



**North Ayrshire Health and Social Care Partnership
Minute of Integration Joint Board meeting held on
Thursday 29 August 2019
at 10.00 a.m., Council Chambers, Cunninghame House, Irvine**

Present

Councillor Robert Foster, North Ayrshire Council (Chair)
Bob Martin, NHS Ayrshire and Arran (Vice-Chair)
Councillor Anthea Dickson, North Ayrshire Council
Jean Ford, NHS Ayrshire and Arran
John Rainey, NHS Ayrshire and Arran
Councillor John Sweeney, North Ayrshire Council

Stephen Brown, Director of Health and Social Care Partners
Caroline Whyte, Chief Finance and Transformation Officer
David MacRitchie, Chief Social Work Officer
Alistair Reid, Lead Allied Health Professional Adviser
Dr. Louise Wilson, GP Representative
David Donaghey, Staff Representative (NHS Ayrshire and Arran)
Louise McDaid, Staff Representative (North Ayrshire Council)
Marie McWaters, Carers Representative
Graham Searle, Carers Representative (Depute for Marie McWaters)
Nigel Wanless, Independent Sector Representative
Janet McKay, Chair, Garnock Valley HSCP Locality Forum

In Attendance

Thelma Bowers, Head of Mental Health
Eleanor Currie, Principal Manager (Finance)
Michelle Sutherland, Partnership Facilitator
Neil McLaughlin, Team Manager (Performance)
Karen Andrews, Team Manager (Governance)
Karlyn Watt, Deloitte
Angela Little, Committee Services Officer

Apologies for Absence

Councillor Timothy Billings, North Ayrshire Council
Dr Paul Kerr, Clinical Director
Vicki Yuill, Third Sector Representative

1. Chair's Remarks

1.2 Welcome and Thanks

The Chair referred to the retirement of Councillor Larsen from the Board. He thanked her for her work with the IJB and welcomed Councillor Dickson as the new Council representative. He also welcomed Janet McKay to her first Board meeting as the Chair of the Garnock Valley HSCP Locality Forum.

1.2 Order of Business

The Chair advised that Item 10 – IJB Appointments would be considered at Item 5 of the agenda.

2. Declarations of Interest

In terms of Standing Order 7.2 and Section 5.14 of the Code of Conduct for Members of Devolved Public Bodies there were no formal declarations of interest.

3. Minutes/Action Note

The accuracy of the Minute of the meeting held on 20 June 2019 was confirmed and the Minute signed in accordance with Paragraph 7 (1) of Schedule 7 of the Local Government (Scotland) Act 1973.

3.1 Matters Arising

The Board noted that all matters arising are on track for completion by the appropriate timescales.

4. Annual Performance Report

Submitted report by Caroline Whyte, Chief Finance and Transformation Officer on the Health and Social Care Partnership Annual Performance Report 2018/19, attached at Appendix 1 to the report. A presentation on the Annual Performance Report was also provided and gave details of:-

- Performance in relation to national health and wellbeing outcomes;
- Performance in relation to the three Children's outcomes and the three Justice Services Outcomes;
- Reporting on localities;
- Transformation programme;
- Reporting on lead partnership responsibility
- Inspection of service; and
- Financial performance and best value.

The Director acknowledged the positive contribution of Care Homes and the Third Sector in respect of Outcomes 2 and 5 and advised that future performance reports will fully represent the contribution of all sectors.

The Board agreed to homologate the NAHSCP Annual Performance Report 2018/19, published on 31 July 2019.

5. Integration Joint Board Appointments

Submitted report by Stephen Brown, Director (NAHSCP) on the change of Council representation on the IJB and the proposed appointment of Councillor Anthea Dickson to the Strategic Planning Group as Vice Chair.

The Board agreed to approve the appointment of Councillor Anthea Dickson as Vice Chair of the Strategic Planning Group.

5. Standing Orders

Submitted report by Stephen Brown, Director (NAHSCP) on the proposed amendment to the Integration Joint Board's Standing Orders to include webcasting of IJB meetings. The amended Standing Orders were attached at Appendix 1 to the report.

The Board agreed to (a) approve the amendments to Standing Orders to include webcasting of IJB meetings; and (b) to publish the revised Standing Orders on the Council's website.

6. Meeting Dates 2020

Submitted report by Karen Andrews, Team Manager (Governance) on the draft timetable for meetings of the Integration Joint Board and the Performance and Audit Committee for 2020. Appendix 1 to the report outlined the meeting schedule for 2020.

The Board agreed the dates for meetings of the Integration Joint Board and the IJB Performance and Audit Committee as detailed in the report and at Appendix 1 to the report.

7. Director's Report

Submitted report by Stephen Brown, Director (NAHSCP) on developments within the North Ayrshire Health and Social Care Partnership.

