relating to the presentation of the debt repayment of £1.486m to the Council within the Movement in Reserves Statement; there was no impact of the financial statements as it is a presentation point and was amended in the final version of the accounts. The overall financial position remains as reported to the IJB Performance and Audit Committee on 25 June 2021.

The Board agreed to (a) note that Deloitte LLP have completed their audit of the annual accounts for 2020-21 and have issued an unqualified independent report auditor's report; (b) note the recommendations within the Wider Scope Audit Deloitte LLP report; and (c) approve the Audited Annual Accounts to be signed for issue.

## **6. External Audit - Final Report on the Audit of Financial Statements**

Submitted report by Deloitte on the External Audit Final Report on the Audit of the Financial Statements.

The key messages of the report were:-

- it was expected that an unmodified audit opinion would be issued;
- effective financial planning and management arrangements were in place with a strong and consistent finance team;
- a balanced budget had been set for 2021/22, requiring a small draw on reserves in order to achieve a balanced position;
- the IJB continued to have strong leadership and the transition of the new Chief Officer and Head of Service for Health and Community Care during the year went smoothly;
- appropriate arrangements were put in place in response to the Covid-19 pandemic with normal governance arrangements having now returned; and
- it continues to have an embedded performance management culture and sufficient arrangements in place to secure best value with a strong focus on continuous improvement.

Members asked questions and were provide with further information in relation to:-

- future risks, including financial uncertainty, the pandemic and the impact of Brexit that is being kept under review;
- work on the Financial Strategy that will begin late 2021/early 2022; and
- details of transformation progress that is reported to the IJB on a regular basis.

Noted.

## **7. External Audit - Wider Scope Audit Report**

Submitted report by External Auditors Deloitte on the 'Audit Dimensions and Best Value' for the year ended 31 March 2021. The scope of the audit work was risk based and proportionate, and covered the four audit dimensions of Financial Management, Financial Sustainability, Governance and Transparency and Value for Money. Responsibilities in relation to Best Value had been incorporated into the audit work. Appendix 1 to the report outlined the purpose of the report and responsibility statement. The Action Plan with recommendations for improvement was attached at Appendix 2 to the report.

Noted.

## **8. Director's Report**

Submitted report by Caroline Cameron, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report provided an update on the following areas:-

- consultation on a National Care Services for Scotland;

- new regulation to support people caring for people with a terminal or progressive illness that came into force on 31 July 2021;
- drug related deaths statistics;
- the publication of the Frontline health and social care workers' views and experiences of the Covid-19 vaccination programme in Scotland;
- joint inspection of services for children at risk of harm in North Ayrshire;
- new children's respite centre, Roslin House that welcomed its first guests on 9 August 2021;
- additional funding announced by the Scottish Government for Eating Disorder Service; and
- a Covid update, including information on relaxations on restrictions, enhanced clinical and professional oversight arrangements for social care, vaccinations and community and staff testing.

Members asked questions and were provided with further information in relation to:-

- a session on the National Care Service Consultation that will take place on 23 September 2021; and
- recruitment by Public Health Scotland to maintain and increase the Covid vaccination programme and the annual Flu vaccination programme.

Noted.

## **9. Financial Performance - Month 3**

Submitted report by Paul Doak, Head of Service (HSCP Finance and Transformation) on the financial position of the Health and Social Care Partnership.

Appendix A to the report provided the financial overview of the partnership position, with detailed analysis provided in Appendix B. Appendix C(i) showed the full Transformation Plan for 2021/22, which had been agreed by the Transformation Board. An overview of those service changes which do have financial savings attached to them and the current RAG status around the deliverability of each saving was outlined at Appendix C(ii). Appendix D outlined the movement in the overall budget position for the partnership following the initial approved budget and the local finance mobilisation plan submission was provided at Appendix E to the report.

The Board undertook to provide further information to Members on:-

- reductions in training grade funding and respiratory rapid response funding;
- the Carers Centre underspend; and
- the Anam Cara overspend.

The Board agreed to (a) note the overall integrated financial performance report for the financial year 2021-22, the current overall projected year-end overspend of £1.748m and that there is no proposal to implement a Financial Recovery Plan at the current time; (b) note the progress with delivery of agreed savings; (c) agree the budget changes which are detailed at para 2.8 and Appendix D; (d) note the updated estimated costs of the 2021-22 Covid mobilisation plan of £8.279m; and (e) note the remaining financial risks for 2021-22, including the impact of remaining Covid-19 estimates and costs.



## **10. Allied Health Professions Highlight Report**

Submitted report by Alistair Reid, Lead Allied Health Professional Adviser on the activity of the Allied Health Professions(AHP) in North Ayrshire Health and Social Care Partnership during 2020 and the first half of 2021.

The AHP Highlight report was attached at Appendix 1 and provided information on the contribution of AHP services for the people of North Ayrshire, a summary of the challenges faced in 2020 and outlined the objectives for North Ayrshire AHP services for 2021/22.

Members asked questions and were provided with further information in relation to:-

- Health and Therapy Teams (HaTT) based at Brooksby and Ayrshire Central;
- increased referrals in a number of areas and the direct and indirect consequences of Covid;
- use of the quality improvement approach to accessing waiting times in a number of areas; and
- staffing pressures and national conversations around future workforce supply.

The Board agreed to (a) note the content of the AHP Highlight report, attached at Appendix 1; and (b) endorse the AHP Service objectives for 2021/22 outlined within the report

## **11. Strategic Plan 2022-30 Development**

Submitted report by Michelle Sutherland, Partnership Facilitator providing an update on the Strategic Plan development.

The report provided information on a series of stakeholder engagement exercises and policy development that will be undertaken, building on intentions and ambitions outlined in the Bridging Plan. Following the engagement sessions, a more interactive and engaging publication format will be developed, utilising graphical and rich art approaches, as well as short videos and animations.

The Board agreed to approve and support the development and engagement proposals to support the creation of a longer-term Strategic Plan.

## **12. Remobilisation of Day Services for Older People**

Submitted report by Kerry Logan, Senior Manager (Health and Community Care) on the outcome of consultation with staff, service users, families, carers and an external provider on the delivery of day services for older people in North Ayrshire and proposed changes for the remobilisation for both in-house and external day service provision.

Members asked questions and were provided with further information in relation to the cautious approach that will be taken to re-opening day care services and a review that will be undertaken after a 6 month period.

The Board agreed to (a) deliver a blended approach to day service delivery, utilising resources to reduce the building-based day services to allow re-investment in capacity to deliver outreach; (b) approve Option 2 to re-open traditional day services in 4 of the 5 day service buildings, closing one of the in-house day service buildings in the Three Towns locality; (c) approve the continued provision of day services by Alzheimer's Scotland within the Harbour Centre Ardrossan; (d) note that these proposals fully deliver the savings associated with the day services review; and (e) note that the revised model will be formally evaluated after a 6 months period of reopening to determine effectiveness of service delivery and impact on unmet need and to identify any further improvements

### **13. Appointment - IJB Monitoring Officer**

Submitted report by Caroline Cameron, Director of (NAHSCP) on the appointment of an IJB Monitoring Officer.

Andrew Fraser, Head of Service (Democratic Services) and the IJB's Monitoring Officer, retired on 23 July 2021. Aileen Craig was appointed as Head of Service (Democratic Services) on 19 July 2021 and it was recommended that she is appointed as the IJB's Monitoring Officer with immediate effect.

The Board agreed (a) to appoint Aileen Craig, Head of Service (Democratic) as the IJB's Monitoring Officer with immediate effect, in terms of the Ethical Standards in Public Life etc. (Scotland) Act 2000; and (b) that the Chief Officer seek approval of the appointment from the Standards Commission.

### **14. Appointment - IJB Auditor**

Submitted report by Caroline Cameron, Director of (NAHSCP) on the appointment of an IJB Auditor.

Laura Miller, Senior Manager (Audit, Fraud, Safety and Insurance) has been appointed as North Ayrshire Council's Chief Internal Auditor with effect from 19 August 2021. As previously agreed, this role would also undertaken the role of IJB Auditor.

The Board noted the appointment of Laura Miller, Chief Internal Auditor, to the role of IJB Auditor.

### **15. IJB Performance and Audit Committee Minute**

Submitted the Minutes of the IJB Performance and Audit Committee held on 25 June 2021.

Noted.

### **16. Strategic Planning Group Minute**

Submitted the Minutes of the Strategic Planning Group meeting held on 3 August 2021.

Noted.

## **17. Valedictory**

The Board expressed its thanks and appreciation to Marie McWaters and Fiona Thomson, for their involvement in the IJB, as Carer Representatives. It acknowledged their contribution, which started in the shadow year, to the work of the IJB.

The Board was advised that recruitment for a Carer representative is underway.

The meeting ended at 11.40 a.m.

Cabinet  
31 August 2021

At a Meeting of the Cabinet of North Ayrshire Council at 2:30 p.m. involving participation by remote electronic means.

**Present**

Joe Cullinane, John Bell, Robert Foster, Alex Gallagher, Louise McPhater and Jim Montgomerie.

**In Attendance**

R. McCutcheon, Executive Director, Y. Baulk, Head of Service (Physical Environment) and R. McGilvery, Senior Manager (Housing Operations) (Place); C. Amos, Interim Executive Director and R. Arthur, Head of Service (Connected Communities) (Communities and Education); C. Cameron, Director and P. Doak, Head of Service (Finance & Transformation) (Health and Social Care Partnership); M. Boyd, Head of Service (Finance) (Chief Executive's Service); A. Craig, Head of Service) and M. Sugden, Communications Officer, C. Stewart and A. Little, Committee Services Officers (Democratic Services) (Chief Executive's).

**Chair**

Joe Cullinane in the Chair.

**1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

**2. Minutes**

The Minutes of the Ordinary Meeting of the Cabinet held on 15 June and the Minutes of Special Meeting of the Cabinet held on 29 June 2021 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

**3. Council Plan Progress Update - Year End 2020-21**

Submitted a report and presentation by the Head of Service (Democratic Services) on progress on the priorities set within the 2019-24 Council Plan and response to the Covid-19 pandemic as at March 2021. The documents in question were attached at Appendices 1, 2, 3 and 4 to the report.

Members asked questions and were provided with further information in relation to the revised target figure in relation to participatory budgeting (section 4.8 of the report refers).

The Cabinet agreed to (a) approve the progress of the Council Plan as at 31 March 2021 including replacement of an indicator (section 4.6) and target amendment (section 4.8); (b) note the Council's response to the Covid-19 pandemic so far; and (c) submit the report and appendices to the Audit and Scrutiny Committee for consideration at the next available date.

#### **4. Council Plan 2019-24: Delivery Plan Refresh 2021-22**

Submitted a report and presentation by the Head of Service (Democratic Services) on the Council Plan Delivery Plan as at June 2021. The documents in question were attached at Appendices 1 and 2, respectively to the report.

The Cabinet agreed to (a) approve the Council Plan Delivery Plan for 2021-22; and (b) submit the Delivery Plan to the Audit and Scrutiny Committee for consideration at the next available date.

#### **5. Religious Representation on Cabinet (Education)**

Submitted a report by the Head of Service (Democratic Services) on the representative of the Catholic Church on Cabinet.

The Cabinet agreed to (a) note the resignation of Babs Mowatt from Cabinet; (b) appoint Elizabeth Turbet as the representative of the Catholic Church on Cabinet when it meets to consider Education business; and (c) record its thanks and appreciation to Babs Mowatt for her valued input and service to the work of Education Cabinet over the years.

#### **6. Health and Social Care Partnership – Budget Monitoring Report**

Submitted a report by the Director (HSCP) on the projected financial outturn for the financial year as at 30 June 2021. The Budget Monitoring report presented to the IJB on 26 August 2021 was attached at Appendix 1 to the report.

The Cabinet agreed to note (i) the overview of the financial position for the partnership and the projected year-end outturn position informed by the projected expenditure and income commitments, which have been prepared in conjunction with relevant budget holders and services and (ii) the estimated financial impact of the Covid-19 response, the associated funding and financial risks.

#### **7. Proposal for Community Investment Fund (CIF) Expenditure**

Submitted a report by the Executive Director (Communities and Education) on an application by the Garnock Valley Locality Partnership to allocate CIF funding to a proposed project. The application was attached at Appendix 1 to the report.

The Cabinet agreed (a) to review the application from the Garnock Valley Locality Partnership in line with CIF criteria; and (b) to approve the CIF application in relation to the Garnock Valley Men's Shed in the amount of £20,000 as detailed at Appendix 1 to the report.

## **8. Community Benefits from Renewable Energy Development in North Ayrshire Policy**

Submitted a report by the Executive Director (Communities and Education) on the existing North Ayrshire Community Benefit from Wind Turbine Policy to include renewable energy development. The Policy was attached at Appendix 1 to the report.

The Cabinet agreed to approve the Community Benefits from Renewable Energy Development in North Ayrshire Policy as detailed at Appendix 1 to the report.

## **9. STEP Fusion Power Plant**

Submitted a report by the Executive Director (Place) on the decision taken by the Chief Executive under delegated authority to support the nomination of Ardeer as a potential site to be considered for the location of a Fusion Power Plant. A Members' briefing note dated 11 June 2021 was attached at Appendix 1 to the report.

Members asked questions and were provided with further information in relation to the locations of the other potential sites in Scotland and the rest of the UK.

The Cabinet agreed to note (i) the decision to support and endorse the nomination of Ardeer as a potential site for this project; (ii) the subsequent inclusion of North Ayrshire Council support and membership of the consortium in the nomination paperwork; and (iii) the subsequent support required for the selection process.

## **10. Afghan Locally Employed Staff Relocation Scheme**

Submitted a report by the Executive Director (Place) on the scheme to relocate locally engaged staff who worked for the UK Government in Afghanistan and increase the Council's pledge to resettle more families.

Members asked questions and were provided with further information in relation to:

- a possible request for additional funding to be made to the Scottish or UK Governments in the event that the current volatile situation changed (to be progressed through the appropriate channels as required); and
- enquiries that had been received from the local community who had kindly offered help and assistance to the resettled Afghan families and how these offers of assistance could be progressed to ensure maximum take-up to benefit the families in question.

The Cabinet agreed to (a) note that the situation in Afghanistan had escalated quickly; (b) increase the pledge to relocate Afghan families within North Ayrshire from two to an initial five families; (c) grant delegated authority to the Executive Director (Place) and the Cabinet Member for Green New Deal & Sustainability to increase the pledge to resettle additional Afghan Locally Employed staff and their families; and (d) accept the need to prioritise the Afghan scheme ahead of the UK Resettlement Scheme.

## **11. Exclusion of the Public**

Cabinet resolved in terms of Section 50(A)4 of the Local Government (Scotland) Act 1973, to exclude from the Meeting the press and the public for the following item of business on the grounds indicated in terms of Paragraph 10 of Part 1 of Schedule 7A of the Act.

## **12. Surplus Asset - Site at 1 Blair Road, Kilwinning**

Submitted a report by the Executive Director (Place) on the property at 1 Blair Road, Kilwinning.

The Cabinet agreed to approve the recommendation as detailed in the report.

The meeting ended at 3.35 p.m.

## **Planning Committee 1 September 2021**

At a Meeting of the Planning Committee of North Ayrshire Council at 2.00 p.m. involving participation by remote electronic means.

### **Present**

Tom Marshall, Timothy Billings, Robert Barr, Ian Clarkson, Robert Foster, Christina Larsen, Shaun Macaulay, Ronnie McNicol and Donald Reid.

### **Also Present**

Todd Ferguson.

### **In Attendance**

J. Miller, Chief Planning Officer, I. Davies, Senior Development Management Officer, L. Dempster, Technician, K. Gee, Technician (Planning); A. Craig, Head of Service (Democratic Services), L Ingram, Solicitor (Legal Services) and A. Little and H. Clancy, Committee Services Officers (Chief Executive's Service).

### **Chair**

Councillor Marshall in the Chair.

### **Apologies**

Ellen McMaster.

## **1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

## **2. Minutes**

The Minutes of the meeting of the Planning Committee held on 16 June 2021 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

## **3 Call In Request: 21/00676/PP – Millport, College Street Erection of 5 holiday lodges**

Submitted report by the Chief Executive on a call in request in relation to an application for planning permission which would otherwise be determined by an officer under the Council' Scheme of Delegation to Officers.

The stated reason for the call in request was detailed in the call in request dated 17 July 2021 and summarised as follows: -

- Application will affect the setting of the Cathedral of the Isles - a Category A listed building - and its environs;
- Large number of local objections; and
- Overprovision of this type of tourist accommodation in Millport.



Councillor Ferguson was in attendance and addressed the committee in support of the call in request.

Councillor Foster, seconded by Councillor McNicol, moved to call in the application and that it should be determined by the Planning Committee.