The report highlighted the following:-

- Scottish Health Awards 2019;
- Standards Commission for Scotland Update;
- Being Exhibition, Eglinton Country Park, Irvine;
- Thinking Different, Doing Better Staff Experience;
- Ministerial Visit on 24 July 2019;
- Champions for Change;
- Attendance Award Winner; and
- The Irvine Locality Forum Chair.

Members welcomed the engagement opportunity provided by the Thinking Different, Doing Better Staff Experience sessions and relayed positive feedback from staff who had attending sessions that had taken place.

The Board noted the ongoing developments within the North Ayrshire Health and Social Care Partnership.

8. Audited Annual Accounts

Submitted report by Caroline Whyte, Chief Finance and Transformation Officer on the Audited Annual Accounts for 2018/19, attached at Appendix 1. Appendix 2 included the ISA260 letter from Deloitte LLP and the letter of representation to be signed by the Chief Finance Officer (NAHSCP). A summary of the findings of the audit were attached at Appendix 3 to the report.

A verbal update was provided by the external auditor, Karlyn Watt, Deloitte.

The IJB's accounts for the year to 31 March 2019 were submitted to Deloitte LPP in accordance with the agreed timetable. Deloitte have given an unqualified opinion that the 2018/19 financial statements give a true and fair view of the financial position and expenditure and income of the IJB for the year, concluding that the accounts have been properly prepared in accordance with relevant legislation, applicable accounting standards and other reporting requirements. No monetary adjustments have been identified and the IJB's position remains as reported to the IJB Performance and Audit Committee on 14 June 2019.

Members asked questions and were provided with further information in relation to:-

- Inconsistencies between the Draft Annual Accounts for the Council and the IJB Audited Accounts in relation to the year-end financial position of the IJB and the confusion this may cause. This was explained to be as a result of the application of the legislation that is prescriptive on what is included in the income and expenditure statements and the requirement to reduce the debt owed to the Council, the difference is in the management accounts and the treatment of the additional funding transferred across from the Council at the year-end, the IJB accounts include a narrative in the management commentary to explain the position; and
- The Council's Annual Accounts and external audit report are being finalised for the Audit and Scrutiny Committee in September, Deloitte as external audit for both parties will ensure the wording is clear and consistent.

The Board agreed to (a) note that Deloitte LLP have issued an unqualified independent auditor's report; and (b) approve the Audited Annual Accounts for 2018/19.

9. Budget Monitoring Report - Period 3

Submitted report by Caroline Whyte, Chief Finance and Transformation Officer on the projected financial outturn for the financial year as at June 2019, including commitments against the available resource, explanations for the main budget variances, an update on progress in terms of savings delivery and action required to work towards financial balance.

Appendix A to the report provided the financial overview of the partnership position. Detailed analysis was provided in Appendix B. Full details of savings were provided at Appendix C. Appendix D outlined the action plan to reduce the overspend in learning disability services and Appendix E detailed the 2019/20 Budget Reconciliation.

Members asked questions and were provided with further information in relation to:-

- Mitigations that are being put in place to address the main areas of pressure relating to learning disability care packages, care homes, care at home, looked after children and adult in-patients;
- Information on savings plans that have taken longer to achieve as a result of a slippage of timescales and delivery that will be included in the Budget Monitoring to be reported in September;
- An update on the Care Home Strategy that will be provided to the Strategic Planning Group;
- A review of Carers Act Funding to ensure the financial impact of Carer Support Plans is accommodated; and
- Scrutiny processes that are in place to consider staff vacancies and include assessing any potential impact on service provision as a result of non-filling of posts.

The Board agreed to (a) note (i) the early indication of a projected year-end overspend of £2.801m; (ii) the further planned actions to address the projected overspend and deliver financial balance; and (iii) the potential impact of the Lead Partnerships; and (b) approve the changes in funding as detailed in section 2.11 and Appendix E to the report.

11. IJB Performance and Audit Committee Minutes

Submitted the Minutes of the IJB Performance and Audit Committee meeting held on 8 March 2019.

Noted.

12. Strategic Planning Group Minutes

Submitted the Minutes of the Strategic Planning Group meeting held on 29 May 2019.

Noted.

The Meeting ended at 11.05 a.m.

North Ayrshire Integration Joint Board – Action Note

Updated following the meeting on 29 August 2019

No.	Agenda Item	Date of Meeting	Action	Status	Status Date	Officer
2.	Veterans First Point (V1P) Service	21/3/19	That an update report on the long-term sustainability plan be submitted to the IJB Meeting on 29 August 2019.	Ongoing – plan to report to the October meeting	October 2019	Thelma Bowers
3.	Community Care Occupational Therapy Report	21/3/19	That an update report on progress be submitted to the IJB Meeting on 24 October 2019.	Ongoing - plan to report to the October meeting	October 2019	Alistair Reid
4.	Ministerial Strategic Group Review of Progress with integration of Health and Social Care: Self-Evaluation	16/5/19	That an overall progress update be submitted to a future meeting in 2019.	Ongoing – plan to report to the December meeting	December 2019	Caroline Whyte