Councillor Reid, moved not to call in the application and that it should be determined by an officer under the Council's Scheme of Delegation to Officers. There being no seconder, the amendment fell.

There being no amendment, the motion was carried.

Accordingly, the Committee agreed to call in the application to be determined by the Planning Committee.

Councillor Ferguson left the meeting at this point.

#### **4.1 21/00655/PP: Glenard Manse Road Brodick, Arran, KA27 8DN**

Mr Bruce Jenkins has applied for the removal of condition 1 of planning approval 04/00333/PP and retain use as dental surgery at Glenard Manse Road, Brodick, Arran. No objections were received.

Councillor Billings, seconded by Councillor Foster, moved to grant the application subject to conditions.

There being no amendment the motion was declared carried.

Accordingly, the Committee agreed to grant the application subject to the following condition:

- 1 That the operating hours of the surgery hereby approved shall be limited to between 0800 and 1800 hours, Monday to Friday inclusive unless otherwise agreed in writing by North Ayrshire Council as Planning Authority.

#### **5.1 21/00547/PP: Plot 1 Craig-En-Ros Road Millport Ayrshire**

Mr and Mrs F Taylor have applied for planning permission for the erection of a detached dwelling house and variation of Conditions 2 and 8 of N/06/01108/PP at Plot 1, Craig-En-Ros Road, Millport. Four objections were received and summarised in the report. A late objection had also been received and circulated to the Committee.

Councillor Foster, seconded by Councillor McNicol, moved to grant the application subject to conditions.

There being no amendment the motion was declared carried.

Accordingly, the Committee agreed to grant the application, subject to the following conditions:-

1. That prior to the commencement of the development hereby approved, full details of the finishing materials shall be submitted for the written approval of North Ayrshire Council as Planning Authority. Thereafter, the development shall progress in accordance with such details as may be approved.
2. That prior to the commencement of the development hereby approved, full details of any proposed boundary treatments shall be submitted for the written approval of North Ayrshire Council as Planning Authority. Thereafter, the development shall progress in accordance with such details as may be approved.
3. That no development shall take place until there has been submitted to and approved by North Ayrshire Council as Planning Authority a scheme of landscaping, which shall include details of species, planting densities, soil treatment and aftercare and shall include indications of all existing trees and hedgerows on the land and details of any to be retained together with measures for their protection in the course of the development.

All planting, seeding or turfing comprised in the approved details of landscaping shall be carried out in the first planting season and seeding seasons following the occupation of the buildings or the completion of the development, whichever is the sooner; and any trees or plants which, within a period of five years from the completion of the development die, are removed or become seriously damaged or diseased shall be replaced in the next planting season with others of a similar size and species, unless North Ayrshire Council as Planning Authority gives written consent to any variation.

4. That, notwithstanding the permission granted by Article 3 of and Classes 1A, 1B, 1D, 3A and 3B of Schedule 1 of the Town and Country Planning (General Permitted Development) (Scotland) Order 1992 (or any Order revoking or re-enacting that Order), the express approval of North Ayrshire Council as Planning Authority shall be required in respect of any development within the curtilage of the dwellinghouse, hereby approved.
5. That prior to the commencement of the development hereby approved, the applicant shall obtain a valid Construction Consent and Road Bond for the upgrading of the access road from the end of the currently adopted section of Craig-en-Ros Road up to the access to the dwellinghouse hereby approved. The road shall then be upgraded prior to the first occupation of the dwellinghouse to the satisfaction of North Ayrshire Council as Planning Authority.
6. That the first 2m of the driveway of the dwellinghouse hereby approved shall be surfaced in a hard, bituminous material to the satisfaction of North Ayrshire Council as Planning Authority and designed to ensure that no surface water shall issue from the access onto the road. Vehicular access to the site shall be

provided with a drop kerb crossing to be formed as detailed in the Roads Development Guidelines.

7. That prior to the commencement of the development hereby approved, full details of the solar photovoltaic panels shall be submitted for the written approval of North Ayrshire Council as Planning Authority. Thereafter, the development shall progress in accordance with such details as may be approved.

## **5.2 21/00555/PP: 10 Kirkton Crescent Millport Ayrshire KA28 0HJ**

Ms Carol Fox has applied for planning permission for the erection of a detached dwelling house at 10 Kirkton Crescent, Millport. No objections were received.

Councillor McNicol, seconded by Councillor Larsen, moved to grant the application subject to conditions.

There being no amendment the motion was declared carried.

Accordingly, the Committee agreed to grant the application subject to the following conditions:-

1. That prior to the commencement of the development hereby approved, the applicant shall provide full details of the proposed finishing materials for the written approval of North Ayrshire Council as Planning Authority. Thereafter, the development shall progress in accordance with the approved details to the satisfaction of North Ayrshire Council as Planning Authority.
2. That prior to the commencement of the development hereby approved, the applicant shall obtain a valid Construction Consent, including a Road Bond, for the upgrading of Kirkton Crescent to adoptable standards up to the driveway access to the dwellinghouse hereby approved. The road shall then be upgraded prior to the first occupation of the dwellinghouse to the satisfaction of North Ayrshire Council as Planning Authority.
3. That prior to the first occupation of the dwellinghouse hereby approved, the first 2m of the driveway shall be hard surfaced to the satisfaction of North Ayrshire Council as Planning Authority and designed to ensure that surface water shall not issue from the driveway onto the public footway or carriageway.
4. That no development shall take place until there has been submitted to and approved by North Ayrshire Council as Planning Authority a scheme of landscaping, which shall include details of species, planting densities, soil treatment and aftercare and shall include indications of all existing trees and hedgerows on the land and details of any to be retained together with measures for their protection in the course of the development.

That all planting, seeding or turfing comprised in the approved details of landscaping shall be carried out in the first planting season and seeding seasons following the occupation of the buildings or the completion of the

development, whichever is the sooner; and any trees or plants which, within a period of five years from the completion of the development die, are removed or become seriously damaged or diseased shall be replaced in the next planting season with others of a similar size and species, unless North Ayrshire Council as Planning Authority gives written consent to any variation

5. That no development shall take place until details of a mature planting screen along the southeast boundary of the site is provided for the written approval of North Ayrshire Council as Planning Authority. Thereafter, the screen shall be provided in accordance with the approved details within 6 months of the occupation of the house.
6. That prior to the commencement of the development hereby approved, the applicant shall provide full details of the proposed boundary treatments for the written approval of North Ayrshire Council as Planning Authority. Thereafter, the development shall progress in accordance with the approved details to the satisfaction of North Ayrshire Council as Planning Authority.
7. That, prior to the commencement of the development hereby approved, details of the heat and power systems for the house, which shall include low and/or zero carbon technologies to demonstrate that at least 10% of the current carbon emissions reduction set by Scottish Building Standards will be met, shall be submitted for the written approval of North Ayrshire Council as Planning Authority. Thereafter, the development shall be implemented in accordance with such details as may be approved unless otherwise agreed in writing with North Ayrshire Council as Planning Authority.

### **5.3 21/00596/PP: Site To North Of Fairlie Bowling Club Main Road Fairlie Largs Ayrshire**

Mr David Castelvechi has applied for planning permission for the erection of a garden centre and restaurant with associated access, parking and landscaping at the site to the north of Fairlie Bowling Club, Main Road, Fairlie, Largs. Six objections and one representation were received and summarised in the report.

The Committee was advised that advice on flooding had now been received and could be shared with the Committee.

Councillor Foster, seconded by Councillor Macaulay, moved to refuse the application on the grounds set out in the report.

As an amendment, Councillor McNicol seconded by Councillor Barr, moved that the application be granted, subject to conditions to be agreed at a future meeting of the Committee.

On a division and a roll call vote, there voted for the amendment, Councillors McNicol, Barr, Clarkson and Reid (4) and for the motion, Councillors Foster, Macauley, Marshall, Billings and Larsen (5) and the motion was declared carried

Accordingly, the Committee agreed to refuse the application on the following grounds:-

1. The development would be contrary to Policies 15 and Strategic Policy 2 of the adopted North Ayrshire Local Development Plan, as inappropriate development which would undermine the setting of Fairlie, with potential for visual and physical coalescence along the coast, set an undesirable precedent for other unjustified development, and have an unacceptable impact on the Special Landscape Area.
2. The development would be contrary to Policy 17 of the adopted North Ayrshire Local Development Plan, as it would fail to take account of the wider objectives of Clyde Muirshiel Regional Park.

Councillor Foster left the meeting at this point.

#### **5.4 21/00247/PP: 120-122 Irvine Road Largs Ayrshire**

GHG Holdings Ltd have applied for planning permission for the erection of 30 dwelling flats with associated access and landscaping at 120-122 Irvine Road, Largs. Seventeen objections and one representation were received and summarised in the report.

Councillor Billings, seconded by Councillor Marshall, moved to grant the application subject to conditions.

There being no amendment the motion was declared carried.

Accordingly, the Committee agreed to grant the application subject to the following conditions:-

1. That if the development, hereby approved, does not commence prior to 1st May 2022, then prior to the date of commencement of the development a Preliminary Bat Roost Assessment, dated between May and August in the year of the proposed date of commencement, shall be submitted to the Council, as Planning Authority, for written approval. Thereafter the development will be carried out in accordance with the recommendations of any Assessment as may be approved
2. Prior to the commencement, the proposed means of access to the A78 shall be constructed in accordance with drawing 5822-PA-3C. The type (and method) of construction to be approved by the Planning Authority, in consultation with Transport Scotland, as Trunk Roads Authority, before the development is commenced. For the avoidance of doubt there shall be no drainage connections to the trunk road drainage system.
3. That prior to the commencement of the development, details of tree protection measures for the trees identified as to be retained on approved drawing 5822-PA-3C shall be submitted to the Council, as Planning Authority, for written

approval. The development will thereafter commence in accordance with any details as may be approved.

4. The trees identified as to be retained on approved drawing 5822-PA-3C shall not be cut down, topped, lopped, uprooted, wilfully damaged or wilfully destroyed except with the written permission of the Council, as Planning Authority.
5. That prior to the commencement of the development, the applicant shall submit for the written approval of North Ayrshire Council, as Planning Authority, a scheme of landscaping. Any landscaping scheme as may be approved shall be carried out in the first planting season following completion or first occupation of the development, whichever is soonest, or unless otherwise agreed in writing by North Ayrshire Council, as Planning Authority. Any trees or plants which, within a period of five years from the completion of the development die, are removed or become seriously damaged or diseased shall be replaced in the next planting season with others of a similar size and species, unless North Ayrshire Council as Planning Authority gives written consent to any variation.
6. That prior to the commencement of the development, details of the surface water attenuation shall be submitted for the written approval of North Ayrshire Council, as Planning Authority. Thereafter the development will be carried out in accordance with any details as may be approved.
7. That prior to the commencement of the development details of the bin stores shall be submitted to the Council, as Planning Authority, for written approval. Any details as may be approved shall be implemented prior to the occupation of the relevant block.
8. That prior to the commencement of the development, details of the external finish materials for the blocks shall be submitted to the Council, as Planning Authority, for written approval. The development will thereafter commence in accordance with any details as may be approved.
9. That prior to the commencement of the development details of the eastern boundary treatment shall be submitted to the Council, as Planning Authority, for written approval. This must include visibility splays from the vehicle access as shown on drawing 5822-PA-3C . In a vertical plane, nothing shall obscure visibility measured from a driver's eye height between 1.05m and 2m positioned at the set back dimension to an object height of between 0.26m and 1.05m along the y dimension. Any details as approved must be implemented prior to the occupation of the first property.
10. That, prior to the commencement of the development hereby approved, details of the heat and power systems for the house, which shall include low and/or zero carbon technologies to demonstrate that at least 10% of the current carbon emissions reduction set by Scottish Building Standards will be met, shall be submitted for the written approval of North Ayrshire Council as Planning Authority. Thereafter, the development shall be implemented in accordance

with such details as may be approved unless otherwise agreed in writing with North Ayrshire Council as Planning Authority.

11. That prior to the commencement of the development, details of obscure glazing for the southernmost elevation windows of Block 1 and northernmost elevation windows of Block 2 shall be submitted to the Council, as Planning Authority, for written approval. Any glazing, as may be approved, shall be installed prior to occupation of the relevant flat and retained thereafter.

**6. Notice under Section 179 of the Town and Country Planning (Scotland) Act 1997: Land outside of Laigh Gree and East Laigh Gree, Burnhouse.**

Submitted report by the Chief Planning Officer seeking authority to serve a notice under Section 179 of the Town and Country Planning (Scotland) Act 1997 requiring the clearance of all deposited rubble, boulders and masonry blocks on the land outside of Laigh Gree and East Laigh Gree, Burnhouse for the abatement of the adverse impacts on the amenity of the local area.

The Chief Planning Officer advised the Committee that a report regarding the placement of a single row of boulders within the area of land between the carriageway of the B706 Dunlop to Beith Road and the entrances to Laigh Gree Cottage and the neighbouring East Laigh Gree, was received by Planning Services on the 15 February 2021.

An apparent disagreement between the neighbours on the exact position of the boulders was considered by Planning Services to be a private matter for the interested parties to address between themselves. Further reports were received on the 29 March and 27 May 2021 by Planning Services on the additional placement of rubble, boulders, and masonry blocks. As the neighbours now appear unlikely to be able to resolve the matter between themselves, it is considered necessary to serve a notice under Section 179 of the Town and Country Planning (Scotland) Act 1997 on the owner of the land to require the clearance of all deposited rubble, boulders, and masonry blocks, returning the land to an acceptable condition.

The Committee unanimously agreed to grant authority for the service of a Notice under Section 179 of the Town and Country Planning (Scotland) Act 1997 to improve and safeguard the amenity of the area.

The meeting ended at 3.35 p.m.

Audit and Scrutiny Committee  
14 September 2021

At a Meeting of the Audit and Scrutiny Committee of North Ayrshire Council at 10.00 a.m. involving participation by remote electronic means.

**Present**

Marie Burns, Margaret George, Alan Hill, Davina McTiernan, Tom Marshall, Donald Reid and John Sweeney.

**Also Present**

Anthony Gurney.

**In Attendance**

P. Doak, Head of Service, HSCP Finance and Transform and A. Reid, Lead Allied Health Professional Adviser (Health and Social Care Partnership); C. Dempster, Senior Manager, Roads, C. Hope, Senior Manager, Facilities Management, L. Kirk, Senior Manager, Economic Development and Regeneration and J. Cameron, Senior Manager, Physical Environment (Place); C. Devoy, Manager, Education (Communities); M. Boyd, Head of Finance, F. Walker, Head of Service, J. Hamilton, Senior Manager, A. Lyndon, Senior Manager, L. Miller, Senior Manager, A. Craig, Head of Service (Democratic Services), A. Little and D. McCaw, Committee Services Officers (Chief Executive's Service).

**Chair**

Councillor Burns in the Chair.

**1. Chair's Remarks**

The Chair agreed, in terms of Standing Order 9.4, to vary the order of business with regard to Agenda 3 Petition: Winton Street and Hill Street, Ardrossan, to allow the Lead Petitioner to be contacted regarding his attendance at the meeting and be given time to join.

**2. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

**3. Minutes**

The Minutes of the Meeting of the Audit and Scrutiny Committee held on 1 June 2021 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

The Committee agreed that the Head of Service (Democratic Services) request an update with regard to progress in terms of minute item 16.1: SEPA Reclassification of North Coast as Area of Potential Flooding, from the Flood Team, SEPA and the Senior Management Development Officer in the Planning Service.



#### **4. Audit and Scrutiny Self Evaluation**

Submitted report by the Head of Service (Democratic Services) on the outcome of the second self-evaluation of the Audit and Scrutiny Committee undertaken as part of improvement actions identified in the External Audit Interim Report 2018/19. Appendix 1 to the report detailed the findings arising from the self-evaluation, together with improvement actions.

The Committee (a) noted the findings of the self-evaluation as detailed in Appendix 1 to the report; (b) agreed to approve the improvement action identified in Appendix 1 to the report; and (c) agreed to repeat the self-evaluation exercise on an annual basis.

#### **5. Annual Governance Statement to the Scottish Housing Regulator 2020-21**

Submitted report by the Executive Director (Place) on the Council's Annual return on the Charter 2020/21 submission and endorsement of the Annual Assurance Statement for submission to the Scottish Housing Regulator. The Annual Assurance Statement was detailed at Appendix 1 to the report.

Members asked questions and were provided with further information in relation to:-

- the increase in the average length of time taken to complete emergency repairs during the Covid-19 pandemic where safe systems of work and sanitising processes required to be implemented;
- non-emergency repairs which were logged but not undertaken during the Covid-19 restriction period resulting in a substantial backlog which impacted on response times; and
- different landlord practices in relation to the period prior to re-letting of void properties and on repair works carried out during this time.

The Senior Manager (Physical Environment) undertook to contact Building Services to determine whether current processes on tenant contact in relation to repairs could be improved and feed back to the Committee in this regard.

The Committee agreed (a) that the Committee Chair sign the Annual Assurance Statement detailed at Appendix 1 to the report; and (b) to note (i) the Annual Return on the Charter submission 2020-21; (ii) the supporting evidence provided to demonstrate compliance with the regulatory framework; and (iii) the Council's non-compliance with its legal gas safety responsibilities due to the Covid-19 pandemic, including that all outstanding gas safety checks for 2020/21 have now been carried out.

#### **6. Proactive Approach to Derelict Sites**

Submitted report by the Executive Director (Place) providing an update on the production of a register of derelict sites across North Ayrshire, requested at a meeting of the Committee on 1 June 2021.

The Council received funding from the Scottish Government Place Based Investment Programme (PBIP) which aims to bring sites and buildings back into positive use and also from the Vacant and Derelict Land Fund (VDLF) which aims to tackle long term vacant and derelict land. The allocations made under PBIP and VDLF were summarised in section 2.14 of the report and section 2.16 of the report detailed the range of existing powers and legislation which the Council can utilise in relation to derelict sites.

The development of the Regeneration Delivery Plan (RDP) and Local Development Plan (LDP) identified several sites which are not in positive use and where there is an overlap between these records. Combined, the records identified over 250 sites in need of redevelopment, most of which are in private ownership.

Members asked questions and were provided with further information in relation to:-

- timescales regarding the PBIP funding allocations for development of a place framework for Kilwinning and a pilot project for Largs and Saltcoats;
- prioritisation criteria and background briefs currently being prepared in terms of delivery frameworks to support funding allocated through the PBIP and VDLF;
- alternative funding options being considered to allow progress within the current financial year; and
- locality funding as a potential option for consideration.

The Senior Manager, Economic Development and Regeneration undertook to share links with the Committee to the external Vacant and Derelict Land Register and Buildings at Risk Register, together with the internal Regeneration Delivery Plan.

The Committee agreed to note the update and progress to date as detailed in the report.

## **7. Internal Audit Reports Issued**

Submitted report by the Head of Service (Finance) on the findings of Internal Audit work completed during May and August 2021. The findings from eight audit assignments were detailed at Appendix 1 to the report, together with the respective executive summaries and action plans.

Members asked questions and were provided with further information in relation to the following:-

### Temporary Posts and Contracts

- development of an automated report to Heads of Service highlighting posts which expired 3 months prior; and
- potential training issue for Managers.

### Procurement Cards

- training around procurement card spending and limits; and
- scope for a further audit review in this regard.

The Committee agreed (a) to note the outcomes from the Internal Audit work completed as set out in the report; and (b) to receive a further report in terms of the Procurement Cards Audit to a future meeting of the Committee prior the end of the current Administration period.

## **8. Internal Audit and Corporate Fraud Action Plans: Quarter 1 Update**

Submitted report by the Head of Service (Finance) on the progress made by Council Services in implementing the agreed actions from Internal Audit and Corporate Fraud reports as at 30 June 2021. Appendix 1 to the report provided full details of five Internal Audit actions which were not completed within the agreed timescale.

The Committee agreed to note (i) the current position with the implementation of the Internal Audit and Corporate Fraud actions; and (ii) challenges which were faced by those services which have not implemented actions within the previously agreed timescales.

## **9. Council Plan Progress Update: Year End 2020/21**

Submitted report and received presentation by the Head of Service (Democratic Services) on progress in relation to priorities set within the 2019-24 Council Plan and providing an update on the response to the Covid-19 pandemic as at March 2021. Appendix 1 to the report presented the full Progress Update for each of the priorities with Appendix 2 detailing the Supporting North Ayrshire Together update on the response to the Covid-19 pandemic. Appendices 3 and 4 provided Performance Indicators from the Council Plan Performance Framework and the progress against the Council Plan overall actions with an estimate of performance status respectively.

Members asked questions in relation to:-

- the significant variance and decline in household waste recycling (CP-31);
- any examples of best practice in relation to Participatory Budgeting (PB) and ways forward involving communities;
- the dip in relation to PB being as a result of the Covid-19 pandemic as in-person community engagement procedures could not be carried out in the normal way;
- a report on measures to be taken in relation to improving engagement with communities being brought forward to the Committee;
- the rate of procurement to local business and links to community wealth building which could be considered by the Committee in more detail; and
- a warning triangle which indicates a decline including in future an action point with an explanation.

The Committee agreed (a) to note (i) the progress of the Council Plan as at 31 March 2021, including replacement of an indicator (section 4.6) and target amendment (section 4.8); and (ii) the response to the Covid-19 pandemic to date; (b) that a report on measures to be taken in relation to improving engagement with communities in connection with participatory budgeting be brought to a future

meeting of the Committee; and (c) that a report on procurement with local business be brought to a future meeting of the Committee.

#### **10. Council Plan 2019-24: Delivery Plan Refresh 2021-22**

Submitted report by the Head of Service (Democratic Services) on the Council Plan Delivery Plan as at June 2021. Appendix 1 to the report detailed the full Delivery Plan with Appendix 2 showing the Action Tracker for existing overall actions.

The Committee agreed to note the Council Plan Delivery Plan for 2021-22.

#### **11. Petition: Winton Street and Hill Street, Ardrossan**

Submitted report by the Head of Service (Democratic Services) on the terms of a petition received supported by 308 signatories, urging the Council to take action in respect of resurfacing and lighting of the lane which runs between Winton Street and Hill Street, Ardrossan. The report outlined the terms of the petition as detailed below:-

“That the Council adopt the lane which runs between Winton Street and Hill Place in Ardrossan to allow the undertaking of resurfacing and lighting installation works to take place, given that at present and for the previous few decades the surface has been and continues to be in such a state of disrepair and has inadequate lighting that it is a hazard to residents and all others that use it, in particular the local school children and their families”.

The Committee considered that it had enough information to proceed to consider the terms of the Petition in the absence of the Lead Petitioner.

A briefing note by the Head of Service (Commercial) was detailed as an Appendix to the report and advised that the lane in question is a private road and does not form part of the adopted public road network and is consequently not maintained by the Council as roads authority. The lane was part of the Eglinton Estate which was transferred to Fairhold Limited in 1997. The roads service wrote to Fairhold on 18 May 2021 advising of the petition and the works required by them to bring the road up to an adoptable standard. Correspondence has taken place with Fairhold in terms of clarity of the location of the lane and a copy of Title showing Fairhold's interest in the land, together with photographs of the location, was provided to Fairhold on 16 August 2021. A further response is awaited.

Members asked questions and were provided with further information in relation to the length of the road in question and that costs included lighting, drainage, reconstruction etc.

Councillor Sweeney seconded by Councillor Marshall moved that the Committee (a) accept the recommendation from the Officers' report to (i) note the efforts undertaken by the Roads Service on behalf of the private residents to date in urging the landowner to meet their responsibilities in respect of the private road; and (ii) instruct the Roads Service to continue to pursue Fairhold on behalf of local residents to undertake improvements and offer up the lane for future adoption as part of the

public road network; and (b) agree not to take the petition forward by making a recommendation to Cabinet and dismiss the petition.

There being no amendment, the motion was declared carried.

## **12. Exclusion of the Public – Para 1**

The Committee resolved in terms of Section 50(A)4 of the Local Government (Scotland) Act 1973, to exclude from the Meeting the press and the public for the following item of business on the grounds indicated in terms of Paragraph 1 of Part 1 of Schedule 7A of the Act.

## **13. Investigation Reports Issued**

Submitted report by the Head of Service (Finance) on investigation reports finalised since the last meeting.

Noted.

The meeting ended at 11.40 a.m.

Audit and Scrutiny Committee  
27 September 2021

At a Special Meeting of the Audit and Scrutiny Committee of North Ayrshire Council at 10.00 a.m. involving participation by remote electronic means.

**Present**

Marie Burns, Davina McTiernan, Tom Marshall, Donald Reid and John Sweeney.

**In Attendance**

M. Boyd, Head of Finance, D. Forbes, Senior Manager, Financial Management, L. Miller, Senior Manager, Financial Services, A. Craig, Head of Democratic Services and C. Stewart and D. McCaw and Committee Services Officers (Chief Executive's Service).

**Also In Attendance**

K. Watt (Deloitte).

**Chair**

Councillor Burns in the Chair.

**Apologies**

Alan Hill

**1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

**2. Annual Report on the 2020/21 Audit**

Submitted report by the Head of Finance on the annual audit report for 2020/21 and received a verbal update by the External Auditor. Appendix 1 to the report detailed letters of representation to be signed by the Head of Finance as the responsible officer for North Ayrshire Council. The External Auditor's report, which summarised the findings of their audit, was attached as Appendix 2 to the report.

Karlyn Watt of Deloitte provided a verbal report on the appendices to the report, including highlighting quality indicators in terms of the impact on the execution of their audit and also the two significant risk areas namely (1) Recognition of Covid-19 Related Income, and (2) Management Override of Controls which were both "green" and satisfactory.

The Committee agreed to (a) note the findings of the 2020/21 audit of the financial statements as contained in the External Auditor's annual report at Appendix 2; and (b) approve the audited Annual Accounts for signature.

The meeting ended at 10.10 a.m.

Cabinet  
28 September 2021

At a Meeting of the Cabinet of North Ayrshire Council at 2:30 p.m. involving participation by remote electronic means.

**Present**

Joe Cullinane, John Bell, Robert Foster, Alex Gallagher, Louise McPhater and Jim Montgomerie; and Jackie MacKenzie (Teaching Representative) (Agenda Item 3).

**In Attendance**

C. Hatton, Chief Executive; M. Boyd, Head of Service (Finance) and D. Forbes, Senior Manager (Finance Management); F. Walker, Head of Service (People & ICT) (Chief Executive's Service); R. McCutcheon, Executive Director, C. McAuley, Head of Service (Economic Development and Regeneration), Y. Baulk, Head of Service (Physical Environment), J. McLachlan, Senior Manager (Economic Development & Regeneration), M. Strachan, Senior Manager (Business Support and Development) and R. McGilvery, Senior Manager (Housing Operations) (Place); C. Amos, Interim Executive Director, R. Arthur, Head of Service (Connected Communities), A. Morrell, Senior Manager (Community Learning & Development), L. Forsyth, Senior Manager (Information & Culture) and M. Rae, Senior Manager (Policy, Performance & Community Planning) (Communities and Education); P. Doak, Head of Service (Finance & Transformation) (Health and Social Care Partnership); and J. Hutcheson, Senior Communications Officer, C. Stewart and H. Clancy, Committee Services Officers (Democratic Services).

**Apologies**

Andrew Bruce and Elizabeth Turbet (Church Representatives).

**Chair**

Joe Cullinane in the Chair.

**1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

**2. Minutes**

The Minutes of the Meeting of the Cabinet held on 31 August 2021 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

### **3. North Ayrshire Council Strategic Community Learning and Development Plan 2021-2024**

Submitted a report by the Executive Director (Communities and Education) on the North Ayrshire Council Community Learning and Development Plan 2021-2024. The Community Learning and Development (CLD) was attached at Appendix 1 to the report.

Members asked questions and were provided with further information in relation to the development of CLD Key Performance Indicators (KPI).

The Cabinet agreed to (a) approve the North Ayrshire Council Strategic Community Learning and Development Plan 2021-2024 as detailed at Appendix 1 to the report; and (b) authorise officers to take forward the Action Plan, with a view to targeting resources to address the identified unmet needs.

### **4. Revenue Budget 2021/22: Financial Performance to 31 July 2021**

Submitted a report by the Head of Service (Finance) on the financial performance of the Council at 31 July 2021. Detailed explanations of the significant variances in service expenditure compared to the approved budgets, together with information on funding to be carried forward to support expenditure during 2021/22 were provided in Appendices 1-5 of the report. Information in respect of the Housing Revenue Account (HRA) was set out in Appendices 6 and 7. Information on the HSCP financial performance report as at the end of July 2021 was set out in Appendix 8 to the report.

That Cabinet agreed (a) to note (i) the information and financial projections outlined in the report and its associated appendices, (ii) the current financial projection for the Health and Social Care Partnership at section 2.6 of the report, (iii) the current projected deficit position of KA Leisure; and (b) to approve the virements detailed in Appendix 7 to the report.

### **5. Capital Programme Performance to 31 March 2022**

Submitted a report by the Head of Service (Finance) on progress in delivering the Capital Investment Programme for 2021/22. Information on the progress of General Services and Housing Revenue Account (HRA) projects was set out at Appendices 1 and 2, respectively, to the report.

The Cabinet agreed to (a) approve the revisions to budgets outlined in the report; (b) note the General Services and HRA revised budgets at 31 July 2021; and (b) note the forecast expenditure to 31 March 2022.

### **6. Queen's Platinum Jubilee in North Ayrshire**

Submitted a report by report by the Executive Director (Communities and Education) on the proposed approach to marking the Queen's Platinum Jubilee in North Ayrshire.



Members asked questions and were provided with further information in relation to the proposal for officers to explore the possibility of Irvine obtaining City status, while noting that there was a considerable amount of information already held by the Council which could assist in the event of any bid submission.

The Cabinet agreed to (a) note the Queen's Platinum Jubilee arrangements, as outlined in the report; (b) approve the approach for community engagement to enable local events to be delivered in communities across North Ayrshire; (c) approve the £25,000 participatory budget from existing Connected Communities' funding for the community led events; (d) approve the proposal to deliver a North Ayrshire wide literacy and arts-based event linked to Scotland's Year of Stories, using existing budgets; (e) authorise officers to explore a potential entry into the UK wide competition for Irvine to seek City status; (f) approve the change to public holidays by moving Monday 30 May 2022 to Thursday 2 June 2022 for those employees that have this as a fixed public holiday and for those that do not, a floating day would be fixed from their entitlement for 2022 only; (g) approve the change for schools on Arran by moving the end of term day from 29 June 2022 to 30 June 2022; (h) approve the additional public holiday for all employees on Friday 3 June 2022; (i) authorise the Head of Service (Education) to write to the Scottish Government to obtain approval for one fewer teaching day; (j) approve the closure of main Council buildings on both Thursday 2 June and Friday 3 June 2022; and (k) receive a further update on progress relating to the Platinum Jubilee celebrations in North Ayrshire at a future Cabinet meeting.

## **7. Community Investment Fund (CIF) Update**

Submitted a report by the Executive Director (Communities and Education) on the progress in relation to the Community Investment Fund. The CIF applications which have been approved by the Locality Partnerships and Cabinet along with key achievements to date was set out in Appendix 1 to the report.

Members asked questions and were provided with further information in relation to the Scottish Index of Multiple Deprivation (SIMD), including measures that were being taken by the Locality Partnerships to ensure areas which might miss out on CIF funding were dealt with on an equitable basis going forward.

The Cabinet agreed to note the achievements to date of the initiatives supported by the Community Investment Fund as detailed at Appendix 1 to the report.

## **8. North Ayrshire Leisure Limited (KA Leisure) Recovery and Renewal Plan**

Submitted a report by the Executive Director (Communities and Education) on the progress with the implementation of the North Ayrshire Leisure Limited (KA Leisure) Recovery and Renewal Plan. The KA Leisure Recovery & Renewal Interim Update Report was attached at Appendix 1 to the report with the KA Leisure Health & Wellbeing Service Report being attached at Appendix 2.

The Cabinet also received a presentation from KA Leisure detailing the work undertaken by the organisation to date including their ambitious recovery and renewal plans to take the organisation forward.

Members asked questions and were provided with further information in relation to:

- proposals to increase membership uptake in leisure facilities over the next 6 months, with particular focus on dealing with the financial position to get them on a firm financial footing; and
- proposals to attract more visitors to the Vikingar! Facility in Largs.

The Cabinet agreed to (a) note the interim report on North Ayrshire Leisure Limited (KA Leisure) Recovery and Renewal Plan as detailed at Appendix 1 to the report; (b) note the projected deficit position in 2021/22; and (c) authorise officers to continue to monitor and support the recovery.

## **9. Community Asset Transfer**

Submitted a report by the Executive Director (Communities and Education) on the transfer of ownership of Pirnmill Community Centre and land to Pirnmill Village Association; and the transfer of ownership of land at Stevenston Shore Front to 'Raise Your Voice with Ardeer'. Location plans showing both areas were attached as Appendix 1 and Appendix 2 to the report, respectively.

The Cabinet agreed to (a) the asset transfer of Pirnmill Community Centre and its land from North Ayrshire Council to Scottish Incorporated Charitable Organisation (SCIO), "Pirnmill Village Association"; (b) approve the recommended terms of transfer on this occasion at 10% of the property valuation of £20,000 (totalling £2000); (c) the asset transfer of land at Stevenston Shorefront between North Ayrshire Council and the Scottish Incorporated Charitable Organisation (SCIO), "Raise Your Voice With Ardeer"; (d) approve the recommended terms of transfer on this occasion at 10% of the valuation of £5,500 (totalling £550); and (e) authorise officers to conclude the associated legal and community asset transfer processes for (i) Pirnmill Community Centre and its land; and (ii) Land at Stevenston Shorefront.

## **10. Community Wealth Building Strategic Annual Report**

Submitted a report by the Executive Director (Place) on the first Community Wealth Building Strategy Annual Report. The Annual Report, attached at Appendix 1 to the report, reflected on the first year of delivering the strategy – amidst the challenges of the Covid-19 pandemic – and highlighted key achievements, progress and examples of how Community Wealth Building action and support was having a positive impact across North Ayrshire.

The Cabinet agreed to (a) note, with satisfaction, the progress in delivering the Community Wealth Building strategy; and (b) approve the Annual Report as detailed at Appendix 1 to the report.

## **11. Hong Kong British Nationals (Overseas) Visa route**

Submitted a report by the Executive Director (Place) on the Hong Kong British Nationals (Overseas) programme and the support that the Council could offer to visa applicants following this route.

The Cabinet agreed to (a) note the background to the Hong Kong British Nationals (Overseas) programme; (b) note the support that could be available to visa applicants who arrive in North Ayrshire; and (c) receive a further update in 12 months.

## **12. Islands Infrastructure Fund**

Submitted a report by the Executive Director (Place) on the anticipated Islands Infrastructure Fund in 2021/22. The Islands Infrastructure Fund Criteria was attached at Appendix 1 to the report.

The Cabinet agreed (a) to note that a funding award would be forthcoming from the Scottish Government's Islands Infrastructure Fund for 2021/22; (b) to the proposal for the expenditure of this award including (i) Upgrade of the car park at the Mountain Rescue, Centre in Brodick on the Isle of Arran, (ii) Upgrade of a series of lay-bys at strategic locations on the Isle of Cumbrae, (iii) Implementation of a series of recommendations identified by the Islands Connectivity Study; and (c) due to the requirement to financially commit funds by 31 March, 2022 that delegated authority be provided to the Executive Director (Place) to approve amendments to the expenditure proposal, in consultation with the Portfolio Lead Elected Member, as required.

## **13. Covid Business Support Discretionary Fund**

Submitted a report by the Executive Director (Place) on the agreed Discretionary and Transition Funding support for business and for the proposed awarding of the balance of remaining funds to be dispersed to approved businesses with 1 – 10 employees.

The Cabinet agreed to (a) note the update on Discretionary and Transition Fund performance; and (b) approve that the residual balance of Discretionary Fund be used to provide a further top up grant of up to £1,700 to those approved businesses with 1-10 employees.

The meeting ended at 3.55 p.m.

## **Planning Committee 29 September 2021**

At a Meeting of the Planning Committee of North Ayrshire Council at 2.00 p.m. involving participation by remote electronic means.

### **Present**

Tom Marshall, Timothy Billings, Robert Barr, Ian Clarkson, Robert Foster, Christina Larsen, Shaun Macaulay, Ronnie McNicol, Ellen McMaster and Donald Reid.

### **In Attendance**

J. Miller, Chief Planning Officer, I. Davies, Senior Development Management Officer, A. Gemmell, Manager (Economic Development and Regeneration), L. Dempster, Technician, K. Gee, Technician (Planning); J. Law, Solicitor (Legal Services) and A. Little and C. Stewart, Committee Services Officers (Chief Executive's Service).

### **Chair**

Councillor Marshall in the Chair.

## **1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

## **2. Minutes**

The Minutes of the meeting of the Planning Committee held on 1 September 2021 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

### **3.1 21/00676/PP - Site To North Of The Cathedral Of The Isles, College Street, Millport**

Alt Stays Scotland have applied for planning permission for the erection of five holiday lodges and a reception building to include the formation of access, car park, landscaping and ancillary works at the site to the north of the Cathedral Of The Isles College Street Millport Ayrshire. Thirty-four objections, three neutral representations and eleven letters of support were received and summarised in the report.

At its meeting on 1 September 2021, the Committee considered a Call In request by Councillors Ferguson, Gallacher and Glover that the application should be determined by the Planning Committee and not by an officer under the Council' Scheme of Delegation to Officers. The Committee agreed to call in the application to be determined by the Planning Committee.

The Committee questioned the relevance of Policy 8 Business Development on Arran and Cumbrae of the adopted Local Development Plan to the application, that had not been reviewed within the report. The Chief Planning Officer displayed and outlined Policy 8 and advised that pre-application discussions had taken place with the

applicant and a variety of sites were examined and considered. This site was selected as appropriate for the proposed activity and there was no conflict with Policy 8.

Councillor Foster, seconded by Councillor Barr, moved to grant the application subject to conditions.

There being no amendment the motion was declared carried.

Accordingly, the Committee agreed to grant the application subject to the following conditions:-

1. That prior to the commencement of the development hereby approved, full details of the proposed bin store and cycle store shall be provided for the written approval of North Ayrshire Council as Planning Authority. Thereafter, the development shall progress in accordance with such details as may be approved.
2. That prior to the commencement of the development hereby approved, full details of the proposed signage, including any signage displayed on the buildings, shall be provided for the written approval of North Ayrshire Council as Planning Authority. Thereafter, the development shall progress in accordance with such details as may be approved.
3. That prior to the commencement of the development hereby approved, full details of the proposed boundary treatments, including alterations to the existing stone wall, shall be provided for the written approval of North Ayrshire Council as Planning Authority. Thereafter, the development shall progress in accordance with such details as may be approved.
4. That no development shall take place until there has been submitted to and approved by North Ayrshire Council as Planning Authority a scheme of landscaping, which shall include details of species, planting densities, soil treatment and aftercare and shall include indications of all existing trees and hedgerows on the land and details of any to be retained together with measures for their protection in the course of the development.
5. That all planting, seeding or turfing comprised in the approved details of landscaping shall be carried out in the first planting season and seeding seasons following the occupation of the buildings or the completion of the development, whichever is the sooner; and any trees or plants which, within a period of five years from the completion of the development die, are removed or become seriously damaged or diseased shall be replaced in the next planting season with others of a similar size and species, unless North Ayrshire Council as Planning Authority gives written consent to any variation.
6. That prior to the commencement of the development hereby approved, full details of the proposed surface water drainage proposals, utilising Sustainable Urban Drainage (SuDS), shall be provided for the written approval of North Ayrshire Council as Planning Authority. Thereafter, the development shall progress in accordance with such details as may be approved.

7. That prior to the first occupation of the lodges hereby approved, the first 6m of the vehicular access shall be surfaced in a hard, bituminous material to the satisfaction of North Ayrshire Council as Planning Authority. No surface water shall issue from the access onto the public road.
8. That prior to the first occupation of the lodges hereby approved, visibility splays of 2.5m by 90m in both directions shall be provided at the access to the site from the public road to the satisfaction of North Ayrshire Council as Planning Authority. No item of higher than 1.05m above the adjacent carriageway shall be located in these sightline triangles. These visibility splays shall be maintained in perpetuity to the satisfaction of North Ayrshire Council as Planning Authority.
9. That no development shall take place until the developer has secured the implementation of a programme of archaeological works in accordance with a written scheme of investigation which has been submitted by the applicant and agreed in writing by North Ayrshire Council as Planning Authority, in consultation with The West of Scotland Archaeology Service. Thereafter, the developer shall ensure that the programme of archaeological works is fully implemented and that all recording and recovery of archaeological resources within the development site is undertaken to the satisfaction of North Ayrshire Council as Planning Authority, in agreement with The West of Scotland Archaeology Service.
10. That prior to the commencement of the development hereby approved, the applicant shall provide full details demonstrating that at least 10% of the current carbon emission reduction targets set by Scottish Building Standards are met through the use of low or zero carbon generating technologies, for the written approval of North Ayrshire Council as Planning Authority. The development shall then progress in accordance with such details as may be approved.

### **3.2 21/00787/PP: 44 - 46 Boyd Street, Largs**

HK Properties have applied for a change of use of the existing vacant shop unit to form restaurant with ancillary takeaway and erection of flue at 44-46 Boyd Street, Largs.

Councillor Marshall, seconded by Councillor McMaster, moved to grant the application subject to conditions.

There being no amendment the motion was declared carried.

Accordingly, the Committee agreed to grant the application subject to the following conditions:-

1. That the use of the site as a restaurant with ancillary takeaway hereby approved shall not operate outside the hours of 10am to 11pm on Sundays to Thursdays and from 10am to 12midnight on Fridays and Saturdays without the written approval of North Ayrshire Council as planning authority.
2. That the rated noise level from the operation of all external plant shall not exceed the background noise level by 5dB(A) or more at the curtilage of any noise

sensitive property, as measured in accordance with the principles of BS 4142 or any future updated or replacement recognised standard for measuring the impact of noise.

3. That prior to the first use of the site as a restaurant with ancillary takeaway hereby approved, full details of the performance and maintenance requirements of the proposed extraction system shall be provided for the written approval of North Ayrshire Council as planning authority. Thereafter, the approved details shall be fully implemented prior to the first use of the site as a restaurant with ancillary takeaway and the extraction system shall be maintained in perpetuity in accordance with the approved details to the satisfaction of North Ayrshire Council as planning authority.

### **3.3 Notice under Section 127 of the Town and Country Planning (Scotland) Act 1997: 9 Stakehill, Largs**

Submitted report by the Chief Planning Officer to serve a Notice under Section 127 of the Town and Country Planning (Scotland) Act 1997 requiring a reduction in height of a fence at 9 Stakehill, Largs.

The Chief Planning Officer advised the fence was on a boundary of the front garden fronting onto Stakehill. It was approximately 15m in length, curving around the northern and eastern side of the garden and 1.8m in height to the northern boundary. The height of the fence reduced to approximately 1.2m on the eastern boundary to the road turning head and had been erected behind an existing brick wall approx. 0.5m in height. The works were brought to the Council's attention in May 2021 by a member of the public. The owner had been advised of the need for permission and requested to remove the fence but had not responded.

The property was located within an area identified in the Local Development Plan (LDP) as part of the general urban area of Largs. The area was residential and the front boundaries characterised by open space or low boundaries. The adjacent property at Millburn Gardens, was a similar type of property and had a 1m high rendered boundary wall. Where higher boundaries were visible in the area these were either to the rear or side boundaries.

Councillor Marshall, seconded by Councillor Foster, moved to grant authority for the service of a Notice under Section 127 of the Town and Country Planning (Scotland) Act 1997 requiring a reduction in height of a fence at 9 Stakehill, Largs.

There being no amendment the motion was declared carried.

Accordingly, the Committee agreed to (a) grant authority for the service of a Notice under Section 127 of the Town and Country Planning (Scotland) Act 1997 to require the reduction in the height of the fence so that it did not exceed 1m in height; and (b) that the owner be given 6 weeks from the date of any Notice taking effect in which to carry out the requirements.

#### **4 Development Plan Scheme**

Submitted report by the Executive Director (Place) on an indicative timetable and participation strategy for the preparation of the next Local Development Plan (LDP3), attached at Appendix 1 to the report.

North Ayrshire Council adopted the current Local Development Plan (LDP2) on 28 November 2019. The Plan had a vision, aligned with the North Ayrshire Community Planning Partnership, that looked forward 20 years, plans for a 10-year period to 2029 and, under current planning legislation, must be replaced within five years, by November 2024.

An annual Development Plan Scheme was required to set out the programme for preparing and reviewing the local development plan and the last Development Plan Scheme was approved by the Planning Committee in June 2020

An updated Development Plan Scheme had been prepared and the indicative programme reflected the position of the planning system in Scotland within a period of substantial transformation. The proposed timetable for producing LDP3 set out in the Development Plan Scheme has been pushed back approximately six-months to reflect that the Scottish Government's timetable for implementing the Planning Acts has been impacted by the coronavirus pandemic. It was expected the regulations and guidance relating to LDPs would be published in the latter part of 2021 and it was now anticipated that these would come into force in Spring/Summer 2022.

The Committee unanimously agreed to adopt the Development Plan Scheme.

The meeting ended at 2.55 p.m.



## **Local Review Body 29 September 2021**

At a Meeting of the Local Review Body of North Ayrshire Council at 3.00 p.m. involving participation by remote electronic means.

### **Present**

Tom Marshall, Timothy Billings, Robert Barr, Ian Clarkson, Robert Foster, Christina Larsen, Shaun Macaulay, Ellen McMaster, Ronnie McNicol and Donald Reid.

### **In Attendance**

I. Davies, Planning Adviser to the LRB, L. Dempster, Technician, K. Gee, Technician (Place); J. Law, Legal Adviser to the LRB (Legal Services); and A. Little and C. Stewart, Committee Services Officers (Chief Executive's Service).

### **Chair**

Councillor Marshall in the Chair.

### **1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

### **2. Minutes**

The Minutes of the meeting of the Local Review Body held on 19 May 2021 were confirmed and the Minutes signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

### **3. Notice of Review: 21/00293- 8 Gray Crescent, Irvine**

Submitted report by the Head of Service (Democratic) on a Notice of Review by the applicant in respect of a planning application refused by officers under delegated powers.

The Notice of Review documentation, Planning Officer's Report of Handling, Location Plan, and Planning Decision Notice were provided as appendices to the report.

The Planning Adviser to the Local Review Body summarised the Notice of Review submitted by the applicant and the Report of Handling submitted by the appointed officer. Photographs and plans of the site were displayed. The Planning Adviser referred to the applicant's request for a hearing.

Councillor Reid, seconded by Councillor McNicol, moved that enough information had been provided to determine the review request without a hearing.

As an amendment, Councillor Larsen, seconded by Councillor Barr, moved that the applicant's request for a hearing be granted.

On a division and a roll call vote, there voted for the amendment, Councillors Billings, Barr, Foster, Larsen, Macauley, McMaster (6) and for the motion, Councillors Marshall, Clarkson, McNicol and Reid (4) and the amendment was declared carried.

Accordingly, the Local Review Body agreed that a hearing be held before the review request was determined, on the basis that there had only been one objection to the application and to provide the applicant an opportunity to outline their circumstances of home working as a result of the pandemic. The hearing would also allow the applicant to explain their view on why the application would not be overdevelopment of the site and the reasons why a rear extension to property would not be suitable.

Councillors Clarkson and Foster left the meeting at this point.

#### **4. Notice of Review: 21/00419/PP 33 Blairlands Drive, Dalry**

Submitted report by the Head of Service (Democratic) on a Notice of Review by the applicant in respect of a planning application refused by officers under delegated powers.

The Notice of Review documentation, Planning Officer's Report of Handling, Location Plan, and Planning Decision Notice were provided as appendices to the report. Further comparison information, provided by the applicant, had also been circulated to the Committee

The Planning Adviser to the Local Review Body summarised the Notice of Review submitted by the applicant and the Report of Handling submitted by the appointed officer. Photographs and plans of the site were displayed. The Planning Adviser referred to the applicant's request for a site visit.

Councillor Barr, seconded by Councillor Larsen, moved that a site visit should be undertaken before the review request was determined.

As an amendment, Councillor Reid, seconded by Councillor McMaster, moved that a site visit was not required prior to the review request being determined.

On a division and a roll call vote, there voted for the amendment, Councillors Marshall, McMaster and Reid (3) and for the motion, Councillors Billings, Barr, Larsen, Macauley and McNicol (5) and the motion was declared carried.

Accordingly, the Local Review Body agreed that a site visit should be undertaken before the review request was determined.

The Meeting ended at 3.40 p.m.

## **Staffing and Recruitment Committee 1 October 2021**

At the Meeting of Staffing and Recruitment of North Ayrshire Council at 9.00 a.m. involving participation by remote electronic means.

### **Present**

Joe Cullinane, John Bell, Marie Burns, Alan Hill, Tom Marshall, Donald L Reid and Robert Foster.

### **In Attendance**

C. Hatton, Chief Executive, C. Cameron, Director (HSCP) and F. Walker, Head of Service (People and ICT).

### **Chair**

Joe Cullinane in the Chair.

### **1. Declarations of Interest**

There were no declarations of interest by Members in terms of Standing Order 10 and Section 5 of the Code of Conduct for Councillors.

### **2. Minutes**

The accuracy of the Minutes of the meeting of the Staffing and Recruitment Committee held on 17 June 2021 was confirmed and the Minute and signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

### **3. Exclusion of the Public and Press**

The Committee resolved, in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude from the Meeting, the press and the public for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7A of the Act.

### **4. Chief Social Work Officer**

The Committee considered applications for position of Chief Social Work Officer and agreed that 3 candidates would progress to the next stage of the recruitment process.

The Meeting ended at 9.15 a.m.